



**City Council Minutes
City Of Peterborough
December 12, 2011
Draft Minutes Not Approved**

**Minutes of a Meeting of City Council Held on December 12, 2011
in the Council Chambers, City Hall**

Meeting called to order at 6:50 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Juby
Councillor Hall
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass (6:54 p.m.)
Mayor Bennett

Ceremonial Presentations:

Ontario Museum Association

Mary Collier and Cydna Mercer presented the "Award of Excellence" from the Ontario Museum Association to Council in recognition of the Peterborough Museum & Archives partnership with the Arts and Heritage Programs of Fleming College.

Confirmation of Minutes – November 14, 2011

Moved by Councillor Clarke, seconded by Councillor Pappas

That the minutes of the meeting of Council held on November 14, 2011, be approved.

"CARRIED"

Disclosure of Pecuniary Interest

Mayor Bennett declared an interest in the Budget Committee Report 5, item 3, Appendix "A", section v) as well as item 6, as he has ownership in a firm which conducts business with the EMS service. Mayor Bennett requested that these two items be the subject of a separate vote.

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Councillor Parnell declared an interest in Committee of the Whole Report 21, item 18 and By-law 11-144 as she is employed by the Township of Cavan Monaghan. Councillor Parnell requested that these two items be the subject of a separate vote.

Delegations

Registered:

Lynn Hopkins (288 Romaine Street) made a delegation to Item 16 of Committee of the Whole Report No. 21 (Report CSAD11-011, Morrow Park Master Plan Design Study).

Wendy Meredith (122 Park Street South) made a delegation to Item 16 of Committee of the Whole Report No. 21 (Report CSAD11-011, Morrow Park Master Plan Design Study). A petition in support of maintaining the grandstand was provided for Council information.

Daphne Molson (688 Gilchrist Street) made a delegation to Item 16 of Committee of the Whole Report No. 21 (Report CSAD11-011, Morrow Park Master Plan Design Study).

Jill Staples (439 Highway 7A) made a delegation to Item 16 of Committee of the Whole Report No. 21 (Report CSAD11-011, Morrow Park Master Plan Design Study).

Budget Committee Report

There were no delegations.

Planning Committee Report

There were no delegations.

Committee of the Whole Report

There were no delegations.

Other Items on this Agenda

There were no delegations.

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Report Number 5 of the Budget Committee

Moved by Councillor Clark, Seconded by Councillor Beamer

That the 2012 Capital Budget be approved.

That the 2012 Operation Budget be deferred until 2012.

That staff prepare a report for the January 23rd, 2012 Committee of the Whole meeting on the Lakefield-Peterborough Policing Agreement with options to amend or terminate it.

“CARRIED”

Report Number 14 of the Planning Committee

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 14 of the Planning Committee Meeting of November 21, 2011, be approved.

“CARRIED”

Report Number 20 of the Committee of Whole

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 20 of the Committee of Whole Meeting of November 14, 2011 be approved.

“CARRIED”

Report Number 21 of the Committee of Whole

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 21 of the Committee of Whole Meeting of December 5, 2011, less item 18 be approved.

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Councillor Pappas requested that item 16 (Report CSAD11-011, Morrow Park Master Plan Design Study) be separated out for discussion.

Councillor Riel requested that item 19 (Report CSD11-024, Sport Field Development at Fleming) be separated out for discussion.

Councillor Pappas requested that item 23 (Report PLPD11-081, Surplus Declaration and Conveyance of 331 Aylmer Street – Library Lot) be separated out for discussion.

Councillor Riel requested that item 27 (Information on the Otonabee River Bridge) be separated out for discussion. He suggested that a meeting be organized in the New Year with residents regarding this matter.

Moved by Councillor Hall, seconded by Councillor McWilliams

That item 19, section b) be amended to read “on condition that rugby, soccer, field lacrosse and football be accommodated”.

“LOST”

Upon the main motion less item 18, this motion carried.

Moved by Councillor Hall, seconded by Councillor Riel

That item 18 of Report Number 21 of the Committee of the Whole Meeting of December 5, 2011, be approved.

“CARRIED”

Councillor Parnell did not participate in, or vote on this motion due to her previously declared conflict.

Notice of Motion

There were no Notices of Motion.

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By-Laws

Moved by Councillor Pappas, seconded by Councillor Hall

That the following by-law be read a first, second and third time:

**11-144 Being A By-Law To Authorize The Execution Of An Agreement
Between The Corporation Of The City Of Peterborough And
The Township Of Cavan Monaghan With Respect To Building
Inspection, Planning And Fire Protection At The Peterborough
Municipal Airport**

**and the said by-law, having been now read and passed, the Mayor and Clerk be
authorized to sign and seal the same.**

"CARRIED"

Councillor Parnell did not participate in, or vote on this motion due to her previously declared conflict.

