



**Committee of the Whole Minutes
City of Peterborough
September 3, 2013
Draft Minutes Not Approved**

Minutes of Committee of the Whole Held on September 3, 2013, in the General Committee Room and Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 5:00 p.m. in the General Committee Room.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Moved by Councillor Clarke

That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(e) Litigation Or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting The Municipality Or Local Board and two items under Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

"CARRIED"

Committee moved out of Closed Session at 6:44 p.m.

Committee reconvened in Open Session at 6:51 p.m. in the Council Chambers.

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Minutes – July 29, 2013, August 6 and 26, 2013

Moved by Councillor Clarke

That the minutes of the Committee of the Whole meetings held on July 29 and August 6 and 26, 2013 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no Disclosures of Interest.

Report of Closed Session

Director of Planning and Development Services

Report PLPD13-064

Purchase of Property at 212 Greenwood Road and the Acquisition of an Obstacle Protection Easement from 222 Greenwood Road

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report PLPD13-064 dated September 3, 2013, of the Director of Planning and Development Services, as follows:

- a) **That a by-law be passed to authorize the purchase of approximately 76.65 acres of property, being 212 Greenwood Road, Township of Otonabee-South Monaghan at a purchase price of \$850,000.**
- b) **That the purchase price include the acquisition of an Obstacle Protection Easement over the north portion of 222 Greenwood Road, Township of Otonabee-South Monaghan.**

“CARRIED”

Consent Agenda

Moved by Councillor Beamer

That items 8, 9, 10, 15, 17, 18 and 19 be approved as part of the Consent Agenda.

“CARRIED”

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Fire Chief

Report FS13-001

Contract Extension of Proposal P-43-09 for the Supply and Delivery of one Rescue Pumper

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report FS13-001 dated September 3, 2013 of the Fire Chief, as follows:

That a contract extension for Proposal P-43-09 for the supply and delivery of one, Rescue Pumper be awarded to Carl Thibault Fire Trucks Inc., Pierreville, QC, J0G 1J0 at a total cost of \$440,754.73 plus \$57,298.11 HST for a total cost of \$498,052.84.

“CARRIED”

Director of Corporate Services

Report CPFS13-037

Quarterly Financial Report (Unaudited) As of June 30, 2013

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report CPFS13-037 dated September 3, 2013, of the Director of Corporate Services, as follows:

- a) That the June 30, 2013 Quarterly Financial Report (unaudited) attached as Appendix A to report CPFS13-037 be received.**
- b) That an amended 2013 Legal Services Form 6 be approved to increase Encroachment Fees by \$100 from \$200 to \$300 plus disbursements as shown in Appendix D to report CPFS13-037.**
- c) That the following budget adjustment approved by Council on March 18, 2013 as outlined in Report PLPD13-020, dated March 11, 2013, of the Director of Planning and Development Services to purchase 288-290 Water Street, known as the Commercial Press property, be reversed:**

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That the Property Acquisition and Improvement project of the 2013 Capital Budget (Reference 7-1.02) be increased by \$2,000,000 from \$1,250,000 to \$3,250,000 and that the additional amount be funded by

- i) Transfer of \$1,400,000 from the General Property Reserve, and***
- ii) Short-term debt financing in the amount of \$600,000, pending final disposition of the property.***

“CARRIED”

**City Clerk
Report CPCLK13-013
Appointment to Peterborough Public Library Board of Trustees**

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report CPCLK13-013, dated September 3, 2013, of the City Clerk, on behalf of the Citizen Appointment Selection Committee, as follows:

That Andre Vallillee be appointed as a member of the Peterborough Public Library Board of Trustees, with a term to expire November 30, 2014.

“CARRIED”

**Director of Community Services
Report CSACH13-006
Designation of Heritage Properties**

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report CSACH13-006 dated September 3, 2013, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the properties at 404 Belmont Avenue, 499 Homewood Avenue, 512 Dickson Street, and 512 Weller Street as heritage properties under Part IV, Section 29 of the *Ontario Heritage Act* (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and**

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- b) That Council's intention to designate be advertised in a newspaper having general circulation in the municipality as per the *Ontario Heritage Act* R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the *Ontario Heritage Act* R.S.O. 1990, c.O.18, s.29 (3).

"CARRIED"

**Director of Planning and Development Services
Report PLPD13-058
Conveyance of Property at 1369 Hilliard Street**

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report PLPD13-058 dated September 3, 2013, of the Director of Planning and Development Services as follows:

That a by-law be passed authorizing the conveyance of the property known municipally as 1369 Hilliard Street to Peterborough Distribution Inc.

