



**City Council Minutes  
City of Peterborough  
December 9, 2013  
Draft Minutes Not Approved**

**Minutes of a Meeting of City Council Held on December 9, 2013, in the Council Chambers.**

The City Council meeting was called to order at 6:46 p.m. in the Council Chambers, City Hall.

**Roll Call:**

Councillor Beamer  
Councillor Clarke  
Councillor Doris  
Councillor Hall  
Councillor Juby  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Vass  
Mayor Bennett

**Confirmation of Minutes – November 12 and 21, 2013**

Moved by Councillor Clarke, seconded by Councillor Pappas

**That the minutes of the meetings of Council held on November 12 and 21, 2013, be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Councillor Pappas declared an interest in Item No. 5 of Budget Committee Report No. 3 (Report CAO13-016 - The Mount Community Centre’s \$1M Request for City Funding) as family members live in the area.

Councillor Parnell declared an interest in By-law 13-172 and Item No. 3 of Planning Committee Report No. 14 (Report PLPD13-085 - 1643 Lansdowne Street West – Zoning By-law Amendment) as her brother owns a competing business in the subject lands.

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**Delegations**

**Registered Delegations:**

Bob Geddes, AAC Chair, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Marie Bongard, 461 Albert Street, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Janet Ali, AAC Transportation sub-committee Chair, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Andrea Dodsworth of the Council for Persons with Disabilities, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Dr. Rosana Pellizzari, Peterborough County City Health Unit, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Kim Zippel, Harper Park Stewardship Initiative, made a delegation to Item No. 3 of Planning Committee Report No. 14 (Report PLPD13-085 - 1643 Lansdowne Street West - Zoning By-law Amendment).

Lindsay Stroud, Active and Safe Routes to School Peterborough Chair, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

Martha MacFie, 150 King Street, made a delegation to Item No. 1 of Budget Committee Report No. 3 (Report CPFS13-054, 2014 Draft Budget).

Caroline Tennant, 495 Gilmour Street, made a delegation to Item No. 1 of Budget Committee Report No. 3 (Report CPFS13-054, 2014 Draft Budget).

Katherine Blackwood, Kawartha Participation Project, made a delegation to Item No. 13 of Committee of the Whole Report No. 21 (Report USTR13-005 - Sidewalk Policy).

John MacMillan-Jones, 482 Driscoll Terrace, made a delegation to Item No. 1 of Budget Committee Report No. 3 (Report CPFS13-054, 2014 Draft Budget).

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**Delegations Not Registered:**

**Planning Committee Report**

No delegations.

**Budget Committee Report**

Chiffon Burke, 483 Donegal Street, made a delegation to Item No. 1 of Budget Committee Report No. 3 (Report CPFS13-054, 2014 Draft Budget).

Moved by Councillor Pappas, seconded by Councillor Clarke

**That the Rules of Order (16.8.2) be suspended to allow delegations past 9:00 p.m.**

“CARRIED”

Charlie Werger, 168 Douro Street, made a delegation to Item No. 1 of Budget Committee Report No. 3 (Report CPFS13-054, 2014 Draft Budget).

**Committee of the Whole Reports**

No delegations.

**Planning Committee Report No. 14**

Moved by Councillor Hall, seconded by Councillor Doris

**That Report Number 14 of the Planning Committee Meeting of November 18, 2013 be approved.**

**Item 3 – 1643 Lansdowne Street West – Zoning By-law Amendment**

Due to her previously declared interest in Item No. 3 and By-law 13-172, Councillor Parnell did not participate in the discussion or vote on the matter.

Upon item 3, the motion carried.

Upon the main motion, less item 3, the motion carried.

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**Budget Committee Report No. 3**

Moved by Councillor Clarke, seconded by Councillor Doris

**That Report Number 3 of the Budget Committee Meeting of November 25, 26, 2013 be approved.**

Item 5 was separated due to Councillor Pappas' previously declared interest. Items 1a, 1y, 2, 8 and the Parkway line item (pg. 55 of the Budget Highlight Document) were also separated for debate and/or vote.

