



**COMMITTEE OF THE WHOLE MINUTES
CITY OF PETERBOROUGH
AUGUST 3, 2010
DRAFT MINUTES NOT APPROVED**

**MINUTES OF A MEETING OF COMMITTEE OF THE WHOLE HELD ON
AUGUST 3, 2010 IN THE GENERAL COMMITTEE ROOM, CITY HALL**

The meeting of Committee of the Whole was called to order at 5:05 p.m. in the General Committee Room.

Roll Call:

Councillor Clarke
Councillor Doris
Councillor Eggleton
Councillor Hall, Chair
Councillor Martin
Councillor Pappas
Councillor Peacock
Councillor Peeters
Councillor Vass
Mayor Ayotte

Absent:

Councillor Farquharson

Moved by Councillor Clarke

That Committee move into closed session to discuss one item under Section 239(2)(b) Personal Matters About An Identifiable Individual, Including Municipal Or Local Board Employees, one item under, Section 239(2)(d) Labour Relations Or Employee Negotiations, one item under, Section 239(2)(f) Advice That Is Subject To Solicitor-Client Privilege, Including Communications Necessary For That Purpose and six items under Section 239(2)(c) A Proposed Or Pending Acquisition Or Disposition Of Land By The Municipality Or Local Board.

"CARRIED"

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Mayor Ayotte left the meeting at 6:30 p.m. and returned at 6:32 p.m.

Moved by Councillor Clarke

That Committee move out of closed session at 6:45 p.m.

"CARRIED"

Committee reconvened in open session at 6:53 p.m.

Minutes – June 28, 2010, July 5, 2010 and July 26, 2010

Moved by Councillor Pappas

That the minutes of the Committee of the Whole meetings held June 28, 2010, July 5, 2010, and July 26, 2010 be approved.

"CARRIED"

Disclosure of Pecuniary Interest

There were no disclosures of interest.

Report of Closed Session

Director of Planning and Development Services

Report PLPD10-049

Partial Acquisition and Exchange of Property at 1189 Clonsilla Avenue

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report PLPD10-049 dated August 3, 2010, of the Director of Planning and Development Services as follows:

- a) **That the City-owned land identified as Part 2 on Plan 45R-15023 be declared surplus to the needs of the Municipality.**

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- b) That a by-law be passed to authorize the acquisition of 182.4 square metres (.045 acres) of property known municipally as part of 1189 Clonsilla Avenue, being Parts 1 and 4 on Plan 45R-15023 in exchange for 448.1 square metres (.11 acres) of City-owned property, being Part 2 on Plan 45R-15023, from Jeffrey James Black and Cindy Lee Black, for the purpose of road construction and future road widening.**
- c) That the Surplus Declaration and the public process to authorize the exchange of property be deemed to satisfy the public notice intentions of by-law 95-62.**

“CARRIED”

Report of Closed Session

Director of Planning and Development Services

Report PLPD10-050

Purchase of Property at 1259 Bensfort Road and Transfer of Land for Road-widening

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report PLPD10-050 dated August 3, 2010, of the Director of Planning and Development Services as follows:

- a) That a by-law be passed to authorize the purchase of a 19.51 hectare (48.21 acre) property known municipally as 1259 Bensfort Road, being Parts 1, 2 and 3 on Plan 45R-9769, from 591989 B.C. Ltd. for a total purchase price of \$120,000.00, and that ownership be taken jointly with the County of Peterborough.**
- b) That a by-law be passed to authorize that a 4787 square metre (1.183 acre) portion of property on Bensfort Road, described as Parts 1,2,3,4, and 5 on Plan 45R-14927 be granted to the County of Peterborough to be used for road-widening purposes.**
- c) That the remaining land be rented out for agricultural purposes.**

“CARRIED”

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**Report of Closed Session
Director of Planning and Development Services
Report PLPD10-052
Sale of Industrial Property at 920 Major Bennett Drive**

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report PLPD10-052 dated August 3, 2010, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the sale of 1.104 hectares (2.73 acres) of industrial property at 920 Major Bennett Drive, being Parts 3 and 3 on Plan 45R-13487, to Brinks Canada Ltd at a sale price of \$109,120.00.