Moved by Councillor Pappas, seconded by Councillor Juby

That the following by-laws be read a first, second and third time:

**11-141 Being A By-Law To Amend The Zoning For 545 The
Queensway**

11-142 Being A By-Law To Amend The Zoning For 816 Brealey Drive

**11-143 Being A By-Law To Correct By-Law No. 11-046 Which
Amended The Zoning For The Properties At 0 And 1224
Chemong Road And 1339, 1345, 1349 And 1371 Hilliard Street**

**11-145 Being A By-Law To Establish A Commodity Price Hedging
Policy For The Corporation Of The City Of Peterborough**

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- 11-146 Being A By-Law To Authorize The Execution Of A Letter Of Intent Between The Corporation Of The City Of Peterborough, City Of Kawartha Lakes, The County Of Haliburton, The County Of Peterborough, The Greater Peterborough Innovation Cluster, Fleming College And Trent University To Pursue The Creation Of An “International Centre Of Excellence For Water Quality”**
- 11-147 Being A By-Law To Authorize A Funding Agreement Supporting The Renovation And Expansion Of Trent University’s Athletic Centre**
- 11-148 Being A By-Law To Approve The Direction Of The Sole Shareholder By The Corporation Of The City Of Peterborough (The City) To The Peterborough Housing Corporation (PHC) For The Purpose Of Restricting The Powers Of The Directors To Manage Or Supervise The Management Of The Business And Affairs Of The PHC And To Authorize The Mayor And City Clerk To Execute The Direction**
- 11-149 Being A By-Law To Establish An Accessibility Advisory Committee**
- 11-150 Being A By-Law To Establish Development Charges For The City Of Peterborough (Chemong Growth Area)**
- 11-151 Being A By-Law To Amend The City Of Peterborough City-Wide Engineering Services By-Law No. 09-167**
- 11-152 Being A By-Law To Authorize The Execution Of An Electricity Appointment And Retainer Agreement Between The Corporation Of The City Of Peterborough And Local Authority Services Ltd. (LAS),**

and the said by-laws, having been now read and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

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Other Business

There was no Other Business.

Confirmatory By-law

Moved by Councillor Pappas, seconded by Councillor Juby

That the following by-law be read a first, second and third time:

**11-153 Being A By-Law To Confirm The Proceedings Of The Council At Its
Meeting Held On December 12, 2011**

and the said by-law, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

Adjournment

Moved by Councillor Vass

That this meeting of City Council adjourn at 8:57 p.m.

“CARRIED”

Natalie Garnett
Deputy City Clerk

Daryl Bennett
Mayor

**Budget Committee Report No. 5
Meetings of November 7, 28 and 29, 2011**

**To the Council of The City Of Peterborough for Consideration at its
Meeting Held December 12, 2011**

**The Budget Committee as a Result of its Meetings Held on November
7, 28 and 29, 2011 Recommends as Follows:**

- 1. Director of Corporate Services
Report CPFS11-041
2012 Draft Budget**

**That Council approve the recommendation outlined in report CPFS11-041
dated November 7, 2011, of the Director of Corporate Services as follows:**

**That the draft 2012 Budget Documents presentation at the meeting held
November 7, 2011, be received and be reviewed in detail during the Budget
Committee meetings scheduled the week of November 28, 2011.**

- 2. Employee Absentee Rates**

**That an Attendance Update Report be provided that highlights employee
absentee rates by department and bargaining unit, including Police
Services.**

- 3. Director of Corporate Service
Chief Administrative Officer
Report CPFS11-043
2012 Draft Budget**

**That Council approve the recommendation outlined in Report CPFS11-043
dated November 28, 2011, of the Director of Corporate Services, and the
Chief Administrative Officer, as follows:**

**That the recommendations contained in Appendix A of this report be
moved for the purpose of discussion.**

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**APPENDIX A
2012 OPERATING AND CAPITAL DRAFT BUDGET
RECOMMENDATIONS**

That the following recommendations be moved for the purpose of discussion:

- a) That the 2012 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.
- b) That the user fees as set out in Book 2 be adopted as part of 2012 Budget process.
- c) That any unused CAO Budget at the end of 2012 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 15)
- d) That any unused Peterborough Technology Services Budget, at the end of 2012, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2012 costs exceed the 2012 Budget, funds may be drawn from the EDP reserve. (Page 21)
- e) That any unused portion of the 2012 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2012 Winter Control costs exceed the 2012 Budget, funds may be drawn from the Winter Control reserve. (Page 45)
- f) That any surplus funds at the end of 2012 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 70)
- g) That any surplus funds at the end of 2012 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 73)
- h) That any surplus funds at the end of 2012 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 85)

