

MESSMER, SARAH

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OBJECTIVES

To obtain a position where I can utilize my knowledge and communication skills to help others access information, and gain experience. Learning new concepts and skills is a joy for me, and I can do any tasks needed for the position including helping customers, collection maintenance, shelving, data entry, etc.

EXPERIENCE

St. Peter's Nursing College: 4555 N. Hampton Rd. St Louis, MO 69744

Library Assistant 2012 – Present

- ✓ Assisting students with databases and research
- ✓ Collection management
- ✓ Working with vendors, participating in conferences and webinars dealing with issues related to library and medical library science

Lyon University 114 Cherrywood Rd. Smithtown, MO 83727

Library Assistant 2016 – 2018

- ✓ Assisting students with research, and APA formatting
- ✓ Collection management
- ✓ Circulation and shelving

Deacon Public Library ♦ Ellisville Branch: 8888 Hamilton Rd. Deacon, MO 94747

Youth Services II 2008 – 2010

- ✓ Planning and executing programming for children and teens
- ✓ Assisting patrons with reader's advisory and answering reference questions
- ✓ Keeping up with current trends in children's and teen literature
- ✓ Working with schools and community centers as part of the library's outreach programs

EDUCATION

University of Missouri- Columbia

Master of Library and Information Science (MLIS) from the University of Missouri-Columbia

University of Missouri- St. Louis

B.S. Secondary Education with Certification in English

SKILLS AND ACCOMPLISHMENTS

- ♦ Member of St. Louis Medical Librarians (SLML)
- ♦ Member of Library and Information Science Graduate Student Association (LISGSA)
- ♦ Familiar with APA, MLA, and Chicago citation styles
- ♦ Attended:
 - Library 2.018 Worldwide Virtual Conference: Social Crisis Management in a 21st Century World
 - Untapped Potential: Discover and Develop the Leader Within virtual conference
 - Gateway Library Instruction Conference 2019

COMPUTER/TECHNOLOGY SKILLS:

- ♦ Sierra and Millennium
- ♦ Microsoft Word, Excel, PowerPoint, and Publisher
- ♦ Internet (effective browsing and navigation), email, and social networking programs
- ♦ Databases: CINAHL, MEDLINE, Pubmed, NoveList, Learning Express Library, etc.
- ♦ Virtual meeting software and programs such as FaceTime, GotoMeeting, and Skype
- ♦ Video game consoles and digital distribution platforms such as Steam