"CARRIED"

**Report of Closed Session
Director of Planning and Development Services
Report PLPD10-053
Purchase of Property at 330 Murray Street**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PLPD10-053 dated August 3, 2010, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of a .115 hectare (.285 acre) property known municipally as 330 Murray Street, being Part 1 on Plan 45R-15028, save and except Part 5 on plan 45R-12118, from the Chartwell Group for a purchase price of \$26,000.00.

"CARRIED"

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**Report of Closed Session
Director of Planning and Development Services
Report PLPD10-063
Sale of Industrial Land at 900 Major Bennett Drive**

Moved by Mayor Ayotte

That Council approve the recommendation outlined in Report PLPD10-063 dated August 3, 2010, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the sale of .665 hectares (1.643 acres) of land municipally known as 900 Major Bennett Drive, being Part 1 on Plan 45R-14882 to JoKat Inc. for \$65,720.00.

“CARRIED”

**Report of Closed Session
Director of Planning and Development Services
Report PLPD10-065
Repair and Acquisition of the Wolfe Street Wharf**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report PLPD10-065 dated August 3, 2010, of the Director of Planning and Development Services as follows:

- a) That a by-law be passed to authorize the execution of an agreement with the Government of Canada, represented by the Minister of Fisheries and Oceans, regarding the repair of the Wolfe Street Wharf and the subsequent acquisition of this property from the Government of Canada, and that the Mayor and Clerk be authorized to execute the agreement and other associated documentation in support of this project and the acquisition of the asset and real property.**
- b) That on the strength of the Committee of the Whole decision, that staff be authorized to issue the tender.**

“CARRIED”

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Consent Agenda

Moved by Councillor Peacock

That Items 14, 17, 18, 20, 21, 22, 24, 25, 26, 29 and 30 be approved as part of the Consent Agenda.

"CARRIED"

**Director of Community Services
Report CSACH10-009
Rescinding Intention to Designate for 327 Charlotte Street**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CSACH10-009 dated August 3, 2010 of the Director of Community Services as follows:

- a) That the Intention to Designate 327 Charlotte Street be rescinded;**
- b) That a notice of Council's decision be published in a local newspaper of general circulation.**

"CARRIED"

**Director of Utility Services
Report USTR10-012
Calendar Parking on Robinson Street**

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report USTR10-012 dated August 3, 2010, from the Director of Utility Services, as follows:

That Calendar Parking be implemented on Robinson Street from Burnham Street to a point 91 metres west of Mark Street.

"CARRIED"

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**Director of Utility Services
Report USTR10-013
Prohibition of Parking on Armstrong Drive**

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report USTR10-013 dated August 3, 2010, from the Director of Utility Services, as follows:

That Parking be prohibited at anytime on Armstrong Drive from Hospital Drive to Weller Street.

"CARRIED"

**Director of Community Services
Report CSACH10-008
Budget Adjustment and Award of Tender T-44-10: Site Preparation and Park Improvements for Veterans Wall of Honour**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CSACH10-008 dated August 3, 2010 of the Director of Community Services as follows:

- a) That the capital budget for the Veterans Wall of Honour be increased by \$121,117 from the current \$905,966 to \$1,027,083 and the \$121,117 be drawn from the Capital Levy Reserve.**
- b) That Request for Tenders Document T-44-10 for the Site Preparation and Park Improvements for the Veterans Wall of Honour be awarded to Lakeridge Contracting Ltd. at 270 Monarch Ave., Unit 1, Ajax, Ontario, L1S 2G6 at a cost of \$323,817.00 plus HST of \$42,096.21 for a total cost of \$365,913.21.**

