



**Committee of the Whole Minutes
City of Peterborough
December 2, 2013
Draft Minutes Not Approved**

Minutes of Committee of the Whole Held on December 2, 2013, in the General Committee Room and the Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 5:30 p.m. in the General Committee Room.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Moved by Councillor Clarke

That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(e) Litigation Or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting The Municipality Or Local Board, one item under Section 239(2)(d) Labour Relations Or Employee Negotiations and Section (2)(e) Litigation Or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting The Municipality Or Local Board and one item under Section 239(2)(b) Personal Matters About An Identifiable Individual, Including Municipal Or Local Board Employees.

"CARRIED"

Committee moved out of Closed Session at 6:35 p.m.

Committee reconvened in Open Session at 6:39 p.m. in the Council Chambers.

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Confirmation of Minutes – November 4, 12, and 13, 2013

Moved by Councillor Clarke

That the minutes of the meetings of Council held on November 4, 12 and 13, 2013, be approved.

“CARRIED”

**Report of Closed Session
Chief Administrative Officer
Report CAO13-017
Policing Plan after De-amalgamation**

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CAO13-017, dated December 2, 2013, of the Chief Administrative Officer, as follows:

- a) Effective January 1, 2015 the Peterborough Lakefield Police Services Board name be changed to “The Peterborough Police Services Board”.**
- b) Effective January 1, 2015 the “Peterborough Lakefield Community Police Service” name be changed to the "Peterborough Community Police Service".**
- c) That a letter be sent to the Ontario Civilian Police Commission stating that the City intends to use the existing police infrastructure (minus any infrastructure that may be transferred to Selwyn as part of the de-amalgamation process) and existing administration and personnel to continue to provide adequate and effective police services to City residents post de-amalgamation beginning January 1, 2015 subject to annual budget approval processes as set out in the Police Services Act.**

“CARRIED”

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Report of Closed Session

City Clerk

Report CPCLK13-020

City of Peterborough Holdings Inc. (CoPHI) Board

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CPCLK13-020 dated December 2, 2013 of the City Clerk, on behalf of CoPHI, as follows:

- a) That Louise Lalonde and Nancy Brown Andison be appointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2017, and**
- b) That David Paterson, David Nichols and David Bignell be reappointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2017.**

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Councillor Clarke

That items 5, 6, 7, 9, 10, 11 and 12, be approved as part of the Consent Agenda.

“CARRIED”

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Director of Corporate Services
Report CPFS13-064
Peterborough Utilities Commission Development Charges

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPFS13-064 dated December 2, 2013, of the Director of Corporate Services, as follows:

That, as requested by the Peterborough Utilities Commission, Council adopt a Development Charge By-law, as set out in Appendix C, at its December 9, 2013 Council meeting to establish new development charge rates to be levied by the Peterborough Utilities Commission for the period January 1, 2014 to December 31, 2018.

"CARRIED"

Director of Corporate Services
Report CPFS13-062
Insurance Program for 2014

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPFS13-062, dated December 2, 2013 of the Director of Corporate Services as follows:

That the Municipal Insurance Program as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2014 to December 31, 2014, be approved at an estimated cost of \$820,787 plus PST of \$45,341.20 for a total of \$866,128.20.

"CARRIED"

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Director of Corporate Services
Report CPHR13-006
General Employment Policy

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPHR13-006 dated December 2, 2013 of the Director of Corporate Services as follows:

- a) That the General Employment Policy, as set out in Appendix A to Report CPHR13-006, be approved.**
- b) That the following policies that were approved by Council in June 1994 be rescinded:**
 - i) General Employment Policy 2.1;**
 - ii) Employee Relations Policy 4.1.1;**
 - iii) Separation and Termination Policy 3.1;**
 - iv) Training and Development Policy 4.3.1;**
 - v) Salary and Wage Administration Policy 5.1; and**
 - vi) Rules, Regulations and Discipline Policy 6.1.**
- c) That the Employee Benefits Policy 4.7 that was approved by Council in October 1997 be rescinded.**

“CARRIED”

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Mayor Bennett
Report COU13-004
Council Appointments to Boards and Committees for 2014

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report COU13-004, dated December 2, 2013, of the Mayor as follows:

That the Appointment of Members of Council to Committees, Portfolios and Boards (attached as Appendix A), for a one-year term ending November 30, 2014, remain the same as 2013.

“CARRIED”

Director of Corporate Services
Report CPFS13-056
September 30, 2013 Financial Update Report (Unaudited) With Year End Projections for December 31, 2013

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPFS13-056 dated December 2, 2013, of the Director of Corporate Services, as follows:

- a) That the September 30, 2013 Financial Update Report of the Operating Budget and Capital Works in Progress be received.**
- b) That a transfer of \$300,000 from the Capital Levy Reserve to the Airport's Commercial Lot Prep account for soil remediation in support of the expansion of Flying Colours at the Airport, be approved.**
- c) That \$2,983,000 of the \$3,100,000 Capital Budget for the 2013 portion of the work for the Extension of Crawford Drive to Harper Road (2013 Capital Project 5-3.02) be cancelled and re-budgeted at a later date.**
- d) That any remaining unused Museum Operating Budget at the end of 2013, and future years, be transferred to the Museum Renovation Reserve, subject to the overall year-end position and that, if Museum costs exceed the annual approved budget, funds may be drawn from the Reserve.**

“CARRIED”

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Director of Corporate Services

Report CPFS13-063

Contract Extension for Supply and Delivery of Gasoline, Clear Diesel Fuel and Coloured Diesel Fuel

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPFS13-063 dated December 2, 2013, of the Director of Corporate Services as follows:

That the agreement with Suncor Energy Products Partnership, P.O. Box 4038, Station A, Toronto, Ontario, M5W 1S5, for supply and delivery of fuel services to the City of Peterborough, be extended for the period January 1, 2014 to February 28, 2014.

