



**City Council Minutes  
City Of Peterborough  
January 31, 2011  
Draft Minutes Not Approved**

**Minutes of A Meeting Of City Council Held On January 31, 2011, In  
The Council Chambers, City Hall**

Meeting called to order at 6:30 p.m. in the Council Chambers.

**Roll Call:**

Councillor Beamer  
Councillor Clarke  
Councillor Doris  
Councillor Hall  
Councillor Juby  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Vass  
Mayor Bennett

**Ceremonial Presentations**

MPP Jeff Leal brought greetings to City Council for 2011.

The International Dragon Boat Festival Steering Committee presented a cheque to City Council.

**Confirmation of Minutes – December 13, 2010 and January 11, 2011**

Moved by Councillor Clarke, seconded by Councillor Pappas

**That the minutes of the meetings of Council held on December 13, 2010 be approved.**

“CARRIED”

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Moved by Councillor Clarke, seconded by Councillor Pappas

**That the minutes of the meeting of Council held on January 11, 2011 be approved.**

“CARRIED”

### **Disclosure of Pecuniary Interest**

Councillor Parnell declared an interest to an item in the Capital Budget (the improvements planned for the intersection of Johnson Drive and Monaghan Road at Crawford Drive – page 91 and 96 of the Capital Budget Book) due to the proximity of this intersection to her home.

Councillor Juby declared an interest in Committee of the Whole Report No.3 of the meeting of January 31, 2011 as his children applied for positions on citizen Advisory Committees.

Mayor Bennett declared an interest in Budget Committee Report 1, Item 7 and 2011 Budget Adjustment document Number 6 – Transit Expense Decrease) because of financial interest in a business.

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### **Delegations**

#### Planning Committee Report

Ivan Bateman, 244 Rogers Street, made a delegation to Item 1 of Planning Committee Report No. 1 (Report PLPD11-004, 270 Rogers Street).

#### Committee of the Whole Report

There were no delegations.

#### Audit Committee Report

There were no delegations.

Mayor Bennett left the Chair and meeting at 7:17 p.m. Deputy Mayor Clarke assumed the Chair.

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Budget Committee Report

Desmond Carabine, 680 Woodland Drive, made a delegation to Item 7 of Budget Committee Report No.1, January 10, 12 and 13, 2011 (Budget Adjustments).

Marie Bongard, 461 Albert Street, made a delegation Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Mariam Monstef, Stenson Avenue, made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Roy Brady, 2394 Montland Drive made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Helen Horner, 574 Simons Avenue made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Paul Teleki, 205 Lisburn Street made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Robert Helmon, 2121 Harmon Avenue, made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Autumn Corbus, made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Lynn Moira Hopkins, 288 Romaine Street made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Rodney of East City made a delegation on Budget Committee Report No. 1, January 10, 12 and 13, 2011.

Other Items on this Agenda

There were no delegations.

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**Report Number 2 of the Audit Committee**

Moved by Councillor Doris, seconded by Councillor Beamer

**That Report Number 2 of the Audit Committee Meeting of December 13, 2010 be approved.**

“CARRIED”

**Report Number 1 of the Budget Committee, December 13, 2010**

Moved by Councillor Doris, seconded by Councillor Beamer

**That Report Number 1 of the Budget Committee Meeting of December 13, 2010 be approved.**

“CARRIED”

**Report Number 1 of the Budget Committee, January 10, 12 and 13, 2011**

Moved by Councillor Doris, seconded by Councillor Beamer

**That Report Number 1 of the Budget Committee Meeting of January 10, 12 and 13, 2011 be approved.**

Moved by Councillor Doris, seconded by Councillor McWilliams

**That the Question be Put.**

“CARRIED”

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A request was made to vote on each paragraph of the following motion separately.

Moved by Councillor Vass, seconded by Councillor Pappas

**That the \$303,000 net reduction to the transit budget, that was item number 6 on the list of "Budget Adjustments" referenced in Item 7 of the Budget Committee Report No. 1 for its meeting held January 10, 12, and 13, 2011 (See Page 4.c) - 6 of the January 31, 2011 Council agenda package, be deleted.**

Upon this portion of the motion, this motion carried.

That the 2011 Contingency Budget be reduced by \$303,000 on the assumption that throughout the year staff will be able to reduce net operating requirements by the \$303,000 and that staff report to Council through quarterly financial reports on how the \$303,000 reduction will be achieved.

Upon this portion of the motion, this motion lost.

**And that staff undertake a Transit Operational Review and present a report on the proposed Terms of Reference for the Review to the March 28, 2011 Committee of the Whole, and the Terms of Reference include, but not be limited to, provisions to review ridership by routes, review the possibility of extending Friday and Saturday hours, establish a communication strategy to solicit input from stakeholders including the use of suggestion cards, questionnaires and direct contact with major stakeholders such as Sir Sandford Fleming, Trent University and Commercial and Industrial Facilities.**

Upon this portion of the report, this motion carried.

