



**Committee of the Whole Minutes
City of Peterborough
June 3, 2013**

Draft Minutes Not Approved

Minutes of Committee of the Whole Held on June 3, 2013, in the General Committee Room and Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 6:15 p.m. in the General Committee Room.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas (6:29 p.m.)
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Moved by Councillor Clarke

That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

"CARRIED"

Moved by Councillor Clarke

That Committee move out of Closed Session.

"CARRIED"

Committee moved out of Closed Session at 6:24 p.m.

Committee reconvened in Open Session at 6:30 p.m. in the Council Chambers.

**Committee of the Whole Minutes
Meeting of June 3, 2013
Page 2**

Minutes – May 13 and 21, 2013

Moved by Mayor Bennett

That the minutes of the Committee of the Whole meeting held on May 13 and 21, 2013 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Report of Closed Session

Director of Planning and Development Services

Report PLPD13-035

Sale of Property at 1494 Sherbrooke Street West

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report PLPD13-035 dated June 3, 2013, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the sale of property known Municipally as 1494 Sherbrooke Street for \$240,000.00, plus \$8,000.00 for driveway construction shared costs.

“CARRIED”

Consent Agenda

Moved by Councillor Clarke

That items 5, 6, and 8 be approved as part of the Consent Agenda.

“CARRIED”

Committee of the Whole Minutes
Meeting of June 3, 2013
Page 3

Director of Utility Services

Report USEC13-012

Extension of Hunter Street Bridge Rehabilitation Works and Amendment to Agreement for Tender T-02-10

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report USEC13-012 dated June 3, 2013, of the Director of Utility Services, as follows:

- a) That the \$1,360,000 million in the Hunter Street Additional Works capital project be added to and combined with the Hunter Street Bridge Rehabilitation capital project budget and the Hunter Street Bridge capital project be increased by \$400,000 by a transfer of \$200,000 from the Sanitary Sewer Reserve Fund and \$200,000 from the Sanitary Sewer Master Plan Implementation (Project 5-6.01) for a total budget of \$14.1 million;**
- b) That the Agreement with Horseshoe Hill Construction Inc. for the Rehabilitation of the Hunter Street Bridge be increased by \$232,088.50 from \$8,717,911.50 to \$8,950,000.00 plus HST of \$1,163,500.00 for a total of \$10,113,500.00;**
- c) That upon assurance that the additional \$3.2 million in capital work associated with the Hunter Street Bridge as described in Table No. 1 and Appendix A of Report USEC13-012 (“the Works”) are eligible for funding under the City’s existing Building Canada Fund project:**
 - The Works be undertaken;**
 - Section 15 of the Purchasing By-law 10-132 be waived, which would require a competitive procurement process be undertaken to award Consulting Services for the Engineering Design and Contract Administration for the Works;**
 - Section 32(9) of the Purchasing By-law 10-132 be applied, which would allow non-competitive procurement and the Consulting Services for the Engineering Design and Contract Administration for the Works be done as a single source; and**
 - Consulting Services for the Engineering Design and Contract Administration for the Works be awarded to McCormick Rankin Corporation at a cost of \$397,000 plus HST of \$51,610 for a total cost of \$448,610.00.**

“CARRIED”

**Committee of the Whole Minutes
Meeting of June 3, 2013
Page 4**

**Director of Corporate Services
Report CPFS13-025
Quarterly Financial Report (Unaudited) as of March 31, 2013**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPFS13-025 dated June 3, 2013, of the Director of Corporate Services, as follows:

- a) That the March 31, 2013 Quarterly Financial Report (unaudited) attached as Appendix A to Report CPFS13-025 be received.**
- b) That the 2013 Budget in the amount of \$1,015,980 for Municipal Property Assessment Corporation fees be revised downwards to \$951,877 and the difference of \$64,103 be added to the 2013 Contingency budget.**

“CARRIED”

**City Clerk
Report CPCLK13-011
Peterborough Downtown Business Improvement Area (PDBIA) Sidewalk Sales**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPCLK13-011, dated June 3, 2013, of the City Clerk, as follows:

- a) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale on Saturday, June 15, 2013 during the Taste of Downtown event held on Charlotte Street, and**
- b) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct the Annual Sidewalk Sale from Tuesday, July 2, to Sunday July 14, 2013.**

“CARRIED”

Committee of the Whole Minutes
Meeting of June 3, 2013
Page 5

Director of Planning and Development Services
Director of Community Services
Report PLPD13-001
Draft 10-year Housing and Homelessness Plan

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report PLHD13-001 dated June 3, 2013, of the Director of Planning and Development Services and the Director of Community Services, as follows:

- a) That Council receives the presentation by the consultants, Tim Welch Consulting and Public Interest, on the development and content of the Plan.**
- b) That Council be requested to provide preliminary feedback on the draft Plan at the June 3, 2013 Committee of the Whole meeting.**
- c) That staff be authorized to present the Plan to interested community members in June 2013.**
- d) That staff be authorized to send the Plan to the Ministry of Municipal Affairs and Housing (“MMAH”) for comment.**
- e) That staff be directed to report back on results of recommendations c and d, and the final 10-year Housing and Homelessness Plan, Action Plan and Performance Measures in fall 2013.**

Moved by Councillor Pappas

That item f) be added as follows

- f) That affordable housing investments be considered as senior government funding is made available, in the areas of program enhancements and new housing programs.**

“CARRIED”

Upon the main motion of Councillor Clarke as amended, the motion carried.

**Committee of the Whole Minutes
Meeting of June 3, 2013
Page 6**

**Director of Utility Services
Report USEC13-010**

**Award of Consulting Services for the Visual Condition Assessment of
City Owned Street Lights and Poles**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report USEC13-010 dated June 3, 2013 of the Director of Utility Services, as follows:

- a) That Section 15 of the Purchasing By-law 10-132 be waived which would require a competitive procurement process be undertaken to award the Visual Condition Assessment of City Owned Street Lights and Poles; and**
- b) That consulting services for the Visual Condition Assessment of City Owned Street Lights and Poles be awarded to Associated Engineering (Ont.) Ltd., Suite 800, 304 The East Mall, Toronto, Ontario, Canada, M9B 6E2 at a cost of \$141,732.00 plus HST of \$18,425.16 for a total cost of \$160,157.16.**

“CARRIED”

**Director of Corporate Services
Report CPFS13-021**

Development Charge Reserve Funds

2012 Annual Report – City and Peterborough Utilities Commission

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CPFS13-021 dated June 3, 2013 of the Director of Corporate Services as follows:

- a) That the Development Charge Reserve Funds 2012 Annual Report for the City of Peterborough, as presented in Report CPFS13-021, be received.**
- b) That the Peterborough Utility Commission Report entitled Water Development Charges for the year ended December 31, 2012, appended to Report CPFS13-021 as Appendix B, be received.**

“CARRIED”

**Committee of the Whole Minutes
Meeting of June 3, 2013
Page 7**

Other Business

Moved by Councillor Riel

That a report on providing services to individuals not wishing/able to use shelters be provided no later than the Committee of the Whole meeting on September 3, 2013.

"CARRIED"

Adjournment

Moved by Councillor Clarke

That this meeting of Committee of the Whole adjourn at 8:33 p.m.

"CARRIED"

Natalie Garnett
City Clerk

Councillor Hall
Chair