



**Committee of the Whole Minutes  
City of Peterborough  
May 12, 2014  
Draft Minutes Not Approved**

**Minutes of Committee of the Whole Held on May 12, 2014, in the  
Sutherland Room and the Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:00 p.m. in the Sutherland Room.

**Roll Call:**

Councillor Beamer  
Councillor Clarke  
Councillor Doris  
Councillor Hall, Chair  
Councillor Juby  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Vass  
Mayor Bennett

Moved by Councillor Clarke

**That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

“CARRIED”

Committee moved out of Closed Session at 6:30 p.m.

Committee reconvened in Open Session at 6:35 p.m. in the Council Chambers.

**Confirmation of Minutes – April 22 and 28, 2014**

Moved by Mayor Bennett

**That the minutes of the meetings of Council held on April 22 and 28, 2014, be approved.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

Councillor McWilliams declared an interest in agenda item 6 as he is the Chair of Camp Kawartha, an organization receiving funding in the report.

Councillor Pappas declared an interest in agenda item 5, as his spouse is the Treasurer of the Boy Scouts organization, a group receiving funding in the report.

**Consent Agenda**

Moved by Councillor Beamer

**That items 4, 7, 8, 9, 10 and 11 be approved as part of the Consent Agenda.**

“CARRIED”

**Director of Community Services**  
**Report CSRS14-002**  
**Disbursement of 2014 Tollington Parks Endowment Fund**

Moved by Councillor Beamer

**That Council approve the recommendations outlined in Report CSRS14-002 dated May 12, 2014, of the Director of Community Services, as follows:**

- a) **That the 2013 disbursement of the Tollington Parks Endowment Fund, in the amount of \$69,864, be designated to enhancing the development of an accessible splash pad in the City’s west end; and**
- b) **That the budget for the 2014 capital project #6-7.01, Development of Park Facilities, be increased by \$69,864 from \$300,000 to \$369,864 to reflect the Tollington Parks Endowment Fund contribution.**

“CARRIED”

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**Director of Corporate Services  
Report CPFS14-006  
Quarterly Financial Report (Unaudited) as of December 31, 2013**

Moved by Councillor Beamer

**That Council approve the recommendations outlined in Report CPFS14-006 dated May 12, 2014, of the Director of Corporate Services, as follows:**

- a) That the December 31, 2013 Quarterly Financial Report (unaudited) attached as Appendix A to report CPFS14-006, dated May 12, 2014, be received; and**
- b) That Capital Levy approved in previous years' capital budgets for various projects, that is no longer needed, in the amount of \$259,361 and shown on Chart 3 in the report CPFS14-006, be transferred to the Capital Levy Reserve.**

**"CARRIED"**

**Director of Corporate Services  
Report CPFS14-007  
Federal Gas Tax Fund Agreement**

Moved by Councillor Beamer

**That Council approve the recommendations outlined in Report CPFS14-007 dated May 12, 2014, of the Director of Corporate Services, as follows:**

- a) That a by-law be passed authorizing the Mayor and Clerk to sign the ten-year Municipal Funding Agreement for the transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the City of Peterborough as in Appendix A attached; and**
- b) That the City of Peterborough have the option of investing its Gas Tax Funds into the One Investment Program by appointing the Association of Municipalities of Ontario as the City's delegate for the investment of Gas Tax Funds into the One Investment Program.**

**"CARRIED"**

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**Director of Utility Services**

**Report USPW14-007**

**Contract Extension of Tender T-18-11 for the Supply and Delivery of Sand, Gravel and Stone for 2014**

Moved by Councillor Beamer

**That Council approve the recommendation outlined in Report USPW14-007, dated May 12, 2014 from the Director of Utility Services, as follows:**

**That the contract for the Supply and Delivery of Sand, Gravel and Stone to various locations within the City of Peterborough be extended and issued to Glen Windrem Trucking, 1035477 Ontario Limited, 2411 Whittington Drive, Peterborough, On, K9J 6X4 for the years 2014 and 2015 at a 2014 estimated cost of \$162,376, plus HST of \$21,108, for a total estimated cost of \$183,484 in accordance with the unit prices as found in Table 1.**

“CARRIED”

**City Clerk**

**Report CPCLK14-006**

**Advanced Voting Dates – 2014 Municipal Election**

Moved by Councillor Beamer

**That Council approve the recommendations outlined in Report CPCLK14-006, dated May 12, 2014, of the City Clerk as follows:**

