

Steven McKinless
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EDUCATION

Northeastern University

Major: Business Administration
Expected Graduation Date: May 2019

Bergen County Academies

Diploma, June 2015
IB Diploma, July 2015

WORK EXPERIENCE

Bergen County Department of Planning and Engineering

September 2014 – August 2015

Intern

- Completed administrative tasks for traffic engineers (Managed scanning, fax, email, and organizational tasks for several engineers).
- Worked with engineers and planners to construct AutoCAD sketches of road layouts throughout Bergen County.
- Worked on financial analysis of a proposed traffic control system in Hackensack, NJ.

hackBCA

September 2014 – April 2015

Head of Finances/Technology

- Head of Finances/Technology for one of the first high school hackathons.
- Managed \$50,000 in funds from various sponsors such as Intel, eBay, and Goldman Sachs to successfully run the hackathon.
- Acted as a board member and dealt with communication between the school's administration and the hackBCA organization

SKILLS

- Proficient in all Microsoft Office Programs (Word, Excel, Access, and PowerPoint)
- Efficient organizer, problem-solver, and excellent communicator

LEADERSHIP EXPERIENCE

hackBCA

Board Member

- Managed about \$50,000 in capital, helped develop the website, and managed logistics for one of the first high school hackathons.