



**City Council Minutes
City Of Peterborough
July 30, 2012
Draft Minutes Not Approved**

Minutes of a Meeting of City Council Held on July 30, 2012, in the Council Chambers, City Hall

Meeting called to order at 7:05 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Confirmation of Minutes – June 25, 2012 and July 18, 2012

Moved by Councillor Clarke, seconded by Councillor Pappas

That the minutes of the meetings of Council held on June 25 and July 18, 2012, be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor McWilliams declared an interest in Item 9 of Planning Committee Report 7, as he is the owner of property housing the current skilled trades facility.

Mayor Bennett declared an interest in Item 26 of Committee of the Whole Report 11, as he is the owner of property on Rye Street which may be impacted.

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Councillor Juby declared an interest in Item 21 of Committee of the Whole Report 11, as well as by-laws 12-112 to 12-119 and 12-121 and 12-122, as he is a licenced real estate agent.

Delegations

Registered Delegations:

John Martyn and Martha McPhee made a delegation to item 19 of Committee of the Whole Report No. 11 (Report CSSS12-007, Discretionary Benefits Report).

Antje (Angie) Gareau made a delegation to item 30 of Committee of the Whole Report No. 11 (1421 Lansdowne Street West Proposed Cell Tower).

Carol Winter made a delegation to item 19 of Committee of the Whole Report No. 11 (Report CSSS12-007, Discretionary Benefits Report).

Peter Lawless made a delegation to item 6 of Planning Committee Report No. 7 (Report PLPD12-038, 995 Crawford Drive).

Mike Davenport made a delegation to item 21 of Committee of the Whole Report No. 11 (Report CPFS12-056, Development Charges).

Brad Smith made a delegation to item 21 of Committee of the Whole Report No. 11 (Report CPFS12-056, Development Charges).

Paul Dietrich made a delegation to item 21 of Committee of the Whole Report No. 11 (Report CPFS12-056, Development Charges).

Sean Mason made a delegation to item 21 of Committee of the Whole Report No. 11 (Report CPFS12-056, Development Charges).

Peter Lawless made a delegation to item 21 of Committee of the Whole Report No. 11 (Report CPFS12-056, Development Charges).

Paul Schauber made a delegation to item 23 of Committee of the Whole Report No. 11 (Report CSRS12-008, Suitability of Farmcrest Park as a Location for an Off-Leash Dog Park).

Michael Dunne made a delegation to item 29 of Committee of the Whole Report No. 11 (Correspondence – Dr. Hughes, Provincial Fee Cuts for Diagnostic Services).

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Ivan Bateman made a delegation to item 18 of Committee of the Whole Report No. 11 (Report CSD12-024, Rogers Cove Water Play Park).

Moved by Councillor Clarke, Seconded by Councillor Parnell

That the Rules of Order (Article 16.8.2) be suspended to hear registered delegations past 9:00 p.m.

“CARRIED”

Richard McCarthy made a delegation to item 18 of Committee of the Whole Report No. 11 (Report CSD12-024, Rogers Cove Water Play Park).

Delegations Not Registered:

Sylvie Presse made a delegation to item 19 of Committee of the Whole Report No. 11 (Report CSSS12-007, Discretionary Benefits Report).

Report Number 1 of the Audit Committee

Moved by Councillor Clarke, seconded by Councillor Beamer

That Report Number 1 of the Audit Committee Meeting of June 25, 2012 be approved.

Item 5 – Discretionary Expense Budgets for Members of Council

Moved by Councillor Beamer, Seconded by Councillor Pappas

That item “d” be amended as follows:

- d) Are within the limits set by City Council and approved on an individual basis by the mayor.**

“CARRIED”

Upon the main motion by Councillor Clarke and Councillor Beamer, the motion carried.

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Report Number 7 of the Planning Committee

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 7 of the Planning Committee Meeting of July 16, 2012 be approved.

Item 6 – 995 Crawford Drive

Moved by Councillor Clarke, seconded by Councillor Doris

That the recommendation for report PLPD12-038 be deleted.

“CARRIED”

Moved by Councillor Clarke, seconded by Councillor Parnell

That the proposed amendments to the City’s Official Plan (*file O1201*) and Zoning By-Law (*file Z1208*) for the property known as 995 Crawford Drive *to permit an ‘automobile sales and services establishment’* be APPROVED, and

That a Special Council meeting be convened on August 27, 2012 to present the by-laws related to the approval of the *applications for 995 Crawford Drive*, and

That the City initiate an amendment process, including Notice in accordance with the requirements of the Planning Act, R.S.O. c.P.13, to consider revisions to the Lansdowne West Secondary Plan and for a review of the industrial designations and policies for the area of Crawford Drive to determine the appropriateness of providing greater land use flexibility recognizing the proximity of these lands to the Peterborough Business Park in the Lansdowne West Secondary Plan.

“CARRIED”

Item 9 – Delegation of Site Plan Approval

Due to his previously declared conflict Councillor McWilliams did not discuss or vote on this item.

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Moved by Councillor Clarke, seconded by Councillor Doris

That Item 9 of Report Number 7 of the Planning Committee Meeting of July 16, 2012 be approved.

“CARRIED”

Upon the main motion by Councillor Hall and Councillor Riel, the motion carried.

Report Number 11 of the Committee of Whole

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 11 of the Committee of Whole Meeting of July 23, 2012 be approved.

