



**Committee of the Whole Minutes
City of Peterborough
September 22, 2014
Draft Minutes Not Approved**

Minutes of the Committee of the Whole Meeting held on September 22, 2014, in the General Committee Room and the Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 5:30 p.m. in the General Committee Room.

Roll Call:

Councillor Beamer (arrived at 5:54 p.m.)
Councillor Clarke
Councillor Doris
Councillor Hall, Chair
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Moved by Councillor Clarke

That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board and one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED"

Councillor McWilliams left the meeting due to a declared interest at 5:37 p.m. and returned at 6:05 p.m.

Moved by Councillor Clarke

That committee recess closed session at 6:06 p.m.

"CARRIED"

Committee convened in open session at 6:06 p.m. in the General Committee Room.

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Moved by Councillor Parnell

That Committee move into closed session to discuss one additional item under Municipal Act section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

"CARRIED"

Councillor Pappas left the meeting at 6:13 p.m.

Moved by Councillor Clarke

That Committee adjourn closed session at 6:20 p.m.

"CARRIED"

Committee re-convened in open session at 6:41 p.m. in the Council Chambers.

Confirmation of Minutes – September 2, 8 and 15, 2014

Moved by Mayor Bennett

That the minutes of the meetings of Committee of the Whole held on September 2, 8 and 15, 2014, be approved.

"CARRIED"

Disclosure of Pecuniary Interest

Councillor Clarke declared an interest in Item 18, Purchase of Property at 953 Clonsilla Avenue as his spouse is employed by the property owner.

Councillor Vass declared an interest in Item 18, Purchase of Property at 953 Clonsilla Avenue as he is a member of the board of Home Grown Homes.

Mayor Bennett declared an interest in Item 9, 2014 Transit Budget and Transit Operations Review Update, as he owns a transportation business that may be perceived to have financial interest in the matter.

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Consent Agenda

Moved by Councillor Pappas

That items 11, 12, 13, 14, 15, 16, 17, 19 and 20 be approved as part of the Consent Agenda.

“CARRIED”

**Director of Community Services
Report CSRS14-007
Sport, Recreation, and Leisure Policy**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report CSRS14-007 dated September 22, 2014, of the Director of Community Services, as follows:

That the Sport, Recreation, and Leisure Policy be approved, in the form attached to this report as Appendix “A”.

“CARRIED”

**Director of Utility Services
Report USPW14-011
Update on the Control of Weeds in the Trent Severn Canal Below the Lift Locks**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report USPW14-011 dated September 2, 2014, of the Director of Utility Services, as follows:

That Report USPW14-011 providing an update on the control of weeds in the Trent Severn Canal below the lift locks be received for information.

“CARRIED”

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**Director of Utility Services
Report USDIR14-005
Upgrade to the Flare at the Peterborough County/City Waste
Management Facility**

Moved by Councillor Pappas

That Council approve the recommendation as outlined in Report USDIR14-005 dated September 22, 2014 of the Director of Utility Services as follows:

That the Agreement with Enviro EMD Inc. for modifications to the gas system (flare) of the Peterborough County/City Waste Management Facility be increased by \$145,015.45 from \$14,984.55 to \$160,000 plus HST of \$20,800 for a total of \$180,800.

"CARRIED"

**Director of Utility Services
Report USPW14-012
Award of RFP P-23-14 for Supply and Installation of Two Play Structures
for the City of Peterborough**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report USPW14-012 dated September 22, 2014 of the Director of Utility Services, as follows:

That RFP P-23-14 for the the Supply and Installation of Two Play Structures for the City of Peterborough be awarded to New World Park Solutions Inc., 42 Woodway Trail, Brantford, ON, N3R 6G7 at a total cost of \$244,164.00 plus \$31,741.32 HST for a total of \$275,905.32.

"CARRIED"

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Director of Planning and Development Services

Report PLHD14-009

Update: Investment in Affordable Housing (IAH) Program Extension

Moved by Councillor Pappas

That City Council approve the recommendations outlined in Report PLHD14-009 dated September 22, 2014, of the Director of Planning and Development Services, as follows:

- a) That the Director of Planning and Development Services be authorized to prepare and submit to the Ministry of Municipal Affairs and Housing (MMAH) the necessary forms and documents, in order to maximize the use of the first year of Investment in Affordable Housing Extension funding by the deadline of January 30, 2015; and,**
- b) That Investment in Affordable Housing funding from the original program and from the extension of the program be used to further the commitments in the 10-Year Housing and Homelessness Plan for the following projects: \$600,000 for the Mount Community Centre at 1545 Monaghan Road, as approved in Report PLHD14-004; \$350,000 for Knox United Church redevelopment at 165 Rubidge/400 Wolfe Street, as proposed in principle in Report PLHD14-003; and that the balance of 2014-15 Investment in Affordable Housing extension funding be committed for projects and programs consistent with the Investment in Affordable Housing Program Guidelines as determined by the Director of Planning and Development Services.**

"CARRIED"

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**Director of Planning and Development Services
Report PLBD14-001
Safe Sewage Management Agreement with the Peterborough County-
City Health Unit**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PLBD14-001 dated September 22, 2014, of the Director of Planning and Development Services, as follows:

That the City enter into a five year agreement with the Health Unit, with an option to extend the agreement for a further five year period, as the principle authority with respect to the enforcement of the Building Code Act, as it relates to sewage systems and that the Health Unit conduct mandatory re-inspections of on-site sewage systems.

