

## **Peterborough Architectural Conservation Advisory Committee Minutes**

### **Electronic Meeting**

March 2, 2023

Present      Stewart Hamilton, Chair  
                 Lara Hintlemann  
                 Debbie Keay  
                 Elizabeth King  
                 Jayne Spearin  
                 Councillor Bierk

Regrets      Dennis Carter-Edwards  
                 Simon Terry  
                 Andre Vallillee

Staff          Jennifer Guerin, Heritage Researcher & Special Events Coordinator  
                 Erik Hanson, Cultural Resource Program Manager  
                 Kendra Sedgwick, Committee Support Specialist

### **Call to Order**

The Chair called the meeting to order at 5:32 p.m.

### **Land Acknowledgement**

### **Confirmation of Minutes**

Moved by Debbie Keay

**That the Peterborough Architectural Conservation Advisory Committee meeting minutes of February 2, 2023 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest

### **Consent Agenda**

No items were passed on Consent.

## **Reports**

PACAC Meeting Schedule, Report PACAC23-008

Moved by Debbie Keay

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC23-008, dated March 2, 2023, of the Cultural Resource Program Manager, as follows:**

**That the PACAC give consideration to changing the date and time for the monthly PACAC meetings to better suit member's schedules.**

At the meeting of March 2, 2023, Committee added the following:

**That the monthly PACAC meeting be changed to the first Tuesday of the month at 4:00 p.m.**

Carried

Moved by Debbie Keay

**That the April meeting be held on Tuesday, April 4, 2023 at 4:00 p.m.**

Carried

Communication and Engagement Strategy, Report PACAC23-007

Moved by Councillor Bierk

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC23-007, dated March 2, 2023, of the Cultural Resource Program Manager, as follows:**

**That the report with respect to the communication and engagement strategy for 2023 be received for information; and**

**That staff be requested to report on potential outreach opportunities to support heritage at the April meeting.**

Carried

March HPO Report, Report PACAC23-006

Moved by Elizabeth King

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC23-006, dated March 2, 2023, of the Cultural Resource Program Manager, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for February 2023 be received for information.**

Carried

**Other Business**

The Chair thanked Jayne Spearin for her input and commitment to the Committee.

**Next Meeting - April 4, 2023**

**Adjournment**

Moved by Debbie Keay

**That this meeting adjourn at 6:26 p.m.**

Carried

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Kendra Sedgwick

Committee Coordinator

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Stewart Hamilton

Chair