



Peterborough Architectural Conservation Advisory Committee Minutes

Electronic Meeting

September 8, 2022

Present Councillor Akapo (5:25 p.m.)
Dennis Carter-Edwards
Stewart Hamilton, Chair
Lara Hintlemann
Elizabeth King
Jayne Spearin
Simon Terry

Regrets Debbie Keay
Andre Vallillee

Staff Jennifer Guerin, Heritage Researcher & Special Events Coordinator
Erik Hanson, Heritage Resources Coordinator
Kendra Sedgwick, Committee Coordinator

Call to Order

The Chair called the meeting to order at 5:00 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Lara Hintlemann

That the Peterborough Architectural Conservation Advisory Committee meeting minutes from June 2 and June 23, 2022 be approved.

Carried

Disclosure of Pecuniary Interest

There were no Disclosures of Pecuniary Interest.

Consent Agenda

Moved by Lara Hintlemann

That Report PACAC22-022 and Report PACAC22-025 be approved on Consent.

Carried

September Heritage Preservation Office Report, Report PACAC22-022

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC22-022, dated September 8, 2022 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office be received for information.

2023 Proposed Meeting Schedule, Report PACAC22-025

That the PACAC approve the recommendations outlined in Report PACAC22-025, dated September 8, 2022 of the Heritage Resources Coordinator, as follows:

a) That the PACAC adopt the 2023 meeting schedule as presented in this report, and;

b) That the meeting start time be moved to 5:30 pm from 5:00 pm.

Presentations

Young Canada Works Summer Intern Presentation, Report PACAC22-023

Moved by Elizabeth King

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC22-023, dated September 8, 2022 of the Heritage Resources Coordinator, as follows:

That the PACAC receive a presentation by the Young Canada Work Summer Intern regarding her research project.

Carried

Alteration Application - 1270 Monaghan Road, Report PACAC22-026

Moved by Dennis Carter-Edwards

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC22-026, dated September 8, 2022, of the Heritage Resources Coordinator, as follows:

a) That the PACAC receive a presentation for an application for an alteration to 1270 Monaghan Rd., a property designated under Part V of the Ontario Heritage Act, and;

b) That the PACAC approve with the condition of having photo documentation of the building prior to demolition, and;

c) That a letter containing the decision be provided to the property owner.

Carried

Reports

Delegation of Approval Authority, Report PACAC22-024

Moved by Lara Hintlemann

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC22-024, dated September 8, 2022 of the Heritage Resources Coordinator, as follows:

a) That the PACAC delegate authority, until November 2026 to the Heritage Preservation Office staff to review and approve Heritage Conservation District (HCD) Grant Applications based on Grant Guidelines, and;

b) That the PACAC permanently delegate authority to Heritage Preservation Office staff to review and approve, approve with conditions or deny major alterations for Part IV and V properties moving forward, and;

c) That Heritage Preservation Staff report out to the PACAC in May and October of each calendar year on HCD Grant projects and major alteration permits issued.

Carried

Other Business

The Chair thanked Councillor Akapo for supporting PACAC during her term.

Next Meeting - January 5, 2023

Adjournment

Moved by Dennis Carter-Edwards

That this meeting adjourn at 5:53 p.m.

Carried

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton
Chair