



**City Council Minutes  
City of Peterborough  
May 20, 2014  
Draft Minutes Not Approved**

**Minutes of a Meeting of City Council Held on May 20, 2014, in the Council Chambers.**

The City Council meeting was called to order at 6:56 p.m. in the Council Chambers, City Hall.

**Roll Call:**

Councillor Beamer  
Councillor Clarke  
Councillor Doris  
Councillor Hall  
Councillor Juby  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Vass  
Mayor Bennett

**Ceremonial Presentation**

Mayor Bennett introduced the Holnbeck Awards, and presented the Holnbeck Award to Alec Denys.

John Morris and Marie Bongard were presented with the Appreciation Award.

**Confirmation of Minutes – April 28, 2014**

Moved by Councillor Pappas, seconded by Councillor Clarke

**That the minutes of the meeting of Council held on April 28, 2014, be approved.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

Councillor Pappas declared an interest in Item 8 of Committee of the Whole Report No. 7, Report CSD14-009 – Community Project Grants 2014, as his spouse is the Treasurer of the Boy Scouts organization, a group receiving funding in the report.

Councillor McWilliams declared an interest in Item 9 of Committee of the Whole Report No. 7, Report CSD14-010 – Community Investment Grants 2014, as he is the Chair of Camp Kawartha, an organization receiving funding in the report.

**Delegations**

**Registered Delegations:**

Chris Wilson and David Wilson, Let's Get Digital, 29 Queen Street, Lakefield, made a delegation to Item 3 of Planning Committee Report No. 5 (Report PLPD14-026, Proposed Amendments to the Sign By-law for the Regulation for the Electronic Signs).

**Delegations Not Registered:**

**Planning Committee Report**

There were no delegations.

**Committee of the Whole Reports**

There were no delegations.

**Other Items on the Agenda**

There were no delegations.

**Planning Committee Report Number 5**

Moved by Councillor Hall, seconded by Councillor Riel

**That Report Number 5 of the Planning Committee Meeting of May 5, 2014 be approved.**

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Item 3

Moved by Councillor Vass, seconded by Councillor Juby

**That the matter be referred to staff for further review and that the period of interim control be extended an additional four months.**

Councillor Juby left the meeting at 8:08 p.m. and returned at 8:10 p.m.

Upon the motion to defer item 3, the motion carried.

Upon the main motion of Councillors Hall and Riel, less item 3, the motion carried.

**Committee of the Whole Report Number 7**

Moved by Councillor Hall, seconded by Councillor Pappas

**That Report Number 7 of the Committee of the Whole Meeting of May 12, 2014 be approved.**

Item 8

Due to Councillor Pappas' previously declared interest he did not discuss or vote on the matter.

Upon item 8 the motion carried.

Item 9

Due to Councillor McWilliam's previously declared interest he did not discuss or vote on the matter.

Upon item 9 the motion carried.

Upon the main motion of Councillors Hall and Pappas, less items 8 and 9, the motion carried.

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**Notice of Motion**

There were no Notices of Motion.

**By-laws**

Moved by Councillor McWilliams, seconded by Councillor Beamer

**That the following by-laws be read a first, second and third time:**

- 14-059        Being a By-law to Amend the Zoning By-law for the property known as 253 Dalhousie Street**
- 14-060        Being a By-law to Amend the Zoning By-law for the property known as 244 Wolfe Street**
- 14-061        Being a By-law to Establish Advance Voting Days for the 2014 Municipal Election and hours of Voting at Institutions and Retirement Homes**
- 14-062        Being a By-law to Appoint Parking Enforcement Officers at 1009 Armour Road North and 243 Milroy Drive and to Remove a Parking Enforcement Officer at 243 Milroy Drive**
- 14-063        Being a By-law to authorize the Mayor and Clerk to execute the Municipal Funding Agreement for the transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the Corporation of the City of Peterborough and to appoint the Association of Municipalities of Ontario, as the Municipality's delegate for the investment of the Municipality's Gas Tax Funds in the One Investment Program**

**and the said by-laws, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.**

**"CARRIED"**

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Moved by Councillor Pappas, seconded by Councillor Vass

That the following by-law be referred.

**14-058        Being a By-law to regulate the location and operation of Signs in the City of Peterborough**

“CARRIED”

**Other Business**

There was no Other Business.