Item 21 – Development Charges

Moved by Councillor Hall, seconded by Councillor Clarke

That an item (h) be added to item 21 of the Committee of the Whole report 11 as follows:

- (h) **That a transitional provision be approved whereby that, if in the opinion of the Director of Planning and Economic Development, a bonafide purchase and sale agreement has been signed no later than December 31, 2012, between a builder and a owner who will occupy a Residential Unit Type A, B or C no later than December 31, 2013, the City-Wide Uniformed Component of the Development Charge in effect as of December 31, 2012, plus indexing, will be the City-Wide Uniformed Component of the Development Charge payable in 2013 when the Building Permit is issued for the unit.**

“CARRIED”

Item 26 – Class Environmental Assessment to Study the Alignment of Crawford Drive and Harper Road – Approval to Post Project File Report

Due to his previously declared conflict, Mayor Bennett did not discuss or vote on this item.

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Moved by Councillor Hall, seconded by Councillor Riel

That Item 26 of Report Number 11 of the Committee of the Whole Meeting of July 23, 2012 be approved.

“CARRIED”

Moved by Clarke, seconded by Councillor Pappas

That the Rules of Order (Article 16.15.2) be suspended to extend the hour to 10:30 p.m. to allow for the completion of the agenda.

“CARRIED”

Item 18 – Rogers Cove Play Park

Moved by Councillor Vass, seconded by Councillor McWilliams

That Council approve the plans for the water splash park at Rogers Cove, and

That the boat launch/parking area of the project be deferred until such time as an ad hoc committee composed of Councillors Vass, McWilliams, Riel, and Parnell are satisfied with the redesign.

“CARRIED”

Moved by Councillor Clarke, seconded by Councillor Beamer

That the Rules of Order (Article 16.15.2) be suspended to extended the hour to 10:45 p.m. to allow for the completion of the agenda.

“CARRIED”

Upon the main motion by Councillor Hall and Councillor Riel, the motion carried.

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Report Number 12 of the Committee of Whole

Moved by Councillor Pappas, seconded by Councillor Beamer

That Report Number 12 of the Committee of Whole Meeting of July 30, 2012 be approved.

“CARRIED”

Notice of Motion

There were no Notices of Motion.

By-Laws

Moved by Councillor Pappas, seconded by Councillor Parnell

That the following by-laws be read a first, second and third time:

- 12-102 Being A By-law To Exempt The Property At 780 Argyle Street In The City Of Peterborough From Taxes For Municipal And School Purposes**
- 12-103 Being A By-law To Amend Chapter 95 Of The City Of Peterborough Municipal Code Respecting The Appointment Of Deputy Clerks**
- 12-104 Being A By-law To Establish Certain Lands In The City Of Peterborough As Part Of The Public Highway Named Parkhill Road West**
- 12-105 Being A By-law To Amend The Zoning For 70 Towerhill Road**
- 12-106 Being A By-law To Authorize The Execution Of A Municipal Council Support Resolution Letter For Peterborough Utilities Inc. For Rooftop Solar Photovoltaic Projects In The City Of Peterborough**

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- 12-107 Being A By-law To Amend The Operating Agreement, Dated 2 June 2003, Subsequently Amended By An Amending Agreement Dated 10 September 2007 And September 13, 2010, Of The Peterborough Sport & Wellness Centre**
- 12-108 Being A By-law To Authorize The Acquisition Of The Land Described As Part Lot 38, Plan 70Q (North Monaghan); Peterborough Designated As Part 5 Plan 45R15434 Being Part of PIN 28476-0059 (LT) Municipally Known As 975 Parkhill Road West, Peterborough.**
- 12-109 Being A By-law To Authorize The Acquisition Of The Land Described As Part Lot 40 Plan 70Q (North Monaghan); Peterborough Designated As Part 3, Plan 45R15434 Being Part Of PIN 28476-0061 (LT) Municipally Known As 995 Parkhill Road West, Peterborough.**
- 12-110 Being A By-law To Authorize The Acquisition Of The Land Described As Part LOT 10, CON 1 Township Of Smith, Part 13, 45R592, S/T T12470 Assigned By R413380; S/T R102381, T13242 Peterborough City Designated As Parts 1 & 2, Plan 45R15434 Being Part Of PIN 28458-0053 (LT) Municipally Known As 1034 Parkhill Road West, Peterborough.**
- 12-111 Being A By-law To Authorize The Acquisition Of The Land Described As Part Lot 9, CON 1 (Smith); Peterborough Designated As Part 2, Plan 45R15414 Being Part Of PIN 28458-0030 (LT) Municipally Known As 1180 Parkhill Road West, Peterborough.**
- 12-120 Being A By-law To Authorize The Director Of Planning And Development Services To Apply For Federal Funding Assistance For The Trans-Canada Trail/CPR Bridge Project.**
- 12-123 Being A By-law To Appoint Parking Enforcement Officers At 121 George Street North and 898 Monaghan Road**
- 12-124 Being A By-law To Appoint A Deputy Fire Chief Of The City Of Peterborough Fire Services**

and the said by-laws, having been now read and passed, the Deputy Mayor and Clerk be authorized to sign and seal the same.

