



CHOCTAW, MISSISSIPPI

**Choctaw Arts and Crafts Pavilion
Booth Application / Policy**

Exhibitor's Name

Exhibitor's Assistant Name

Address

Address

Phone

Phone

MBCI-C.D.I.B.# (Attach Copy)

MBCI-C.D.I.B.# (Attach Copy)

My Booth will sell and demonstrate the following items:

My Booth will sell Raffle Tickets on the following items:

DEADLINE for Submitting Applications:

4:00 p.m. Friday, June 24, 2022

Mail Application to:

Attn: Hester Allen, Karen McMillan or Gerald Stoliby

Mississippi Band of Choctaw Indians

P.O. Box 6010, Choctaw Branch

Choctaw, MS 39350

One Vehicle Pass and (2) Fair tickets per booth will be issued on Tuesday, July 12, 2022. **Your Vehicle Pass must be Applied** to the windshield of your car upon receiving the pass by the Craftsman Coordinators. Fair Season Passes **MUST** be worn at all times, there will be no replacement passes or tickets, should it become lost or damage after you have signed and received your originals. **(Exhibitor's and Exhibitors' Assistants must be at least 18 years old or older).**

Booth Policy

1. There is no rental fee for members of the MISSISSIPPI BAND OF CHOCTAW INDIANS for selling / demonstrating Traditional Arts and Crafts and may only be sold by the maker or someone designated by the artist.
2. Arts and Crafts booth spaces are 10x10 for each section and will be located at the PAVILION next to the Offices of the Choctaw Tribal Council Building.
3. CDC and MBCI safety guidelines will be observed.
4. HANDICAPPED AND BASKETRY EXHIBITORS ARE ASSIGNED AND LOCATED IN THE LAST ROW OF THE BACK PAVILION.
5. All assigned booths **MUST** be occupied by 11:00 AM on the first day. If your going to be late, call **Hester Allen (601)504-6657, Karen McMillan(601-575-6045, or Gerald Stoliby (601-504-3723)**. If your booth is not occupied by 12:00 NOON, IT Will be assigned to another person local or out-of-state).
6. The Exhibit area will be open from 10:00AM to 10:00PM on Wednesday, Thursday, Friday, and Saturday. Each EXHIBITOR MUST have someone in his/her booth at all times during these hours. You may set up your booth 1 hour early prior to official opening time.
7. All crafts must be handmade. NO COMMERCIALY MANUFACTURED ITEMS WILL BE SOLD IN THESE BOOTH e.g.; T-Shirts, Food, Drinks,etc.
8. Each Exhibitor must have enough items to occupy the space for all four days.
9. Exhibitor may conduct raffles under the following conditions:
 - a. *Items must be registered with the CRAFTSMAN COORDINATORS by noon on Monday, July 11, 2022.*
 - b. *Raffle ticket must include: Name, Address, Phone Number, Cost of the Ticket and be numbered.*
 - c. *All raffle drawings and winners will be announced during the stickball game on Saturday Night.*
10. Each Exhibitor will be responsible for the delivery of the raffle item to the winner.

11. Each Exhibitor will be responsible for their Arts and Crafts Items and must be removed from the booth space upon leaving each night. Should you choose to remain open after the closing time at 10:00PM, you may do so **AT YOUR OWN RISK.**
12. You must provide your own tables and chairs. PLEASE HAVE COVERS ON YOUR TABLE. Electrical Outlets are Provided.
13. The Choctaw Tribe, The Choctaw Fair Office and the U.S. Government will not be held responsible for damages, theft, accidents, or injuries to any exhibits or exhibitors on the fairgrounds.
14. **PLEASE KEEP YOUR BOOTH AREA CLEAN. A CLEAN-UP CREW WILL SWEEP THE PAVILION AREA EVERY MORNING.**
15. PARKING-ONLY ARTS AND CRAFTS EXHIBITORS WILL PARK THEIR VEHICLE AT THE ANNEX BUILDING PARKING LOT. DUE TO PEDESTRIAN TRAFFIC, PLEASE LIMIT THE NUMBER OF TIMES YOUR VEHICLE IS TAKEN OUT OF THE FAIRGROUNDS AREA EACH DAY.
16. Car passes are **VOID** for the day of the Choctaw Indian Fair should and exhibitor becomes absent for the day.
17. ABUSE OF THIS PRIVILEGE MAY RESULT IN THE FORFEITURE OF YOUR VEHICLE PASS.
18. **Any Particular problems not covered in these policies will be resolved by the Exhibits Coordinator, Craftsman Coordinator, and the Fair Coordinator.**
19. Violation of these policies may result in immediate termination of this agreement and the right to exhibit in the arts and craft pavilion during/future Choctaw Indian Fairs.
20. NO PETS ALLOWED EXCEPT FOR SERVICE DOGS.