**Confirmatory By-law**

Moved by Councillor McWilliams, seconded by Councillor Doris

**That the following by-law be read a first, second and third time:**

**14-064        Being a By-law to confirm the proceedings of the Council at its meeting held on May 20, 2014.**

**and the said by-law, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.**

“CARRIED”

**Adjournment**

Moved by Councillor Juby, seconded by Councillor Vass

**That this meeting of City Council adjourn at 8:26 p.m.**

“CARRIED”

John Kennedy  
City Clerk

Daryl Bennett  
Mayor

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**Planning Committee Report No. 5  
Meeting of May 5, 2014**

**To The Council of the City of Peterborough, for consideration at its meeting held May 20, 2014**

**The Planning Committee, as a result of its meeting held on May 5, 2014 recommends as follows:**

**1. Public Meeting Under The Planning Act  
Manager, Planning Division  
Report PLPD14-027  
253 Dalhousie Street**

**That Council approve the recommendations outlined in Report PLPD14-027 dated May 5, 2014, of the Manager, Planning Division, as follows:**

- a) That the zoning of 253 Dalhousie Street be amended from the R.1, R.2, R.3, R.4 – Residential District to the SP.241-118-‘H’ – Commercial District in accordance with the draft amendment attached as Exhibit ‘C’ to Report PLPD14-027.**
- b) That the ‘H’ – Holding Symbol be removed subject to the following:**
  - i) Site Plan Approval being granted for the property; and**
  - ii) Consent for an easement, to be registered on title over the adjacent lands, providing access to the rear yard of the subject lands for the purposes of parking.**

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**2. Public Meeting Under The Planning Act  
Manager, Planning Division  
Report PLPD14-028  
244 Wolfe Street**

**That Council approve the recommendations outlined in Report PLPD14-028 dated May 5, 2014, of the Manager, Planning Division, as follows:**

- a) That Section 3.9 of the Zoning By-law be amended to add Exception 289 to exempt the subject lands from providing on-site parking and to permit off-street parking on lands within 50m of the subject property, in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD14-028.**
- b) That the zoning of 244 Wolfe Street be amended from the R.1,R.2,R.3,R.4 – Residential District to the SP.241-118 – 289 -'H' – Commercial District in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD14-028.**
- c) That the 'H' Holding Symbol be removed subject to the following:**
  - i. Site Plan Approval being granted for the property, including an encroachment agreement with the City for the existing stairs and landing, located within the Wolfe Street Right-of-Way; and**
  - ii. Long term off street parking arrangements be made within 50m of the subject lands, to provide the minimum number of parking spaces in accordance with the requirements of Zoning By-Law #1997-123, to the satisfaction of the City.**

**3. Manager, Planning Division  
Report PLPD14-026  
Proposed Amendments to the Sign By-law for the Regulation of  
Electronic Signs**

~~That Council approve the recommendation outlined in Report PLPD14-026 dated May 5, 2014, of the Manager, Planning Division, as follows:~~

~~That Chapter 624 (Sign By-law) of the City of Peterborough Municipal Code be repealed and substituted with the draft By-law Amendment, attached as Exhibit 'A' to Report PLPD14-026.~~

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~~At the meeting on May 5, 2014 the following was added:~~

~~**That other major existing entertainment venue marquees be included in section 2.1.4.**~~

At the meeting of May 20, 2014 the following was added:

**That the matter be referred to staff for further review and that the period of interim control be extended an additional four months.**

Submitted by,

Councillor Hall  
Chair  
May 5, 2014



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**Committee of the Whole Report No. 7  
Meeting of May 12, 2014**

**To the Council of The City of Peterborough for Consideration at its  
Meeting held May 20, 2014**

**The Committee of the Whole as a Result of its Meeting held on May  
12, 2014, Recommends as Follows:**

**1. Director of Community Services  
Report CSRS14-002  
Disbursement of 2014 Tollington Parks Endowment Fund**

**That Council approve the recommendations outlined in Report CSRS14-002  
dated May 12, 2014, of the Director of Community Services, as follows:**

- a) That the 2013 disbursement of the Tollington Parks Endowment  
Fund, in the amount of \$69,864, be designated to enhancing the  
development of an accessible splash pad in the City's west end; and**
- b) That the budget for the 2014 capital project #6-7.01, Development of  
Park Facilities, be increased by \$69,864 from \$300,000 to \$369,864 to  
reflect the Tollington Parks Endowment Fund contribution.**

**2. Director of Corporate Services  
Report CPFS14-006  
Quarterly Financial Report (Unaudited) as of December 31, 2013**

**That Council approve the recommendations outlined in Report CPFS14-006  
dated May 12, 2014, of the Director of Corporate Services, as follows:**

- a) That the December 31, 2013 Quarterly Financial Report (unaudited)  
attached as Appendix A to report CPFS14-006, dated May 12, 2014,  
be received; and**
- b) That Capital Levy approved in previous years' capital budgets for  
various projects, that is no longer needed, in the amount of \$259,361  
and shown on Chart 3 in the report CPFS14-006, be transferred to the  
Capital Levy Reserve.**

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**3. Director of Corporate Services  
Report CPFS14-007  
Federal Gas Tax Fund Agreement**

That Council approve the recommendations outlined in Report CPFS14-007 dated May 12, 2014, of the Director of Corporate Services, as follows:

- a) That a by-law be passed authorizing the Mayor and Clerk to sign the ten-year Municipal Funding Agreement for the transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the City of Peterborough as in Appendix A attached; and
- b) That the City of Peterborough have the option of investing its Gas Tax Funds into the One Investment Program by appointing the Association of Municipalities of Ontario as the City's delegate for the investment of Gas Tax Funds into the One Investment Program.

