



**Committee of the Whole Minutes
City of Peterborough**

April 18, 2011

Draft Minutes Not Approved

**Minutes of Committee of the Whole Held on April 18, 2011, in the
General Committee Room and the Council Chambers.**

The meeting of Committee of the Whole was called to order at 6:00 p.m. in the General Committee Room.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Moved by Councillor Clarke

**That Committee move into closed session to discuss one item under The
Municipal Act, 2001, Section 239(2)(c) A Proposed Or Pending Acquisition Or
Disposition Of Land By The Municipality Or Local Board.**

"CARRIED"

Committee reconvened at 6:40 p.m. in the Council Chambers.

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Minutes – March 28, 2011 and April 11, 2011

Moved by Councillor Pappas

That the minutes of the Committee of the Whole meeting held on March 28, 2011 and April 11, 2011 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor Clarke indicated an interest to Item 4 as he is employed by the PepsiCo. and that the recommendation, involves Coca-Cola, a major competitor.

Councillor Pappas indicated an interest to Item 15, the Heritage Tax report, as his business is located in a designated heritage property.

Consent Agenda

Moved by Councillor Parnell

That Items 8, 9, 10 and 17 be approved as part of the Consent Agenda.

“CARRIED”

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Director of Utility Services

Report USPW11-003

Award of Tender T-21-11 for the Supply and Delivery of Ready Mix Concrete

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USPW11-003 dated April 18, 2011, of the Director of Utility Services, as follows:

That Tender T-21-11, for the Supply and Delivery of Ready Mix Concrete be awarded to Dufferin Concrete, 471 Parkhill Rd East, P.O. Box 181, Peterborough, ON K9J 6Y8, in accordance with the following unit costs as found in Table 1 for the years 2011, 2012 and 2013 at an estimated cost of \$110,000 per year or a total contract cost of \$330,000 plus HST of \$42,900 for a total cost of \$372,900.

Table No 1: Unit cost Recommendation for Supply for 2011

Bidder	Class A \$	Heating \$	Class C \$	Class D \$	Class E \$
Dufferin Concrete	140.00	16.00	130.00	118.00	90.00
HST	18.20	2.08	16.90	15.34	11.70
Total Per Cubic Metre	158.20	18.08	146.90	133.34	101.70

“CARRIED”

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Director of Utility Services

Report USPW11-004

Award of Tender T-22-11 for the Supply of Hot Mix Asphalt and Disposal of Discarded Asphalt

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USPW11-004 dated April 18, 2011, of the Director of Utility Services, as follows:

That Tender T-22-11, for the Supply of Hot Mix Asphalt and Disposal of Discarded Asphalt, be awarded to Coco Paving Inc., P.O. Box 1299, Peterborough, Ontario, K9J 7H5 in accordance with the following unit costs as found in Table 1 for the years 2011 and 2012 at an estimated cost of \$300,000 for 2011 and \$310,000 for 2012 or a total contract cost of \$610,000 plus HST of \$79,300 for a total cost of \$689,300.

Table 1: Unit Cost Recommendation

Asphalt Grade	Cost Per Tonne 2011(\$)	Cost Per Tonne 2012(\$)
HL 2A, 3, 3F,4	80.46	80.96
HL 8	78.46	78.96
HDBC	86.46	86.96
HL 1Mod	92.88	93.38
Cold Mix	110.00	111.00
Rap	14.00	14.00
Disposal	5.50	6.00

“CARRIED”

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Director of Utility Services

Report USPW11-005

Award of Tender T-18-11 for the Supply and Delivery of Sand, Gravel and Stone

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USPW11-005 dated April 18, 2011, of the Director of Utility Services, as follows:

That Tender T-18-11 for the Supply and Delivery of Sand, Gravel and Stone to various locations within the City of Peterborough, be awarded to Glen Windrem Trucking, 1035477 Ontario Limited, 2411 Whittington Drive, Peterborough, ON, K9J 6X4 in accordance with the following unit costs as found in Table 1 for the years 2011, 2012 and 2013 at an estimated cost of \$158,100 per year or a total contract cost of \$474,300 plus HST of \$61,659 for a total cost of \$535,959.