**Item 8 – Police Services Budget**

Moved by Councillor Hall, seconded by Councillor McWilliams

**That item 8 of Budget Committee Report Number 3 be amended as follows:**

- a) **That the 2014 Peterborough Lakefield Community Police Service operating budget of \$22,074,360, as presented, be amended to include an additional \$239,580 for a total 2014 budget of \$22,313,940 (4.76% increase over 2013 approved).**

**And the \$239,580 additional amount be funded from any 2013 Operating Surplus the Peterborough Lakefield Community Police Service may have (as confirmed by the City Auditors), and the balance, if any, be funded from the City's 2014 General Contingency Provision.**

**And that the item be further amended, as follows:**

- b) **That, in light of the proposed increase in the operational costs of the Police Services Board, \$125,000 of the proposed Board budget be placed in a City contingency account and held in reserve pending a report from the Police Board to Council on the justification for the Board's operational costs.**

Moved by Councillor Juby, seconded by Councillor Vass

That Councillor's Hall and McWilliams amending motion (b), be deferred to the new year.

"LOST"

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Councillor Pappas requested the recommendations a) and b) be voted on separately.

Upon recommendation a) the motion carried.

Upon recommendation b) the motion "Carried".

**Item 2 – Housing Stability Fund**

Upon item 2, the motion carried.

Moved by Councillor Clarke, seconded by Councillor Pappas

**That the Rules of Order (16.15.2) be suspended to continue the meeting past 10:00 p.m. to complete the agenda.**

"CARRIED"

Councillor Parnell declared an Interest in Item 1a) the Riverside Drive Sanitary Sewer Reconstruction capital project as she owns property in the area.

Councillor Vass declared an Interest in Item 1y) as his son is employed by the Emergency Medical Services.

**Discretionary Benefits, Monthly Bus Pass Fares**

The Mayor declared an Interest as he is the owner of a taxi business and did not vote on this Item.

Councillor Vass, seconded Councillor Clarke

**That the level of the subsidy for the monthly bus pass portion of the Discretionary Benefits policy for OW and ODSP clients be reduced by \$4 to the former \$26 level and that the anticipated \$30,720 net expense be funded from the Social Services Reserve, until such time as staff bring back a report on ridership matters.**

"CARRIED"

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**Item 5 – The Mount Community Centre \$1M Funding Request**

Due to his previously declared interest, Councillor Pappas did not discuss or vote on the item.

Upon item 5 the motion carried.

**2014 Parkway Item - Budget Highlight Document (page 55)**

A recorded vote was requested by Councillor Hall

Yea	Nay
Councillor Parnell	Councillor Pappas
Councillor Juby	
Councillor McWilliams	
Councillor Vass	
Councillor Hall	
Councillor Riel	
Councillor Beamer	
Councillor Clarke	
Councillor Doris	
Mayor Bennett	

Upon the Parkway Item, page 55 of the Budget Highlight Document, the motion carried.

Due to her previously declared interest, Councillor Parnell did not discuss or vote on Item 1a). Upon item 1a), the motion carried.

Due to his previously declared interest, Councillor Vass did not discuss or vote on Item 1y). Upon item 1y) the motion carried.

Upon the balance of items less 1a), 1y), 2, 5, 8, and Parkway line item (page 55), the original motion moved by Councillors Clarke and Doris, carried.

**Committee of the Whole Report Number 21**

Moved by Councillor Hall, seconded by Councillor Doris

**That Report Number 21 of the Committee of the Whole Meeting of December 2, 2013 be approved.**

Item 13 was separated.

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**Item 13 – Sidewalk Policy**

Moved by Councillor Clarke, seconded by Councillor Parnell

That the recommendations in item 13, Sidewalk Policy, be deleted.

“LOST”

Councillor Beamer amended his motion from the Committee of the Whole meeting of December 2, 2013, as follows:

**That b) be amended by adding “on local streets” after the word “sidewalks”.**

**That the recommendations be amended by adding item c) as follows:**

**That items a) and b) be returned by staff under separate reports.**

Upon item 13 as amended, the motion carried.

Upon the main motion, less item13, the motion carried.

**Committee of the Whole Report Number 22**

Moved by Councillor Hall, seconded by Councillor Doris

**That Report Number 22 of the Committee of the Whole Meeting of December 9, 2013 be approved.**

“CARRIED”

**Notice of Motion**

There were no Notices of Motion.

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**By-Laws**

Moved by Councillor Riel, seconded by Councillor Pappas

Due to Councillor Parnell's previously declared Interest in By-law 13-172, the by-law was separated for discussion and vote.

Upon By-law 13-172, the motion carried.

