



## **Peterborough Public Library Board Minutes**

### **City of Peterborough**

Electronic Meeting

**May 11, 2021**

Present                      Councillor Akapo  
                                    Councillor Clarke  
                                    Barb Connor  
                                    Dan Moloney, Chair  
                                    Gillian Sandeman  
                                    Jayne White

Staff                         Jennifer Jones, Library CEO  
                                    Kendra Sedgwick, Committee Coordinator  
                                    Sheldon Laidman, Commissioner of Community Services  
                                    Mark Stewart, Library Services Manager

### **Call to Order**

The Chair called the meeting to order at 5:32 p.m.

### **Confirmation of Minutes**

Moved by Gillian Sandeman

**That the minutes of the Peterborough Public Library Board Meeting of March 9, 2021 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

### **Consent Agenda - 5.2, 5.3, 5.4, 5.5, 5.6**

Moved by Councillor Clarke

**That 5.2 be passed as part of the Consent Agenda.**

Carried

Update from the Friends of the Library

Report PPL21-011

Moved by Councillor Clarke

**That the Library Board approve the recommendation outlined in Report PPL21-011, dated May 11, 2020, of the Library CEO, as follows:**

**That the report on the status of the Friends of the Peterborough Public Library be received for information.**

Carried

## **Reports and Communications**

Financial Investment Policy

Report PPL21-012

The Chair separated the items for vote

Moved by Councillor Clarke

**That the Library Board approve the recommendations outlined in Report PPL21-012, dated May 11, 2020, of the Library CEO, as follows:**

**a) That the Board finalize an updated financial investment policy.**

Carried

Moved by Jayne White

**b) That the Board establish a process for the use and management of these invested funds.**

Carried

Fine Free Library Service

Report PPL21-009

Moved by Barb Connor

**That the Library Board approve the recommendations as outlined in Report PPL21-009 dated May 11, 2021, of the Library Services Manager as follows:**

**a) That the report to inform the Library Board on the status of fine free library services be received for information.**

Carried

Moved by Barb Connor

- b) That the Board direct staff to implement the operational change to offer fine free library service.**

Carried

Moved by Gillian Sandeman

- c) That the Board direct staff to prepare an information report to Council to advise them of this change and its implications, once the revenue efficiencies have been received and approved by the board.**

Carried

Moved by Councillor Clarke

At the meeting of May 11, 2021 d) was added as follows:

- d) That staff report back to the Library Board at the June meeting on a potential remedy for the revenue loss.**

Carried

Library Services Review - Update

Report PPL21-014

Moved by Councillor Clarke

**That the Library Board approve the recommendations as outlined in Report PPL21-014 dated May 11, 2021, of the Library CEO as follows:**

- a) That the report to inform the Library Board on the status of the Library Services Review (Review) be received for information.**

Carried

Moved by Gillian Sandeman

- b) That an updated building condition assessment of the DelaFosse be completed.**

Carried

Moved by Jayne White

- c) That a branch development plan with a community consultation component be completed.**

Carried

Moved by Jayne White

- d) That staff be directed to continue to explore options and alternatives to improve library services to the Peterborough community in line with the Strategic Plan and the Review feedback received.**

Carried

2021 Q1 Budget Update

Report PPL21-013

Moved by Councillor Clarke

**That the Library Board approve the recommendation outlined in Report PPL21-013, dated May 11, 2020, of the Library CEO, as follows:**

**That the report on the status of the Library's Q1 operating budget be received for information.**

Carried

Library CEO Report May 2021

Report PPL21-010

Moved by Councillor Clarke

**That the Library Board approves the recommendation as outlined in Report PPL21-010 dated May 11, 2021, of the Library CEO as follows:**

**That the report to inform the Library Board on general matters concerning Library operations and service be received for information.**

Carried

## **Other Business**

Jayne provided a verbal update on the Library Board Assembly meeting held in May.

**Next Meeting - June 8, 2021**

## **Adjournment**

Moved by Jayne White

**That this meeting adjourn at 6:55 p.m.**

Carried

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Kendra Sedgwick

Committee Coordinator

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Dan Moloney

Chair