



**COMMITTEE OF THE WHOLE MINUTES
CITY OF PETERBOROUGH**

APRIL 6, 2009

DRAFT MINUTES NOT APPROVED

**MINUTES OF A MEETING OF COMMITTEE OF THE WHOLE HELD ON
APRIL 6, 2009 IN THE GENERAL COMMITTEE ROOM, CITY HALL**

The meeting of Committee of the Whole was called to order at 7:03 p.m. in the General Committee Room.

Roll Call:

Councillor Clarke
Councillor Doris
Councillor Farquharson
Councillor Martin
Councillor Pappas
Councillor Vass
Mayor Ayotte
Councillor Eggleton
Councillor Hall, Chair
Councillor Peacock

Absent:

Councillor Peeters

The open session of Committee of the Whole commenced at 7:03 p.m.

Minutes – March 16, 2009

Moved by Councillor Pappas

That the minutes of the Committee of the Whole meetings held on March 16, 2009 be approved.

“CARRIED”

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Disclosure of Pecuniary Interest

Councillor Pappas declared a conflict of interest in item 12. Pappas Billiards is across the street from a property identified in this report. He did not vote on this matter.

Councillor Martin declared a conflict of interest in item 8. He is a member of the Kawartha FEST committee and the chair of the Peterborough Kinsmen Club.

Councillor Doris declared a conflict of interest. His daughter is member of the Little Lake Cemetery board.

**Director of Utility Services
Report USTR09-008
New Comprehensive Parking By-Law**

Moved by Mayor Ayotte

That Council approve the recommendation outlined in Report USTR09-008 dated April 6, 2009, of the Director of Utility Services, as follows:

That by-law 1993-100 be replaced with the new draft by-law for the regulation of parking.

That this item be referred back to staff for further consideration.

"CARRIED"

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**Director of Community Services
Report CSD09-002
Sustainable Peterborough Proposal**

Mr. Andy Mitchell, President & CEO of the Greater Peterborough Economic Development Corporation made a presentation.

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CSD09-002 dated April 6, 2009, of the Director of Community Services, as follows:

- a) That a presentation from the Sustainable Peterborough Steering Committee (Steering Committee) be received for information;**
- b) That the Steering Committee's proposed Terms of Reference be approved;**
- c) That the Steering Committee's proposal to apply to the Federation of Canadian Municipalities' (FCM) Green Municipal Fund to develop a Community Sustainability Plan for the City, County, Townships and the community, with an environmental focus be endorsed;**
- d) That the GPAEDC be recognized as the lead applicant and that the City be designated as the Lead Municipality for the FCM grant;**
- e) That a sustainability plan including a sustainable community vision and sustainability targets be developed for the City of Peterborough;**
- f) That a City contribution of \$20,000 towards administrative costs and \$30,000 towards the proposed project in 2009 and a pre-commitment of a \$30,000 contribution in 2010 be approved;**
- g) That a contribution of up to \$25,000 of eligible in-kind services from the City to the GPAEDC as the lead applicant be approved.**

"CARRIED"

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Consent Agenda

Moved by Councillor Clarke

That Items 13, 15, 17, 19, 24, 26, 28, 29 be received as part of the consent agenda.

"CARRIED"

Director of Utility Services

Report USEC09-004

Riverview Creek Detailed Flood Reduction Study Approval to Post Project File

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USEC09-004 dated April 6, 2009 from the Director of Utility Services as follows:

That Council direct staff to finalize the Riverview Creek Detailed Flood Reduction Study and file a Notice of Completion, posting the Project File for public review under the mandatory 30-day period in accordance with the Schedule "B" provisions of the Municipal Class Environmental Assessment requirements.

"CARRIED"

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Director of Utility Services

Report USEP09-002

Award of T-18-09 for the Supply and Delivery of Ferric Sulphate to the Wastewater Treatment Plant

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USEP09-002 dated April 6, 2009 of the Director of Utility Services, as follows:

That Tender T-18-09, for the Supply and Delivery of Ferric Sulphate to the Wastewater Treatment Plant be awarded to Kemira Water Solutions Canada Inc. 3405 Marie-Victorin Blvd., Varennes, QC, J3X 1T6 at a cost of \$1.95/kg of Iron (Fe) plus GST of \$0.0975/kg for a total of \$2.0475/kg or estimated yearly total of \$195,000 (excluding GST), for a three year term.