"CARRIED"

Director of Community Services

Report CSRS13-009

Nicholls Oval Interior Road Reconstruction

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CSRS13-009 dated December 2, 2013, of the Director of Community Services, as follows:

- a) That the \$28,932.30 (net of HST) cost to reconstruct the portion of the roadway around the Rugby Clubhouse within Nicholls Oval Park be cost shared equally between the City and the Peterborough Rugby Union Football Club, with the City paying the full cost up front;**
- b) That the full \$28,932.30 (net of HST) be paid up front by the City from the uncommitted balance of the approved Community Assistance Capital budget (Budget Reference # 6-1.01);**
- c) That the Peterborough Rugby Union Football Club's 50% contribution, to a maximum of \$15,000, be added to their existing interest-bearing loan with the City, and that interest on the Club's 50% share would not be added to the existing loan until the end of the existing loan period, thereby extending the amortization period by approximately six months, to March 31, 2023;**
- d) That a by-law be enacted authorizing the Mayor and Clerk to sign an amended loan agreement with the Peterborough Rugby Union Football Club, to accommodate recommendation (b); and**

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- e) That the period the City accepts donations, issues income tax receipts to donors, and deposits all monies received in an interest-bearing account held by the City in support of the Peterborough Rugby Club's fund-raising efforts to renovate their new Clubhouse, be extended up to November 30, 2020.

"CARRIED"

City Clerk
Report CPCLK13-021
Filming Policy

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report CPCLK13-021 dated December 2, 2013 of the City Clerk, as follows:

- a) That the Filming Policy attached to Report CPCLK13-021 as Appendix A be approved,
- b) That the Guide to Filming in the City of Peterborough attached as Appendix B, be received,
- c) That the Filming in Peterborough marketing document, attached as Appendix C, be received for information,
- d) That a by-law be passed to authorize the Mayor and Clerk to sign filming permits, and
- e) That the 2014 User Fee By-law include the fees associated with the processing of filming applications and the closing of roads, as set out in Appendix D.

"CARRIED"

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Director of Utility Services

Report USDIR13-018

**Budget Adjustment for the Jackson Creek Diversion Class
Environmental Assessment**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report USDIR13-018 dated December 2, 2013, of the Director of Utility Services, as follows:

- a) **That the agreement with AECOM Canada Ltd, for the Jackson Creek Diversion Class Environmental Assessment be increased by \$8,545.00 plus HST of \$1,110.85 for a total increase of \$9,655.85 from \$238,488.76 to \$248,144.61.**
- b) **That a provisional work value of \$20,000 be committed to the project and Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$268,144.61.**

"CARRIED"

Director of Utility Services

Report USDIR13-019

**Award of Request for Proposal P-18-13 for Landfill Engineering and
Reporting Services for the Peterborough County/City Waste
Management Facility**

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report USDIR13-019 dated December 2, 2013, of the Director of Utility Services, as follows:

That Proposal P-18-13 for the Consulting Services for the Engineering Design and Contract Administration for Landfill Engineering and Reporting Services for the Peterborough County/City Waste Management Facility be awarded to UEM-GENIVAR, 5100 Orbitor Drive, Suite 300, Mississauga., Ontario, L4W 4Z4 for the 5-year period 2014 to 2018 inclusive at an estimated cost of \$881,020 plus HST of \$114,532.60 for a total cost of \$995,552.60.

"CARRIED"

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Director of Utility Services
Report USTR13-005
Sidewalk Policy

Moved by Councillor Beamer

That Report USTR13-005 be received and that staff be requested to report further on two matters:

- a) A policy for sidewalk retrofits on Local Streets based on a site-specific protocol for surveying affected property owners that requires a minimum response rate of one-third of those surveyed and a positive response rate of two-thirds of respondents in order to proceed; and**
- b) A new policy for new subdivision sidewalks based on individual, site by site consideration.**

Councillor Riel called a Point of Order citing the motion is a reconsideration of a matter previously decided by Council, requiring a 2/3 vote.

The Chair upheld the Point of Order raised by Councillor Riel.

Councillor Pappas challenged the ruling of the Chair. A vote was taken. The ruling of the Chair was not upheld. Councillor Beamer's motion was therefore in order.

Upon the motion of Councillor Beamer, the motion carried.

Other Business

Moved by Councillor Pappas

That the Mayor's Office send a letter to Dean Del Mastro, MP and Jeff Leal, MPP expressing concern with the transfer of jobs from TD Canada Trust in Peterborough to New Brunswick, and

To inquire if the Province of Ontario has a plan to combat job losses to provinces which offer financial incentives.

"CARRIED"

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Adjournment

Moved by Mayor Bennett

That this meeting of Committee of the Whole adjourn at 8:08 p.m.

"CARRIED"

Natalie Garnett
Deputy City Clerk

Councillor Hall
Chair