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- i) That any unspent Repairs and Maintenance budget within the Social Services Division at the end of 2012 be transferred to the Social Services General Assistance Reserve, subject to the overall year end position. (Page 98)**
- j) That any unused Emergency Hostel net budget at the end of 2012 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year end position and that if actual 2012 Emergency Hostel costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)**
- k) That any unused Community Social Plan net budget at the end of 2012 be transferred to the Community Social Plan 50/50 Reserve for future program development, subject to the overall year end position and that if actual 2012 Community Social Plan costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)**
- l) That any remaining unused Social Services net budget at the end of 2012 be transferred to the Social Services General Assistance Reserve, subject to the overall year end position and that if actual 2012 Social Services costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)**
- m) That any surplus in the 2012 Housing Operating Budget at the end of 2012 be transferred to the Social Housing Reserve, subject to the overall year end position and that if actual 2012 Housing costs exceed the 2012 Budget, funds may be drawn from the Social Housing Reserve. (Page 111)**
- n) That any excess Airport development review fees at the end of 2012 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that if the 2012 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 114)**
- o) That any unused Building Inspection Budget at the end of 2012 be transferred to the Building Division Reserve and that if actual building inspection costs exceed the 2012 Budget, funds may be drawn from the Building Division Reserve. (Page 118)**

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- p) That any unused portion of the 2012 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year end position and that if actual 2012 tax write-off costs exceed the 2012 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 125)
- q) That any unused Employee Benefits budget at the end of 2012 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that if actual 2012 employee benefits exceed the 2012 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 125)
- r) That any unused insurance budget at the end of 2012 be transferred to the Insurance Reserve, subject to the overall year-end position and that if actual 2012 insurance costs exceed the 2012 Budget, funds may be drawn from the Insurance Reserve. (Page 125)
- s) That any unused 2012 Contingency Budget at the end of 2012 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2012 year-end position. (Page 125)
- t) That any unused Police Services Budget at the end of 2012 be transferred to the Police Special Projects Reserve, subject to the overall year-end position, and that if the actual 2012 Police Services costs exceed the 2012 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 129)
- u) That any adjustments to the City's portion of the 2012 Land Ambulance Budget be netted against the 2012 general contingency provision. (Page 131)
- v) That any unused Land Ambulance Budget at the end of 2012 be transferred to the Land Ambulance Reserve, subject to the overall year-end position, and that if the actual 2012 Land Ambulance costs exceed the 2012 Budget, funds may be drawn from the Land Ambulance Reserve. (Page 131)
- w) That any adjustments to the City's portion of ORCA's 2012 Budget, based on the final approved ORCA Budget, be netted against the City's 2012 general contingency provision. (Page 132)

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- x) That any adjustments to the City's portion of CCHU 2012 Budget, based on the final approved CCHU Budget, be netted against the City's 2012 general contingency provision. (Page 132)
- y) That any net surplus funds, after the disposition of the recommendations in this report, from 2012 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for capital works. (Page 136)
- z) That a by-law be passed to establish the 2012 tax ratios for each property class as set out in the 2012 Operating Budget. (Page 144)
- aa) That the 2012 tax rate for farmland awaiting development subclasses be 45% of the residential rate. (Page 144)
- ab) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2012. (Page 144)
- ac) That the capping policy for 2012 for the Multi-residential, Commercial and Industrial classes be as follows:
 - i. Capping be based on a maximum increase threshold at the greater of 10% of the previous year's annualized capped taxes and 5% of the previous year's annualized CVA tax for the eligible property. (Page 145)
 - ii. No capping credit be applied for properties where the required billing adjustment is within a \$250 credit of the properties' CVA tax; affected properties would be billed at their full CVA tax level. (Page 145)
 - iii. That properties that achieved CVA tax in 2011 remain at CVA tax from 2012 forward regardless of how reassessment affects the property. (Page 145)
 - iv. That properties that cross over from the claw back to the capping category or vice versa from 2011 to 2012 be taxed at CVA tax. (Page 145)
- ad) That the threshold on the tax level for eligible new construction be 100%. (Page 145)

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- ae) That the Tax ratio reductions for mandated subclasses of vacant units remain at 30% for the Commercial class and 35% for the Industrial class. (Page 145)
- af) That \$176,000 of the estimated \$4,929,000 total revenues to be received from City of Peterborough Holdings Inc. be used to offset the 2012 municipal tax levy.(Page 159)
- ag)
 - i. That the \$1,866,800 City share of the Facility Upgrades - Morrow Park Project be financed by a Special Tax Supported debt issue to be considered over and above the tax supported debt authority allowed under the City's Capital Financing Policy. (Page 166)
 - ii. And that the principal and interest payments related to this special debt issue not be deducted from the Tax Debt Service/Capital Levy Base in calculating future year's Base Capital Levy. (Page 166)

4. Opportunities for Market Hall and Showplace

That a report be provided in respect to all opportunities for Market Hall and Showplace to provide efficiency of operations and reduction of costs.

5. Sharing Relationship, Community Social Plan, Our Space, and Hostels

That Mr. Doherty and Mr. Horton have follow-up discussion with County Administration about the sharing relationship of the Community Social Plan, Our Space, and Hostels.