**4. Director of Utility Services  
Report USPW14-007  
Contract Extension of Tender T-18-11 for the Supply and  
Delivery of Sand, Gravel and Stone for 2014**

That Council approve the recommendation outlined in Report USPW14-007, dated May 12, 2014 from the Director of Utility Services, as follows:

That the contract for the Supply and Delivery of Sand, Gravel and Stone to various locations within the City of Peterborough be extended and issued to Glen Windrem Trucking, 1035477 Ontario Limited, 2411 Whittington Drive, Peterborough, On, K9J 6X4 for the years 2014 and 2015 at a 2014 estimated cost of \$162,376, plus HST of \$21,108, for a total estimated cost of \$183,484 in accordance with the unit prices as found in Table 1.

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**5. City Clerk**  
**Report CPCLK14-006**  
**Advanced Voting Dates – 2014 Municipal Election**

That Council approve the recommendations outlined in Report CPCLK14-006, dated May 12, 2014, of the City Clerk as follows:

- a) That a by-law be passed establishing the following advance voting dates:
  - i) Walk-in Voting Polls: Saturday, October 18, 2014 from 10:00 a.m. to 6:00 p.m.
  - ii) City Hall Accessible Voting Poll: Tuesday, October 14, 2014 to Friday, October 24, 2014, from 9:00 a.m. to 4:00 p.m., weekdays only.
  - iii) Internet Voting: Tuesday, October 14, 2014 from 12:00 a.m. to Monday, October 27, 2014 at 8:00 p.m.; with registration from Tuesday, October 14, 2014 at 12:00 a.m. to Monday, October 27, 2014 at 7:00 p.m.
- b) That the hours of voting for the voting places described in Section 45(7) of *The Municipal Elections Act*, 1996 (institutions and retirement homes) be reduced on October 27, 2014 to a minimum of two hours.

**6. City Clerk**  
**Report CPCLK14-008**  
**Peterborough Downtown Business Improvement Area (PDBIA)**  
**Sidewalk Sales**

That Council approve the recommendations outlined in Report CPCLK14-008, dated May 12, 2014, of the City Clerk, as follows:

- a) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale on Saturday, June 14, 2014 from 8:00 a.m. to 5:30 p.m. during the Taste of Downtown event held on Charlotte Street, and

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- b) That the Peterborough Downtown Business Improvement Area be granted permission to use the sidewalk on King Street, east of Water Street, as part of the annual Ribfest event from 8:00 a.m. on Thursday, July 10, to 9:00 p.m. on Sunday, July 13, 2014, and
- c) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale from Thursday, July 10, to Sunday July 13, 2014 from 8:00 a.m. to 6:00 p.m. daily.

**7. City Clerk  
Report CPCLK14-007  
Trent University Presentation**

That Council approve the recommendation outlined in Report CPCLK14-007, dated May 12, 2014, of the City Clerk as follows:

That the presentation by Julie Davis, VP External Relations and Advancement, of Trent University be received for information.

**8. Director of Community Services  
Report CSD14-009  
Community Project Grants 2014**

That Council approve the recommendations outlined in Report CSD14-009 dated May 12, 2014, of the Director of Community Services, as follows:

- a) That the 2014 Community Project Grants in the total amount of \$21,000 be allocated to various local charitable and Not For Profit organizations (NFP's) as set out in the attached Appendix A;
- b) That approved organizations be authorized to use the City Coat of Arms to acknowledge City support on promotional material such as flyers, brochures and posters throughout 2014.

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**9. Director of Community Services  
Report CSD14-010  
Community Investment Grants 2014**

**That Council approve the recommendations outlined in Report CSD14-010 dated May 12, 2014, of the Director of Community Services, as follows:**

- a) That the 2014 Community Investment Grants in the total amount of \$210,000 be allocated to various local charitable and Not For Profit organizations (NFP's) as set out in the attached Appendix A.**
- b) That the Peterborough AIDS Resource Network (PARN) and the Peterborough Native Learning Program be moved to the Community Service Grant Program; and be awarded \$7,000 and \$3,000 respectively, with the funds to be drawn from the 2014 Contingency;**
- c) That approved organizations be authorized to use the City Coat of Arms to acknowledge City support on promotional material such as flyers, brochures and posters throughout 2014.**
- d) That all organizations requesting more than \$10,000 through the Community Investment Grant Program in the future be required to provide an Audited Financial Statement, Notice to Reader, or Review Engagement, and that all other applicants be encouraged to provide the same or a copy of their financial statement presented to their Board and/or membership at their Annual General Meeting; and,**
- e) That those organizations approved for multi-year funding be required to complete a financial statement and program statistics annually for the duration of the funding period, to be reviewed by the Community Investment Grant Committee.**

Submitted by,

Councillor Hall  
Chair  
May 12, 2014