

Peterborough Public Library Board Minutes

May 7, 2024

Present Councillor Baldwin
 Councillor Crowley
 Laurianne Gruzas
 Janette Loveys Smith, Vice Chair
 Gerry McBride
 Jim Russell
 Gillian Sandeman
 Jayne White, Chair

Regrets Elaine Anselmi

Staff John Kennedy, City Clerk
 Mark Stewart, Library Services Manager
 Darren Hancock, Chief Accountant
 Yvette Peplinskie, Director, Financial Services

Call to Order

Land Acknowledgement

The Committee consented to re-order the agenda to move closed session and confirmation of minutes following the reports.

Confirmation of Minutes

Moved by Gerry McBride

That the Peterborough Public Library Board meeting minutes of April 9, 2024, be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Councillor Crowley

That Report PPL24-031 -Policy Review, Art Policy be passed on Consent.

Carried

Policy Review, Art Policy, Report PPL24-031

That the Library Board approve the recommendation outlined in Report PPL24-031 dated May 7, 2024, of the Manager, Library Services, as follows:

That the updated Library Art Policy be approved.

2023 Budget Review, Report PPL24-026

Moved by Councillor Crowley

That the Library Board approves the recommendation as outlined in Report PPL24-026 dated May 7, 2024, of the Manager, Library Services as follows:

That the report to inform the Library Board on the pre-audited 2023 budget be received for information.

Carried

2025 Draft Operating Budget, Report PPL24-028

Moved by Gillian Sandeman

That the Library Board approves the recommendations outlined in Report PPL24-028, dated May 7, 2024 of the Manager, Library Services as follows:

a) That the report be received for information.

b) That the Board review the attached 2025 operating budget estimates and request any changes prior to the submission due date of May 10, 2024.

Carried

Library Board Financial Investment Policy – Report PPL24-027

The Vice Chair assumed the Chair.

The Chair left the meeting at 6:44 p.m. and returned at 6:45 p.m.

The Vice Chair remained as Chair.

Moved by Councillor Baldwin

That the amendments to the Investment Policy be deferred to a future meeting to allow sufficient time for an RBC representative to present several options for the Board's consideration.

Carried

Update from the Friends of the Library – Report PPL24-030

Moved by Jayne White

That the Library Board approve the recommendations outlined in Report PPL24-030 dated May 7, 2024 of the Manager, Library Services, as follows:

That the verbal update on the status of the Friends of the Peterborough Public Library be received for information.

Carried

Library Services Q1 2024 – Report PPL24-029

Moved by Gerry McBride

That the Library Board approves the recommendation as outlined in Report PPL24-029 dated May 7, 2024, of the Manager, Library Services as follows:

That the report to inform the Board on Library Services be received for information.

Carried

Policy Review, Policy Development Policy – Report PPL24-032

Moved by Councillor Crowley

That the Library Board approve the recommendation outlined in Report PPL24-032 dated May 7, 2024, of the Manager, Library Services, as follows:

That the updated Library Policy Development Policy be approved.

Carried

Other Business

2023 Unaudited Financial Statements

Moved by Councillor Baldwin

That City staff provide the 2023 unaudited financial statements to the Board for review.

Carried

Quarterly Financial Reports

Moved by Laurianne Gruzas

That staff present quarterly financial reports to the Board.

Carried

Policy Governance Review Committee

Moved by Councillor Baldwin

That the Board establish an ad hoc policy governance review committee comprised of Jeanette Loveys Smith, Laurianne Gruzas and Gillian Sandeman.

Carried

Mark Stewart left the meeting at 7:25 p.m.

Closed Session

Moved by Councillor Crowley

That the Board meet in closed session to discuss one item under Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

Report of Closed Session

Moved by Jim Russell

That the closed session matter be deferred to the June meeting, and

That the documents previously provided to the City by the Board be included in the closed session agenda.

Carried

Next Meeting - June 4, 2024

Adjournment

Moved by Councillor Crowley

That this meeting adjourn at 7:50 p.m.

Carried

John Kennedy

City Clerk

Jayne White

Chair