



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough**

May 5, 2016

Draft Minutes Not Approved

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee held on May 5, 2016 in the Sutherland Room, City
Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Sutherland Room, City Hall.

Present:

Kaes Vanderkooy
Paul Lumsden
Jacqueline Irwin
Catherine Dibben
Stewart Hamilton, Chair
Steve Guerin
Ivan Bateman

Regrets:

Councillor Pappas
Martin Parker

Staff:

Erik Hanson, Heritage Resources Coordinator
Kathryn Matheson, Heritage Researcher
Laura Wickett – Heritage Communications Officer
Kendra Sedgwick, Committee Coordinator

Minutes – April 7, 2016

Moved by Steve Guerin

**That the minutes of the Peterborough Architectural Conservation Advisory
Committee meeting held on April 7, 2016 be approved.**

“CARRIED”

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Erik introduced Laura Wickett to the Committee. She will be working in the Heritage Division as an intern for the summer.

Disclosure of Pecuniary Interest

Jacqueline Irwin declared an interest with Report PACAC16-016 – Draft Heritage Conservation District Plan Presentation, as she owns property in close proximity to the Conservation District.

**Heritage Resources Coordinator
Report PACAC16-016
Draft Heritage Conservation District Plan Presentation**

Lindsay Reid, ERA Architects, made a presentation to Report ACHAC160-016.

Due to her previously declared interest, Jacqueline Irwin did not discuss or vote on the matter.

Moved by Kaes Vanderkooy

That the PACAC approve the recommendations outlined in Report PACAC16-016, dated May 5, 2016 of the Heritage Resources Coordinator, as follows:

- a) That the presentation by Lindsay Reid of ERA Architects be received;**
- b) That the draft Plan be approved by the Committee; and**
- c) Staff be requested to forward their approval to Council for their consideration.**

“CARRIED”

Moved by Kaes Vanderkooy

That Committee move into Closed Session to discuss one item under Section 239(2)(d) Labour relations or employee negotiations.

“CARRIED”

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Committee moved into Closed Session at 8:04 p.m.

Committee moved out of Closed Session at 8:06 p.m.

Committee reconvened in Open Session at 8:06 p.m. in the Council Chambers.

**Report of Closed Session
Heritage Resources Coordinator
Report PACAC16-018
Increase in Working Hours for the Doors Open Coordinator Position**

Moved by Steve Guerin

That the PACAC approve the recommendations outlined in Report PACAC16-018, dated May 5, 2016 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC approve the re-allocation of \$1,200.00 budgeted for coordination and publicity associated with the 2016 Heritage Hunt to the budget for Doors Open Peterborough 2016;**
- b) That the PACAC approve the reallocation of up to \$500 from the unallocated funds in the PACAC Special Projects account to support the Doors Open Coordinator position for an additional 25 hours.**

"CARRIED"

**Heritage Resources Coordinator
Report PACAC16-017
Draft Official Plan Review**

Moved by Steve Guerin

That the PACAC approve the recommendations outlined in Report PACAC16-017, dated May 5, 2016 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC undertake a formal review of the proposed amendments to the Official Plan as they relate to heritage,**
- b) That a sub-committee be struck to review the Draft Official Plan and bring suggestions back to the Committee at the June meeting for review, and**

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- c) That Paul Lumsden, Kaes Vanderkooy and Stewart Hamilton be appointed to the sub-committee.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC16-020
Contractor List Sub-Committee**

Kaes Vanderkooy declared an interest with this item, as he is a designer and may be included in this Contractor List. He did not discuss or vote on the matter.

Moved by Ivan Bateman

That the PACAC approve the recommendation outlined in Report PACAC16-020, dated May 5, 2016 of the Heritage Resources Coordinator, as follows:

- a) That a sub-committee of PACAC be struck to research and create a reference list of contractors for use by owners of designated properties and the general public, and
- b) That Paul Lumsden, Steve Guerin and Jacqueline Irwin be appointed to sit on the sub-committee.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC16-019
Heritage Preservation Office Report**

Moved by Steve Guerin

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC16-019, dated May 5, 2016 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for April, 2016 be received for information.

“CARRIED”

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217 Murray Street – File Z1604

Moved by Catherine Dibben

That the Chair send a letter to the Planning Department providing the Committee's comments regarding the proposed zoning amendment at 217 Murray Street.

"CARRIED"

Lily Lake Secondary Plan

Moved by Paul Lumsden

That the Chair send a letter indicating how pleased PACAC is with the redesign of the modified Draft of Subdivision and re-iterate its support of the comprehensive trail system within the subdivision.

"CARRIED"

Other Business

Moved by Catherine Dibben

That the Chair send a letter of thanks to Barb McIntosh, President of the Peterborough Historical Society, for all of her hard work and dedication.

"CARRIED"

Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for June 2, 2016.

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Adjournment

Moved by Kaes Vanderkooy

**That this meeting of the Peterborough Architectural Conservation Advisory
Committee adjourn at 10:09 p.m.**

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton
Chair