6. Director of Corporate Services
Report CPFS11-048
2012 Budgets for Outside Agencies and Boards

That Council approve the recommendation outlined in Report CPFS11-048, dated November 28, 2011, of the Director of Corporate Services as follows:

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That presentations and budget details presented to the November 29, 2011 Budget Committee by the Peterborough Lakefield Community Police Services, the Greater Peterborough Area Economic Development Corporation, the County of Peterborough Emergency Medical Services, the County City Health Unit and Fairhaven Long Term Care Home be received.

7. Police Services Operating Budget

That the 2012 Police Services Operating Budget, as shown on page 127 of the 2012 Highlights Book, be referred back to the Police Services Board with a request to reduce the Gross Police Services budget to its traditional level, under 10% of the gross City operating budget.

8. Fairhaven Capital Funding

That staff provide a report on the benefits of programmed capital funding at Fairhaven as it relates to the City and County's cost sharing arrangement and Fairhaven's reserves, for the 2013 budget.

9. Director of Corporate Services
Report CPFS11-050
Beyond the Budget - Additional Requests for 2012

- a) That the Temporary Supervisor Position not be converted to Permanent,
- b) That two additional temporary positions be approved, funded by provincial subsidy and the incentive reserve.
- c) That the Discretionary Benefit budget be increased from the incentive reserve to meet the anticipated demands of implementing the existing policy and that after provincial subsidy the City share be drawn from the incentive reserve.

10. DBIA Streetscape Budget

That the DBIA Streetscape budget on page 44 of the 2012 Budget Book be increased by \$10, 289 and that the contingency fund be reduced by the same amount and that if possible, this budget be brought to full funding in 2013.

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11. Director of Corporate Services
Director of Planning & Development Services
Report CPFS11-051
Trail - CPR Bridge Project Budget Amendment

That Council approve the recommendations outlined in Report CPFS11-051, dated November 29, 2011, of the Director of Corporate Services and the Director of Planning & Development Services, as follows:

- a) That the Trail Development (Project 7-1.02) shown on page 103 of the 2012 Highlights Book and pages 454-455 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to increase the 2012 budget by \$500,000 from \$500,000 to \$1,000,000;
- b) That the Otonabee River Trail – Del Crary Park to Little Lake Cemetery (Project 7-1.05) shown on page 103 of the 2012 Highlights Book and pages 460-461 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to reflect a deferral of the 2012 budget amount of \$180,000 to 2013; and
- c) That the Facility Upgrade – City Hall, Police Station, Provincial Court House and GPAEDC (Project 3-2.01) shown on page 24 of the 2012 Highlights Book and pages 37-38 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to decrease the 2012 budget by \$320,000 from \$1,220,000 to \$900,000.

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Council at its meeting of December 12, 2011 adopted the following resolution:

That the 2012 Capital Budget be approved.

That the 2012 Operation Budget be deferred until 2012.

That staff prepare a report for the January 23rd, 2012 Committee of the Whole meeting on the Lakefield-Peterborough Policing Agreement with options to amend or terminate it.

Submitted by,

Councillor Clarke

Chair

November 7, 28 and 29, 2011

**Planning Committee Report No. 14
Meeting of November 21, 2011**

**To The Council of the City of Peterborough, for Consideration at its
Meeting Held December 12, 2011**

**The Planning Committee, as a Result of its Meeting Held on November
21, 2011 Recommends as Follows:**

**1. Manager, Planning Division
Report PLPD11-082
545 The Queensway**

**That Council approve the recommendations outlined in Report PLPD11-082
dated November 21, 2011, of the Manager, Planning Division, as follows:**

- a) That Section 3.9 Exceptions in the City's Comprehensive Zoning By-Law #97-123, be amended in accordance with the draft amendment, attached as Exhibit 'C' to Report PLPD11-082 to permit the following:**
 - i. a convenience retail store with a maximum floor of 300m², in association with a gas bar**
 - ii. for the purpose of this exception, a 'gas bar' means any land, buildings or part thereof used as a retail outlet for the sale of motor fuel, oil and accessories, but does not include the sale of motor vehicle parts or servicing or repairs to motor vehicles.**
- b) That the zoning of the subject property, be amended from the M3.2 – Enhanced Service Industrial District to the SP. 268 – 268(F)-'H' – Special Commercial District in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD11-082.**

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- c) That the 'H' Holding Symbol be removed subject to the following:
 - i. Site Plan Approval is granted for the subject property including the following:
 - 1. Conveyance of lands along The Parkway to the City of Peterborough, for the purposes of road widening;
 - 2. Conveyance of lands for a 15m day lighting triangle at the northwest corner of the property (west corner of the subject land, at the intersection of the Parkway, The Queensway and Cameron Place to the City of Peterborough;
 - 3. Provisions to urbanize the Cameron Place right of way from The Queensway to the site entrance at the expense of the developer; and
 - 4. Delineation of the flood line prior to development.
 - ii. Easements across the unopened Cameron Street right of way, in favour of the City, for existing sanitary sewer and possibly other utilities.