Table 1 Unit Cost Recommendation

Item and Estimated Quantities(t)	Unit cost per tonne \$	Delivery cost per tonne \$	Total of Unit Cost and Delivery Cost \$	HST on Product and Delivery \$	Total Cost Per Tonne \$	Total Cost \$
Winter Sand(13000)	2.35	3.35	5.70	0.74	6.44	83,733.00
Granular A(10000)	4.30	3.28	7.58	0.99	8.57	85,564.00
50mm Stone(100)	8.90	6.00	14.90	1.94	16.84	1,683.70
19mm Stone(100)	8.90	6.00	14.90	1.94	16.84	1,683.70
Granular B Type 1(500)	3.10	3.35	6.45	0.84	7.29	3,644.25
Gabion Stone(100)	15.00	4.95	19.95	2.59	22.54	2,254.35

"CARRIED"

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CORRESP11-007

**Regional Municipality of Halton
Harmonized Sales Tax (H.S.T.) Revenue and a New Funding
Mechanism for Transportation Infrastructure.**

Moved by Councillor Parnell

That the correspondence from the Regional Municipality of Halton, regarding the Harmonized Sales Tax (H.S.T.) and Transportation Infrastructure be received for information.

“CARRIED”

**Director of Corporate Services
Report CP11-001
Accessibility Standards for Customer Service Update**

Joanne Cowley, Accessibility Compliance Officer, made a presentation to Committee.

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CP11-001 dated April 18, 2011 of the Director of Corporate Services, as follows:

That Report CP11-001 dated April 18, 2011 of the Director of Corporate Services, and the staff presentation on the Accessibility Standards for Customer Service (Ontario Regulation 429/07) be received.

“CARRIED”

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Director of Utility Services

Report USDIR11-003

Enhanced Access to South of Lansdowne Street West in the Vicinity of Erskine Avenue Class Environmental Assessment - Approval to Post Environmental Report File

Greig Bumstead, Project Manager, HDR|itrans made a presentation to Committee.

Moved by Councillor Vass

That Council approve the recommendations outlined in Report USDIR11-003 dated April 18, 2011, of the Director of Utility Services, as follows:

- a) **That Council receive the presentation from HDR|itrans on the matter of enhanced access to south of Lansdowne Street West in the vicinity of Erskine Avenue; and**
- b) **That Council direct staff to finalize the Class Environmental Assessment to Enhance Access to South of Lansdowne Street West in the Vicinity of Erskine Avenue as per the study recommendations to 1) Adjust Signal Timing at the intersection of Monaghan Road/Lansdowne Street West and 2) establish a pedestrian link from Borden Avenue to Lansdowne Street West; and**
- c) **That Council direct staff to file a Notice of Completion, posting the Project File for public review under the mandatory 30-day review period in accordance with the Schedule "B" provisions of the Municipal Class Environmental Assessment.**

"CARRIED"

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Director of Utility Services
Report USTR11-002
Comprehensive Transportation Plan Update
Proposed Road Network Improvement Scenario

Bassam Hamwi, Project Manager, Morrison Hershfield Limited, made a presentation to Committee.

Moved by Councillor Vass

That Council approve the recommendations outlined in Report USTR11-002 dated April 18, 2011, of the Director of Utility Services, as follows:

- a) **That Council receive for information the presentation from Morrison Hershfield Limited on the alternative Road Network Improvement Scenarios for the Comprehensive Transportation Plan Update;**
- b) **That Council adopt Road Network Scenario AD as the 2031 Preferred Network Improvement Scenario for the Transportation Plan Update study area;**
- c) **That Council endorse in principal the individual road improvement projects that make up the road network in Scenario AD; and**
- d) **That Staff be requested to include the Scenario AD projects in the City-wide Development Charge By-law review for Engineering Services scheduled for completion in 2011.**

Moved by Councillor Riel

That the matter be deferred, to hold a special Committee of the Whole meeting, where the matter could be discussed in greater detail.

“LOST”

Upon the motion moved by Councillor Vass, this motion carried.

Committee recessed at 9:23 p.m. and reconvened at 9:31 p.m.

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Fire Chief
Report FS11-003
Fire Station # 3 Update Report

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report FS11-003 dated April 18, 2011 of the Fire Chief, as follows:

That Report FS11-003 providing a status update on the Fire Station # 3 Relocation project be received.

"CARRIED"

Director of Corporate Services
Report CPFS11-001
Purchasing Policy Bylaw 10-132 Amendment regarding Multi-year Awards

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPFS11-001 dated April 18, 2011, of the Director of Corporate Services, as follows:

That the definition of 'Approved Budget' in Purchasing By-law 10-132 be extended to include operating expenditures to be approved in future budgets assuming the same level of service as that of the current year.

"CARRIED"

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Councillor Vass
Report COU11-006
Revised 2011 Public Transit Operations Review

Moved by Councillor Vass

That Council approve the recommendations outlined in Report COU11-006 dated April 18, 2011 of Councillor Vass as follows:

- a) That a 2011 Capital Budget in an amount up to \$75,000 be established for consulting services to assist with undertaking a Public Transit Operations Review, with the \$75,000 coming from the Capital Levy Reserve; and**
- b) That a Request for Proposals Document be issued to secure consulting services to undertake the Public Transit Operations Review which includes project goals and an approach as set out in this report.**

Mayor Bennett indicated an interest as he has a financial interest in a firm that may create a perceived benefit in relation to the matters under discussion. Mayor Bennett did not participate in the discussion or vote on the matter.