"CARRIED"

**Director of Planning and Development Services
Report PLPD13-062
Purchase of Property at 751 Chemong Road**

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report PLPD13-062 dated September 3, 2013, of the Director of Planning and Development Services as follows:

- a) That a by-law be passed to authorize the purchase of property known municipally as 751 Chemong Road, for \$240,000.00, plus land transfer tax of \$2,285.00.
- b) That upon the completion of the Environmental Assessment, staff be authorized to offer the residence for relocation and if unsuccessful, the residence be demolished.

"CARRIED"

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**Director of Planning and Development Services
Report PLPD13-063
Purchase of Property at 1533 Sherbrooke Street**

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report PLPD13-063 dated September 3, 2013, of the Director of Planning and Development Services as follows:

- a) That a by-law be passed to authorize the purchase of property known Municipally as 1533 Sherbrooke Street for \$167,500.00 plus land transfer tax of \$1,400.00.**
- b) That the portion of the property not required for road-widening be declared surplus to the needs of the Municipality and be offered for sale, and that the proceeds of the sale be credited to the “Sherbrooke Street – Glenforest Boulevard to West City Limit 2013 Capital Budget” (Project reference 5-2.07).**
- c) That upon the completion of the final design of the road improvements and a determination that the house can not be retained in its current location, staff be authorized to offer the residence for relocation and if unsuccessful, the residence be demolished.**

“CARRIED”

**City Clerk
Report CPCLK13-014
United Way of Peterborough and District**

Moved by Councillor Riel

That Council approve the recommendation outlined in Report CPCLK13-014, dated September 3, 2013 of the City Clerk as follows:

That the presentation by Jim Russell, CEO, of the United Way of Peterborough and District be received for information.

“CARRIED”

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Director of Planning and Development Services
Report PLPD13-049
Peterborough Housing Corporation Shareholder Report (2012)

Bonnie Clark, Chair and Darlene Cook, CEO of Peterborough Housing Corporation made a presentation.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report PLPD13-049 dated September 3, 2013, of the Director of Planning and Development Services, as follows:

- a) That the presentation from Peterborough Housing Corporation be received.
- b) That the audited financial statements of the Peterborough Housing Corporation (the "Corporation") and subsidiary corporations, for the fiscal year ending on December 31, 2012, together with the report of the auditors thereon, be received and approved;
- c) That the election of the following persons as Directors of the Corporation be confirmed for the terms set out in prior resolutions of the Council of the Corporation of the City of Peterborough: Andrew Beamer, Janet Clarkson, Ken Andrews, Bonnie Clark, Terry Low, Ken Smith, Linda Kehoe, Mary Hay, and Jack Gillan;
- d) That the 2012 Annual Report on the progress and accomplishments of the Corporation be received and approved; and
- e) That Collins Barrow Kawarthas LLP, Chartered Accountants, be appointed auditors of the Corporation, until the next annual resolution of the Shareholder is signed or until their successors are duly appointed.

"CARRIED"

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Chief Administrative Officer
Report CAO13-011
Greater Peterborough Innovation Cluster Presentation

Martin Yuill, Interim Executive Director of the Greater Peterborough Innovation Cluster made a presentation.

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CAO13-011, dated September 3, 2013, of the Chief Administrative Officer, as follows:

That the presentation by Martin Yuill, Interim Executive Director of the Greater Peterborough Innovation Cluster, be received for information.

“CARRIED”

Director of Utility Services
Report USTR13-006
Installation of Sidewalks on Wildlark Gate

Moved by Councillor Doris

That the sidewalks not be installed on Wildlark Gate.

Moved by Councillor Vass

That the item be deferred for two cycles to allow staff an opportunity to discuss safety matters with the separate school board.

“LOST”

Upon the motion of Councillor Doris, the motion carried.

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Director of Utility Services
Report USWM13-007
Harmonization of Waste Management Contracts

Moved by Councillor Riel

That Council approve the recommendations outlined in Report USWM13-007 dated September 3, 2013, of the Director of Utility Services, as follows:

- a) That Section 15(1) of the City's Purchasing Policy By-Law 10-132, that would require a Request for Proposals Document be issued to secure the provision of service for operation of the household hazardous waste depot for the period beginning January 1, 2013; and for the provision of service for recycling processing and drop-off depot operation for the period beginning January 1, 2015, be waived in this instance;**
- b) That Council approve the contract extension with HGC Management Inc. 460 Woody Road, Unit 4, Oakville, Ontario, for Recyclables Processing and Operation of the Drop-Off Depot from January 1, 2015 until December 31, 2016, as per the details provided in this report and the existing contract terms; and**
- c) That Council approve the contract extension with HGC Management Inc. 460 Woody Road, Unit 4, Oakville, Ontario for operation of the Household Hazardous Waste Depot from January 1, 2014 to December 31, 2016, as per the details provided in this report and the existing contract terms.**