"CARRIED"

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Moved by Councillor Pappas, seconded by Councillor Parnell

That the following by-laws be read a first, second and third time:

- 12-112 Being A By-law To Establish Development Charges For The City Of Peterborough (Chemong West Growth Area)**
- 12-113 Being A By-law To Establish Development Charges For The City Of Peterborough (Chemong East Growth Area) And To Repeal By-law Number 11-150**
- 12-114 Being A By-law To Establish Development Charges For The City Of Peterborough (Carnegie West Growth Area) And To Repeal By-law Number 08-127**
- 12-115 Being A By-law To Establish Development Charges For The City Of Peterborough (Carnegie East Growth Area) And To Repeal By-law Number 08-126**
- 12-116 Being A By-law To Establish Development Charges For The City Of Peterborough (Coldspring Growth Area) And To Repeal By-law Number 08-130**
- 12-117 Being A By-law To Establish Development Charges For The City Of Peterborough (Jackson Growth Area) And To Repeal By-law Number 08-131**
- 12-118 Being A By-law To Establish Development Charges For The City Of Peterborough (Liftlock East Growth Area) And To Repeal By-law Number 08-132**
- 12-119 Being A By-law To Establish Development Charges For The City Of Peterborough (Lily Lake Growth Area) And To Repeal By-law Number 08-133**
- 12-121 Being A By-law To Establish Development Charges For The City Of Peterborough (City-wide Engineering Services Charge)**
- 12-122 Being A By-law To Repeal By-law Number 08-129 Being A By-law To Establish Development Charges For The City Of Peterborough (City-wide Growth Area)**

“CARRIED”

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Other Business

There were no items of Other Business.

Confirmatory By-law

Moved by Councillor Parnell, seconded by Councillor Pappas

That the following by-law be read a first, second and third time:

**12-125 Being A By-Law To Confirm The Proceedings Of The Council At Its
Meeting Held On July 30, 2012**

**and the said by-law, having been now read a third time and passed, the Mayor
and Clerk be authorized to sign and seal the same.**

“CARRIED”

Adjournment

Moved by Councillor Doris, seconded by Councillor Pappas

That this meeting of City Council adjourn at 10:32 p.m.

“CARRIED”

Natalie Garnett
Deputy City Clerk

Daryl Bennett
Mayor

**Audit Committee Report No. 1
Meeting Of June 25, 2012**

To The Council Of The City Of Peterborough For Consideration At Its Meeting Held July 30, 2012

The Audit Committee, As A Result Of Its Meeting Held On June 25, 2012, Recommends As Follows:

**1. Director of Corporate Services
Report CPFS12-040**

Treasurer's Report, 2011 Consolidated Financial Report, 2011 Trust Funds Financial Statement and Five-Year Review

That Council approve the recommendations outlined in report CPFS12-040 dated June 25, 2012, of the Director of Corporate Services as follows:

- a) That Report CPFS12-040, Treasurer's Report, 2011 Consolidated Financial Report, 2011 Trust Funds Financial Statement and Five Year Review be received as information.**
- b) That the underlying accounting policies as detailed in the Notes to the Financial Statements be approved.**
- c) That the Treasurer's Report, 2011 Consolidated Financial Report and 2011 Trust Funds Financial Statement, as presented and received, be submitted to the Province of Ontario.**

**2. Director of Corporate Services
Report CPFS12-042**

Audit of the Consolidated Financial Statements of the City of Peterborough - Acknowledgement Letter

That Council approve the recommendations outlined in report CPFS12-042 dated June 25, 2012, of the Director of Corporate Services as follows:

- a) That the Acknowledgement Letter Audit of the Consolidated Financial Statements of the City of Peterborough be received.**
- b) That the Mayor and Chair of the Audit Committee be authorized to sign the acknowledgement letter.**

Audit Committee Report No. 1

June 25, 2012

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3. Director of Corporate Services

Report CPFS12-047

Tax Adjustments under Section 356 and Tax Appeals under Sections 357, 358 and 359 of the Municipal Act, 2001

That Council approve the recommendations outlined in report CPFS12-047 dated June 25, 2012, of the Director of Corporate Services as follows:

- a) That tax reductions in the amount of \$119,077.40, calculated in accordance with Sections 357, 358 and 359 of the *Municipal Act, 2001* and attached to report CPFS12-047 as Appendix A be received.
- b) That land apportionments under Section 356 of the *Municipal Act, 2001* be received.

4. Director of Corporate Services

Report CPFS12-041

Management Letter and Verbal Audit Findings Report for the Year Ended December 31, 2011

That Council approve the recommendation outlined in report CPFS12-041 dated June 25, 2012, of the Director of Corporate Services as follows:

That the audit of the December 31, 2011 Financial Statements Letter (Management Letter) appended to report CPFS12-041 and the Verbal Audit Findings Report presented by Collins Barrow Kawarthas LLP for the year ended December 31, 2011 be received as information.

5. Director of Corporate Services

Report CPFS12-049

Discretionary Expense Budgets for Members of Council

That the following guidelines be adopted for using Councillor discretionary funds:

- a) The expenses fall within the general descriptions as noted in Table 1 of Report CPFS12-049.
- b) Are not to be used for electoral purposes donations to political parties or be personal in nature.

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- c) **Are not to be paid to a registered or non-registered charity.**
- d) Are within the limits set by City Council or as approved on an individual basis by the Mayor.
- e) **That Table 1 of Report CPFS12-049 Eligible Expenses, be amended to include:**
 - **Communications with constituents,**
 - **Community meetings and,**
 - **Contracted assistance**

Council at their meeting of July 30, 2012 made the following change to section "d":

- d) **Are within the limits set by City Council and as approved on an individual basis by the Mayor.**

Submitted by,

Councillor Clarke
Chair
June 25, 2012

**Planning Committee Report No. 7
Meeting of July 16, 2012**

To The Council of the City of Peterborough, for Consideration at its Meeting July 30, 2012.