**And until such time the Transit Operational Review is completed no reduction to current transit service levels or fare increases be implemented.**

Upon this portion of the report, this motion carried.

Moved by Councillor Hall

That Council reduce the transfer to the Police by \$185,000.

No seconder, the motion did not proceed.

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Moved by Councillor Hall, seconded by Councillor Beamer

That the report on servicing include services to the Simons Subdivision during this Council term.

“LOST”

Moved by Councillor Pappas, seconded by Councillor Juby

**That the \$35,000 Grant to Market Hall Performing Arts Inc for 2011 shown on page 60 of the Budget Highlights book be increased by \$35,000 to \$70,000.**

“CARRIED”

Moved by Councillor Beamer, seconded by Councillor McWilliams

**That item 16 be deleted and replaced with the following wording:**

**That the Social Services Supervisor be added to the 2011 Budget as a one year contract position.**

“CARRIED”

Moved by Councillor Riel, seconded by Councillor Pappas

**That a New “Community Service Grant to the Peterborough Lions Club” in the amount of \$25,000 be added to the 2011 Budget (Page 60 of the Budget Highlights Books).**

“CARRIED”

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Moved by Councillor Vass, seconded by Councillor Beamer

**That \$184,269 of the \$300,000 reduction to the Peterborough Lakefield Community Police Services budget, that was item number 5 on the list of "Budget Adjustments" referenced in Item 7 of the Budget Committee Report No. 1 for its meeting held January 10, 12, and 13, 2011 (See Page 4.c) - 6 of the January 31, 2011 Council agenda package), remain in the 2011 budget and a \$115,731 reduction be reflected in the 2011 Operating Budget.**

**"CARRIED"**

Moved by Councillor Pappas, seconded by Councillor Parnell

**That the rules of order be suspended (Article 16.15.2) to extend the hour of adjournment past 10:00 p.m. to complete the business of the agenda, less New Business.**

**"CARRIED"**

Moved by Councillor Pappas, seconded by Councillor Riel

**That item 4 be deleted and replaced with the following wording:**

**That the remuneration rates of Council be frozen at the January 1, 2011 level for one year, and that the 2012 and future remuneration levels be considered as part of the 2012 Budget process.**

**"CARRIED"**

The item in the Capital Budget, (the improvements planned for the intersection of Johnson Drive and Monaghan Road at Crawford Drive – page 91 and 96 of the Capital Budget Book) was separated out due to the declared interest of Councillor Parnell for vote. This item carried. Councillor Parnell did not vote on this matter.

Upon the original motion of Councillor Doris and Beamer, this motion carried.

Mayor Bennett returned to the Council Chambers.

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**Moved by Mayor Bennett, seconded by Councillor Vass**

- a) That staff present a report to a Budget Committee meeting to be held the week of March 7, 2011 on a suggested 2012 Budget process which includes presentations by each Director to be made at a series of separate Budget Committee meetings to be held prior to the end of April.**
- b) And that the presentations use 2011 approved budget as a baseline, and include a summary of current levels of service within each department and division, how the services are being delivered now, resources required to deliver the service, any legislated requirements that impact the service delivery, and other factors that may affect the 2012 request.**

**“CARRIED”**

Mayor Bennett resumed the Chair.

**Report Number 2 of the Committee of Whole**

Moved by Councillor Hall, seconded by Councillor Riel

**That Report Number 2 of the Committee of Whole Meeting of January 17, 2011 be approved.**

Item number 9 was separated out for a vote.

Councillor Doris requested a recorded vote.

Yea	Nay
Councillor Parnell	Councillor Pappas
Councillor Juby	Councillor Doris
Councillor McWilliams	
Councillor Vass	
Councillor Hall	
Councillor Riel	
Councillor Clarke	
Councillor Beamer	
Mayor Bennett	

**“CARRIED”**

Upon the original motion of Councillors Hall and Riel, this motion carried.



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**Report Number 1 of Planning Committee**

Moved by Councillor Hall, seconded by Councillor Riel

**That Report Number 1 of the Planning Committee Meeting of January 24, 2011 be approved.**

“CARRIED”

**Report Number 3 of the Committee of Whole**

Councillor Juby reiterated his declaration of interest and did not vote on this matter.