"CARRIED"

Director of Utility Services

Report USPW09-007

Award of Tender T-11-09 for the Supply of Hot Mix Asphalt and Disposal of Discarded Asphalt

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USPW09-007 dated April 6, 2009, of the Director of Utility Services, as follows:

That Tender T-11-09, for the Supply of Hot Mix Asphalt and Disposal of Discarded Asphalt, be awarded to Lafarge Paving and Construction Limited, P.O. Box 1299, Peterborough, Ontario, K9J 7H5, on a unit cost per tonne basis in accordance with the following unit costs as found in Table 1 for an estimated 2009 cost of \$267,987.80 plus PST of \$19,987.02 plus GST of \$13, 399.39 for at total cost of \$301,374.21

"CARRIED"

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**Director of Utility Services
Report USTR09-002
Shifting Gears Transportation Challenge and Agreement for
ecoMOBILITY Grant**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USTR09-002 dated April 6, 2009, of the Director of Utility Services, as follows:

That the Mayor and Clerk be authorized to sign an agreement with the Federal Government for the receipt of an ecoMOBILITY Grant for Transportation Demand Management initiatives over the next 3 years.

"CARRIED"

**Senior Director of Corporate Services
Report CPHR09-003
Occupational Health and Safety Policy
Workplace Harassment and Discrimination Policy**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPHR09-003 dated April 6, 2009 of the Senior Director of Corporate Services as follows:

- a) That the Occupational Health and Safety Policy, as set out in Appendix A to Report CPHR09-003 be approved.**
- b) That the Workplace Harassment and Discrimination Policy, as set out in Appendix B to Report CPHR09-003 be approved.**
- c) That the Workplace Harassment Policy 2.4.10, and related procedures, that were approved by Council on December 13, 2004 through Report HR04-005 dated December 6, 2004 be rescinded.**

"CARRIED"

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City Clerk

Report CPCLK09-011

**Annual Peterborough Downtown Business Improvement Area (PDBIA)
Buskers Festival and Sidewalk Sale**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPCLK09-011, dated April 6, 2009, of the City Clerk, as follows:

- a) That merchants within the area of the PDBIA be granted permission to conduct the annual buskers festival on the sidewalks of downtown Peterborough on Saturday, June 27, 2009 be approved.**
- b) That merchants within the area of the PDBIA be granted permission to conduct the annual summer sidewalk sale from Thursday, July 2 to Sunday, July 5, 2009 be approved.**

"CARRIED"

CORRESP09-020

Municipality of Thames Centre

Moved by Councillor Clarke

That the correspondence from the Municipality of Thames Centre regarding their request that the Province of Ontario provide immediate support to Municipalities and their private sector partners for waste diversion programs impacted by reduced market values for commodities be received for information.

"CARRIED"

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**CORRESP09-021
Municipality of Middlesex Centre**

Moved by Councillor Clarke

That the Correspondence from the Municipality of Middlesex Centre requesting support of their request that the Department of Fisheries and Oceans review and shorten the time frame required for approval of drainage maintenance and construction and bridge reconstruction requests and delegate their authority for such matters to the local Conservation Authorities, be received for information.

"CARRIED"

**Director of Community Services
Report CSRS09-002
Canadian National Wakeboard Championships**

Councillor Martin declared a conflict of interest. He is a member of the Kawartha FEST committee and the chair of the Peterborough Kinsmen Club and did not vote on this matter.

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CSRS09-002 dated April 6, 2009, of the Director of Community Services, as follows:

- a) That a City grant of \$10,000 be provided to the organizers of the 2009 National Wakeboard Championships.**
- b) That the \$10,000 be drawn from the City's 2009 General Contingency fund.**

"CARRIED"

Councillor Farquharson requested the schedule of events be provided for the Wakeboard and specifically inquired about a bikini contest.

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**Director of Community Services
Report CSD09-008
Award of RFP P-17-09 Little Lake Master Plan Consulting Services**

Moved by Councillor Vass

That Council approve the recommendation outlined in Report CSD-09-008 dated April 6, 2009 of the Director of Community Services, as follows:

That Request for Proposals Document P-17-09 for consulting services to develop a master plan of Little Lake and area be awarded to The Planning Partnership, 1255 Bay Street, Suite 201, Toronto, Ontario, M5R 2A9 at a total cost of \$118,025, PST not applicable, and GST of \$5,901.25 for a total of \$123,926.25.