**That the following by-laws be read a first, second and third time:**

**By-law 13-180 was added**

- |               |  |
|---------------|--|
| <b>13-171</b> | <b>Being A By-law To Amend The Zoning For 756 Stocker Road</b>   |
| <b>13-173</b> | <b>Being A By-law To Authorize The Mayor And Clerk To Sign Filming Permits</b>   |
| <b>13-174</b> | <b>Being A By-law To Establish Development Charges For The City Of Peterborough Related To Water Services</b>  |
| <b>13-175</b> | <b>Being A By-law To Authorize The Execution Of An Agreement Between The Corporation Of The City Of Peterborough And The Peterborough Rugby Union Football Club With Respect To The Amendment Of The Loan Agreement To Reflect The City's 50% Financial Contribution To Reconstruct A Portion Of The Nicholls Oval Park Interior Road Impacted By The Construction Of The Rugby Club House, Utilizing The Uncommitted Balance Of The Approved Community Assistance Capital Budget.</b> |
| <b>13-176</b> | <b>Being A By-law To Appoint A Parking Enforcement Officer At 1833 Willowcreek Blvd.</b>   |
| <b>13-177</b> | <b>Being A By-law To Authorize The Borrowing Upon Amortizing Debentures In The Principal Amount Of \$4,912,200.00 Towards The Cost Of Certain Capital Works Of The Corporation Of The City Of Peterborough</b>   |
| <b>13-178</b> | <b>Being A By-law To Authorize The Borrowing Upon Amortizing Debentures In The Principal Amount Of \$4,251,400.00 Towards The Cost Of Certain Capital Works Of The Corporation Of The City Of Peterborough</b>   |



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**13-179        Being A By-law To Establish User Fees As Approved As Part Of The  
2014 Budget Process**

**13-180        Being A By-law To Authorize The Transfer Of Lands Municipally  
Known As 1951-1991 Fisher Drive, In The City Of Peterborough, In  
The County Of Peterborough**

**and the said by-laws, having been now read a third time and passed, the Mayor  
and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Other Business**

Councillor Doris indicated he will not be running for re-election as a council member in the 2014 Municipal Election.

**Confirmatory By-law**

Moved by Councillor Beamer, seconded by Councillor Pappas

**That the following by-law be read a first, second and third time:**

**13-181        Being A By-law To Confirm The Proceedings Of The Council At Its  
Meeting Held On December 9, 2013.**

**and the said by-law, having been now read a third time and passed, the Mayor  
and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Adjournment**

Moved by Councillor Doris, seconded by Councillor Beamer

**That this meeting of City Council adjourn at 11:29 p.m.**

**“CARRIED”**

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John Kennedy  
City Clerk

Daryl Bennett  
Mayor

**Planning Committee Report No. 14  
Meeting of November 18, 2013**

**To The Council of the City of Peterborough, for Consideration at its  
Meeting Held December 9, 2013**

**The Planning Committee, as a Result of its Meeting Held on November  
18, 2013 Recommends as Follows:**

- 1. Manager, Planning Division  
Report PLPD13-086  
Application for Site Plan Approval  
135 Suite, Four Storey Apartment Building at 2300 Denure Drive**

**That Council approve the recommendations outlined in Report PLPD13-086  
dated November 18, 2013, of the Manager, Planning Division, as follows:**

**That the Site Plan Application submitted by 2305105 Ontario Inc. for the  
construction of a four storey, 135 suite apartment building for the property  
at 2300 Denure Drive be approved subject to the following conditions:**

- a) The deposit of site work performance security in the amount of  
\$100,000.00.**
- b) The submission of technical information to the satisfaction of the  
Utility Services Department.**

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**2. Public Meeting Under The Planning Act  
Manager, Planning Division  
Report PLPD13-084  
756 Stocker Road – Zoning By-law Amendment**

**That Council approve the recommendations outlined in Report PLPD13-084 dated November 18, 2013, of the Manager, Planning Division, as follows:**

- a) That the zoning of the subject property, be amended from the R.1, 4h, R.2, 4h - Residential District to the SP.295-284,3p,19f,20a(F) - 'H' Residential District in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD13-084.**
- b) That the 'H' Holding Symbol be removed subject to the following:**
  - i. Site Plan Approval is granted for the subject property;**
  - ii. Confirmation from Fire Services and from the Building Division of the City of Peterborough, that the units comply with the requirements of the Ontario Building Code and the Ontario Fire Code;**
  - iii. Payment of cash-in-lieu of parkland for the third unit; and**
  - iv. Payment of all applicable development charges for the third unit.**

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**3. Public Meeting Under The Planning Act**  
**Manager, Planning Division**  
**Report PLPD13-085**  
**1643 Lansdowne Street West – Zoning By-law Amendment**