Moved by Councillor Hall, seconded by Councillor Riel

**That Report Number 3 of the Committee of Whole Meeting of January 31, 2011 be approved.**

“CARRIED”

**By-Laws**

Moved by Councillor Beamer, seconded by Councillor Juby

**That the following by-laws be read a first, second and third time:**

- 11-002    Being A By-Law To Exempt The Property At 1555 Monaghan Road In The City Of Peterborough From Taxes For Municipal And School Purposes**
- 11-003    Being A By-Law To Repeal By-Law 10-120 - Being A By-Law To Amend The Zoning For 696 Whitaker Street From Sp.342 – “H” To Sp.342**
- 11-004    Being A By-Law To Amend By-Law 07-061, To Appoint A City Administrator And A Deputy Chief Administrative Officer**
- 11-005    Being A By-Law To Amend Chapter 95 Of The City Of Peterborough Municipal Code Respecting The Appointment Of Deputy Clerks**

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**11-006    Being A By-Law To Amend Chapter 137 Of The City Of Peterborough Municipal Code Respecting The Appointment Of Treasurer And To Repeal By-Law 96-06 And By-Law 96-07**

**11-007    Being A By-Law To Amend The Zoning For 828 Cameron Street**

**and the said by-laws, having been now read and passed, the Mayor and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Confirmatory By-law**

Moved by Councillor Riel, seconded by Councillor McWilliams

**That the following by-law be read a first, second and third time:**

**11-008        Being A By-Law To Confirm The Proceedings Of The Council At Its Meeting Held On January 31, 2011**

**and the said by-law, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Adjournment**

Moved by Councillor Pappas, seconded by Councillor Clarke

**That this meeting of City Council adjourn at 10:29 p.m.**

**“CARRIED”**

Nancy Wright-Laking  
City Clerk

Daryl Bennett  
Mayor

**Audit Committee Report No. 2  
Meeting Of December 13, 2010**

**To The Council of The City Of Peterborough For Consideration At Its  
Meeting Held January 31, 2011**

**The Audit Committee, As A Result of Its Meeting Held On Monday,  
December 13, 2010, Recommends As Follows:**

**1. Senior Director of Corporate Services  
Report CPFRAS10-013  
Audit Committee Terms of Reference**

**That Council approve the recommendation outlined in report CPFRAS10-013 dated December 13, 2010, of the Senior Director of Corporate Services as follows:**

**That the amended Audit Committee Terms of Reference, attached to report CPFRAS10-013 as Appendix A, be approved.**

**2. Senior Director of Corporate Services  
Report CPFRAS10-014  
2010 Audit Plan and Pre-Audit Planning Letter**

**That Council approve the recommendations outlined in report CPFRAS10-014 dated December 13, 2010, of the Senior Director of Corporate Services as follows:**

- a) That the 2010 Audit Plan for the Corporation of the City of Peterborough attached to report CPFRAS10-014 as Appendix A be received.**
- b) That the Mayor and Chair of the Audit Committee be authorized to sign the Pre- Audit Planning Letter attached to report CPFRAS10-014 as Appendix B.**

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**3. Senior Director of Corporate Services**  
**Report CPFRAS10-015**  
**Municipal Act Regulation 284/09 and Public Sector Accounting**  
**Board Standards**

That Council approve the recommendations outlined in Report CPFRAS10-015 dated December 13, 2010, of the Senior Director of Corporate Services, as follows:

- a) That Report CPFRAS10-015 setting out the excluded expenses, as defined in Ontario Regulation 284/09, that were not included in the City of Peterborough's 2010 approved budget, be received.
- b) That the 2010 full accrual budget as presented in Appendix B of report CPFRAS10-014 be received.

Submitted by,

Councillor Clarke  
Chair  
December 13, 2010

**Budget Committee Report No. 1  
Meeting Of December 13, 2010**

**To The Council of The City Of Peterborough For Consideration At Its  
Meeting Held January 31, 2011**

**The Budget Committee As A Result of Its Meeting Held On December  
13, 2010, Recommends As Follows:**

- 1. Senior Director of Corporate Services  
Report CPFPRS10-037  
2011 Budget Working Papers**

**That Council approve the recommendation outlined in Report CPFPRS10-037 dated December 13, 2010 of the Senior Director of Corporate Services, as follows:**

**That Report CPFPRS10-037 be received for information.**

Submitted by,

Councillor Clarke  
Chair  
December 13, 2010

**Budget Committee Report No. 1  
Meeting Of January 10, 12 And 13, 2011**

**To The Council of The City Of Peterborough For Consideration At Its Meeting Held January 31, 2011**

**The Budget Committee As A Result Of Its Meeting Held On January 10, 12 And 13, 2011, Recommends As Follows:**

**1. 2011 Operating and Capital Budget**

That the following recommendations be moved for the purpose of discussion:

- a) That the 2011 Budget Working Papers, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.
- b) That the user fees as set out in Book 2 be adopted as part of 2011 Budget process.
- c) That any unused CAO Budget at the end of 2011 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 15)
- d) That any unused Peterborough Technology Services Budget, at the end of 2011, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2011 costs exceed the 2011 Budget, funds may be drawn from the EDP reserve. (Page 16)
- e) That any unused portion of the 2011 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2011 Winter Control costs exceed the 2011 Budget, funds may be drawn from the Winter Control reserve. (Page 39)
- f) That any surplus funds at the end of 2011 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 64)
- g) That any surplus funds at the end of 2011 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 70)