- a) That a by-law be passed establishing the following advance voting dates:**
  - i) Walk-in Voting Polls: Saturday, October 18, 2014 from 10:00 a.m. to 6:00 p.m.**
  - ii) City Hall Accessible Voting Poll: Tuesday, October 14, 2014 to Friday, October 24, 2014, from 9:00 a.m. to 4:00 p.m., weekdays only.**
  - iii) Internet Voting: Tuesday, October 14, 2014 from 12:00 a.m. to Monday, October 27, 2014 at 8:00 p.m.; with registration from Tuesday, October 14, 2014 at 12:00 a.m. to Monday, October 27, 2014 at 7:00 p.m.**
- b) That the hours of voting for the voting places described in Section 45(7) of *The Municipal Elections Act, 1996* (institutions and retirement homes) be reduced on October 27, 2014 to a minimum of two hours.**

“CARRIED”

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**City Clerk**

**Report CPCLK14-008**

**Peterborough Downtown Business Improvement Area (PDBIA) Sidewalk Sales**

Moved by Councillor Beamer

**That Council approve the recommendations outlined in Report CPCLK14-008, dated May 12, 2014, of the City Clerk, as follows:**

- a) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale on Saturday, June 14, 2014 from 8:00 a.m. to 5:30 p.m. during the Taste of Downtown event held on Charlotte Street, and**
- b) That the Peterborough Downtown Business Improvement Area be granted permission to use the sidewalk on King Street, east of Water Street, as part of the annual Ribfest event from 8:00 a.m. on Thursday, July 10, to 9:00 p.m. on Sunday, July 13, 2014, and**
- c) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale from Thursday, July 10, to Sunday July 13, 2014 from 8:00 a.m. to 6:00 p.m. daily.**

**“CARRIED”**

**City Clerk**

**Report CPCLK14-007**

**Trent University Presentation**

Julie Davis, VP External Relations and Advancement, Trent University made a presentation.

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CPCLK14-007, dated May 12, 2014, of the City Clerk as follows:**

**That the presentation by Julie Davis, VP External Relations and Advancement, of Trent University be received for information.**

**“CARRIED”**

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**Director of Community Services**  
**Report CSD14-009**  
**Community Project Grants 2014**

Councillor Pappas, due to his previously declared interest did not discuss or vote on the matter.

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CSD14-009 dated May 12, 2014, of the Director of Community Services, as follows:**

- a) **That the 2014 Community Project Grants in the total amount of \$21,000 be allocated to various local charitable and Not For Profit organizations (NFP's) as set out in the attached Appendix A;**
- b) **That approved organizations be authorized to use the City Coat of Arms to acknowledge City support on promotional material such as flyers, brochures and posters throughout 2014.**

"CARRIED"

**Director of Community Services**  
**Report CSD14-010**  
**Community Investment Grants 2014**

Councillor McWilliams, due to his previously declared interest did not discuss or vote on the matter.

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CSD14-010 dated May 12, 2014, of the Director of Community Services, as follows:**

- a) **That the 2014 Community Investment Grants in the total amount of \$210,000 be allocated to various local charitable and Not For Profit organizations (NFP's) as set out in the attached Appendix A.**
- b) **That the Peterborough AIDS Resource Network (PARN) and the Peterborough Native Learning Program be moved to the Community Service Grant Program; and be awarded \$7,000 and \$3,000 respectively, with the funds to be drawn from the 2014 Contingency;**

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- c) That approved organizations be authorized to use the City Coat of Arms to acknowledge City support on promotional material such as flyers, brochures and posters throughout 2014.
- d) That all organizations requesting more than \$10,000 through the Community Investment Grant Program in the future be required to provide an Audited Financial Statement, Notice to Reader, or Review Engagement, and that all other applicants be encouraged to provide the same or a copy of their financial statement presented to their Board and/or membership at their Annual General Meeting; and,
- e) That those organizations approved for multi-year funding be required to complete a financial statement and program statistics annually for the duration of the funding period, to be reviewed by the Community Investment Grant Committee.

"CARRIED"

**Other Business**

Councillor Vass commented to staff about a garden tool re-use service for the Community Gardens program.

**Adjournment**

Moved by Mayor Bennett

**That this meeting of Committee of the Whole adjourn at 7:12 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Hall  
Chair