The Planning Committee, as a Result of its Meeting Held on July 16, 2012 Recommends as Follows:

- 1. Manager, Planning Division
Report PLPD12-040
By-law to Remove an “H” Holding Symbol From the Zoning of the Property at 70 Towerhill Road**

That Council approve the recommendation outlined in Report PLPD12-040 dated July 16, 2012, of the Manager, Planning Division, as follows:

That the westerly portion (30 metres) of 70 Towerhill Road be rezoned from R.1, 2o-“H” and R.1 – “H” to R.1, 2o and R.1 Residential Districts in accordance with Exhibit “B” attached to Report PLPD12-040.

- 2. Manager, Planning Division
Report PLPD12-039
Facade Improvement Grant
377 George Street North - Gentry Apparel**

That Council approve the recommendations outlined in Report PLPD12-039 dated July 16, 2012, submitted by the Manager, Planning Division, as follows:

- a) That the Facade Improvement Grant Program application submitted by Delor Damiany for a total grant of \$8,571.89 be approved.**
- b) That the Mayor and City Clerk be authorized to sign the Facade Improvement Grant Agreement.**

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3. Manager, Planning Division
Report PLPD12-042
Facade Improvement Grant
289 ½ George Street North - Hamilton & Hamilton Investments

That Council approve the recommendations outlined in Report PLPD12-042 dated July 16, 2012, submitted by the Manager, Planning Division, as follows:

- a) That the Facade Improvement Grant Program application submitted by Hamilton & Hamilton Investments for a total grant of \$15,000.00 be approved.
- b) That the Mayor and City Clerk be authorized to sign the Facade Improvement Grant Agreement.

4. Manager, Planning Division
Report PLPD12-043
Facade Improvement Grant
166-170 Charlotte Street – Asta

That Council approve the recommendations outlined in Report PLPD12-043 dated July 16, 2012, submitted by the Manager, Planning Division, as follows:

- a) That the Facade Improvement Grant Program application submitted by Paul Asta for a total grant of \$14,194.86 be approved.
- b) That the Mayor and City Clerk be authorized to sign the Facade Improvement Grant Agreement.

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5. Public Meeting Under the Planning Act
Manager, Planning Division
Report PLPD12-037
834 Water Street

That report PLPD12-037 be referred back to staff for further consideration, and

That the City Solicitor provide a legal opinion on the letter from A.W. Garipey dated March 21, 2012, and

That the Building Division inspect building “c” to determine compliance.

6. Public Meeting Under the Planning Act
Manager, Planning Division
Report PLPD12-038
995 Crawford Drive

That Council approve the recommendation outlined in Report PLPD12-038 dated July 16, 2012, of the Manager, Planning Division, as follows:

That the proposed amendments to the City’s Official Plan and Zoning By-Law for the property known as 995 Crawford Drive be DEFERRED for a period of approximately 4 months to address the following:

That the City initiate a broader amendment process, including proper Notice in accordance with the requirements of the Planning Act, R.S.O. c.P.13, for an adjustment to the industrial policies for the area of Crawford Drive and Harper Road, to consider the appropriateness of providing greater industrial land use flexibility including the potential introduction of a restricted range of service commercial type uses, recognizing the evolution of these lands as shoulder sites to the Peterborough Business Park in the Lansdowne West Secondary Plan.

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Council at their meeting of July 30, 2012 deleted the resolution and replaced it with the following:

That the proposed amendments to the City's Official Plan (*file O1201*) and Zoning By-Law (*file Z1208*) for the property known as 995 Crawford Drive to permit an 'automobile sales and services establishment' be approved, and

That a Special Council meeting be convened on August 27, 2012 to present the by-laws related to the approval of the *applications for 995 Crawford Drive*, and

That the City initiate an amendment process, including Notice in accordance with the requirements of the Planning Act, R.S.O. c.P.13, to consider revisions to the Lansdowne West Secondary Plan and for a review of the industrial designations and policies for the area of Crawford Drive to determine the appropriateness of providing greater land use flexibility recognizing the proximity of these lands to the Peterborough Business Park in the Lansdowne West Secondary Plan.

7. Manager, Planning Division
Report PLPD12-041
CPR Bridge Link, Trans-Canada Trail Grant Application and Budget Adjustment

That Council approve the recommendations outlined in Report PLPD12-041 dated July 16, 2012, of the Manager, Planning Division, as follows:

- a) **That an application be submitted to the Community Infrastructure Investment fund and the 2012 Capital Budget for the project be revised to the following if the project application is successful:**

BUDGET REQUIREMENT	\$2,500,000
FUNDING SOURCE	
Community Infrastructure Investment Fund	\$832,500
Capital Levy	\$870,000
Provincial Surplus Reserve	\$380,000
Federal Gas Tax	\$417,500

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And the following also occurs:

- i) That \$500,000 Capital Levy from the 2012 Storm Sewer Rehabilitation project (2012 Capital Budget reference 5-7.01) be substituted for Federal Gas Tax Funding from the Trail Development project (2012 Capital Budget Reference 7-1.02) for a combined Capital Levy in the amount of \$870,000.**
- ii) That \$380,000 Provincial Surplus Reserve funding from the Innovation Cluster project (2012 Capital Budget Reference 7-3.01) be redirected to Trans-Canada Trail CPR Bridge Project and that the \$380,000 be re-budgeted in the 2013 Draft Capital Budget.**
- iii) That the Rotary Trail Link to Lakefield portion of the Trail Development Capital Project (2012 Capital Budget Reference 7-1.02) be deferred and that \$192,500 of Federal Gas Tax funds be transferred to the Trans-Canada Trail/CPR Bridge Project, decreasing the budget from \$266,500 to \$74,000.**
- b) That Sanchez Engineering Inc. be retained for the detailed design, preparation of RFT documents and construction administration for the project in the amount of \$148,890.00 plus HST of \$19,355.70 for a total cost of \$168,245.70.**
- c) That the Mayor and Clerk be authorized to execute an agreement between the Canadian Pacific Railway Company for the construction of, and the public use of, the Trans-Canada Trail link on their property.**
- d) That a by-law be passed to authorize the submission of an application to the Community Infrastructure Investment Fund in the amount of \$832,500 for the Trans-Canada Trail/CPR Bridge Project.**
- e) That a by-law be passed to confirm the Mayor and Clerk are authorized to sign a Funding Agreement between Her Majesty The Queen In Right Of Canada hereby represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario and the Corporation of the City of Peterborough in order to receive \$832,500 under the Community Infrastructure Investment Fund (CIIF) Program in Ontario for repair and upgrade of community and recreational facilities.**

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- f) That, to ensure the project can be completed by March 31, 2014, Section 7 (1) (iii) of the City's Purchasing By-law 10-132 be waived and the RFT documents for the Construction work be issued prior to the announcement of a successful application, if required.

8. Manager, Planning Division
Report PLPD12-044
Central Area Community Improvement Plan Programs

That Council approve the recommendations outlined in Report PLPD12-044 dated July 16, 2012, submitted by the Manager, Planning Division, as follows:

- a) That Council delegate the authority to approve applications made under the Central Area Community Improvement Plan Programs to staff as follows:
 - i) Facade Improvement Grant Program, Municipal Incentive Grant Program and Residential Conversion and Intensification Grant Program to be approved in accordance with the expenditure authorities outlined in Section 24 of the Purchasing By-law 10-132, as amended;
 - ii) Central Area Revitalization (Tax Increment) Grant and Brownfield Tax Assistance Program to be approved by the Director, Planning & Development Services.
- b) That any agreement for an application approved under the Central Area Community Improvement Plan Programs can be executed as follows:
 - i) Facade Improvement Grant Program, Municipal Incentive Grant Program and Residential Conversion and Intensification Grant Program to be approved in accordance with the signing authorities outlined in Section 67 of the Purchasing By-law 10-132, as amended;
 - ii) Central Area Revitalization (Tax Increment) Grant and Brownfield Tax Assistance Program to be signed by the Mayor and the City Clerk.

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That item "c" be added as follows:

- c) That ward councillors be advised of applications upon their receipt.

9. Manager, Planning Division
Report PLPD12-049
Sir Sandford Fleming Skilled Trades Institute
Delegation of Site Plan Approval

That Council approve the recommendation outlined in Report PLPD12-049 dated July 16, 2012, of the Manager, Planning Division, as follows:

That the site plan application for the proposed construction of a 8,200 square metre skilled trade institute building at 599 Brealey Drive be delegated to the Director of Planning and Development Services for approval.

Submitted by,

Councillor Hall
Chair
July 16, 2012

Committee of the Whole Report No. 11
Meeting of July 23, 2012

To the Council of the City of Peterborough for Consideration at its Meeting Held July 30, 2012

The Committee of the Whole as a Result of its Meeting Held on July 23, 2012, Recommends as Follows:

- 1. Report of Closed Session**
City Clerk
Report CPCLK12-006
Appointment to the Property Standards Committee

That Council approve the recommendation outlined in report CPCLK12-006, dated July 23, 2012, of the City Clerk, as follows:

That the following individual be appointed to the Property Standards and Appeals Committee:

Term to Expire - November 30, 2014
Jeff Westlake

- 2. Report of Closed Session**
City Clerk
Report CPCLK12-007
Deputy Clerk Appointment – Diana Stephen

That Council approve the recommendation outlined in report CPCLK12-007, dated July 23, 2012, of the City Clerk, as follows:

That Diana Stephen be appointed as a Deputy Clerk for the City of Peterborough.

Committee of the Whole Report No. 11
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3. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-035
Award of RFP P-18-12 – Sale of Property at 721 Monaghan Road

That Council approve the recommendations outlined in Report PLPD12-035 dated July 23, 2012, of the Director of Planning and Development Services, as follows:

- a) That Request for Proposals Document P-18-12, for the Sale of Property at 721 Monaghan Road be awarded to 1601718 Ontario Inc. 203-107 Hunter Street East, Peterborough, Ontario, K9H1G7 at a total sale price of \$185,000.00.
- b) That a by-law be passed to authorize the sale of property described as Part 1 on Plan 45R-15351, known municipally as 721 Monaghan Road, in the City of Peterborough, to 1601718 Ontario Inc., for the sale price of \$185,000.00.

4. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-045
Purchase of Property at 1180 Parkhill Road West

That Council approve the recommendation outlined in Report PLPD12-045 dated July 23, 2012, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of property at 1180 Parkhill Road West, in the City of Peterborough designated as Part 2 on Reference Plan 45R-15414, for \$42,000.00.