“CARRIED”

**Director of Planning and Development Services
Report PLPD14-055
Sale of Road Allowance at 545 The Queensway**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report PLPD14-055 dated September 22, 2014, of the Director of Planning and Development Services as follows:

- a) That the property described as Parts 5, 6 and 7 on the Provisional Plan at Appendix B (subject to review and registration), known Municipally as Cameron Place and being a total of 2824.4 square metres (.698 acres), be stopped up and closed and declared surplus to the needs of the Municipality.**
- b) That the property described as Parts 5, 6 and 7 on the Provisional Plan at Appendix B (subject to review and registration), known Municipally as Cameron Place and being a total of 2824.4 square metres (.698 acres), be sold to Mijar Ltd, for the sale price of \$192,000.**
- c) That public notice be prepared in accordance with the requirements of the Municipal Act, 2001 and By-law 95-62, being the City’s Property Disposal By-law, disclosing:**

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- i) the City's intent to sell the road allowance to Mijar Ltd.
 - ii) the sale price of the property, and
 - iii) the date of the Council Meeting that Council will consider two by-laws, one to authorize the sale of the property and one to permanently close that portion of Cameron Street shown as Parts 5,6 and 7 on the Provisional Plan.
- d) That a by-law be prepared in accordance with the highway closing procedures of the Municipal Act, 2001 that will, upon its registration in the Registry Office permanently close the portion of Cameron Street that has been sold to Mijar Ltd.

"CARRIED"

**Director of Corporate Services
Report CPFS14-027
Development Charges**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CPFS14-027 dated September 22, 2014, of the Director of Corporate Services, as follows:

- a) That the Development Charge rates, as shown on Table 1 of Report CPFS14-027 be approved.
- b) That the development-related capital program included in the City-Wide Development Charge background study, be adopted subject to annual review through the City's normal capital budget process.
- c) That By-law 12-121 for the City-Wide Engineering Services Development Charges be repealed effective January 1, 2015.
- d) That separate by-laws be passed to impose the City-Wide General Services Development Charge Rate and the City-Wide Engineering Services Development Charge Rate, with a five-year term covering January 1, 2015 to December 31, 2019.
- e) That the Development Charges be adjusted by the City Treasurer without amendment to the by-laws annually on January 1 of each year, commencing January 1, 2016, in accordance with the most recent annual change in the Statistics Canada Quarterly Construction Price Statistics.

"CARRIED"

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Director of Corporate Services
Report CPFS14-028
Purchasing Policy By-law Update

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CPFS14-028 dated September 22, 2014, of the Director of Corporate Services, as follows:

- a) That the Purchasing Policy By-Law 06-175 be repealed.**
- b) That the new Purchasing Policy By-law appended to report CPFS14-028 as Appendix B be approved and take effect September 30, 2014.**

"CARRIED"

City Clerk
Report CPCLK14-014
United Way of Peterborough and District

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPCLK14-014, dated September 22, 2014, of the City Clerk as follows:

That the presentation by Jim Russell, CEO, of the United Way of Peterborough and District be received for information.

"CARRIED"

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Chief Administrative Officer
Report CAO14-021
COPHI Request to Amend Security and Capital Structure

Mr. Thompson, Chief Financial Officer of COPHI and Mr. Bignel, Board Chair of COPHI spoke to the report.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CAO14-021, dated September 22, 2014, of the Chief Administrative Officer, as follows:

- a) That the City convert the debt of COPHI and its subsidiaries to the City into common shares of COPHI, and eliminate all its security and security rights on the assets of COPHI and its subsidiaries; and that COPHI place security on the assets of its subsidiaries so as to protect its investments therein and manage such security so as to provide support for future growth and prudent and effective risk and financial asset management.**
- b) That the City amend its Shareholder Direction and Unanimous Shareholder Declaration to reflect Recommendation A.**

Moved by Councillor Parnell

That the item be referred to the first cycle of meetings of the new Council.

“LOST”

Upon the main motion of Mayor Bennett, the motion carried.