**That Council approve the recommendations outlined in Report PLPD13-085 dated November 18, 2013, of the Manager, Planning Division, as follows:**

- a) That the zoning of the subject properties, be amended from the R.1, 1e,2e,4d – Residential District to SP.268-285 – ‘H’ - Commercial District, in accordance with the draft amendment attached as Exhibit ‘D’ to Report PLPD13-085.**
- b) That the ‘H’ Holding Symbol be removed subject to Site Plan Approval, including the following:**
  - i. a requirement for a noise/land use compatibility study in accordance with Ministry of Environment guidelines;**
  - ii. a 3.05m road widening along Lansdowne Street West;**
  - iii. additional grinding and surface overlay and additional compensation fees for road life cycle impacts of the portion of Lansdowne Street West impacted by utility and service cuts required to support the proposed development;**
  - iii. demonstration of adequate servicing capacity downstream; and**
  - iv. dedication of an easement along the easterly portion of the property to facilitate cross traffic between adjacent commercial lands.**

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**4. Manager, Planning Division**

**Report PLPD13-068A**

**Removal of 'H' – Holding Symbol from the Zoning of the Property at 834 Water Street: Information Report Regarding the Requirement to Construct a Fence down the Property's South Lot Line**

That Council approve the recommendations outlined in Report PLPD13-068A dated November 18, 2013, of the Manager, Planning Division, as follows:

- a) That Report PLPD13-068A be received for information.
- b) That Council select Option 1 presented at the conclusion of the report and that the appropriate resolution to implement the preferred option be passed.

That the property at 834 Water Street be rezoned from R.3-272-'H' – Residential District to R.3-272 – Residential District provided the fence along the south property line is extended to the mature tree near the rear property line.

Submitted by,

Councillor Hall  
Chair  
November 18, 2013

**Budget Committee Report No. 3  
Meeting of November 25, 26, 2013**

**To the Council of The City Of Peterborough for Consideration at its Meeting Held December 9, 2013.**

**The Budget Committee as a Result of its Meeting Held on November 25, 26, 2013 Recommends as Follows:**

**1. Director of Corporate Services  
Chief Administrative Officer  
Report CPFS13-054  
2014 Draft Budget**

**That the recommendations contained in Appendix A of Report CPFS13-054 dated November 4, 2013, of the Director of Corporate Services, and the Chief Administrative Officer be approved, as follows:**

- a) That the 2014 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.**
- b) That the user fees and charges as set out in Book 2 be adopted as part of 2014 Budget process.**
- c) That any unused CAO Budget at the end of 2014 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 26)**
- d) That any unused Peterborough Technology Services Budget, at the end of 2014, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2014 costs exceed the 2014 Budget, funds may be drawn from the EDP reserve. (Page 34)**
- e) That any Engineering Overhead surplus be transferred to the Engineering Design and Inspection Reserve, subject to the overall year-end position and that if actual 2014 Engineering costs exceed the Budget, funds may be drawn from the Engineering Design and Inspection Reserve. (Page 54)**
- f) That any unused portion of the 2014 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2014 Winter Control costs exceed the 2014 Budget, funds may be drawn from the Winter Control reserve. (Page 65)**

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- g) That any unused Traffic Signal Maintenance Budget at the end of 2014 be transferred to the Traffic Signal Reserve, subject to the overall year-end position and that if the actual 2014 Traffic Signal Maintenance costs exceed the 2014 Budget, funds may be drawn from the Traffic Signal Reserve. (Page 74)
- h) That any surplus funds at the end of 2014 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 94)
- i) That any surplus funds at the end of 2014 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 99)
- j) That any surplus funds at the end of 2014 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 114)
- k) That any unused Emergency Hostel net budget at the end of 2014 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year-end position and that if actual 2014 Emergency Hostel costs exceed the 2014 Budget, funds may be drawn from the reserve. (Page 126)
- l) That any unused Community Social Plan net budget at the end of 2014 be transferred to the Social Services Community Social Plan 50/50 Reserve for future program development, subject to the overall year-end position and that if actual 2014 Community Social Plan costs exceed the 2014 Budget, funds may be drawn from the reserve. (Page 126)
- m) That any remaining unused Social Services net budget at the end of 2014 be transferred to the General Assistance Reserve, subject to the overall year-end position and that, if actual 2014 Social Services costs exceed the 2014 Budget, funds may be drawn from the reserve. (Page 126)
- n) That any surplus in the 2014 Housing Operating Budget at the end of 2014 be transferred to the Housing Reserve, subject to the overall year-end position and that, if actual 2014 Housing costs exceed the 2014 Budget, funds may be drawn from the Housing Reserve. (Page 144)