Committee, at its meeting of November 21, 2011 made the following recommendation:

That the proposed zoning use, known as Item X in Report PLPD11-082, "a library, museum or art gallery" be deleted as a potential use.

2. Manager, Planning Division
Report PLPD11-083
816 Brealey Drive

That Council approve the recommendations outlined in Report PLPD11-083 dated November 21, 2011, of the Manager, Planning Division, as follows:

- a) That the zoning of the subject property, be amended from the SP.31,1e-23 – Special Residential District to the R.2 – 'H' – Residential District in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD11-083.

Planning Committee Report No. 14
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- b) The 'H' Holding Symbol shall be removed from the zoning of the property at such time as:
 - i. Site Plan Approval be granted for the redevelopment of the lands which will include the conveyance of approximately 0.6m by 5.0m portion of land at the northwest corner of the site that extends into the Brealey Drive right of way, to the City at no cost.
 - ii. Agreement to obtain a building permit for the conversion of the dwelling from a single unit dwelling to a two unit dwelling.

3. Manager, Planning Division
Report PLPD11-084
Non-Conforming Two and Three Unit Dwellings

That Council approve the recommendations outlined in Report PLPD11-084 dated November 21, 2011, of the Manager, Planning Division, as follows:

- a) That Report PLPD11-084 be received.
- b) That no specific action to legalize existing non-conforming two and three unit dwellings be taken until the City considers an amendment to the Zoning By-Law to permit accessory dwelling units.

**Planning Committee Report No. 14
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- 4. Manager, Planning Division
Report PLPD11-013A
Phase Two Zoning Changes
Official Plan Amendment O1006
Zoning By-law Amendment Z1017SB
Draft Plan of Subdivision 15T-10507
Mason Homes Limited
0 & 1224 Chemong Road, 1339, 1345, 1349 & 1371 Hilliard Street**

That Council approve the recommendations outlined in Report PLPD11-013A dated November 21, 2011, of the Manager, Planning Division, as follows:

- a) That By-law 11-046 be amended in accordance with Exhibit 'D' to Report PLPD11-013A; and,**
- b) That Council confirm that no further Public Notice is required with respect to the revised by-law.**

Submitted by,

Councillor Hall
Chair
November 21, 2011

**Committee of the Whole Report No. 20
Meeting of November 14, 2011**

**To the Council of the City of Peterborough for Consideration at its
Meeting Held December 12, 2011**

**The Committee of the Whole as a Result of its Meeting Held on
November 14, 2011, Recommends as Follows:**

**1. Report of Closed Session
Director of Planning and Development Services
Report PLPD11-069
Sale of Property at 545 The Queensway**

**That Council approve the recommendations outlined in Report PLPD11-069
dated November 14, 2011, of the Director of Planning and Development
Services as follows:**

- a) That the property described as Parts 1, 2, 3, 4, 5 and 6 on the
Provisional Plan at Appendix B (subject to review and registration),
known Municipally as part of 545 The Queensway and being a total of
7576.2 square metres (1.872 acres), be stopped up and closed and
declared surplus to the needs of the Municipality.**
- b) That the property described as Parts 1, 2, 3, 4, 5 and 6 on the
Provisional Plan, at Appendix B (subject to review and registration),
known Municipally as part of 545 The Queensway and being a total of
7576.2 square metres (1.872 acres) be sold to Mijar Ltd, for the sale
price of \$374,400.00.**

Submitted by,

Councillor Hall
Chair
November 14, 2011

Committee of the Whole Report No. 21
Meeting of December 5, 2011

To the Council of the City of Peterborough for Consideration at its Meeting Held December 12, 2011

The Committee of the Whole as a Result of its Meeting Held on December 5, 2011, Recommends as Follows:

- 1. Report of Closed Session**
Director, Planning and Development Services
Report PLPD11-087
Peterborough Housing Corporation – Sale of Langton House, Surplus Traill College Property

That Council approve the recommendation outlined in Report PLPD11-087 dated December 5, 2011, of the Director of Planning and Development Services, as follows:

That, pursuant to Article 5.3 of the draft Shareholder Direction, the City Of Peterborough, as the sole shareholder of PHC, consents to the sale of Langton House and associated land at a value deemed appropriate by the Board of Peterborough Housing Corporation (PHC), in order to further the objectives of the Corporation.

- 2. Report of Closed Session**
City Clerk
Report CPCLK11-016
City of Peterborough Holdings Inc. (CoPHI) Board and Peterborough Distribution Inc. Board Appointments

That Council approve the recommendations outlined in Report CPCLK11-016 dated December 5, 2011 of the City Clerk, as follows:

- a) That Charles Kidd be reappointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending December 31, 2014.
- b) That Dean MacDonald be reappointed to the Peterborough Distribution Inc. Board for a three-year term ending December 31, 2014.

