

**Museum & Archives Advisory
Committee
City of Peterborough
May 14, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of Museum & Archives Advisory Committee held
on May 14, 2014 in the Fine Annex, Museum.**

The meeting of the Museum & Archives Advisory Committee was called to order at 5:05 p.m. by Nancy Jackson, Chair, in the Fine Annex, Peterborough Museum & Archives.

Present:

Janice Millard
Nancy Jackson, Chair
Linda Lumsden
Morgan Tamplin
Councillor Riel
Karen Carter-Edwards
Ann Sullivan
Ken Brown

Regrets:

Gayle McIntyre

Staff:

Susan Neale, Museum Director
John Oldham, Programming Coordinator
Jessica Buck, Placement student, Museum Management and Curatorship Program
Kendra Sedgwick, Committee Coordinator

Minutes – April 9, 2015

Moved by Karen Carter-Edwards

That the minutes of the Museum & Archives Advisory Committee meeting held on April 9, 2015 be approved.

“CARRIED”

**Museum & Archives Advisory Committee
Meeting of May 14, 2015
Page 2**

Disclosure of Pecuniary Interest

There were no disclosures of interest.

**Museum Director
Report MAAC15-007
Peterborough Museum & Archives: Key Performance Indicators, 2014
Update**

John Oldham provided an overview of Report MAAC15-007.

Moved by Janice Millard

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC15-007 dated May 14, 2015, of the Museum Director, as follows:

That the presentation by the Programming Assistant, Peterborough Museum & Archives, be received for information.

“CARRIED”

**Museum Director
Report MAAC15-006
Peterborough Museum & Archives: Policy Manual, 2015**

Moved by Linda Lumsden

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC15-006 dated May 14, 2015, of the Museum Director, as follows:

That the Peterborough Museum & Archives Policy Manual, 2015, be received for information

“CARRIED”

**Museum & Archives Advisory Committee
Meeting of May 14, 2015
Page 3**

Other Business

2016 Budget Process

Susan Neale updated the Committee on the 2016 Budget process and directives.

Moved by Karen Carter-Edwards

That the Committee follow the City directive to maintain the existing level of service in the 2016 budget.

"CARRIED"

The Committee was reminded of the Peterborough Museum and Archives Open House on Sunday May 24 from 11:00 a.m. to 4:00 p.m.

Next Meeting

The Chair indicated that the next meeting is scheduled for June 11, 2015.

Adjournment

Moved by Councillor Riel

That this meeting of the Museum & Archives Advisory Committee adjourn at 6:14 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Nancy Jackson
Chair