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**Meeting of November 25, 26, 2013**  
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- o) That any excess Airport development review fees at the end of 2014 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that if the 2014 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 147)
- p) That any unused Building Inspection Budget at the end of 2014 be transferred to the Building Division Reserve and that, if actual building inspection costs exceed the 2014 Budget, funds may be drawn from the Building Division Reserve. (Page 152)
- q) That any adjustment to the City's 2014 requirement for the Municipal Property Assessment Corporation (MPAC) be netted against the City's 2014 General Contingency provision. (Page 157)
- r) That any unused portion of the 2014 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year-end position and that, if actual 2014 tax write-off costs exceed the 2014 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 159)
- s) That any unused Employee Benefits Budget at the end of 2014 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that, if actual 2014 employee benefits exceed the 2014 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 159)
- t) That any unused Insurance Budget at the end of 2014 be transferred to the Insurance Reserve, subject to the overall year-end position and that, if actual 2014 insurance costs exceed the 2014 Budget, funds may be drawn from the Insurance Reserve. (Page 159)
- u) That any unused 2014 Contingency Budget at the end of 2014 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2014 year-end position. (Page 159)
- v) That any unused Police Services Legal fees Budget at the end of 2014 be transferred to the Legal Fees Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2014 Police legal fees costs exceed the 2014 Budget, funds may be drawn from the Policing Legal Fees Reserve. (Page 164)

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- w) That any unused Police Services Budget at the end of 2014 be transferred to the Police Special Projects Reserve, subject to the overall year-end position and approval by City Council and that, if the actual 2014 Police Services costs exceed the 2014 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 164)
- x) That any adjustments to the City's portion of the 2014 Emergency Medical Services Budget be netted against the 2014 general contingency provision. (Page 169)
- y) That any unused Emergency Medical Services (EMS) Budget at the end of 2014 be transferred to the EMS Reserve, subject to the overall year-end position and that, if the actual 2014 EMS costs exceed the 2014 Budget, funds may be drawn from the EMS Reserve. (Page 169)
- z) That any adjustments to the City's portion of ORCA's 2014 Budget, based on the final approved ORCA Budget, be netted against the City's 2014 general contingency provision. (Page 169)
- aa) That any adjustments to the City's portion of CCHU 2014 Budget, based on the final approved CCHU Budget, be netted against the City's 2014 general contingency provision. (Page 171)
- bb) That the 2014 budget request representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough during the year 2014 totalling \$284,300, be approved. (Page 173)
- cc) That the 2014 budget request representing all sums required by the Village Business Improvement Area of the Corporation of the City of Peterborough during the year 2014 totalling \$16,480, be approved. (Page 174)
- dd) That any net surplus funds, after the disposition of the recommendations in this report, from 2014 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for Capital works. (Page 177)
- ee) That a by-law be passed to establish the 2014 tax ratios for each property class as set out in the 2014 Operating Budget. (Page 186)
- ff) That the 2014 tax rate for farmland awaiting development subclasses be 65% of the residential rate. (Page 186)

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- gg) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2014. (Page 187)
- hh) That the capping policy for 2014 for the Multi-residential, Commercial and Industrial classes be as follows:
  - i. Capping be based on a maximum increase threshold at the greater of 10% of the previous year's annualized capped taxes and 5% of the previous year's annualized CVA tax for the eligible property. (Page 187)
  - ii. No capping credit be applied for properties where the required billing adjustment is within a \$250 credit of the properties' CVA tax; affected properties would be billed at their full CVA tax level. (Page 187)
  - iii. That properties that achieved CVA tax in 2013 remain at CVA tax from 2014 forward regardless of how reassessment affects the property. (Page 187)
  - iv. That properties that cross over from the clawback to the capping category or vice versa from 2013 to 2014 be taxed at CVA tax. (Page 187)
- ii) That the threshold on the tax level for eligible new construction be 100%. (Page 187)
- jj) That the Tax ratio reductions for mandated subclasses of vacant units remain at 30% for the Commercial class and 35% for the Industrial class. (Page 187)

**2. Housing Stability Fund**

**That \$150,000 be added to Housing Stability Fund and,**

**That the funds be drawn from the Social Assistance Reserve.**

**Budget Committee Report No. 3**  
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**3. Director of Corporate Services**  
**Report CPFS13-060**  
**2014 Budgets for Outside Agencies and Boards**

That Council approve the recommendation outlined in Report CPFS13-060, dated November 25, 2013, of the Director of Corporate Services as follows:

That presentation and budget details presented to the November 26, 2013 Budget Committee by the Peterborough Lakefield Community Police Service, Peterborough Economic Development, the Otonabee Region Conservation Authority and Peterborough County City Health Unit be received.