"CARRIED"

Councillor Vass requested information regarding the Little Lake Master Plan.

**Director of Community Services
Report CSACH09-005
Little Lake Cemetery Conservation Plan Update**

Councillor Doris declared a conflict of interest. His daughter is member of the Little Lake Cemetery board. He did not vote on this matter.

Moved by Councillor Pappas

That Council approve the recommendation outlined in report CSACH09-005 dated April 6, 2009 of the Director of Community Services as follows:

That the report be received for information and staff be given until April 27, 2009 to complete discussions with Little Lake Cemetery Company.

"CARRIED"

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Moved by Councillor Martin

That the recommendation in Report CSD09-008 be amended as follows:

b) That Council reconsider its direction as a Council regarding this matter.

“LOST”

**Director of Community Services
Report CSACH09-007
Public Art Policy**

Moved by Councillor Farquharson

That Council approve the recommendations outlined in Report CSACH09-007 dated April 6, 2009 of the Director of Community Services, as follows:

- a) **That Council adopt the Public Art Policy set out in Appendix A to Report CSACH09-007 as recommended by the Arts, Culture & Heritage Advisory Committee, and the Board of the Art Gallery of Peterborough; and**
- b) **That a funding goal of 1% of the City’s annual capital levy be considered as the City’s contribution towards public art in the 2010 budget deliberations.**

Moved by Councillor Doris

That the recommended Public Art Policy be referred and further, that the associated funding considerations be moved to the 2010 budget process for discussion.

“LOST”

Upon the original motion of Councillor Farquharson, this motion carried.

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**Director of Planning and Development Services
Report PLHD09-003
“Ready-to-Go” Affordable Housing Projects**

Councillor Pappas declared a conflict of interest. Pappas Billiards is across the street from a property identified in this report. He did not vote on this matter.

Moved by Councillor Peacock

That Council approve the recommendations outlined in Report PLHD09-003, dated April 6, 2009, of the Director of Planning and Development Services, as follows:

- a) **That ten affordable rental housing projects on Schedule 1 of Report PLHD09-003 be approved by City Council for the purpose of triggering provincial funding consideration, and that any other documentation be submitted to the province as required.**
- b) **That seven affordable rental housing projects on Schedule 1 that are located in the City of Peterborough be designated as a Municipal Housing Facility pursuant to the “Taking Charge” policy on new housing development, and that the Director, Planning and Development Services be authorized to execute Municipal Housing Facility agreements and other such agreements as deemed necessary, with terms and conditions satisfactory to the City Solicitor, or designate.**
- c) **That two affordable rental housing projects on Schedule 1 that are located in the City of Peterborough and are subject to payment of Development Charges pursuant to the City’s Development Charges By-law 04-209, be exempt from the payment of municipal development charges pursuant to the Municipal Housing Facilities By-law 03-046.**
- d) **That the City of Peterborough deliver any new provincial funding under the Province of Ontario’s Affordable Homeownership Program or similar programs to assist with the purchase of affordable homes, or to assist with the repair of homes owned by low-income households.**
- e) **That the City-owned property at 945 Chemong Road be made available for affordable housing purposes.**

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- f) That the Director of Planning and Development Services be authorized to enter into agreements on behalf of the City of Peterborough to facilitate the transfer of 293 and 301 London Street from Trent University to Peterborough Housing Corporation (PHC) and that the City, as the sole shareholder of PHC, consent to the purchase and development of affordable rental units, and ancillary uses at 293 and 301 London Street as deemed appropriate by PHC.
- g) That authority be granted for the City of Peterborough to receive administration fees from the Province to manage and administer the Canada-Ontario Affordable Housing Program, as per the applicable program guidelines.