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3. Report of Closed Session
Director, Community and Social Services
Hospital Access Road Name

That Council approve the decision to name the new hospital access road "Medical Drive".

4. Director of Corporate Services
Report CPFS11-046
Insurance Program for 2012

That Council approve the recommendation outlined in Report CPFS11-046, dated December 5, 2011 of the Director of Corporate Services as follows:

That the Insurance Program, as outlined in Appendix A to Report CPFS11-046, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc., for a one year term from January 1, 2012 to December 31, 2012, be approved at an estimated cost of \$760,004 plus PST of \$42,066.24 for a total of \$802,070.24.

5. Director of Corporate Services
Report CPFS11-047
Electricity Price Hedging

That Council approve the recommendations outlined in Report CPFS11-047 dated December 5, 2011, of the Director of Corporate Services, as follows:

- a) That the Commodity Price Hedging Policy, as set out in Appendix A to report CPFS11-047, be approved;
- b) That the Electricity Procurement Program in partnership with Local Authority Services Limited, a wholly owned subsidiary company of the Association of Municipalities of Ontario, be approved;

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- c) That the execution of an Agency Appointment Agreement between the City of Peterborough and Local Authority Services Limited, for a minimum term of two years, be approved, recognizing that as an agent, Local Authority Services Limited negotiates all required electrical purchases on behalf of procurement program members and communicates the details of the contracts to the program members;
- d) That Local Authority Services Limited be authorized to have access to electricity consumption data from the local utility on an as needed basis, in order to compile load profile information for the procurement program;
- e) That the Mayor and City Clerk be authorized to execute authorizing by-laws on behalf of the Corporation with respect to commodity price hedging agreements;
- f) That the Property and Energy Manager be authorized to execute and sign documents on behalf of the Corporation and manage program-related decisions in accordance with this Policy and the *Municipal Act, 2001*.

6. City Solicitor
OCS11-014

Peterborough Housing Corporation Shareholders Direction

That Council approve the recommendations outlined in Report OCS11-014 dated December 5, 2011, of the Director of Legal services as follows:

- a) That Council approve the Shareholder Direction for the Peterborough Housing Corporation for the purpose of establishing certain principles of governance relating to the PHC; and
- b) That the Mayor and City Clerk be authorized to execute the Shareholder Direction.

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7. Director of Corporate Services
Report CP11-005
Terms of Reference
Accessibility Advisory Committee

That Council approve the recommendation as outlined in Report CP11-005 dated December 5, 2011, of the Director of Corporate Services as follows:

That the Terms of Reference for the Accessibility Advisory Committee be approved as reflected in the proposed new By-law.

8. Director of IT Services
Report CPITS11-003
Request for Approval of Revised Information Technology Policy

That Council approve the recommendation outlined in Report CPITS11-003, dated December 5, 2011, of the Director of IT Services, as follows:

That the revised City Information Technology Policy, as set out in Appendix A to Report CPITS11-003, be approved.

9. Director of Community Services
CSACH11-010
Establishment of Budget and Contract for Investigating Humidity
in the Basement of the Peterborough Public Library

That Council approve the recommendations outlined in Report CSACH11-010 dated December 5, 2011, of the Director of Community Services, as follows:

- a) That a capital budget of \$65,000 be created with funds to be withdrawn from the Library Surplus Reserve;
- b) That Section 15(2) of the City's Purchasing By-law, that would require a competitive procurement process, be waived to enter into a contract to conduct investigations, testing and reporting on the high humidity levels in the basement of the Public Library as a single source;

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- c) That the contract to conduct an investigation and prepare a comprehensive report into the high humidity levels in the basement of the Peterborough Public Library be entered into with Accent Building Sciences, 850 Tapscott Road, Unit 29, Toronto, Ontario, M1X 1N4 at a cost of \$58,948 net of HST.

10. Director of Corporate Services
Report CPFS11-049

Extension of Contract to Supply and Deliver Gasoline, Clear Diesel Fuel and Coloured Diesel Fuel (Original Tender T-49-08)

That Council approve the recommendation outlined in report CPFS11-049 dated December 5, 2011, of the Director of Corporate Services as follows:

That the contract for the supply and delivery of gasoline and diesel fuel to the City of Peterborough, that was awarded to Upper Canada Fuels through Request for Tenders (RFT) T-49-08, be extended for two additional years, from January 1, 2012 to December 31, 2013, based on the Toronto Rack Price (or equivalent) in effect, plus the current delivery cost of \$0.0257 per litre, plus \$0.0033 HST for a total cost of \$0.0290 per litre.

11. Director of Corporate Services
Report CPFS11-044
Development Charges

That Council approve the recommendations outlined in Report CPFS11-044 dated December 5, 2011, of the Director of Corporate Services, as follows:

- a) That the City-wide Engineering Services Development Charges By-law 09-167 be amended to extend the December 31, 2011 expiry date to December 31, 2014 and the Development Charges Amendment Study – Appendix A be approved.
- b) That in 2012, staff complete the 2011 Development Charges Background Study for the City-wide Engineering Services Development Charges, including the growth related projects in the 2011 Transportation Plan that was approved on November 14, 2011 through Report USTR11-006.

