

Peterborough Public Library Board Minutes

March 5, 2024

Present Elaine Anselmi
 Councillor Baldwin
 Councillor Crowley
 Laurianne Gruzas
 Janette Loveys Smith, Vice Chair
 Gerry McBride
 Jim Russell
 Gillian Sandeman
 Jayne White, Chair

Staff Scott Elliott, Program Manager, Corporate Sponsorship
 Natalie Garnett, Deputy City Clerk
 Jennifer Jones, Library CEO
 Sheldon Laidman, Commissioner of Community Services
 Mark Stewart, Library Services Manager

Call to Order

The meeting was called to order at 5:30 p.m.

Confirmation of Minutes

Moved by Councillor Crowley

That the Peterborough Public Library Board meeting minutes of February 6, 2024, be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Jim Russell

That item 7.7 be approved on Consent.

Carried

Winter holiday hours, Report PPL24-022

That the Library Board approve the recommendations outlined in Report PPL24-022, dated March 5, 2024, of the Library CEO, as follows:

a) That the hours of operation at the Main branch be adjusted to 10:00am to 5:00pm for the dates of December 27-30, 2024;

b) That the Main branch be closed in accordance with the terms of Article 16 of the CUPE 1833 Collective agreement:

December 24 at 1pm

December 25 closed

December 26 closed

December 31 at 1pm

January 1 closed

Presentations

MLCC branch and sponsorship discussion, Report PPL24-011

Moved by Gerry McBride

That the Library Board approves the recommendation as outlined in Report PPL24-011 dated March 5, 2024, of the Library CEO as follows:

That the presentation to update the Library Board on the sponsorship opportunities for the Library branch at the Miskin Law Community Complex be received for information; and,

That City staff update/consult with the Library Board on the new library branch naming opportunities, prior to proceeding to Council for approval.

Carried

Mr. Seabrooke and Mr. Elliott left the meeting at 6:19 p.m.

Update from the Friends of the Library, Report PPL24-013

Moved by Gerry McBride

That the Library Board approve the recommendation outlined in Report PPL24-013 dated March 5, 2024 of the Library CEO, as follows:

That the report on the status of the Friends of the Peterborough Public Library be received for information.

Carried

CEO Report March, Report PPL24-012

Moved by Gerry McBride

That the Library Board approves the recommendations as outlined in Report PPL24-012 dated March 5, 2024, of the Library CEO as follows:

- a) That the presentation to inform the Library Board on general matters concerning Library operations be received for information, and**
- b) That the key messages the Board intends to present to Council include: the new branch, key performance indicators, library as a resource for the health of the community and thanking Council for their support.**

Carried

Library Board Financial Investment Policy, Report PPL24-021

Moved by Elaine Anselmi

That the Library Board approves the recommendation as outlined in Report PPL24-011 dated March 5, 2024, of the Library CEO as follows:

That the report to provide information to the Library Board on the financial investment policy be received for information.

Carried

Policy review – Code of Conduct, Report PPL24-018

Moved by Gerry McBride

That the Library Board approve the recommendation outlined in Report PPL24-018 dated March 5, 2024, of the Library CEO, as follows:

That the updated Library Code of Conduct policy be approved.

Carried

Policy review – Food, Report PPL24-017

Moved by Jim Russell

That the Library Board approve the recommendation outlined in Report PPL24-017 dated March 5, 2024, of the Library CEO, as follows:

That the updated Library Food policy be approved.

Carried

Policy review – Room Booking, Report PPL24-019

Moved by Elaine Anselmi

That the Library Board approve the recommendation outlined in Report PPL24-019 dated March 5, 2024, of the Library CEO, as follows:

That the updated Library Room Booking policy be approved.

Carried

Library Café Update, Report PPL24-015

Moved by Gerry McBride

That the Library Board approves the recommendation as outlined in Report PPL24-015 dated March 5, 2024, of the Manager, Library Services as follows:

That the report be received for information.

Carried

Library Services Report March 2024, PPL24-016

Moved by Jim Russell

That the Library Board approves the recommendation as outlined in Report PPL24-016 dated March 5, 2024, of the Manager, Library Services as follows:

That the report to inform the Library Board on Library Services be received for information.

Carried

2024 Library budget update, Report PPL24-014

Moved by Gillian Sandeman

That the Library Board approve the recommendations outlined in Report PPL24-014, dated March 5, 2024, of the Library CEO, as follows:

That the report on the status of the Library's operating budget be received for information.

Carried

2025 Budget - staffing allocations and IT project review, Report PPL24-020

Moved by Councillor Crowley

That the Library Board approves the recommendation as outlined in Report PPL24-020 dated March 5, 2024, of the Library CEO as follows:

That the report to inform the Library Board on the 2025 Budget staffing allocations and IT project review be received for information.

Carried

Other Business

There were no items of Other Business.

Next Meeting - April 9, 2024

Adjournment

Moved by Councillor Baldwin

That the meeting adjourn at 7:37 p.m.

Carried

Natalie Garnett

Deputy City Clerk

Jayne White

Chair