

Klondike Kalamity II

Meeting Recap – 5 Jan 2012

Location: Charlie's Restaurant
 Time: 7:00am
 In Attendance: Jim Layman, Chuck Mann, Dan Malcom, Bob Layman, Dale Theis, Steve Sherman, Bob Amphthor, Matt Shanahan, Bob McCarthy, Bruce Dunzweiler, Scott Smith (STFD), Chad Morris (STFD), Alan Bernard, Tom Barnhizer

Goals of the Meeting

Topic	Discussion	Action Items
1) Review manpower & equipment needs for each merit badge station.	Details were not yet available to review.	Jim, Dave Gang and Chuck Mann will be meeting this Sunday 2:00 at Jim's house to work on details.
2) Discuss recruiting plans for E.P. Merit Badge counselors.	Roundtable and mailing to counselors registered in the council were identified as good avenues to use. Troops registered for the event will be encouraged to volunteer.	Jim will do a mailing to all registered Emergency Preparedness counselors on the council's list. Jim, Chuck and Steve (and anyone else interested and available) will attend the roundtable next Thursday night to present details and solicit volunteers.
3) Confirm Sylvania Township Fire Dep't involvement.	Scott and Chad from STFD presented ideas about their resources that would be appropriate for the event. They suggested the following: 1) Fire engine to be at the site most of the day (pending emergency needs), specifically for the helicopter landing. 2) Staffing and equipment for a live fire extinguisher exercise for all of the boys. 3) Training for First Aid Merit Badge at a Fire Station by trained and active paramedics.	1) Determine exact placement of fire engine for the day. (May be moved from lakefront to LZ when needed) 2) Identify which of the stations is appropriate for the fire extinguisher exercise. 3) Pick date and time for First Aid training and advertise opportunity.
4) Confirm Washington Township involvement.	Washington Township is unable to participate because 'out of district' activities are no longer allowed.	
5) Discuss Coast Guard involvement.	Tom explained that Coast Guard would like to be involved and that they may be able to do ice rescue demonstration and cold weather safety training.	Tom will contact the Coast Guard to confirm availability and develop details.
6) Review promotion and PSA plans for the event.	Bob Amphthor has prepared a press release and has a good list of media contacts from his job at Sunshine.	Bob will distribute press release at appropriate time.
7) Discuss specific activities for Cub Scouts	ReadyMan pin requirements have been reviewed and we determined that by visiting various Emergency Prep stations the Cub Scout s will cover the requirements.	Determine exact path needed for the Cub to accomplish requirements once details of stations have been fleshed in.
8) Determine time and place for next meeting	Next meeting will be at 7:00am on January 26 th at Charlie's Restaurant	

Klondike Kalamity II

Meeting Recap – 5 Jan 2012

Additional Issues Discussed

Topic	Discussion	Action Items
Patch	Dave Mallory's design was discussed and approved.	Jim will get scanned image of new design to Matt Shanahan to substitute it for the design already at producer.
Helicopter Landing Zone	Bob McCarthy suggested that we have a small group of boys go through training on how a landing zone is prepared and the helicopter is called in.	1) Decide how to pick the boys to participate. 2) Bob will do training 45 minutes before planned landing and one of the Scouts will communicate with pilot over the radio.
Event Promotion via ESC website	Bruce suggested that we get the flyer and meeting notes to Bob Church for inclusion on Erie Shores Council website.	Jim will forward flyer and meeting notes to Bob C.
Opening/Closing	Bruce suggested that we have an adult who is an Eagle Scout present the colors at open and flag retirement. Using veterans was also suggested for other events with better weather conditions. Chad suggested a couple potential candidates from the Fire Department.	We will coordinate this at the next meeting.
'Code Word' in the event of actual medical emergency on site.	Scott suggested that we pick a code word to be used over the radio to indicate a real emergency. He suggested 'real world' as a good choice.	We will communicate this to each troop at check-in and include the camp existing emergency notification plan (i.e – the bell on the parade field)

Issues Left Over From Last Meeting **(These items will return on next meeting's agenda)**

Radios	We discussed the importance of having plenty of good radios.	Chuck volunteered to provide the radios he acquired for Troop 87 + his personal ones.
REACT	We discussed the idea of having REACT come out with their emergency radio equipment. (Left	Chuck has a contact and will reach out to them.
Mobilization Plan	Since this is a requirement for the EP merit badge, we will try to use a mobilization plan to communicate the need to bring a canned item for a food drive.	Mobilization plan will be sent to registered troop leaders at the appropriate time. Perhaps delegate to Tom B.