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- c) That the Development Charge rates for the Chemong Growth Area, as shown on Table 1 of report CPFS11-044 be adopted and the Chemong Planning Area-Specific Development Charges Study – Appendix B be approved.
- d) That By-law 08-128 be repealed effective January 1, 2012.
- e) That the Chemong Growth Area Development Charges rate be adjusted by the City Treasurer without amendment to the by-laws annually on January 1 of each year, commencing January 1, 2013, in accordance with the most recent annual change in the Statistics Canada Quarterly Construction Price Statistics.

12. Director of Utility Services

Report USDIR11-018

Dutton Road Extension Environmental Assessment - Approval to Post Environmental Report File

That Council approve the recommendation outlined in Report USDIR11-018 dated December 5, 2011, of the Director of Utility Services, as follows:

That Council direct staff to finalize the Dutton Road Extension Class Environmental Assessment and post the Environmental File Report for public review for the mandatory 30-day review period in accordance with the provisions of the Municipal Class Environmental Assessment process.

13. City Solicitor

Report OCS11-016

Review of Municipal Code Chapter 629 Snow Removal – Sidewalks

That Council approve the recommendation outlined in Report OCS11-016 dated December 5, 2011, of the City Solicitor and Director of Legal Services, as follows:

That Chapter 629 – Snow Removal – Sidewalks – Roofs of the City of Peterborough Municipal Code not be amended.

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**14. Chief of Police
Report POL11-002
Peterborough, Lakefield Police Services 2010 Annual Report**

That Council approve the recommendation outlined in Report POL11-002, dated December 5, 2011, of the Chief of Police as follows:

That the presentation of the 2010 Peterborough Lakefield Community Police Services Annual Report be received for information.

**15. Director of Utility Services
Report USDIR11-019
Parkhill Road West
Wallis Drive to the West City Limit
Class Environmental Assessment
Approval to Post Environmental Study Report**

That Council approve the recommendations outlined in Report USDIR11-019 dated December 5, 2011 of the Director of Utility Services, as follows:

- a) That the presentation on the matter of the Parkhill Road West Class Environmental Assessment by AECOM be received, and;
- b) That Council direct staff to finalize the Parkhill Road West Class Environmental Assessment and post the Environmental Study Report for public review for the mandatory 30-day public review period in accordance with the provisions of the Municipal Class Environmental Assessment process.

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16. Director of Community Services

Report CSAD11-011

Morrow Park Master Plan Design Study

That Council approve the recommendations outlined in Report CSAD11-011 dated December 5, 2011, of the Director of Community Services, as follows:

- a) That a presentation on the Morrow Park Master Plan Design Study from Brown and Storey Architects Inc. be received for information;
- b) That the Morrow Park Master Plan Design Study be adopted to serve as a guide for future planning and budgetary decisions;
- c) That Phase 1 of the Morrow Park Master Plan Design Study be approved, pending the annual budget approval process and the outcome of negotiations with the Agricultural Society.
- d) That a Committee consisting of the CAO, Mayor and Councillor Vass continue to work together with a representative group from the Agricultural Society.

17. City Solicitor

Report OCS11-012

International Centre of Excellence for Water Quality

That Council approve the recommendations outlined in Report OCS11-012 dated December 5, 2011, of the City Solicitor and Director of Legal Services, as follows:

- a) That the presentation by Lance Sherk, Director of Economic Development City of Kawartha Lakes, be received;
- b) That Council endorse the Letter of Intent between the City of Peterborough, Counties of Peterborough and Haliburton, the Greater Peterborough Innovation Cluster, Sir Sandford Fleming College and Trent University to pursue the creation of an International Centre of Excellence for Water Quality; and
- c) That the Mayor and City Clerk be authorized to execute the Letter of Intent.

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- 18. Director of Planning and Development
Fire Chief/Acting Manager of Airport
Report FS11-010
Agreement with the Township of Cavan Monaghan Respecting
the Amendment to the Building Inspection, Planning and Fire
Protection at Peterborough Airport**

That Council approve the recommendation outlined in Report FS11-010 dated December 5, 2011, of the Director of Planning and Development Services, and the Fire Chief, as follows:

That a by-law be passed to authorize the execution of a new agreement with the Township of Cavan Monaghan whereby the City of Peterborough will continue the responsibility for planning, building and fire protection at the Peterborough Airport.

- 19. Director of Community Services
Report CSD11-024
Sport Field Development at Fleming**

That Council approve the recommendations outlined in Report CSD11-024 dated December 5, 2011, of the Director of Community Services, as follows:

- a) That the sport field development project at Trent University be deferred until arrangements for adequate servicing and funding are in place;
- b) That the proposed sport field development project in partnership with Fleming College be approved;
- c) That the Mayor and Clerk be authorized to enter into an agreement with Fleming College for new sport fields on Fleming College property.