**4. Chief Administrative Officer**  
**Report CAO13-015**  
**Fairhaven Request for Funding of Community Hub**

That Council approve the recommendation outlined in Report CAO13-015, dated November 25, 2013, of the Chief Administrative Officer, as follows:

That the Fairhaven presentation made to the November 26 Budget Committee meeting, seeking the City's funding support for the construction of the \$10 million community hub at 881 Dutton Road be referred to City staff for review and a report back during 2014 on possible funding options.

**5. Chief Administrative Officer**  
**Report CAO13-016**  
**The Mount Community Centre's \$1 M Request for City Funding**

That Council approve the recommendation outlined in Report CAO13-016, dated November 25, 2013, of the Chief Administrative Officer, as follows:

That the Mount Community Centre's presentation made to the November 26, 2013 Budget Committee seeking a \$1.0 Million capital funding from the City in five \$200,000 annual instalments to assist in the redevelopment of the former Mount St. Joseph property at 1545 Monaghan Road be referred to City staff for review and a report back to Council in early 2014 regarding what funding can be provided and from where the funds would come.

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**6. Director of Planning and Development Services**  
**Director of Community Services**  
**Report PLHD13-005**  
**Impact of Provincial Program and Funding Changes on Housing**  
**and Homelessness Programs**

**That Council approve the recommendation outlined in Report PLHD13-005 dated November 25, 2013 of the Director of Planning and Development Services and the Director of Community Services as follows:**

**That Report PLHD13-005 be received for information purposes.**

**7. Downtown Economic Analysis**

**That Staff prepare a report on the cost and merits of updating the 2007 downtown economic analysis.**

**8. 2014 Peterborough Lakefield Community Police Services Budget**

**That the 2014 Peterborough Lakefield Community Police Service budget of \$22,074,360, as presented be amended to include an additional \$239,580 for a total 2014 budget of \$22,313,940 (4.76% increase over 2013 approved), and that the \$239,580 be funded from the 2014 General Contingency provision, and**

**That this be subject to a review of the where the Peterborough Lakefield Community Police Service end financially in 2013 by way of budgetary surplus.**

Submitted by,

Councillor Clarke  
Chair  
November 26, 2013

**Committee of the Whole Report No. 21**  
**Meeting of December 2, 2013**

**To the Council of The City of Peterborough for Consideration at its Meeting Held December 9, 2013**

**The Committee of the Whole as a Result of its Meeting Held on December 2, 2013, Recommends as Follows:**

**1. Report of Closed Session**  
**Chief Administrative Officer**  
**Report CAO13-017**  
**Policing Plan after De-amalgamation**

**That Council approve the recommendations outlined in Report CAO13-017, dated December 2, 2013, of the Chief Administrative Officer, as follows:**

- a) Effective January 1, 2015 the Peterborough Lakefield Police Services Board name be changed to "The Peterborough Police Services Board".**
- b) Effective January 1, 2015 the "Peterborough Lakefield Community Police Service" name be changed to the "Peterborough Community Police Service".**
- c) That a letter be sent to the Ontario Civilian Police Commission stating that the City intends to use the existing police infrastructure (minus any infrastructure that may be transferred to Selwyn as part of the de-amalgamation process) and existing administration and personnel to continue to provide adequate and effective police services to City residents post de-amalgamation beginning January 1, 2015 subject to annual budget approval processes as set out in the Police Services Act.**

**Committee of the Whole Report No. 21**  
**Meeting of December 2, 2013**  
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**2. Report of Closed Session**  
**City Clerk**  
**Report CPCLK13-020**  
**City of Peterborough Holdings Inc. (CoPHI) Board**

That Council approve the recommendations outlined in Report CPCLK13-020 dated December 2, 2013 of the City Clerk, on behalf of CoPHI, as follows:

- a) That Louise Lalonde and Nancy Brown Andison be appointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2017, and
- b) That David Paterson, David Nichols and David Bignell be reappointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2017.

