



**Committee of the Whole Minutes
City of Peterborough
June 23, 2014
Draft Minutes Not Approved**

**Minutes of the Committee of the Whole meeting Held on June 23, 2014,
in the City Board Room and the Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:00 p.m. in the City Board Room.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Juby, Acting Chair
Councillor McWilliams
Councillor Pappas
Councillor Riel
Councillor Vass

Regrets:

Councillor Hall, Chair
Councillor Parnell
Mayor Bennett

Moved by Councillor Clarke

That Councillor Juby be appointed as Chair for the Committee of Whole meeting.

“CARRIED”

Moved by Councillor Clarke

That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board and one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

“CARRIED”

Committee moved out of Closed Session at 6:06 p.m.

Committee reconvened in Open Session at 6:30 p.m. in the Council Chambers.

**Committee of the Whole Minutes
Meeting of June 23, 2014
Page 2**

Confirmation of Minutes – June 2 and 9, 2014

Moved by Councillor McWilliams

That the minutes of the meetings of Committee of the Whole held on June 2 and 9, 2014, be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor Pappas declared an interest in Item 10 of Committee of the Whole Report No. 9, Report CPCLK14-010 – Business Licensing By-law, as he is a business owner.

Report of Closed Session

Director of Planning and Development Services

Report PLPD14-038

Purchase of Partial Property at 1181 Parkhill Road West

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PLPD14-038 dated June 23, 2014, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the purchase of partial property known municipally as 1181 Parkhill Road West, for \$93,000.00, plus land transfer tax of \$655.00.

“CARRIED”

**Committee of the Whole Minutes
Meeting of June 23, 2014
Page 3**

**Report of Closed Session
Chief Administrative Officer
Report CAO14-014
Fire Chief Appointment**

Moved by Councillor McWilliams

That Council approve the recommendations outlined in Report CAO14-014 dated June 23, 2014, of the Chief Administrative Officer, as follows:

- a) That Chris Snetsinger be appointed the Fire Chief for the Corporation of the City of Peterborough, effective July 1, 2014.**
- b) That By-law 13-168 that appointed Chris Snetsinger as Acting Fire Chief be repealed effective June 30, 2014, and that a new by-law be passed to confirm Chris Snetsinger as Fire Chief effective July 1, 2014.**

“CARRIED”

Consent Agenda

Moved by Councillor Beamer

That items 7, 13, 14, 18, 21 be approved as part of the Consent Agenda.

“CARRIED”

**Director of Community Services
Report CSACH14-006
Designation of Heritage Property**

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report CSACH14-006 dated June 23, 2014, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 201 McDonnell Street as a heritage property under Part IV, Section 29 of the *Ontario Heritage Act* (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and**

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 4

- b) That Council's intention to designate be advertised in a newspaper having general circulation in the municipality as per the *Ontario Heritage Act* R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the *Ontario Heritage Act* R.S.O. 1990, c.O.18, s.29 (3); and
- d) That part b) of the motion passed by Council at the September 4, 2012 meeting of the Committee of the Whole, as follows, be rescinded:

That all recommendations by Staff and the Peterborough Architectural Conservation Advisory Committee regarding proposed alterations to heritage attributes of PCVS be forwarded to City Council for final approval.

"CARRIED"

Director of Community Services
Report CSSS14-004
Award of RFP P-10-14 for Site Security Services for the City of
Peterborough Social Services Division

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report CSSS14-004 dated June 23, 2014 of the Director of Community Services as follows:

That RFP document P-10-14 for the Site Security Services for the City of Peterborough Social Services Division be awarded to Securitas Canada at a total cost of \$189,508 plus \$24,636 HST, for a total 5-year contract commitment of \$214,144 including tax, for the period August 1, 2014 to July 31, 2019, with a possible 1 year extension by mutual agreement.

"CARRIED"

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 5

Director of Community Services
Director of Corporate Services
Report CSD14-013
Corporate Energy Management Plan

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report CSD14-013 dated June 23, 2014, of the Director of Community Services and the Director of Corporate Services, as follows:

That the City of Peterborough's Corporate Energy Management Plan, as presented in Appendix A, be approved.

"CARRIED"

Director of Utility Services
Report USTR14-008
Television Road Speed Limit Reduction

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report USTR14-008 dated June 23, 2014, of the Director of Utility Services, as follows:

That the speed limit on Television Road be reduced from 80 km/h to 60 km/h from a point 185 m south of Old Norwood Road to a point 675 m further south thereof.

"CARRIED"

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 6

Director of Corporate Services
Report CPFS14-018
550 Braidwood Avenue - Remediation Date Extension Request

Moved by Councillor Beamer

That Council approve the recommendation outlined in report CPFS14-018 dated June 23, 2014, of the Director of Corporate Services, as follows:

That the completion date for remediation to be undertaken by 1559643 Ontario Inc. at the property known as 550 Braidwood Avenue, as set out in the remediation agreement as authorized through By-law 03-213, be extended to July 31, 2016.

"CARRIED"

Chief Administrative Officer
Report CAO14-013
Combined Dispatch Consolidation, Implementation and Cost Feasibility Study

Curtis Brochu, Lead Consultant, Lansdowne Technologies Inc. provided a presentation.