"CARRIED"

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**Director of Community Services
Report CSD10-032
Income Tax Receipt Extension to Peterborough Lawn Bowling Club**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CSD10-032 dated August 3, 2010, of the Director of Community Services, as follows:

- a) That the construction of the new Seniors Centre at the Peterborough Lawn Bowling Club at 577 McDonnel Street, Peterborough, Ontario be deemed to be in the City of Peterborough's interest;**
- b) That for a period up to April 30, 2016, the City accept donations, issue income tax receipts to donors, and deposit all monies received in an interest-bearing account held by the City;**
- c) That a grant(s) in the amount of donations received plus interest be provided to the Peterborough Lawn Bowling Club as required to support the project; and**
- d) That development charges and park levy fees be waived for the construction of the new lawn bowling club facility to a maximum of \$35,000;**
- e) That the Mayor and Clerk be authorized to revise the existing municipal capital facility agreement with the Peterborough Lawn Bowling Club to reflect the revised fees as outlined above.**

"CARRIED"

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Director of Community Services

Report CSD10-035

**Grant Applications for Phase 2 of the Immigration Portal & MIIO
Marketing Funding 2010-2011**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CSD10-035 dated August 3, 2010, of the Director of Community Services, as follows:

- a) That the submission of an application by the City to the Ontario Ministry of Citizenship and Immigration for Phase 2 of the Immigration Portal requesting funding up to a maximum of \$150,000 be approved;**
- b) That the submission of an application by the City to the Municipal Immigration Information Online (MIIO) Marketing Funding 2010-2011 program requesting funding of \$20,000 be approved;**
- c) That a by-law be enacted to authorize the Mayor and Clerk to execute the funding agreements.**

"CARRIED"

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Senior Director of Corporate Services

Report CPFPRS10-023

Award of Tender T-34-10 for Custodial and Maintenance Services at Various City of Peterborough Facilities

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CPFPRS10-023, dated August 3, 2010 of the Senior Director of Corporate Services, as follows:

- a) That Tender T-34-10 for Custodial and Maintenance Services at Various City of Peterborough Facilities, be awarded to Hunt Brothers, a division of Hurley Corporation, 686 Crown Drive, Peterborough, Ontario, K9J 6W1 for a five-year term January 1, 2011 to December 31, 2015, at a total cost of \$737,328.78 plus HST of \$95,852.75 for a total cost of \$833,181.53 as outlined in Appendix A to Report CPFPRS10-023.**
- b) That the Administrative Staff Committee be authorized to extend the contact for an additional two year extension January 1, 2016 to December 31, 2017 subject to satisfactory performance at a total cost of \$319,319.34 plus HST of \$41,511.51 for a total cost of \$360,830.85 as outlined in Appendix A to Report CPFPRS10-023.**

"CARRIED"

Senior Director of Corporate Services

Report CPFPRS10-024

Peterborough Airport ISF Major Infrastructure and Airport Development Projects Status Update

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report CPFPRS10-024, dated August 3, 2010, of the Senior Director of Corporate Services as follows:

That Report CPFPRS10-024 providing a status update on the Peterborough Airport ISF Major Infrastructure and Airport Development Capital Projects be received.

"CARRIED"

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**Senior Director of Corporate Services
Report CPFRAS10-012
Quarterly Financial Report (Unaudited)
As of June 30, 2010**

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report CPFRAS10-012 dated August 3, 2010, of the Senior Director of Corporate Services, as follows:

- a) That the June 30, 2010 Quarterly Financial Report be received.**
- b) That the Corporate Services Part-time Financial Analyst become a full-time permanent position effective September 1, 2010 and that funds in the amount of \$13,500 be drawn from the General Contingency to finance the additional cost.**
- c) That a 2010 Operating budget be established for the Municipal Internship Program and that an amount of \$52,540 be transferred from the General Contingency provision to fund the cost of the program.**
- d) That the 2010 Winter Control gross expenditures, approved by Council on December 14, 2009 through Budget Committee Report #4; Report CPFRAS10-012– Quarterly Financial Report (Unaudited) as of June 30, 2010;**
 - i) Be increased by \$20,000 to \$1,731,122 to provide an enhanced level of snow clearing in the downtown on a trial basis during 2010, and that the additional \$20,000 be drawn from the Winter Control Reserve.**
 - ii) And that, if the enhanced level of snow clearing continues beyond 2010, the Winter Control Base Budget be increased by \$20,000.**
- e) That the 2010 contribution to the GPA EDC be increased by an additional \$10,208 which represents a deferral from 2009, and that the amount be charged to the 2010 General Contingency.**

“CARRIED”

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CORRESP10-029

**Otonabee Region Conservation Authority (ORCA)
Information Bulletin For Municipal Councillors**

Moved by Councillor Peacock

That the correspondence from the Otonabee Region Conservation Authority (ORCA) providing an update on Summer 2010 ORCA activities be received for information.

"CARRIED"

CORRESP10-030

**Canadian Union of Postal Workers
The Canadian Postal Service Charter**

Moved by Councillor Peacock

That the Correspondence from the Canadian Union of Postal Workers requesting support to the People's Postal Declaration, and consultation to develop an improved Canadian Postal Service Charter be received for information.

"CARRIED"

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Senior Director of Corporate Services

Report CPFPRS10-021

**Establishment of Budget and Peterborough Lakefield Community
Police Services Radio Replacement**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPFPRS10-021 dated August 3, 2010, of the Senior Director of Corporate Services, as follows:

- a) That a 2010 Capital Budget be established for the Replacement of the Police Services Radio System, with an initial amount of \$100,000 coming from the Special Projects Reserve of the Peterborough Lakefield Community Police Services.**
- b) That a Request for Proposals be issued for a Project Manager/Engineer to manage the Replacement of the Police Services Radio System.**

“CARRIED”

Chief Administrative Officer

Report CAO10-003

1st Quarter Corporate Work Plan Update

Councillor Peeters left the meeting at 7:55 p.m. and returned to the meeting at 8:03 p.m.

Moved by Councillor Vass

That Council approve the recommendation outlined in Report CAO10-003 dated August 3, 2010, of the Chief Administrative Officer, as follows:

That Report CAO10-003 be received for information.

“CARRIED”

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**Director of Utility Services
Report USPW10-014**

Award of Request for Proposal P-29-10 for a Detailed Class Environmental Assessment for the Development of a New Municipal Works Facility

Moved by Councillor Vass

That Council approve the recommendation outlined in Report USPW10-014 dated August 3, 2010 of the Director of Utility Services, as follows:

That Request for Proposal P-29-10, for the Class Environmental Assessment for the Development of a New Municipal Works Facility be awarded to Stantec Consulting Limited, 203-3430 South Service Road, Burlington, Ontario, L7N 3T9 at a total cost of \$321,610.68 plus HST of \$41,809.38 for a total cost of \$363,420.06.

“CARRIED”

**Director of Utility Services
Report USDIR10-008**

Budget Adjustment and Award of P-18-10 for an Environmental Assessment to Widen/Reconstruct Chemong Road/Reid Street from Parkhill Road to The Parkway Right of Way

Moved by Councillor Vass

That Council approve the recommendations outlined in Report USDIR10-008, dated August 3, 2010, of the Director of Utility Services, as follows:

- a) That the 2007 Capital Budget (Reference No. 5-2.05) for the Class EA to Widen Chemong Road be increased by \$185,000 from \$150,000 to \$335,000;**
- b) That \$185,000 be transferred from the City Wide Engineering Roads Development Charge Reserve; and**

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- c) That Request for Proposal P-18-10 for consulting services to complete a Municipal Class Environmental Assessment to Widen/Reconstruct Chemong Road and Reid Street be awarded to AECOM Canada Ltd., 300 Water Street, Whitby, ON, L1N 9J2 at a cost of \$285,567.00 plus HST of \$37,123.71 for a total cost of \$322,690.71.

