

## **Airport Strategic Initiatives Committee Minutes Electronic Meeting**

**October 22, 2021**

Present                      Kate Ahrens  
                                 Doug Armstrong  
                                 Richard Cherney  
                                 Oliver Fuchs  
                                 Don Vassiliadis  
                                 Stephen Wright  
                                 Diane Therrien, Mayor

Staff Present              Cynthia Fletcher, Commissioner of Infrastructure and Planning  
                                 Services  
                                 Kyle Bruce, Airport Superintendent  
                                 John Kennedy, City Clerk  
                                 Carolyn Jobbitt, Administrative Assistant - Infrastructure and  
                                 Planning Services

### **Call to Order**

The Chair called the Airport Strategic Initiatives Committee (ASIC) to order at 8:15 a.m.

### **Introductions**

### **Election of Officers**

The Chair called the nomination for the position of Vice-Chair.

### **Vice-Chair**

Moved by Councillor Vassiliadis

**That Councillor Wright be appointed as Vice-Chair of the Airport Strategic Initiatives Committee.**

Carried

### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

## **Reports and Communications**

### **Boards and Committees Orientation**

Report ASIC21-001 - ASIC Orientation

Moved by Councillor Vassiliadis

**That Report ASIC21-001 and presentation be received for information.**

Carried

### **Airport History, Airport Projects, and Business Update**

Report ASIC21-002 - Airport History and Projects/Business Update

Moved by Councillor Vassiliadis

**That Report ASIC21-002 and presentation be received for information.**

Carried

## **Other Business**

### **Proposed meeting schedule for ASIC**

Moved by Doug Armstrong

**That the following meeting dated be approved:**

**Friday, January 21, 2022**

**Friday, April 22, 2022**

**Friday, September 9, 2022**

**Friday, December 9, 2022**

Carried

### **Future Agenda Topics**

Development Opportunities

Other Markets

Industry Trends

A Committee Member asked that the ASIC be provided with a copy of the Airport Strategic Plan. The Airport Superintendent responded that he would provide a link to the Committee for access to the following documentation:

2009 Business Case Study

Airport Master Plan

2017 Airport Strategic Plan

In response to comments from the Committee, that Airport Superintendent advised that an update will be provided to the ASIC at a future meeting regarding any business that may arise from the Southern Ontario Airport Network (SOAN) meetings that may pertain to the Peterborough Municipal Airport.

In response to comments from a Committee member, the Committee requested that all future meetings of this Committee have a standing section titled "Airport Tenants Inquiries / Concerns".

### **Next Meeting**

The next meeting of this Committee will be held on Friday, January 21, 2021, with a start time of 8:00 a.m.

### **Adjournment**

Moved by Councillor Wright

**That this meeting adjourn at 9:30 a.m.**

Carried

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Carolyn Jobbitt  
Admin Assistant, IPS

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Mayor Diane Therrien  
Chair