Moved by Councillor Pappas

That the rules of order be suspended (Article 16.15.2) to extend the hour to 11:30 p.m. to complete the items on the agenda.

“LOST”

Moved by Councillor Pappas

That the rules of order be suspended (Article 16.15.2) to extend the hour to 11:00 p.m. to complete the items on the agenda.

“CARRIED”

Upon the motion moved by Councillor Vass, this motion carried.

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**Director of Community Services
Report CSD11-012
Building Loan to the Peterborough Lawn Bowling Club**

Moved by Councillor Doris

That Council approve the recommendations outlined in Report CSD11-012, dated April 18, 2011 of the Director of Community Services as follows:

- a) That a loan of \$600,000 be provided to the Peterborough Lawn Bowling Club (PLBC) for their new community centre;**
- b) That a legal agreement be prepared for the loan which will bear a flexible interest rate based on the City's bank's daily prime rate plus 0.25%, compounded monthly, and which will become due and payable to the City of Peterborough, together with accumulated interest, no later than June 30, 2015, and**
- c) That a by-law be enacted to authorize the Mayor and Clerk to sign the loan and security agreement between the PLBC and the Corporation of the City of Peterborough.**

"CARRIED"

**Director of Community Services
Report CSRS11-004
Award of Tender T-17-11 for Janitorial & Support Services for PSWC**

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CSRS11-004, dated April 18, 2011, of the Director of Community Services as follows:

That Tender Document T-17-11, for the Janitorial & Support Services for the Peterborough Sport & Wellness Centre, be awarded to Impact Cleaning Services Ltd. of 21 Goodrich Rd, Unit #8, Etobicoke, Ontario, M8Z 6A3, at a cost of \$298,443.40 plus \$38,797.63 (HST) for a total of \$337,241.03 over a period of five years, with an option to renew for an additional two years.

"CARRIED"

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Director of Community Services
Report CSAD11-001
Morrow Park Grandstand Condition and Use

Moved by Councillor Vass

1. That staff report to the Council meeting of April 26, 2011 on the cost and process of undertaking immediate maintenance and repairs to the Morrow Park Grandstand necessary to meet the minimum requirements for it to remain usable for the purposes of the 2011 Peterborough Exhibition.
2. That the feasibility of the future use of the Morrow Park Grandstand be determined through the completion of the Morrow Park Master Plan.

“CARRIED”

Director of Community Services
Report CSACH11-007
Heritage Property Tax Relief Program Review

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report CSACH11-007, dated April 18, 2011, of the Director of Community Services, as follows:

- a) That the Heritage Property Tax Relief Program be continued in its current form as a major revitalization tool for the historic commercial core of the City;
- b) That the tax rebate be increased from 20% to 40% on the commercial portion properties *within Schedule ‘J’* of the Official Plan (Downtown Revitalization Area) that undergo major rehabilitation to develop/improve residential units on upper floors, effective to the date of approval of the amended HPTRP by-law;

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- c) That the enabling by-law for the Heritage Property Tax Relief Program be amended to:
 - i) provide clarity in administering penalties for non-compliance;
 - ii) provide clarification for inclusion of properties outside of Schedule 'J';
- d) That the Heritage Preservation Office be directed to continue to encourage owners of non-designated properties in Schedule 'J' with high heritage value to pursue designation and inclusion in the Heritage Property Tax Relief Program;
- e) That exceptions for inclusion in the HPTRP to significant designated properties outside of Schedule 'J' be continued, with special consideration being given enhancing the viability of major rehabilitation projects;
- f) That the Heritage Preservation Office be directed to continue evaluating the heritage significance of properties beyond Schedule 'J' to help define possible boundaries for a 'heritage schedule' in the Official Plan.

"CARRIED"

Councillor Pappas did not participate or vote on this matter.

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**Director of Planning & Development Services
Report PLPD11-032
Trail Crossing Agreement with the Canadian Pacific Railway Company**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PLPD11-032 dated April 18, 2011, of the Director of Planning & Development Services as follows:

That the Mayor and Clerk be authorized to execute an agreement between the City and Canadian Pacific Railway Company (the "CPR") that will permit the City and its contractors to enter onto land owned by the CPR in order to construct the Otonabee River Trail crossing approved by Council in PLPD11-001.

"CARRIED"

Adjournment

Moved by Councillor Parnell

That this meeting of Committee of the Whole adjourn at 10:41 p.m.

"CARRIED"

Kevin Arjoon
Deputy City Clerk

Councillor Hall
Chair