Moved by Councillor McWilliams

That Council approve the recommendations outlined in Report CAO14-013, dated June 23, 2014, of the Chief Administrative Officer, as follows:

- a) That the Dispatch Consolidation, Implementation and Cost Feasibility Study prepared by Lansdowne Technologies Inc., attached to Report CAO14-013 as Appendix A, and the Presentation of the Report's findings to be made by the Lansdowne team at the June 23 Committee of the Whole be received.**
- b) That staff review the Recommendations for Improving Current Dispatch Operations as set out in Section 14 of the Report and prepare a follow-up report for Council's consideration.**

"CARRIED"

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 7

Director of Community Services
Report CSD14-017
Canoe Museum Presentation

Moved by Councillor Vass

That Council approve the recommendation outlined in Report CSD14-017 dated June 23, 2014 of the Director of Community Services as follows:

- a) That a presentation from Richard M. Tucker, the Executive Director of the Canadian Canoe Museum, relating to the Canoe Museum's opportunity to relocate to the Parks Canada Lift Lock location, be received for information.**
- b) That the matter of the funding request be referred back to staff for a subsequent report for consideration as part of the 2015 budget deliberations.**

"CARRIED"

City Clerk
Report CPCLK14-010
Business Licensing By-law

Due to his previously declared interest, Councillor Pappas did not speak to, or vote on this item.

Moved by Councillor Clarke

That Council approve the recommendation outlined in report CPCLK14-010 dated June 23, 2014, of the City Clerk, as follows:

- a) That Report CPCLK14-010 be received for information, and**
- b) That the Business Licensing By-law, as set out in Appendix "A" of Report CPCLK14-010, be adopted.**

"CARRIED"

Councillor Juby stepped-down from the Chair and left the meeting at 8:19 pm.

Councillor Clarke assumed the Chair.

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 8

Director of Community Services
Report CSRS14-003
Beavermead Campground Operating Agreement

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report CSRS14-003 dated June 23, 2014, of the Director of Community Services, as follows:

That Staff enter into discussions with the Otonabee Region Conservation Authority regarding an extension of the existing Beavermead Campground operating agreement, and to report back to Council following those discussions.

“CARRIED”

Councillor Juby returned to the meeting and assumed the Chair at 8:28 p.m.

Director of Community Services
Report CSRS14-004
Off-Leash Dog Park Update

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report CSRS14-004 dated June 23, 2014, of the Director of Community Services, as follows:

- a) That Report CSRS14-004 be received for information.**
- b) That Councillor Vass be directed to organize an initial meeting with a wide range of individuals and organizations in the City and County concerned with animal welfare, in order to explore their interest in managing common goals, including education, advocacy and fundraising.**

“CARRIED”

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 9

Director of Community Services
Report CSSS14-006
Discretionary Benefits and Housing Stability Funding Update

Moved by Councillor Vass

That Council approve the recommendations outlined in Report CSSS14-006 dated June 23, 2014, of the Director of Community Services, as follows:

- a) **That information on the status of the Discretionary Benefits program be received.**
- b) **That an additional one time draw on the Homelessness Reinvestment portion of the Social Services reserve for the Housing Stability Fund in the amount of \$258,000 from the City, and a request for an additional contribution of \$42,000 from the County for social assistance recipients be approved.**
- c) **That Staff be directed to adjust the Housing Stability Fund eligibility criteria or cease certain benefits later in the year in order to stay within the revised allocated budget.**
- d) **That a one-time draw on the Housing Division DOOR reserve in the amount of \$30,000 be approved to be allocated to the Housing Stability Fund for seniors, singles and low income families not in receipt of social assistance.**
- e) **That Committee request Minister Leal to attend the City Council meeting of June 30, 2014 to outline the provincial funding strategy for Discretionary Benefits and the Housing Stability Fund, and the provincial role in creating long term, sustainable cost shared funding for both programs**

“CARRIED”

Director of Community Services
Report CSSS14-005
Ontario Works - Employment Services Update

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report CSSS14-005 dated June 23, 2014, of the Director of Community Services, as follows:

That the report be received for information.

“CARRIED”

**Committee of the Whole Minutes
Meeting of June 23, 2014
Page 10**

**Director of Community Services
Report CSSS14-007
Winter Weather Response Program**

Moved by Councillor Riel

That Council approve the recommendations outlined in Report CSSS14-007 dated June 23, 2014, of the Director of Community Services, as follows:

- a) That the report on the pilot be received for information;**
- b) The plan to provide some form of Winter Weather Response program on an annual be approved; and**
- c) That in 2014-2015, the Winter Weather Response Program be provided through an agreement between the City and St. John's Anglican at a cost of \$50,000.**

"CARRIED"

**Director of Community Services
Report CSD14-015
Award of RFP P-08-14 Prime Consultant for the Peterborough Public
Library Renovations and Expansion**

Moved by Councillor Vass

That the matter be referred to staff for further study on the role of the library in a digital world.