Committee of the Whole Report No. 11
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5. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-046
Purchase of Property at 995 Parkhill Road West

That Council approve the recommendation outlined in Report PLPD12-046 dated July 23, 2012, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of property at 995 Parkhill Road West, in the City of Peterborough designated as Part 3 on Reference Plan 45R-15434, for \$51,200.00.

6. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-047
Purchase of Property at 975 Parkhill Road West

That Council approve the recommendation outlined in Report PLPD12-047 dated July 23, 2012, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of property at 975 Parkhill Road West, in the City of Peterborough designated as Part 5 on Reference Plan 45R-15434, for \$61,200.00.

7. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-048
Purchase of Property at 1034 Parkhill Road West

That Council approve the recommendation outlined in Report PLPD12-048 dated July 23, 2012, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of property at 1034 Parkhill Road West, in the City of Peterborough designated as Parts 1 and 2 on Reference Plan 45R-15434, for \$55,000.00.

Committee of the Whole Report No. 11
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8. Report of Closed Session
Director of Community Services
Report CSD12-018
Update on Rooftop Solar Photovoltaic Projects

That Council approve the recommendations outlined in Report CSD12-018 dated July 23, 2012 of the Director of Community Services, as follows:

- a) That Council endorse Scenario 2, in principle, as the preferred rooftop solar financial model on condition of a Feed-In-Tariff Contract for the Kinsmen Civic Centre and that this financial model be reflected in the Kinsmen Civic Centre License Agreement with Peterborough Utilities Inc.; and
- b) That a by-law be passed authorizing the Mayor and the Clerk to execute a Municipal Council Support Resolution Letter for Peterborough Utilities Inc. in support of community roof-top solar photovoltaic projects across the City of Peterborough.

9. City Solicitor and Director of Legal Services
Report OCS12-004
City of Peterborough Holdings Inc.
Shareholder Direction and Unanimous Shareholder Declaration

That Council approve the recommendation outlined in Report OCS12-004 dated July 23, 2012, of the City Solicitor and Director of Legal Services as follows:

That the proposed amendments to the Shareholder Direction and Unanimous Shareholder Declaration, as set out in marked text in Appendix A to Report OCS12-004 be approved.

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10. Director of Community Services
Report CSD12-017
Special Grant Request - Trent Valley Archives

That Council approve the recommendation outlined in Report CSD12-017 dated July 23, 2012, of the Director of Community Services, as follows:

That the Trent Valley Archives' special grant request for \$10,000 to assist with the processing of the recently acquired Peterborough Examiner Collection be approved as a one-time grant, with funds to be drawn from contingency.

11. Director of Community Services
Report CSRS12-007
Peterborough Sport and Wellness Centre Steering Committee
for Operations

That Council approve the recommendations outlined in Report CSRS12-007 dated July 23, 2012, of the Director of Community Services, as follows:

- a) That the PSWC Steering Committee be dissolved and be replaced by an Administrative Committee consisting of the Director of Community Services for the City of Peterborough, the Manager of the Peterborough Sport and Wellness Centre, and the Executive Director of Student Life for Fleming College, to address operational matters;
- b) That operational matters for which the Peterborough Sport and Wellness Centre Administrative Committee requires direction be referred to the Arenas Parks and Recreation Advisory Committee and the Fleming College Board of Governors respectively; and
- c) That a by-law be enacted, authorizing the Mayor and Clerk to execute an amended operating agreement between the Corporation of the City of Peterborough and Sir Sandford Fleming College, for the operation of the Peterborough Sport and Wellness Centre.

**12. Director of Utility Services
Report USDIR12-008
Agreement Adjustment for the Chemong Road/Reid Street Class
Environmental Assessment**

That Council approve the recommendation outlined in Report USDIR-008 dated July 23, 2012, of the Director of Utility Services, as follows:

That the agreement with AECOM Canada Ltd. for the Chemong Road/Reid Street Municipal Class Environmental Assessment be increased by \$32,000.00 plus HST of \$4,160.00 for a total increase of \$36,160.00 from \$285,567.00 to \$317,567.00.

**13. Director of Utility Services
Report USPW12-010
Contract Extension of Proposal P-37-07 for the Supply and
Delivery of One Garbage Packer**

That Council approve the recommendation outlined in Report USPW12-010 dated July 23, 2012 of the Director of Utility Services, as follows:

That a contract extension for Proposal P-37-07 for the supply and delivery of one, 33 Yard Side Loading Refuse Packer be issued to Joe Johnson Equipment Inc., 2521 Bowman Street, Innisfil, Ontario, L9S 3V6, at a cost of \$224,436.00 plus \$29,176.68 HST for a total cost of \$253,612.68.

**14. Director of Utility Services
Report USEC12-015
Amend Agreement for Consulting Services for Lansdowne
Street West Reconstruction**

That Council approve the recommendation outlined in Report USEC12-015 dated July 23, 2012, of the Director of Utility Services as follows:

That the agreement with McCormick Rankin Corporation for detailed design and contract administration be amended by increasing the limit by \$38,000.00 plus HST of \$4,940.00 for a total of \$42,940.00 from \$775,702.06 to \$818,642.06 HST included.

15. City Clerk
Report CPCK12-005
Peterborough Regional Health Centre (PRHC) Update

That Council approve the recommendation outlined in Report CPCLK12-005, dated July 23, 2012, of the City Clerk as follows:

That the presentation by Ken Tremblay, President and CEO of Peterborough Regional Health Centre be received for information.