**3. Director of Corporate Services**  
**Report CPFS13-064**  
**Peterborough Utilities Commission Development Charges**

That Council approve the recommendation outlined in Report CPFS13-064 dated December 2, 2013, of the Director of Corporate Services, as follows:

That, as requested by the Peterborough Utilities Commission, Council adopt a Development Charge By-law, as set out in Appendix C, at its December 9, 2013 Council meeting to establish new development charge rates to be levied by the Peterborough Utilities Commission for the period January 1, 2014 to December 31, 2018.

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**4. Director of Corporate Services**  
**Report CPFS13-062**  
**Insurance Program for 2014**

That Council approve the recommendation outlined in Report CPFS13-062, dated December 2, 2013 of the Director of Corporate Services as follows:

That the Municipal Insurance Program as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2014 to December 31, 2014, be approved at an estimated cost of \$820,787 plus PST of \$45,341.20 for a total of \$866,128.20.

**5. Director of Corporate Services**  
**Report CPHR13-006**  
**General Employment Policy**

That Council approve the recommendations outlined in Report CPHR13-006 dated December 2, 2013 of the Director of Corporate Services as follows:

- a) That the General Employment Policy, as set out in Appendix A to Report CPHR13-006, be approved.
- b) That the following policies that were approved by Council in June 1994 be rescinded:
  - i) General Employment Policy 2.1;
  - ii) Employee Relations Policy 4.1.1;
  - iii) Separation and Termination Policy 3.1;
  - iv) Training and Development Policy 4.3.1;
  - v) Salary and Wage Administration Policy 5.1; and
  - vi) Rules, Regulations and Discipline Policy 6.1.
- c) That the Employee Benefits Policy 4.7 that was approved by Council in October 1997 be rescinded.



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**6. Mayor Bennett**  
**Report COU13-004**  
**Council Appointments to Boards and Committees for 2014**

That Council approve the recommendation outlined in Report COU13-004, dated December 2, 2013, of the Mayor as follows:

That the Appointment of Members of Council to Committees, Portfolios and Boards (attached as Appendix A), for a one-year term ending November 30, 2014, remain the same as 2013.

**7. Director of Corporate Services**  
**Report CPFS13-056**  
**September 30, 2013 Financial Update Report (Unaudited) With**  
**Year End Projections for December 31, 2013**

That Council approve the recommendations outlined in Report CPFS13-056 dated December 2, 2013, of the Director of Corporate Services, as follows:

- a) That the September 30, 2013 Financial Update Report of the Operating Budget and Capital Works in Progress be received.
- b) That a transfer of \$300,000 from the Capital Levy Reserve to the Airport's Commercial Lot Prep account for soil remediation in support of the expansion of Flying Colours at the Airport, be approved.
- c) That \$2,983,000 of the \$3,100,000 Capital Budget for the 2013 portion of the work for the Extension of Crawford Drive to Harper Road (2013 Capital Project 5-3.02) be cancelled and re-budgeted at a later date.
- d) That any remaining unused Museum Operating Budget at the end of 2013, and future years, be transferred to the Museum Renovation Reserve, subject to the overall year-end position and that, if Museum costs exceed the annual approved budget, funds may be drawn from the Reserve.

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**8. Director of Corporate Services**  
**Report CPFS13-063**  
**Contract Extension for Supply and Delivery of Gasoline, Clear Diesel Fuel and Coloured Diesel Fuel**

That Council approve the recommendation outlined in Report CPFS13-063 dated December 2, 2013, of the Director of Corporate Services as follows:

That the agreement with Suncor Energy Products Partnership, P.O. Box 4038, Station A, Toronto, Ontario, M5W 1S5, for supply and delivery of fuel services to the City of Peterborough, be extended for the period January 1, 2014 to February 28, 2014.

**9. Director of Community Services**  
**Report CSRS13-009**  
**Nicholls Oval Interior Road Reconstruction**

That Council approve the recommendations outlined in Report CSRS13-009 dated December 2, 2013, of the Director of Community Services, as follows:

- a) That the \$28,932.30 (net of HST) cost to reconstruct the portion of the roadway around the Rugby Clubhouse within Nicholls Oval Park be cost shared equally between the City and the Peterborough Rugby Union Football Club, with the City paying the full cost up front;
- b) That the full \$28,932.30 (net of HST) be paid up front by the City from the uncommitted balance of the approved Community Assistance Capital budget (Budget Reference # 6-1.01);
- c) That the Peterborough Rugby Union Football Club's 50% contribution, to a maximum of \$15,000, be added to their existing interest-bearing loan with the City, and that interest on the Club's 50% share would not be added to the existing loan until the end of the existing loan period, thereby extending the amortization period by approximately six months, to March 31, 2023;
- d) That a by-law be enacted authorizing the Mayor and Clerk to sign an amended loan agreement with the Peterborough Rugby Union Football Club, to accommodate recommendation (b); and

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- e) That the period the City accepts donations, issues income tax receipts to donors, and deposits all monies received in an interest-bearing account held by the City in support of the Peterborough Rugby Club's fund-raising efforts to renovate their new Clubhouse, be extended up to November 30, 2020.