"LOST"

Moved by Councillor Riel

That Council approve the recommendation outlined in Report CSD14-015, dated June 23, 2014 of the Director of Community Services, as follows:

That RFP Document P-08-14 for a Prime Consultant for the Peterborough Public Library renovations and expansion project be awarded to +VG Architects - The Ventin Group Ltd., 50 Dalhousie Street, Brantford, ON N3T 2H8 at a cost of \$525,000 plus HST of \$68,250 for a total cost of \$593,250.

"CARRIED"

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 11

Director of Utility Services
Report USWM14-003
Organics Strategy - Next Steps

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report USWM14-003 dated June 23, 2014, of the Director of Utility Services, as follows:

- a) **That a capital budget to provide consulting engineering services to establish detailed costs and design requirements associated with the construction and operation of Leaf and Yard and Food Waste processing facilities at the Peterborough County/City Waste Management Facility be established in the amount of \$82,000 funding for which is to be comprised of:**

\$13,263 from the 2013 Organics Processing Consultant budget approved by Council at its meeting of April 29, 2013 (Report USWM13-003); and

\$68,737 from the 2012 Capital Budget Item (5-10.33), Structural Assessment of the Municipal Recycling Facility and Household Hazardous Waste Facility.
- b) **That staff give priority to stop processing Leaf and Yard waste at the existing Harper Road site; and**
- c) **That under Section 74 of Purchasing By-law 10-132, the existing contract with Lystek International Inc., 102-279 Weber St. North, Waterloo, Ontario N2J 3H8 for Biosolids Management Services at the Waste Water Treatment Plant be extended from March 31, 2015 to March 31, 2017 at a cost \$109.50/tonne for a yearly total estimated cost of \$800,000.**

"CARRIED"

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 12

Director of Utility Services

Report USTR14-006

Award of RFP P-05-14 for Supply, Delivery and Installation of Para-Transit Scheduling Software

Moved by Councillor Vass

That Council approve the recommendation outlined in Report USTR14-006 dated June 23, 2014, from the Director of Utility Services, as follows:

That RFP document P-05-14 for the Supply, Delivery and Installation of Para-Transit Scheduling Software be awarded to RouteMatch Software Inc., 1201 West Peachtree Street Suite 3300, Atlanta, GA 30309 at a total cost of \$129,283.83, plus HST of \$16,806.90, for a total of \$146,090.73.

“CARRIED”

Director of Utility Services

Report USTR14-009

Award of P-09-14 for the Supply and Delivery of Three 40 Foot Low Entry Fully Accessible Urban Diesel Transit Buses

Moved by Councillor Vass

That Council approve the recommendation outlined in Report USTR14-009 dated June 23, 2014 of the Director of Utility Services, as follows:

That RFP P-09-14 for the Supply and Delivery of Three 40 Foot Low Entry Fully Accessible Urban Diesel Transit Buses be awarded to Nova Bus, 1000 Boulevard Industrial, St-Eustache, Qc, J7R 5A5 at a cost of \$1,395,375.00 plus \$181,398.75 HST for a total cost of \$1,576,773.75 with an option, at the City’s sole discretion, to enter into negotiations with Nova Bus for an additional fifteen units over the next five years.

“CARRIED”

**Committee of the Whole Minutes
Meeting of June 23, 2014
Page 13**

**City Solicitor and Director of Legal Services
Report OCS14-005
Peterborough Lakefield Community Police Services
De-amalgamation and Creation of the Interim Peterborough Police
Services Board**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report OCS14-005, dated June 23, 2014, of the City Solicitor and Director of Legal Services, as follows:

- a) That a Peterborough Police Services Board be established;**
- b) That as recommended by the Mayor, Councillor McWilliams be appointed as the Mayor's designate and that Councillor Clarke be appointed as the Council appointee on the board;**
- c) That Garth Wedlock be appointed as the Council-appointed citizen representative on the Board;**
- d) That the Minister of Community Safety and Correctional Services be advised of Council's decision to create a Board; and**
- e) That for expediency purposes, Council recommends to the Minister for appointment by the Lieutenant Governor in Council, that the existing Provincial appointees to the Peterborough Lakefield Community Police Services Board be appointed to the Board.**

"CARRIED"

Correspondence

Shining Waters Railway Funding Request

Moved by Councillor Beamer

That the City provide \$2,241 from general contingency funding to Shining Waters Railway to be used toward general liability insurance and Directors and Officers insurance.

Committee of the Whole Minutes
Meeting of June 23, 2014
Page 14

Moved by Councillor Clarke

That the Rules of Procedure (Article 16.15.2) be suspended to continue the meeting past 10:00 p.m. to complete the business of Council.

"CARRIED"

Moved by Councillor Clarke

That the Question Be Put.

"CARRIED"

Upon the motion of Councillor Beamer to provide funding to Shining Waters Railway the motion carried.

Other Business

Councillor Riel submitted a petition to Committee of the Whole from Armour Road-area residents regarding pedestrian safety concerns due to increased traffic levels. The petition requests the implementation of a pedestrian-activated stop light at the corner of Armour Road and Whitaker Street.

Adjournment

Moved by Councillor Beamer

That this meeting of Committee of the Whole adjourn at 10:11 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Juby
Acting Chair