"CARRIED"

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**Director of Community Services
Report CSRS13-006
Update on Baseball Diamond Development Partnerships**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CSRS13-006 dated September 3, 2013, of the Director of Community Services, as follows:

- a) That staff be directed to facilitate the completion of preliminary design options for two potential locations on Trent University lands for the development of one official sized baseball diamond, at a cost of \$14,750 (plus HST), for a total of \$16,668;**
- b) That a 2013 Capital budget in the amount of \$16,668 be established to fund the preliminary design work, with the funds to be transferred from the uncommitted balance of the 2012 Park Bench & Sign Capital budget (reference 6-1.02);**
- c) That the preliminary design work identified in recommendation (a) be single sourced to Basterfield and Associates, at a cost of \$14,750 (plus HST); and**
- d) That staff be directed to report back to Council upon the completion of the preliminary design work.**

Moved by Councillor Parnell

That the Rules of Order (16.15.2) be suspended to extend the hour of the meeting past 10:00 p.m. to complete the agenda.

"CARRIED"

Upon the motion of Councillor Pappas, the motion carried.

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Director of Community Services
Report CSD13-004
Climate Change Action Plan

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CSD13-004 dated September 3, 2013 of the Director of Community Services, as follows:

- a) As recommended in the Sustainable Peterborough Plan, that the City of Peterborough's commitment to the Federation of Municipalities' Partners in Climate Protection be reconfirmed;**
- b) That a Climate Change Action Plan, including compiling a greenhouse gas inventory, setting greenhouse gas emission reduction targets, and developing local action plans for all participating municipalities and the community, be developed for the Greater Peterborough Area;**
- c) That the Sustainable Peterborough Coordinating Committee's proposal to apply to the Federation of Canadian Municipalities' (FCM) Green Municipal Fund for \$175,000 and to the Ontario Trillium Foundation for \$225,000 to develop a Climate Change Action Plan for the Greater Peterborough Area, be approved;**
- d) That the City, the County, the eight member Townships, and the two First Nations commit to providing up to \$35,000 of eligible in-kind services towards this project, for a total project value of \$435,000;**
- e) That the Greater Peterborough Area Economic Development Corporation be endorsed as the lead applicant on behalf of the Sustainable Peterborough Coordinating Committee; and,**
- f) That the City of Peterborough be designated as the Lead Municipality for the FCM grant.**

"CARRIED"

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Director of Community Services

Report CSD13-017

City Receipt of Donations and Issuance of Income Tax Receipts to Support Naval Association's proposed Women's Royal Naval Service Monument

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CSD13-017 dated September 3, 2013, of the Director of Community Services as follows:

- a) That Council supports the Naval Association's fund-raising efforts to erect a monument on their property at 24 Whitla Street in recognition of the Women's Royal Naval Service and deems the work to be a community project in the interest of the City.**
- b) That the City accepts donations, issues income tax receipts to donors, and deposits all monies received in an interest-bearing Capital account held by the City, for a period up to September 30, 2015.**
- c) That the Director of Community Services, or his delegate, monitor and supervise the activity to ensure that the donations are used for the intended activities.**

"CARRIED"

Mayor Bennett

Report COU13-002

Update on the Proceedings of the Ontario Civilian Police Commission

Moved by Mayor Bennett

That Council approve the recommendation outlined in Report COU13-002 of Mayor Bennett, dated September 3, 2013, as follows:

That Report COU13-002, dated September 3, 2013, from Mayor Bennett, providing an update on the Ontario Civilian Police Commission actions involving Mayor Bennett, be received for information.

"CARRIED"

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Correspondence

Naming of Highway in Dedication to the Honourable John M. Turner

Moved by Mayor Bennett

That Peterborough City Council endorses the request made by MPP Jeff Leal to name a section of Highway 35/115 from the 401 East exit to Lansdowne Street East/Highway 7 in recognition of the Honourable John M. Turner.

"CARRIED"

Other Business

Moved by Councillor Vass

That staff be directed to meet with members of the separate school board to discuss safety concerns around the St. Catherine's Separate School and report back on options for consideration.

"CARRIED"

Adjournment

Moved by Mayor Bennett

That this meeting of Committee of the Whole adjourn at 10:37 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Hall
Chair