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- h) That any surplus funds at the end of 2011 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 79)**
- i) That any unspent Repairs and Maintenance budget within the Social Services Division at the end of 2011 be transferred to the Social Services Facility Maintenance Reserve, subject to the overall year end position. (Page 91)**
- j) That any unused Emergency Hostel net budget at the end of 2011 be transferred to the Emergency Hostel Reserve, subject to the overall year end position and that if actual 2011 Emergency Hostel costs exceed the 2011 Budget, funds may be drawn from the reserve. (Page 91)**
- k) That any unused Community Social Plan net budget at the end of 2011 be transferred to the Community Social Plan Reserve for future program development, subject to the overall year end position and that if actual 2011 Community Social Plan costs exceed the 2011 Budget, funds may be drawn from the reserve. (Page 91)**
- l) That any remaining unused Social Services net budget at the end of 2011 be transferred to the Social Services Reserve, subject to the overall year end position and that if actual 2011 Social Services costs exceed the 2011 Budget, funds may be drawn from the reserve. (Page 91)**
- m) That any surplus in the 2011 Housing Operating Budget at the end of 2011 be transferred to the Social Housing Reserve, subject to the overall year end position and that if actual 2011 Housing costs exceed the 2011 Budget, funds may be drawn from the Social Housing Reserve. (Page 104)**
- n) That any excess Airport development review fees at the end of 2011 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that if the 2011 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 107)**
- o) That any unused Building Inspection Budget at the end of 2011 be transferred to the Building Division Reserve and that if actual building inspection costs exceed the 2011 Budget, funds may be drawn from the Building Division Reserve. (Page 110)**

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- p) That any unused portion of the 2011 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year end position and that if actual 2011 tax write-off costs exceed the 2011 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 118)
- q) That any unused Employee Benefits budget at the end of 2011 be transferred to a new Employee Benefits Reserve, subject to the overall year-end position, and that if actual 2011 employee benefits exceed the 2011 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 118)
- r) That any unused insurance budget at the end of 2011 be transferred to the Insurance Reserve, subject to the overall year-end position and that if actual 2011 insurance costs exceed the 2011 Budget, funds may be drawn from the Insurance Reserve. (Page 118)
- s) That any unused 2011 Contingency Budget at the end of 2011 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2011 year-end position. (Page 118)
- t) That any unused Police Services Budget at the end of 2011 be transferred to the Police Special Projects Reserve, subject to the overall year-end position, and that if the actual 2011 Police Services costs exceed the 2011 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 122)
- u) That any adjustments to the City's portion of the 2011 Land Ambulance Budget be netted against the 2011 general contingency provision. (Page 125)
- v) That any unused Land Ambulance Budget at the end of 2011 be transferred to the Land Ambulance Reserve, subject to the overall year-end position, and that if the actual 2011 Land Ambulance costs exceed the 2011 Budget, funds may be drawn from the Land Ambulance Reserve. (Page 125)
- w) That any adjustments to the City's portion of ORCA's 2011 Budget, based on the final approved ORCA Budget, be netted against the City's 2011 general contingency provision. (Page 126)
- x) That any net surplus funds, after the disposition of the recommendations in this report, from 2011 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for capital works. (Page 130)



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- y) That a by-law be passed to establish the 2011 tax ratios for each property class as set out in the 2011 Operating Budget. (Page 138)
- z) That the 2011 tax rate for farmland awaiting development subclasses be 35% of the residential rate. (Page 138)
- aa) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2011. (Page 138)
- ab) That the capping policy for 2011 for the Multi-residential, Commercial and Industrial classes be as follows:
  - i. Capping be based on a maximum increase threshold at the greater of 10% of the previous year's annualized capped taxes and 5% of the previous year's annualized CVA tax for the eligible property. (Page 138)
  - ii. No capping credit be applied for properties where the required billing adjustment is within a \$250 credit of the properties' CVA tax; affected properties would be billed at their full CVA tax level. (Page 139)
  - iii. That properties that achieved CVA tax in 2010 remain at CVA tax from 2011 forward regardless of how reassessment affects the property. (Page 139)
  - iv. That properties that cross over from the clawback to the capping category or vice versa from 2010 to 2011 be taxed at CVA tax. (Page 139)
- ac) That the threshold on the tax level for eligible new construction be 100%. (Page 139)
- ad) That the Tax ratio reductions for mandated subclasses of vacant units remain at 30% for the Commercial class and 35% for the Industrial class. (Page 139)