"CARRIED"

**Director of Utility Services
Report USEC09-005**

**Award of Tender T-19-09 for Rehabilitation of the Aylmer Street Bridge
Together with a Fee Increase for Contract Administration and
Inspection Service**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report USEC09-005 dated April 6, 2009, of the Director of Utility Services, as follows:

- a) That Tender T-19-09 for the rehabilitation of the Aylmer Street Bridge over Jackson Creek be awarded to Bob Hendricksen Construction Limited, 12051 Ashburn Road, Port Perry, Ontario L9L 1Z9 at a cost of \$1,154,669.00 (PST not applicable) plus GST of \$57,733.45 for a total of \$1,212,402.45;
- b) That the 2006 contract with Totten Sims Hubicki Associates (1997) Ltd. (now AECOM) be amended to increase the contract administration and inspection services fees to \$50,000.00; and
- c) That a bylaw be passed to temporarily close Aylmer Street from Hunter Street to Murray Street and Brock Street from Bethune Street to George Street to through traffic from July 6 to October 2, 2009.

"CARRIED"

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Councillor Martin left the meeting at 9:21 p.m. and returned at 9:22 p.m.

Councillor Farquharson left the meeting at 9:23 p.m. and returned at 9:30 p.m.

Councillor Peacock left the meeting at 9:28 p.m. and returned at 9:31 p.m.

Director of Utility Services

Report USPW09-004

**Assessment of the 2008 Beavermead Campground Season and to
Recommend Operation of the Campground for 2009**

Moved by Councillor Peacock

That Council approve the recommendation outlined in Report USPW09-004 dated April 6, 2009 of the Director of Utility Services, as follows:

That Beavermead Campground be operated for the 2009 camping season under the fee structure and staffing arrangement as detailed in Report USPW09-004.

"CARRIED"

Director of Utility Services

Report USPW09-008

**Assessment of Public Works Parks Grass Cutting, Trimming and
Litter Pickup for the 2008 Season**

Moved by Councillor Doris

That Council approve the recommendation outlined in Report USPW09-008 dated April 6, 2009 of the Director of Utility Services, as follows:

That Report USPW09-008 regarding Grass Cutting, Trimming and Litter Pickup activities undertaken by Public Works staff in 2008 be received for information.

"CARRIED"

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**Director of Utility Services
Report USTR09-003
Calendar Parking on Crowley Crescent**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USTR09-003 dated April 6, 2009, from the Director of Utility Services, as follows:

That Calendar Parking be implemented on Crowley Crescent (east branch) from Parkhill Road West to Valleyview Drive.

"CARRIED"

Councillor Pappas requested that the word "church" in the report be changed to "place of worship".

**Director of Utility Services
Report USTR09-005
Trail and Bikeway Signage – Agreement with Province**

Moved by Councillor Vass

That Council approve the recommendation outlined in Report USTR09-005 dated April 6, 2009, of the Director of Utility Services, as follows:

That the Mayor and Clerk be authorized to sign an agreement with the Province for the receipt of a \$35,000 Ontario Transportation Demand Management Grant for trail and bikeway way-finding signage in the City of Peterborough.

"CARRIED"

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**Chief Administrative Officer
Report CAO09-001
2008 Corporate Work Plan Update**

Moved by Councillor Vass

That Council approve the recommendation outlined in Report CAO09-001 dated April 6, 2009, of the Chief Administrative Officer, as follows:

The Report be received for information.

Moved by Councillor Vass

That report CAO09-001 be amended as follows:

- a) That the report be received for information.**
- b) That the CAO organize a strategic planning session with council and senior administration to review the corporate work plan and to develop strategic priorities.**

"CARRIED"

Upon the original motion of Councillor Vass, as amended by Councillor Vass,
this motion carried

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**City Clerk
Report CPCLK09-010
Trisport Triathlon Road Closure**

Moved by Councillor Vass

That Council approve the recommendations outlined in Report CPCLK09-010 dated, April 6 2009, of the City Clerk, as follows:

- a) That the Trisport Triathlon Road Closure Event for Sunday, July 5, 2009, be approved as per the attached route, Appendix A, detour map.**
- b) That the Mayor and Clerk be hereby authorized to execute an agreement between the Corporation of the City of Peterborough and Trisport.**

"CARRIED"

Councillor Vass requested that further details regarding the road closure signs and public access to businesses along the route be provided.

Moved by Councillor Clarke

That the rules of order (Article 24) be suspended to complete agenda business up to and including item 29.