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**20. Director of Community Services
Report CSRS11-012
Trent University Athletic Centre Funding Agreement By-law**

That Council approve the recommendation outlined in Report CSRS11-012 dated December 5, 2011, of the Director of Community Services, as follows:

That a by-law be approved authorizing the Mayor and the City Clerk to sign the funding agreement, with a term of 15 years, between the City of Peterborough and Trent University, to support the expansion and renovation of the University's Athletics Centre.

**21. Director of Utility Services
Report USWM11-005
Waste Recycling Strategy for the City of Peterborough**

That Council approve the recommendation outlined in Report USWM11-005 dated December 5, 2011 of the Director of Utility Services as follows:

That Council endorse the 2011 Waste Recycling Strategy for the City of Peterborough, as detailed in Attachment 1 of Report USWM11-005, for use as a planning tool for the Blue Box recycling program and to fulfill one of the requirements for maximum Blue Box funding via Waste Diversion Ontario.

**22. Director of Corporate Services
Report CPFS11-045
September 30, 2011 Financial Update Report (Unaudited) with
Year End Projections for December 31, 2011**

That Council approve the recommendations outlined in Report CPFS11-045 dated December 5, 2011, of the Director of Corporate Services, as follows:

- a) That the September 30, 2011 Financial Update Report of the Operating Budget and Capital Works in Progress be received.

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- b) That a Traffic Signal Reserve account be created for the re-lamping of traffic signals to be funded by transferring any Traffic Signal budget surplus, if any, to this reserve account at the end of each budget year, starting in 2011.
- c) That the revised Form 6 – 2011 User Fee Schedule from the Peterborough Public Library, which is attached to this report as Appendix C, be approved.
- d) That the \$5.3 million capital budget for the North Fill Area Cell Development of the County/City Landfill Site be reduced by \$2.7 million to \$2.6 million and the \$1.4 million City share of the cost be reduced as a commitment from the Waste Management Reserve Fund.
- e) That the \$3.8 million capital budget for the centralized composting facility be reduced by \$2.9 million to \$0.85 million and the \$1.3 million City share of the cost be reduced as a commitment from the Waste Management Reserve Fund.

23. Director of Planning and Development

Report PLPD11-081

Surplus Declaration and Conveyance of 331 Aylmer Street (Library Lot)

That Council approve the recommendations outlined in Report PLPD11-081 dated December 5, 2011, of the Director of Planning and Development Services, as follows:

- a) That the 12-space Library parking lot municipally known as 331 Aylmer Street, as illustrated on Appendix A attached to Report PLPD11-081, be declared surplus to the needs of the municipality.
- b) That the City advertise its intention to convey 331 Aylmer Street to F & I Gateway Investments Inc or a new company to be incorporated and further that consideration be either the estimated property value of \$110,000, or physical improvements of equivalent value on municipal property, or a combination thereof, all to the satisfaction of the City.

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- c) That the City advertise its intention to exchange a parcel of land with an area of approximately 1,300 sq. ft. located at the south east corner of the library property for a parcel of land, more or less of equal area from the north west corner of 248 Charlotte Street, as illustrated on Appendix A attached to Report PLPD11-081 in order to regularize the south property line of the Library.
- d) That the conveyances of City property and the improvements to municipal property be detailed in a site plan agreement and further, that the conveyances not occur until a Site Plan agreement has been executed for a redevelopment of 242-248 Charlotte Street and 321 Aylmer Street in keeping with the general intent of Appendix B, attached to Report PLPD11-081.
- e) That Council declare its intention to retain approximately 30 public parking spaces in the city block immediately west of the Library or the immediate vicinity, initially on the former Food Bank property, to support the patron parking needs of the Library.
- f) That Council commit through a future capital project to refresh the landscaping at the Library and to reconstruct the interlocking brick sidewalk along the west side of Aylmer Street between Charlotte Street and Simcoe Street to a standard in keeping with the Downtown Streetscape program.
- g) That the site plan return to Planning Committee for final approval.

24. City Solicitor
Report OCS11-015
Retail Business Holidays Act
Stakeholder Comments on Exemptions to the Act

That Council approve the recommendation outlined in Report OCS11-015, dated December 5, 2011, of the City Solicitor and Director of Legal Services as follows:

That this report be received for information.

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25. Fall Leaves on Municipal Roads

That staff prepare a report regarding the placement of leaves onto the roadways by residents and the impact on the Public Works Department.

26. Live-Streaming of Council Meetings

That staff prepare a report on the possibility of live-streaming (and archiving) all meetings over the City website as well as the potential costs, and that the report be prepared prior to April 2012.

27. Information on the Otonabee River Bridge

That staff provide updates to Council regarding the status of the Otonabee River Bridge (adjacent to the property located at 150 George Street) as they become available.

Submitted by,

Councillor Hall
Chair
December 12, 2011