

Accessibility Advisory Committee Minutes

November 1, 2023

Present Councillor Duguay (electronic)
 Sarah Hurley (electronic)
 Sioux Lily, Chair
 Phil Mechetuk (electronic)
 Don Parnell (electronic)
 Amanda Sterling (electronic)

Regrets Dave Hurley
 Barb Munro

Staff Mark Buffone, Accessibility Compliance Specialist
 Kendra Sedgwick, Committee Support Specialist
 Chelsey Gray, Recreation Planning & Development Coordinator

Call to Order

The meeting was called to order at 4:05 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Amanda Sterling

That the Accessibility Advisory Committee meeting minutes of October 4, 2023 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest

Consent Agenda

Moved by Amanda Sterling

That Report AAC23-033 - Central Area Urban Design Guidelines and Report AAC23-029 - AAC 2024 Meeting Schedule be approved on Consent.

Carried

Central Area Urban Design Guidelines, Report AAC23-033

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC23-033, dated November 1, 2023 of the Accessibility Compliance Specialist as follows:

That report AAC23-033, with respect to the Council adopted Central Area Urban Design Guidelines, be received for information.

AAC 2024 Meeting Schedule, Report AAC23-029

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC23-029, dated November 1, 2023 of the Accessibility Compliance Specialist as follows:

That the proposed 2024 meeting schedule for the AAC be approved as presented.

Presentations

Parks and Outdoor Recreation Facilities Study Update, Report AAC23-030

Moved by Sarah Hurley

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC23-030, dated November 1, 2023 of the Communication Coordinator as follows:

- a) That a presentation to update on the Parks and Outdoor Recreation Facilities Study be received for information; and**
- b) That the AAC provide feedback regarding the implementation of the Study.**

Carried

Residential Parking Standards Review, Report AAC23-031

Moved by Councillor Duguay

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC23-031, dated November 1, 2023 of the Communication Coordinator as follows:

- a) That the presentation be received for information; and**
- b) That the AAC provide feedback and recommendations on proposed updates to the parking section of the City's Zoning By-law.**

Carried

Agenda Management Software, Report AAC23-032

Moved by Phil Mechetuk

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC23-032, dated November 1, 2023 of the Accessibility Compliance Specialist as follows:

- a) That report AAC23-032 be received for information;**
- b) That the AAC provide feedback on the agenda package formats available, highlighting any barriers that may be encountered by people with disabilities; and**
- c) That the AAC submit a letter to the City's agenda management software vendor, eScribe, recommending software upgrades to address WCAG compliance for PDF agenda packages.**

Carried

Other Business

The Chair thanked Don, Dave, Phil, and Barb for their commitment to Accessibility and the AAC during their time on the Committee.

Next Meeting - January 10, 2024

Adjournment

Moved by Don Parnell

That this meeting of the Accessibility Advisory Committee adjourn at 5:18 p.m.

Carried

Kendra Sedgwick

Committee Support Specialist

Sioux Lily

Chair