"CARRIED"

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**Councillor Vass
Report COU09-003
Transition Town Peterborough**

Moved by Councillor Vass

That Council approve the recommendations outlined in Report COU09-003 dated April 6, 2009, of Councillor Len Vass as follows:

- a) That the City of Peterborough recognize "Transition Town Peterborough" as Canada's first "official" transition town.
- b) That correspondence entitled "Transition Town Peterborough", dated March 26, 2009, appended to Report COU09-003, be referred to staff for consideration and a report back to a future Committee of the Whole.
- c) And the staff report include recommendations as to whether or not the City should:
 - i) Recognize the role of all volunteers and volunteer groups in achieving the mission of Transition Town Peterborough.
 - ii) Accept the Transition Town Peterborough mission as a bridge to sustainability.
 - iii) Accept the need for an Energy Descent Action Plan to be undertaken to drive to long-term sustainability.
 - iv) Agree to engage in constructive partnership with Transition Town Peterborough, other groups, businesses and local institutions in the development of goals, objectives and programs while preserving social inclusiveness and reducing poverty.
 - v) Continue the process to update and complete a comprehensive Energy Audit of all City departments of all fossil fuels and electricity consumed in 2008.

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Moved by Councillor Pappas

That item a) be referred to staff to provide clarification regarding the recognizing of Transition Town Peterborough as Canada's first "official" transition town.

Moved by Councillor Farqharson

That the Question be Put.

"CARRIED"

Moved by Councillor Martin

That the Question be Put

"CARRIED"

Upon the original motion of Councillor Vass, as amended by Councillor Pappas, the motion carried.

Other Business

There was no other business.

Committee of Whole recessed at 10:11 p.m. and reconvened at 10:15 p.m.

Moved by Councillor Clarke

That Committee move into closed session to discuss two items under Section 239(2)(c) A Proposed Or Pending Acquisition Or Disposition Of Land By The Municipality Or Local Board, three items under Section 239(2)(b) Personal Matters About An Identifiable Individual, Including Municipal Or Local Board Employees

"CARRIED"

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Moved by Councillor Clarke

That Committee move out of Closed Session at 10:19 p.m. and return to open session.

"CARRIED"

**Report of Closed Session
Director of Planning and Development Services
Report PLHD09-015
Sale of Property at 1376 Cloverdale Line**

Moved by Mayor Ayotte

That Council approve the recommendation outlined in Report PLPD09-015 dated April 6, 2009 of the Director of Planning and Development Services as follows:

That a by-law be enacted to authorize the sale of a farm property described as Concession 15, Part Lot 16, Otonabee South Monaghan, including a right of way in favour of the County of Peterborough, subject to instrument #R322041, known municipally as 1376 Cloverdale Line, to Robin Vivian, for a purchase price of \$350,000.00.

"CARRIED"

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**Report of Closed Session
Director of Planning and Development Services
Report PLHD09-008
Sale of Partial Lane East of 874 Wightman Avenue**

Moved by Councillor Martin

That Council approve the recommendations outlined in Report PLPD09-008 dated April 6, 2009, of the Director of Planning and Development Services as follows:

- a) That the lane described as Part of the Lane between Lots 53 to 67 and Lots 10 to 24 on Registered Plan 490, be closed by by-law.**
- b) That the portion of the lane, totalling 55.74 square metres (600 square feet), being Part 2 on plan 45R-14704, be sold to the owner of 874 Wightman Avenue for \$750.00.**
- c) That the Property Asset Manager be authorized to enter into Agreements of Purchase and Sale with owners of property abutting the Lane who wish to acquire that portion of the Land abutting the owners' property; such sales to be priced at \$12.50 per square foot, discounted by 50% for parcels that increase side yard and discounted 90% for parcels that increase yard depth (rear yard).**
- d) That By-laws be passed authorizing the transfer of Part of the Lane to abutting property owners, as required.**

"CARRIED"

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Report of Closed Session

City Clerk

Report CPCLK09-012

Arts, Culture and heritage Advisory Committee Appointment

Moved by Councillor Farquharson

That Council approve the recommendation outlined in Report CPCLK09-012 dated April 6, 2009, of the City Clerk, as follows:

That Cathy Wilson be appointed to the Arts Culture and Heritage Advisory Committee as the Art Gallery of Peterborough representative.

"CARRIED"

Adjournment

Moved by Councillor Eggleton

That this meeting of Committee of the Whole adjourn at 10:22 p.m.

"CARRIED"

John Kennedy
Deputy Clerk

Bob Hall
Chair