16. Chief of Police
Report POL12-001
Peterborough Lakefield Community Police Services
Presentation of 2011 Annual Report

That Council approve the recommendations outlined in Report POL12-001 dated July 23, 2012, of the Chief of Police, as follows:

- a) That the Peterborough Lakefield Community Police Services presentation be received;
- b) That the Peterborough Lakefield Community Police Services 2011 Annual Report, attached as Appendix A to Report POL12-001, be received.

17. Director of Community Services
Report CSD12-022
Peterborough Drug Strategy Task Force Presentation

- a) That Report CSD12-022 and the presentation from members of the Peterborough Drug Strategy Task Force be received for information and,
- b) That a pre-commitment be made in the 2013 and 2014 budgets of a 25 per cent contribution of program costs of \$30,654 per year toward drug strategy initiatives, subject to other agencies committing the remaining 75 per cent of funds by December 1, 2012.

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18. Director of Community Services
Report CSD12-024
Rogers Cove Water Play Park

That Council approve the recommendation outlined in Report CSD12-024 dated July 23, 2012 of the Director of Community Services, as follows:

That Council receives a presentation from Landscape Planning Limited on the Rogers Cove Water Play Park.

Council at their meeting on July 30, 2012 added the following:

That Council approve the plans for the water splash park at Rogers Cove, and

That the boat launch/parking area of the project be deferred until such time as an ad hoc committee composed of Councillors Vass, McWilliams, Riel, and Parnell are satisfied with the redesign.

19. Director of Community Services
Report CSSS12-007
Discretionary Benefits Report

- a) That a presentation by Social Services Staff on the Discretionary Benefit policy and impact of changes in the provincial funding cap be received;**
- b) That letters be sent from the Mayor and Warden to the Premier, appropriate provincial ministers, and local MPPs to advocate that:
 - i) Basic health benefits be fully funded and delivered by the provincial government and available to low income individuals; and**
 - ii) Anticipated 2013 allocations to the Consolidated Housing and Homelessness Fund take into consideration the impact of reducing mandatory and discretionary housing benefits and the local housing needs in the municipality.****
- c) That the current range of benefits, as outlined in Schedule A of the discretionary benefit policy, be approved to continue through 2012;**

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- d) That the Social Services and Transit Division staff be directed to explore the transit cost options for Ontario Works (OW) and Ontario Disability Support Program (ODSP) clients, with the continuation of a subsidy from Social Services, and a contribution by the clients; and
- e)
 - i) That the initial 2013 draft operating budget be prepared on the basis that the City and County's municipal contribution for Discretionary Benefits not increase over the 2012 budgeted amounts,
 - ii) And that a Discretionary Benefit report be presented to Budget Committee in time for the 2013 Budget Deliberations that provides an update on the Discretionary Benefit Policy and some options Council may wish to implement.

20. Director of Corporate Services
Report CP12-005
Councillor Compensation Committee Results

- a) That the base remuneration of \$64,710 for the Mayor, which was frozen at the 2011 rate, not be changed.
- b) That the base remuneration of \$26,495 for a Councillor, which was frozen at the 2011 rate, not be changed.
- c) That the remuneration be adjusted annually on December 1st based on either the Consumer Price Index – all items Ontario, as published by Statistics Canada, for December 1, 2012 or the lowest negotiated CUPE settlement, which ever is the lower rate, as determined by the City Treasurer.

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21. Director of Corporate Services
Report CPFS12-056
Development Charges

- a) That the Development Charge rates, as shown on Table 6 of report CPFS12-056 that reflect a 0% increase on August 1, 2012 of the City-Wide Uniform charge be approved.
- b) That a further phase-in of the increase in the City-Wide Uniform charge in the amount of 50% January 1, 2013 and 50% January 1, 2014, be approved.
- c) That item c) be deleted:

~~That a transitional provision be approved whereby the existing development charge rates currently in effect would be applied to properties when a purchase and sale agreement is in place prior to August 1, 2012 but the building permit has not been issued.~~
- d) That the development-related capital program included in the City-Wide Development Charge background study, be adopted subject to annual review through the City's normal capital budget process.
- e) That By-laws 08-126, 08-127, 08-129, 08-130, 08-131, 08-132, 08-133 and 09-167, 11-150, 11-151 and any amendments thereto, be repealed effective August 1, 2012.
- f) That separate by-laws be passed to impose the Planning Area Specific Development Charges for each of the eight specific planning areas, as well as the Engineering Services, with a five-year term covering August 1, 2012 to July 31, 2017.
- g) That the Development Charges be adjusted by the City Treasurer without amendment to the by-laws annually on January 1 of each year, commencing January 1, 2013, in accordance with the most recent annual change in the Statistics Canada Quarterly Construction Price Statistics.

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Council at their meeting on July 30, 2012 added the following item:

- h) That a transitional provision be approved whereby that, if in the opinion of the Director of Planning and Economic Development, a bonafide purchase and sale agreement has been signed no later than December 31, 2012, between a builder and a owner who will occupy a Residential Unit Type A, B or C no later than December 31, 2013, the City-Wide Uniformed Component of the Development Charge in effect as of December 31, 2012, plus indexing, will be the City-Wide Uniformed Component of the Development Charge payable in 2013 when the Building Permit is issued for the unit.