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**Meeting Of January 10, 12 And 13, 2011**  
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- ae) i. That the \$3,269,100 City share of the Police Services Radio Replacement Project be financed by a Special Tax Supported debt issue to be considered over and above the tax supported debt authority allowed under the City's Capital Financing Policy. (Page 159)
- ii. And that the principal and interest payments related to this special debt issue not be deducted from the Tax Debt Service/Capital Levy Base in calculating future year's Base Capital Levy. (Page 159)

**2. Executive Assistant to the Mayor and Council**

That the position of the Executive Assistant to the Mayor and Council be approved subject to the job being open to the public and staff to applying. That Councillors Clarke and Hall and Mayor Bennett be on the hiring committee. The hiring committee is to bring a recommendation back to Committee of the Whole.

**3. Net Requirements For The City Council Budget**

That 2011 Net Requirements For The City Council Budget Be Increased From The \$553,038 Currently Showing In The Highlights Book On Page 15 By \$54,769 To \$607,807 And The \$54,769 Increase Be Funded By Reducing The 2011 General Contingency Provision Shown On Page 116.

**4. Council Remuneration**

That the remuneration of Council be frozen at the rates of remuneration in effect January 1, 2011 for the duration of this term of Council.

The Council at its meeting on January 31, 2011 passed the following motion:

**That item 4 be deleted and replaced with the following wording:**

**That the remuneration rates of Council be frozen at the January 1, 2011 level for one year, and that the 2012 and future remuneration levels be considered as part of the 2012 Budget process.**

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**5. 1.5 % Budgetary Increase**

That Staff Be Directed To Come Back To Budget Committee On Thursday With Recommendations That Provide An Overall Budgetary Increase Of 1.5%.

**6. Police Services Board Budget Reduction**

That Police Services Board be directed to reduce their net operating requirement from the \$19,055,880 provision reflected on page 119 of the 2011 Highlights Book by an additional \$300,000, to \$18,755,880.

**7. Budget Adjustments**

That the 2011 Budget Adjustments presented to Committee be adopted.

The Council at its meeting on January 31, 2011 passed the following motion:

**Transit**

That the \$303,000 net reduction to the transit budget, that was item number 6 on the list of "Budget Adjustments" referenced in Item 7 of the BUDGET COMMITTEE REPORT No. 1 for its meeting held January 10, 12, and 13, 2011 (See Page 4.c) - 6 of the January 31, 2011 Council agenda package, be deleted.

And that staff undertake a Transit Operational Review and present a report on the proposed Terms of Reference for the Review to the March 28, 2011 Committee of the Whole, and the Terms of Reference include, but not be limited to, provisions to review ridership by routes, review the possibility of extending Friday and Saturday hours, establish a communication strategy to solicit input from stakeholders including the use of suggestion cards, questionnaires and direct contact with major stakeholders such as Sir Sandford Fleming, Trent University and Commercial and Industrial Facilities.

And until such time the Transit Operational Review is completed no reduction to current transit service levels or fare increases be implemented.

**Budget Committee Report No. 1  
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Council at its meeting of January 31, 2011 passed the following motion

**Police Services**

That \$184,269 of the \$300,000 reduction to the Peterborough Lakefield Community Police Services budget, that was item number 5 on the list of "Budget Adjustments" referenced in Item 7 of the BUDGET COMMITTEE REPORT No. 1 for its meeting held January 10, 12, and 13, 2011 (See Page 4.c) - 6 of the January 31, 2011 Council agenda package), remain in the 2011 budget and a \$115,731 reduction be reflected in the 2011 Operating Budget.

**8. Our Space**

That the funding on Item #16 (Our Space), in the amount of \$75,000, remain in the budget and that a report be provided on Our Space at a Committee of the Whole meeting in February, 2011.

**9. Extension To Executive Assistant To The Mayor And Council Position**

Whereas the Executive Assistant to the Mayor and Council Position was approved as a temporary position by the CAO, for the period December 1, 2010 to January 31, 2011.

And whereas the Budget Committee passed the following motion at its January 10, 2011 meeting

"That the position of the Executive Assistant to the Mayor and Council be approved subject to the job being open to the public and staff to applying. That Councillors Clarke and Hall and Mayor Bennett be on the hiring committee. The hiring committee is to bring a recommendation back to Committee of the Whole."

And whereas the above Budget Committee motion will not be considered for final approval by Council until the January 31, 2011 Council meeting.

And whereas the recruitment process for Executive Assistant to the Mayor and Council is not expected to be completed prior to March 15, 2011.

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Now therefore, the Budget Committee adopt the following motion:

That the Executive Assistant to the Mayor and Council position be extended as a temporary position and the incumbent continue in the temporary role, until March 15, 2011.