**10. City Clerk**  
**Report CPCLK13-021**  
**Filming Policy**

That Council approve the recommendations outlined in Report CPCLK13-021 dated December 2, 2013 of the City Clerk, as follows:

- a) That the Filming Policy attached to Report CPCLK13-021 as Appendix A be approved,
- b) That the Guide to Filming in the City of Peterborough attached as Appendix B, be received,
- c) That the Filming in Peterborough marketing document, attached as Appendix C, be received for information,
- d) That a by-law be passed to authorize the Mayor and Clerk to sign filming permits, and
- e) That the 2014 User Fee By-law include the fees associated with the processing of filming applications and the closing of roads, as set out in Appendix D.

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**11. Director of Utility Services**  
**Report USDIR13-018**  
**Budget Adjustment for the Jackson Creek Diversion Class**  
**Environmental Assessment**

That Council approve the recommendations outlined in Report USDIR13-018 dated December 2, 2013, of the Director of Utility Services, as follows:

- a) That the agreement with AECOM Canada Ltd, for the Jackson Creek Diversion Class Environmental Assessment be increased by \$8,545.00 plus HST of \$1,110.85 for a total increase of \$9,655.85 from \$238,488.76 to \$248,144.61.
- b) That a provisional work value of \$20,000 be committed to the project and Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$268,144.61.

**12. Director of Utility Services**  
**Report USDIR13-019**  
**Award of Request for Proposal P-18-13 for Landfill Engineering**  
**and Reporting Services for the Peterborough County/City Waste**  
**Management Facility**

That Council approve the recommendation outlined in Report USDIR13-019 dated December 2, 2013, of the Director of Utility Services, as follows:

That Proposal P-18-13 for the Consulting Services for the Engineering Design and Contract Administration for Landfill Engineering and Reporting Services for the Peterborough County/City Waste Management Facility be awarded to UEM-GENIVAR, 5100 Orbitor Drive, Suite 300, Mississauga., Ontario, L4W 4Z4 for the 5-year period 2014 to 2018 inclusive at an estimated cost of \$881,020 plus HST of \$114,532.60 for a total cost of \$995,552.60.

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**13. Director of Utility Services  
Report USTR13-005  
Sidewalk Policy**

**That Report USTR13-005 be received and that staff be requested to report further on two matters:**

- a) A policy for sidewalk retrofits on Local Streets based on a site-specific protocol for surveying affected property owners that requires a minimum response rate of one-third of those surveyed and a positive response rate of two-thirds of respondents in order to proceed; and**
- b) A new policy for new subdivision sidewalks based on individual, site by site consideration.**

**14. Letter Regarding Lost Jobs**

**That the Mayor's Office send a letter to Dean Del Mastro, MP and Jeff Leal, MPP expressing concern with the transfer of jobs from TD Canada Trust in Peterborough to New Brunswick, and**

**To inquire if the Province of Ontario has a plan to combat job losses to provinces which offer financial incentives.**

Submitted by,

Councillor Hall  
Chair  
December 2, 2013

**Committee of the Whole Report No. 22  
Meeting of December 9, 2013**

**To the Council of The City of Peterborough for Consideration at its  
Meeting Held December 9, 2013**

**The Committee of the Whole as a Result of its Meeting Held on  
December 9, 2013, Recommends as Follows:**

- 1. Report of Closed Session  
Director of Planning and Development Services  
Report PLPD13-089  
Sale of Industrial Land to Apex Medical Solutions Inc. at  
1951-1991 Fisher Drive**

**That Council approve the recommendation outlined in Report PLPD13-089  
dated December 9, 2013, of the Director of Planning and Development  
Services, as follows:**

**That a by-law be passed to authorize the sale of approximately 6.0 acres of  
industrial land, known municipally as 1951-1991 Fisher Drive, to Apex  
Medical Solutions Inc., at a sale price of \$40,000.00 per acre.**

Submitted by,

Councillor Hall  
Chair  
December 9, 2013