22. Director of Corporate Services
Report CPFS12-057
City Hall - South Wing Renovation

That Council approve the recommendations outlined in Report CPFS12-057 dated July 23, 2012, of the Director of Corporate Services, as follows:

- a) That a capital project for the City Hall – South Wing Renovation be created with a budget in the amount of \$475,000.
- b) That \$150,000 from the Customer Service Project and \$209,000 from the Asset Management project be transferred to the City Hall – South Wing Renovation capital project.

23. Acting Director of Community Services
Report CSRS12-008
Suitability of Farmcrest Park as a Location for an Off-Leash Dog Park

- a) That Report CSRS12-008, Suitability of Farmcrest Park as a Location for an Off-Leash Dog Park be received for information and,
- b) That Council approve the draft site plan to allow the site preparation to commence and,
- c) That upon completion of the site preparation, a final site plan including signage be returned to Council for approval and,
- d) That the Corporate Off-Leash Dog Policy, attached as Appendix “A” be approved.

24. Director of Utility Services

Report USEP12-008

Award of Proposal P-12-12 for a Detailed Design and Contract Administration for the Phase 4 Wastewater Treatment Plant Upgrades

That Council approve the recommendation outlined in Report USEP12-008 dated July 23, 2012, of the Director of Utility Services, as follows:

That Request for Proposal P-12-12 for a Detailed Design and Contract Administration for the Phase 4 Wastewater Treatment Plant Upgrades be awarded to R.V. Anderson Associates Ltd., 2001 Sheppard Ave. East Suite 400, Toronto, Ontario, M2J 4Z8, at a cost of \$1,494,548.00 plus HST of \$194,291.24 for a total cost of \$1,688,839.24.

25. Director of Utility Services

Report USDIR12-010

Fleet Operations Management Policy

That Council approve report USDIR12-010, dated July 23, 2012, of the Director of Utility Services as follows:

That the Fleet Operations Management Policy attached as Appendix "B" to Report USDIR12-010 be adopted.

26. Director of Utility Services

Report USDIR12-009

Class Environmental Assessment to Study the Alignment of Crawford Drive and Harper Road – Approval to Post Project File Report

That Council approve the recommendation outlined in Report USDIR12-009 dated July 23, 2012 of the Director of Utility Services, as follows:

That Council direct staff to finalize the Class Environmental Assessment to Study the Alignment of Crawford Drive and Harper Road and post the Project File Report for public review for the mandatory 30-day public review period in accordance with the provisions of the Municipal Class Environmental Assessment process.

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27. Director of Utility Services
Report USPW12-006
On-Road Leaf Collection

That Council approve the recommendations outlined in Report USPW12-006 dated July 23, 2012 of the Director of Utility Services, as follows:

- a) That staff be requested to proceed with the leaf collection as detailed in Report USPW12-006 including the two year implementation schedule;**
- b) That By-law 94-55 Littering - Prohibited be amended to:**
 - (i) explicitly include dead or dying trees, branches, leaves or shrubs" shall not be raked onto the City roadways;**
 - (ii) include an enforcement section; and**
 - (iii) permit the City to collect a fee or charge, in the event of non-compliance with the Littering By-law and that the fee or charge may be added to the tax roll for the property and collected in the same manner as municipal taxes.**

28. Director of Utility Services
Report USPW12-011
Award of Request for Proposal P-21-12 for the Supply and Delivery of Three Plow Trucks

That Council approve the recommendation outlined in Report USPW12-011 dated July 23, 2012 of the Director of Utility Services, as follows:

That RFP P-21-12 for the Supply and Delivery of Three 60,000 GVW Cab and Chassis Trucks with Front Plows and Wings and "U" Body Combination Units be awarded to Viking Cives Ltd, 1 Norpark Drive, Mount Forest, ON, N0G 2L0, at a cost of \$566,060.00 plus \$73,587.80 HST for a total cost of \$639,647.80 with an option, at the City's sole discretion, to enter into negotiations with Viking Cives Ltd. for an additional 8 units over the next five years.

29. Correspondence

That the correspondence from Dr. W. G. Hughes regarding provincial fee cuts for diagnostic services be received for information.

That the correspondence from the County of Peterborough regarding the Establishment of a permanent Air Ambulance based at Peterborough Airport by ORNGE be received for information.

30. 1421 Lansdowne Street West Proposed Cell Tower

That Council inform Industry Canada that Council does not support the cell tower at 1421 Lansdowne Street because it does not concur with our guidelines.

Councillor Hall
Chair
July 23, 2012

**Committee of the Whole Report No. 12
Meeting of July 30, 2012**

**To the Council of the City of Peterborough for Consideration at its
Meeting Held July 30, 2012**

**The Committee of the Whole as a Result of its Meeting Held on July
30, 2012, Recommends as Follows:**

**1. Report of Closed Session
Chief Administrative Officer
Report CAO12-015
Deputy Fire Chief Appointment**

**That Council approve the recommendations outlined in Report CAO12-015
dated July 30, 2012, of the Chief Administrative Officer, as follows:**

- a) That Chris Snetsinger be appointed Deputy Fire Chief for the
Corporation of the City of Peterborough, effective July 31, 2012.**
- b) That a by-law be passed July 30, 2012 to confirm Mr. Snetsinger's
appointment.**
- c) That By-law 12-059 (being a by-law to appoint Ron Sparks as Deputy
Fire Chief) be repealed effective August 31, 2012.**

Submitted by,

Councillor Hall
Chair
July 30, 2012