



**Committee of the Whole Minutes
City of Peterborough
February 18, 2014
Draft Minutes Not Approved**

**Minutes of Committee of the Whole Held on February 18, 2014, in the
Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:30 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

**Confirmation of Minutes – January 20 and 27, and February 3 and 10,
2014**

Moved by Mayor Bennett

That the minutes of the meetings of Committee of the Whole held on January 20 and 27 and February 3 and 10, 2014 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor Beamer declared a Pecuniary Interest in Item 14 as he owns property on Birch Avenue.

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Consent Agenda

Moved by Councillor Parnell

That items 8, 11, 12, 13 and 16 be approved as part of the Consent Agenda.

“CARRIED”

Director of Utility Services
Report USEC14-001

Award of Request for Proposal P-33-13 for Engineering Services to Eliminate Inflow and Infiltration Sources in the Sanitary System

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report USEC14-001 dated February 18, 2014 of the Director of Utility Services, as follows:

- a) **That Cole Engineering Group Ltd, 70 Valleywood Drive, Markham, Ontario, L3R 4T5 complete on a lump sum basis the “Inflow and Infiltration Identification”, as well as Additional Expenses identified in P-33-13 at a cost of \$319,473.77 plus \$41,531.59 HST for a total cost of \$361,005.36, which includes a contingency of 20%, and**
- b) **That Proposal P-33-13 for the Engineering Services to Eliminate Inflow and Infiltration Sources in the Sanitary System be awarded to Cole Engineering Group Ltd, 70 Valleywood Drive, Markham, Ontario, L3R 4T5 on an hourly basis through an Hourly Engineering Services Agreement at an estimated cost of \$294,072.00 plus \$38,229.36 HST for a total cost of \$332,301.36, which includes a contingency of 10%.**

“CARRIED”

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Director of Utility Services

Report USPW14-004

Award of Contract Extension for the Supply and Delivery of Four Trucks with Front and Wing Plows

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USPW14-004 dated February 18, 2014 of the Director of Utility Services, as follows:

That a contract extension for Proposal P-21-12 for the Supply and Delivery of Four 60,000 GVW Trucks with 12' Reversible Front Plows and 12' Wing Plows and U Body Combination Units be issued to Viking Cives Ltd., 1 Norpark Drive, Mount Forest, Ontario at a cost of \$767,656.00 plus HST of \$99,795.28 for a total cost of \$867,451.28.

"CARRIED"

Director of Utility Services

Report USTR14-001

Award of Request for Proposal P-31-13 for Routine Maintenance and Construction of Traffic Control Signals / Devices and Street Lights

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USTR14-001 dated, February 18, 2014, of the Director of Utility Services, as follows:

That Proposal P-31-13 for Routine Maintenance and Construction of Traffic Control Signal/Devices and Street Lights be awarded to Guild Electric Limited, 470 Midwest Road Toronto, Ontario M1P 4Y5 commencing March 17, 2014 for a term of two-years at an estimated price of \$1,305,310 plus HST of \$169,690 for a total cost of \$1,475,000 with the option for the City to extend this contract for an additional one-year period at the City's sole discretion.

"CARRIED"

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Director of Utility Services
Report USDIR14-002
Bensfort Road Reconstruction Budget Increase

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report USDIR14-002 dated February 18, 2014, of the Director of Utility Services, as follows:

- a) **That the budget for the reconstruction of Bensfort Road be increased by \$90,000 from \$3,003,500 to \$3,093,500; and**
- b) **That an additional payment of \$90,000 be made to the County of Peterborough for the City's share of the cost of the reconstruction of Bensfort Road.**

"CARRIED"

Chief Administrative Officer
Report CAO14-001
2013 Corporate Work Plan

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CAO14-001, dated February 18, 2014, of the Chief Administrative Officer, as follows:

That Report CAO14-001 be received for information.

"CARRIED"

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**Director of Utility Services
Report USDIR14-001
Stormwater Quality Management Master Plan**

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report USDIR14-001 dated February 18, 2014, of the Director of Utility Services, as follows:

- a) That the presentation by XCG on the Draft Stormwater Quality Management Master Plan be received;**
- b) That the Draft Stormwater Quality Management Master Plan be made available for Public review via the City website and through the Clerks office for a period of 30 days; and**
- c) That staff report back to Council with the final version of the Stormwater Quality Management Master Plan and implementation program.**

“CARRIED”

Councillor Juby left the meeting at 8:00 p.m. and returned at 8:04 p.m.