**10. Municipal Operations Centre Capital Project**

That a \$1,825,000 portion of the \$2,000,000 allocation requested for 2011 for the Municipal Operations Centre Capital Project 5-1.01, reflected on page 26 of the 2011 Highlights Book, be frozen until staff report back to a future Committee of the Whole.

That a \$175,000 portion of the \$550,000 tax supported debt funding allocated to the Municipal Operations Centre Capital Project be transferred to a new capital project for Fairhaven Retaining Wall Repair.

**11. Turf Cutting**

That a report on Cost , Quality and Service Level of Turf cutting of the City's 377 acres be prepared.

**12. Winter Control**

That a report be prepared on Winter Control and alternate methods of delivery.

**13. CVOR**

That a report be prepared in regards to the CVOR standing that will identify all risks and any possible risks that may exist and that a copy of the most current certificate be part of the report.

**14. New Canadians Centre**

That the grant to the New Canadians Centre be increased from \$10,900 to \$20,000 to be drawn from contingency.

**15. Hutchinson House**

That Community Service Grant for Hutchinson House be increased from \$20,000 to \$26,000 and that the amount be drawn from contingency.

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**16. Social Services Supervisor**

That the Social Services Supervisor be added to the 2011 Budget.

Council at its meeting on January 31, 2011 passed the following motion:

**That item 16 be deleted and replaced with the following wording:**

**That the Social Services Supervisor be added to the 2011 Budget as a one year contract position.**

**17. Servicing of Annexed Properties**

**That Council approve the recommendations outlined in Report USEC11-002 dated January 13, 2011, of the Director of Utility Services, as follows:**

- a) **That report USEC11-002 be received for information.**
- b) **That staff be requested to report further on the matter of funding the servicing of annexed properties within the city generally following the framework set out in Report USSEC11-002; and**
- c) **That staff include in the report cited in Recommendation b) the matter of funding storm water, and watercourse infrastructure costs including the operation, maintenance, and implementation of these works.**

Submitted by,

Councillor Clarke  
Chair  
January 10, 12, 13, 2011

**Committee Of The Whole Report No. 2  
Meeting Of January 17, 2011**

**To The Council of The City Of Peterborough For Consideration At Its  
Meeting Held January 31, 2011**

**The Committee of The Whole, As A Result Of Its Meeting Held On  
January 17, 2011 Recommends As Follows:**

**1. Report of Closed Session**

**Mayor Daryl Bennett**

**Report COU11-002**

**Appointment of Chief Administrative Officer; Deputy Chief  
Administrative Officer; and Treasurer/ Director of Corporate  
Services**

**That Council approve the recommendations outlined In report COU11-002  
dated January 17, 2011 of Mayor Daryl Bennett, as follows:**

- a) That a By-law be passed to confirm the appointment of Brian W.  
Horton as Chief Administrative Officer effective January 31, 2011;**
- b) That a By-law be passed to confirm the appointment of Wayne  
Jackson as Deputy Chief Administrative Officer effective January 31,  
2011 in addition to his current responsibilities as Director of Utility  
Services;**
- c) That a By-law be passed to confirm the appointment of Sandra  
Clancy as Treasurer / Director of Corporate Services effective  
January 31, 2011;**
- d) That the three appointments include the designation as Deputy Clerk  
in addition to the specific appointment referenced.**

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**Meeting Of January 17, 2011**  
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**2. Report of Closed Session**

**City Clerk**

**Report CPCLK11-001**

**Appointment to the Peterborough Downtown Business  
Improvement Area Board of Management**

That Council approve the recommendation outlined in report CPCLK11-001, dated January 17, 2011, of the City Clerk, as follows:

That the following individuals be appointed to the Peterborough Downtown Business Improvement Area Board of Management, for a four year term to expire November 30, 2014:

Erica Cherney  
Lori Christensen  
Dave Madill  
Brad Smith  
Ken Clare  
Dave Smith  
Bob Behan  
Gord Hess  
Alvin Schieck

**3. Report of Closed Session**

**Director of Planning and Development Services**

**Report PLPD11-003**

**Declaration as Surplus and Sale of Property at 1276 Crowley  
Line**

That Council approve the recommendations outlined in Report PLPD11-003 dated January 17, 2011, of the Director of Planning and Development Services as follows:

- a) That the property described as part 1 on Plan 45R-15090 and known Municipally as 1276 Crowley Line, be declared surplus to the needs of the Municipality.
- b) That the City Property Asset Manager be directed to offer the property for sale.



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- c) That the proceeds from the sale be shared evenly with the County of Peterborough.
- d) That the proceeds be deposited in to the Waste Management account "Sale of Land" (102-54685692), and following payment of 50% of revenue to the County, the City's portion be redirected to the Waste Management Reserve.

Committee at its meeting of January 17, 2011 made the following recommendation:

- e) That staff are satisfied that this is surplus to the needs of the City.