“CARRIED”

Councillor Pappas left the meeting at 8:25 and returned to the meeting at 8:28 p.m.

**Director of Utility Services
Report USDIR10-010**

**Award of Request for Proposal P-27-10 - Detailed Flood Reduction
Study for the Lower Otonabee Watershed**

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report USDIR10-010, dated August 3, 2010, of the Director of Utility Services, as follows:

That Request for Proposal P-27-10 for consulting services to complete a Municipal Class Environmental Assessment for a Detailed Flood Reduction Study for the Lower Otonabee Watershed in the City of Peterborough be awarded to AECOM Canada Ltd., 5080 Commerce Boulevard, Mississauga, ON, L4W 4P2 at a cost of \$143,414.00 plus HST of \$18,643.82 for a total cost of \$162,057.82.

“CARRIED”

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**City Solicitor and Director of Legal Services
Report OCS10-011
Good Government Act, Update**

Moved by Councillor Vass

That Council approve the recommendation outlined in Report OCS10-011 dated August 3, 2010, of the City Solicitor and Director of Legal Services, as follows:

That Report OCS10-011 be received for information.

"CARRIED"

**Director of Community Services
Report CSD10-036
Sustainable Peterborough Update**

Moved by Councillor Vass

That Council approve the recommendation outlined in Report CSD10-036 dated August 3, 2010, of the Director of Community Services, as follows:

That the Report CSD10-036 be received for information.

"CARRIED"

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**CORRESP10-027
City of Kingston
Closure of Prison Farms in Kingston**

Moved by Councillor Peeters

That the correspondence from the City of Kingston seeking support to a resolution regarding the closure of prison farms in Kingston be endorsed, and that a copy this motion be sent to the Prime Minister, the Attorney General of Canada, and the Minister of Public Safety, the Premier, the local MPP, and to the Association of Municipalities of Ontario (AMO).

“CARRIED”

**CORRESP10-028
Town of New Tecumseth
Petition in Opposition to the Harmonized Sales Tax (HST)**

Moved by Councillor Vass

That the correspondence from the Town of New Tecumseth seeking support to a petition opposing the Harmonized Sales Tax (HST) be endorsed, and that the petition be made available at City Hall and the Library.

“CARRIED”

**CORRESP10-031
Roy Brady
Peterborough Health Coalition**

Moved by Councillor Vass

That the correspondence from Mr. Brady, Peterborough Health Coalition seeking support to a proposal be endorsed, in principle.

“Motion Withdrawn”

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Moved by Councillor Vass

That City Staff be directed to meet with Mr. Brady, Peterborough Health Coalition, to have a discussion on what role, if any, the City would have in assisting the Peterborough Health Coalition's needs for information collection in regards to the Hospital Improvement Plan.

Mayor Ayotte left the meeting at 9:15 p.m. and returned to the meeting at 9:18 p.m.

"CARRIED"

Other Business

Boarding and Lodging Houses

Councillor Martin requested that staff prepare a report regarding boarding and lodging houses and the property standards by-law, to allow staff to effectively deal with reoccurring situations.

United Way

Councillor Eggleton thanked Councillor Peacock for volunteering as the Council representative on the City's United Way Campaign Committee.

Moved by Councillor Clarke

That Committee move back into Closed Session at 9:20 p.m.

"CARRIED"

Committee recessed at 9:20 p.m. and reconvened in Closed Session at 9:27 p.m.

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Adjournment

Moved by Councillor Pappas

That this meeting of Committee of the Whole adjourn at 9:59 p.m.

"CARRIED"

Kevin Arjoon
Deputy City Clerk

Councillor Hall
Chair