**Acting Fire Chief
Report FS14-001
Fire Dispatch Services for Townships within Peterborough County**

Moved by Councillor Vass

That Council approve the recommendations outlined in Report FS14-001 dated February 18, 2014, of the Acting Fire Chief, as follows:

- a) That the City enter into a new five year agreement (April 1, 2014 to March 31, 2019) to provide Fire Dispatch Services to all eight townships within the County of Peterborough for the following annual base fees:**
 - 1) \$186,573.61 for the period April 1, 2014 to March 31, 2015**
 - 2) \$193,103.69 for the period April 1, 2015 to March 31, 2016**
 - 3) \$199,862.32 for the period April 1, 2016 to March 31, 2017**
 - 4) \$206,857.50 for the period April 1, 2017 to March 31, 2018**
 - 5) \$214,097.51 for the period April 1, 2018 to March 31, 2019**
- b) That the Mayor and Clerk be authorized to sign the Agreement and By-law.**

“CARRIED”

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**Director of Community Services
Report CSSS14-001
Homelessness Programs and Funding Update**

Moved by Councillor Riel

That Council approve the recommendations outlined in Report CSSS14-001 dated February 18, 2014, of the Director of Community Services, as follows:

- a) That the distribution of the provincial Community Homelessness Prevention Initiative (CHPI) and municipal homelessness funding as outlined in Chart 1 be received;**
- b) That the funding model for the purchase of emergency shelter services be changed to a base operational funding model effective April 1, 2014;**
- c) That the Mayor and Clerk be authorized to sign Service Agreements with Brock Mission and Youth Emergency Shelter-Peterborough for the provision of emergency shelter services without completing a bid solicitation process as permitted in Section 35(3)(vi) of the City's Purchasing By-law.**

"CARRIED"

**Director of Community Services
Report CSSS14-002
Healthy Kids Community Challenge**

Moved by Councillor Riel

That Council approve the recommendation outlined in Report CSSS14-002 dated February 18, 2014, of the Director of Community Services, as follows:

That the Director of Community Services be authorized to apply to the Province's Healthy Kids Community Challenge on behalf of the Peterborough area and if successful, to sign an accountability agreement with the Ministry of Health and Long Term Care.

"CARRIED"

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**Director of Planning and Development Services
Report PLHD14-002
Municipal Rent Supplement Program**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report PLHD14-002 dated February 18, 2014, of the Director of Planning and Development Services, as follows:

- a) That a rent supplement program as outlined in Appendix A, for low-income renters in the City and County be approved.**
- b) That the Director of Planning and Development Services be authorized to negotiate a single source program delivery agreement with the Community Counselling and Resource Centre (CCRC) as delivery agent, and other delivery agents as deemed necessary by staff.**
- c) That the Mayor and Clerk be authorized to enter into program delivery and other associated agreements with delivery agents.**

“CARRIED”

**Director of Planning and Development Services
Report PLHD14-003
Municipal Incentives for Affordable Rental Housing, 165 Rubidge/400 Wolfe Street**

Moved by Councillor Riel

That Council approve the recommendations outlined in Report PLHD14-003 dated February 18, 2014, of the Director of Planning and Development Services, as follows:

- a) That the Affordable Housing Community Improvement Plan (CIP) application for the Municipal Incentive Program be approved for the proposed forty-one (41) unit rental project at 165 Rubidge/400 Wolfe Street in accordance with Table 2 within Report PLHD14-003.**
- b) That the property at 165 Rubidge/400 Wolfe Street, Peterborough be designated as a Municipal Housing Facility (MHF) in accordance with By-law Number 12-094, to provide additional incentives in accordance with Table 3 within Report PLHD14-003 and rent levels at 90% of Average Market Rent.**

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- c) That, under the designation as a Municipal Housing Facility (MHF), the project be considered for provincial capital funding should this become available in order to achieve greater levels of affordability.
- d) That staff be authorized to negotiate the specific terms and conditions of a legal agreement to ensure affordable rents for twenty years, within the parameters set out in Report PLHD14-003.
- e) That the Mayor and Clerk be authorized to sign legal agreements to enable Affordable Housing CIP and MHF incentives for 165 Rubidge/400 Wolfe Street.