**4. Mayor Daryl Bennett**  
**Report COU11-001**  
**Council Appointment to Committees and Boards**

That Council approve the recommendations outlined in Report COU11-001, dated January 17, 2011, of Mayor Daryl Bennett, as follows:

- a) That Councillor Keith Riel be appointed to the Peterborough Public Library Board, for a one year term to November 30, 2011.
- b) That Councillor Dean Pappas be appointed to the Multicultural Canada Day Committee, for a one year term to November 30, 2011.

**5. Director of Community Services**  
**Report CSACH11-001**  
**Change Notices – Municipal Cultural Plan**

That Council approves the recommendation outlined in Report CSACH11-001 dated January 17, 2011 of the Director of Community Services, as follows:

That the contract to Dialog (formerly known as Office for Urbanism) for the development of the Municipal Cultural Plan in the amount of \$91,181.03 net of HST be increased by up to \$33,821.96 to \$125,002.99 net of HST.

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**Meeting Of January 17, 2011**  
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**6. Director of Utility Services Department**  
**Report USEC11-001**  
**Approval to Issue a Tender for the Reconstruction of Robinson Street**

That Council approve the recommendation outlined in Report USEC11-001 dated January 17, 2011, of the Director of Utility Services, as follows:

That exemption from Section 7 (1) (iii) of the Purchasing By-Law 10-132 be given and a Request for Tender be allowed to be issued for the reconstruction of Robinson Street prior to the final 2011 budget approval.

**7. Director of Planning and Development Services**  
**Report PLPD11-001**  
**Award of Design-Build Fee Proposal P-48-10**  
**For the Detailed Design and Construction of Sections of the Otonabee River Trail from Millennium Park to Jackson Creek**

That Council approve the recommendation outlined in Report PLPD11-001 dated January 17, 2011 of the Director of Planning and Development Services, as follows:

That P-48-10 the detailed design and the construction of sections of the Otonabee River Trail from Millennium Park to Jackson Creek, be awarded to Drain Brothers Excavating Limited, RR#2 Lakefield Ontario, K0L 2H0 in the amount of \$275,154.08, plus HST of \$4,845.92 to a maximum of \$280,000.00.

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**Meeting Of January 17, 2011**  
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**8. Fire Chief**  
**Report FS11- 001**  
**Award of RFP P-43-10 Architecture Services for Fire Station #3**

**That Council approve the recommendation outlined in Report FS11-001 dated January 17, 2011 of the Chief of Fire Services, as follows:**

**That Request for Proposals Document P-43-10 for architecture services for the design of Fire Station #3 at 839 Clonsilla Avenue be awarded to Francesco Alaimo Architect Inc. at 7872 Kipling Avenue, Woodbridge, Ontario L4L 1Z5 at a cost of \$137,680 plus HST of \$17,898.40 for a total cost of \$155,578.40.**

Committee at its meeting of January 17, 2011 made the following recommendation:

**That a report to Council on the itemized costing of all components proposed for the new building be presented by the Fire Chief to Council at the earliest possible date.**

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**Meeting Of January 17, 2011**  
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**9. Director of Utility Services**  
**Report USDIR11-001**  
**Hospital Access Road Southerly Terminus Options**

**That Council approve the recommendation outlined in Report USDIR11-001 dated January 17, 2011 of the Director of Utility Services as follows:**

- a) That Report USDIR11-001 be received for information.**

Committee at its meeting of January 17, 2011 made the following recommendation:

- b) That staff be requested to amend the existing Hospital Access Road Class EA to stop construction at Sherbrooke Street and commence a new Class Environmental Assessment to investigate and evaluate all potential options to connect the Hospital Access road to the arterial road network south of Sherbrooke Street; and**
- c) That the estimated \$660,000 net construction costs saved by stopping the Hospital Access Road at Sherbrooke Street be used to undertake the EA's described in Recommendation b) at an estimated cost of \$650,000.**

**10. City Clerk**  
**Report CPCLK11-002**  
**2010 Municipal Election Report on Accessibility Initiatives**

**That Council approve the recommendation outlined in Report CPCLK11-002 dated January 17, 2011, of the City Clerk, as follows:**

**That Report CPCLK11-002 be received as information.**

Submitted by,

Councillor Hall  
Chairman  
January 17, 2011

**Planning Committee Report No. 1  
Meeting Of January 24, 2011**

**To The Council of The City Of Peterborough, For Consideration At Its  
Meeting Held January 31, 2011**

**The Planning Committee, As A Result of Its Meeting Held On January  
24, 2011 Recommends As Follows:**

- 1. Manager, Planning Division  
Report PLPD11-004  
270 Rogers Street**

**That this item be referred to the next suitable Planning Committee meeting  
to allow a public information meeting to be held.**