“CARRIED”

Director of Utility Services
Report USEC14-002
Brealey Drive Concept Design Update

Moved by Councillor Riel

That Council approve the recommendation outlined in Report USEC14-002 dated February 18, 2014, of the Director of Utility Services, as follows:

That Report USEC14-002 describing the design for the reconstruction of Brealey Drive from Stenson Boulevard to Lansdowne Street West be received for information.

“LOST”

Moved by Councillor Vass

- a) That the report be referred for two cycles of Committee of Whole; and
- b) That a meeting be convened with the Chair of Transportation and the Director of Utility Services to discuss the alternatives and costs for the Brealey Drive road reconstruction.

“CARRIED”

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Director of Utility Services
Report USPW14-003
Contractor Snow Removal Services

Moved by Councillor Riel

That Council approve the recommendation outlined in Report USPW14-003, dated February 18, 2014, from the Director of Utilities Services, as follows:

That Report USPW14-003 Contractor Snow Removal Services be received for information.

“CARRIED”

Director of Utility Services
Report USEC14-003
Capital Project for the Reconstruction of Birch Avenue and Gallagher Street

Due to his previously declared interest, Councillor Beamer did not discuss or vote on the matter.

Moved by Councillor Riel

That Council approve the recommendations outlined in Report USEC14-003 dated February 18, 2014, of the Director of Utility Services, as follows:

- a) That a 2014 Capital Project entitled “Reconstruction of Birch Avenue and Gallagher Street” be established with a City budget of \$1,000,000;**
- b) That \$500,000 of the budget be transferred from the Storm Sewer Rehabilitation Program; and**
- c) That \$500,000 of the budget be transferred from the Sewer Surcharge Reserve Fund.**

“CARRIED”

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Director of Utility Services

Report USEP14-001

Supply and Delivery of Equipment for the Sludge Pumps at the Peterborough Wastewater Treatment Plant

Councillor Parnell left the meeting at 9:31 p.m. and returned at 9:33 p.m.

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report USEP14-001 dated February 18, 2014, from the Director of Utilities Services, as follows:

That the Supply & Delivery of Equipment for the Return Activated Sludge Pump Upgrades at the Waste Water Treatment Plant be awarded to Directrik, 405 Industrial Drive, Unit 18 & 19, Milton, ON, L9T 5B1 at a cost of \$110,049.58 plus HST of \$14,306.45 for a total cost of \$124,356.03.

“CARRIED”

Chief Administrative Officer

Report CAO14-002

Selwyn Request to Enter into Negotiations to Provide Contract Police Service to Lakefield Ward 2015-2016

Moved by Mayor Bennett

That Council approve the recommendation outlined in Report CAO14-002, dated February 18, 2014, of the Chief Administrative Officer, as follows:

That a letter be sent to Selwyn Township Council indicating the City of Peterborough will enter into negotiations with the Township to provide contracted police service to the Lakefield Ward for a four-year period January 1, 2015 through to December 31, 2018, subject to a two year cancellation clause, similar to the clause in the current agreement.

Moved by Councillor Pappas

That the Rules of Procedure (Article 16.15.2) be suspended to extend the hour of the meeting past 10:00 p.m. to complete the agenda.

“CARRIED”

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Upon the main motion of Mayor Bennett, the motion carried.

**Chief Administrative Officer
Report CAO14-004
Environmental Study Report
Class Environmental Assessment
Remedial Flood Control Works Millbrook Dam**

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CAO14-004, dated February 18, 2014, of the Chief Administrative Officer, as follows:

That a letter be sent to the Otonabee Region Conservation Authority Board indicating City Council will not support the preferred option, presented to the ORCA Board at its meeting held November 28, 2013, as set out in the Class Environmental Assessment – Remedial Flood Control Works Millbrook Dam which was to undertake Spillway Reconstruction and Headpond Retention work.

"CARRIED"

Correspondence

Letter from Police Services Board – Peterborough Lakefield Community Police Services Board Budget

Moved by Councillor Clarke

That the letter from the Police Services Board regarding the budget be referred to staff to provide a report on March 10, 2014.

"CARRIED"

Other Business

There were no items of Other Business.

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Adjournment

Moved by Mayor Bennett

That this meeting of Committee of the Whole adjourn at 10:26 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Hall
Chair