- 2. Manager, Planning Division  
Report PLPD11-005  
828 Cameron Street**

**That Council approve the recommendations outlined in Report PLPD11-005  
dated January 24, 2011, of the Director of Planning and Development  
Services, as follows:**

- a) That the zoning of the subject property, be amended from the R.1, -  
Residential District to the R.2, 3u, 16f, 19f – ‘H’ – Residential District  
in accordance with the draft amendment attached as Exhibit ‘C’ to  
Report PLPD11-005.**
- b) That the ‘H’ Holding Symbol be removed subject to the following:**
  - i. Site Plan Approval is granted for the subject property;**
  - ii. Confirmation from the Fire Services and Building Division that  
the units comply with the requirements of the Ontario Building  
Code and the Ontario Fire Code;**
  - iii. Payment of cash-in-lieu of parkland for the second unit; and**
  - iv. Payment of all applicable development charges for the second  
unit**

**PLANNING COMMITTEE REPORT NO. 1**  
**JANUARY 24, 2011**  
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Submitted by,

Councillor Hall  
Chair  
January 24, 2011

**Committee Of The Whole Report 3  
Meeting Of January 31, 2011**

**To The Council of The City Of Peterborough For Consideration At Its  
Meeting Held January 31, 2011**

**The Committee of The Whole As A Result of Its Meeting Held On  
January 31, 2011 Recommends As Follows.**

- 1. Report of Closed Session  
Mayor Daryl Bennett  
Report COU11-003  
Appointments to City Boards and Committees**

**That Council approve the recommendations outlined in Report COU11-003,  
dated January 31, 2011, of the Citizen Appointment Selection Committee,  
submitted by Mayor Bennett, as follows:**

**That the following appointments be approved:**

**Arenas, Parks and Recreation Advisory Committee**

**Two (2) Year Term to November 30, 2012**

**Four (4) Year Term to November 30, 2014**

**Bill Juby Jr.  
Gary Baldwin**

**Arts, Culture and Heritage Advisory Committee**

**One (1) Year Term to November 30, 2011**

**Four (4) Year Term to November 30, 2014**

**Thomas Miller  
Laura Berazadi  
Bronson Smith  
Marcus Quin**

**Cenotaph Advisory Committee**

**Four (4) Year Term to November 30, 2014**

**David Rumball**

**Committee of Adjustment**

**Four (4) Year Term to November 30, 2014**

**Brenda Campbell  
Paul Dorris  
John Duncan  
Claude Dufresne  
Alan Porteous**

**Committee Of The Whole Report No. 3**  
**Meeting Of January 31, 2011**  
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**Community Investment Grant Advisory Committee**  
**One (1) Year Term to November 30, 2011**

**Dawn Carr  
Geoffrey Eve  
Mandy Livings  
Michael McGrattan  
Dorothy Macdonald  
Patrick Martin  
Gary Rabjohn  
Paul Teleki  
Jeff Westlake**

**Museum and Archives Advisory Committee**  
**Two (2) Year Term to November 30, 2012**

**Three (3) Year Term to November 30, 2013  
Four (4) Year Term to November 30, 2014**

**Audrey Armstrong  
Nancy Jackson  
Morgan Tamplin  
James Driscoll  
Cheryl White**

**Peterborough Architectural Conservation Advisory Committee**

**One (1) Year Term to November 30, 2011  
Three (3) Year Term to November 30, 2013**

**Four (4) Year Term to November 30, 2014**

**Ivan Bateman  
Catherine Dibben  
Stewart Hamilton  
Kathryn McLeod  
Kaes Vanderkooy**

**Police Services Board**

**Two (2) Year Term to November 30, 2012**

**Robert Lightbody**



**Committee Of The Whole Report No. 3**  
**Meeting Of January 31, 2011**  
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**That the following appointments of community members at large to various committees be made:**

- i)     Arts Culture and Heritage Advisory Committee to November 30, 2014**  
**Cathy Wilson (Art Gallery of Peterborough)**  
**John Summers (Canadian Canoe Museum)**  
**Emily Martin (Little Lake Music Fest)**  
**Ian MacPherson (Market Hall Performing Arts)**  
**Dennis Carter-Edwards (Peterborough Historical Society)**  
**Ray Marshall (Showplace)**  
**Candace Shaw, Arts, Culture and/or Heritage professional**  
**Carmela Valles, Arts, Culture and/or Heritage professional**  
**Patti Shaughnessy, Arts, Culture and/or Heritage professional**
  
- ii)    Museum and Archives Advisory Committee to November 30, 2014**  
**Dennis Carter-Edwards (Peterborough Historical Society)**  
**Janice Millard (Trent University)**  
**Gayle McIntyre (Fleming College)**

All of which is respectfully submitted,

Councillor B. Hall  
Chairman  
January 31, 2011