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Director of Community Services
Report CSACH14-008
Art Gallery of Peterborough Feasibility Study

Councillor Juby left the meeting at 7:58 p.m. and returned at 8:01 p.m.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CSACH14-008 dated September 22, 2014, of the Director of Community Services, as follows:

- a) That the presentation on the Functional Analysis and the Feasibility Study for The Art Gallery of Peterborough, by Michael Lundholm of Lundholm Associates Architects, be received for information; and,**
- b) That the Functional Analysis and Feasibility Studies be received and used to guide The Art Gallery of Peterborough's development over the next decade as budget provisions allow.**

"CARRIED"

Director of Community Services
Report CSD14-020
New Arena Complex Next Steps

Mary Gallop, Manager of Facilities & Special Projects made a presentation to report CSD14-020.

Moved by Councillor Doris

That Council approve the recommendations outlined in Report CSD14-020, dated September 22, 2014 of the Director of Community Services as follows:

- a) That a presentation from the Manager of Facilities & Special Projects on the results of the Expression of Interest for a new arena complex be received;**
- b) That discussions be continued with the following public and private sector organizations:**
 - i. Fleming College**
 - ii. Trent University**
 - iii. Buckingham Sports Properties Company**
 - iv. Peterborough Sports Consortium**
 - v. Canadian Hockey Enterprises**

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- vi. Kawartha Trent Synchro Club
- vii. Trent Swim Club

to determine the specific terms of a partnership and its viability for the City of Peterborough;

- c) That in addition to a twin pad, the feasibility of the following complementary facilities as part of a new arena complex be investigated in the first phase of the project:
 - i. Small practice ice surface (e.g., 100' x 50');
 - ii. Goalie/shooting ice training lane (e.g., 50' x 25');
 - iii. Elevated running track above one ice surface;
 - iv. Off-ice training centre;
 - v. Sport office space;
 - vi. Multi-purpose and meeting facilities;
 - vii. Commercial facilities to support the operating plan, and
- d) That an analysis of a 25-metre competitive pool, in the first phase of the arena complex development, be conducted to fully determine the extent of community need and understand the impact of this feature on the capital and operating budgets for the new arena complex;
- e) That an OHL facility to replace the Memorial Centre, a gymnastics facility to replace the existing Kawartha Gymnastics Club and an indoor fieldhouse not be included at this time;
- f) That potential community arena sites to be further investigated at this time be Fleming College (two sites) and Trent University, and
- g) That a report with a recommended plan that identifies the partnership, location, building program, capital financing strategy and business case for the new arena complex be prepared for Council consideration in 2015.

Moved by Councillor Vass

That recommendation b) be amended by adding item viii as follows:

- viii. The Colautti Group

"CARRIED"

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Moved by Councillor Riel

That Recommendation e) be amended as follows:

That the word “not” be deleted.

“LOST”

Councillor Doris withdrew his main motion.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CSD14-020, dated September 22, 2014 of the Director of Community Services as follows:

a) That a presentation from the Manager of Facilities & Special Projects on the results of the Expression of Interest for a new arena complex be received;

b) That discussions be continued with the following public and private sector organizations:

- i. Fleming College**
- ii. Trent University**
- iii. Buckingham Sports Properties Company**
- iv. Peterborough Sports Consortium**
- v. Canadian Hockey Enterprises**
- vi. Kawartha Trent Synchro Club**
- vii. Trent Swim Club**
- viii. The Colautti Group**

to determine the specific terms of a partnership and its viability for the City of Peterborough;

c) That in addition to a twin pad, the feasibility of the following complementary facilities as part of a new arena complex be investigated in the first phase of the project:

- ix. Small practice ice surface (e.g., 100' x 50');**
- x. Goalie/shooting ice training lane (e.g., 50' x 25');**
- xi. Elevated running track above one ice surface;**
- xii. Off-ice training centre;**
- xiii. Sport office space;**
- xiv. Multi-purpose and meeting facilities;**
- xv. Commercial facilities to support the operating plan, and**

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- d) That an analysis of a 25-metre competitive pool, in the first phase of the arena complex development, be conducted to fully determine the extent of community need and understand the impact of this feature on the capital and operating budgets for the new arena complex;
- e) That an OHL facility to replace the Memorial Centre, a gymnastics facility to replace the existing Kawartha Gymnastics Club and an indoor fieldhouse not be included at this time;
- f) That potential community arena sites to be further investigated at this time be Fleming College (two sites) and Trent University, and
- g) That a report with a recommended plan that identifies the partnership, location, building program, capital financing strategy and business case for the new arena complex be prepared for Council consideration in 2015.

“CARRIED”

Moved by Councillor Pappas

That the Rules of Order (Article 16.15.2) be suspended to continue the meeting past the hour of 10:00 p.m. to complete the agenda.

“CARRIED”

The Chair called a brief recess at 9:53 p.m.

Committee reconvened at 9:59 p.m.

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Director of Utility Services

Report USTR14-011

Approval to Post Environmental Study Report Class Environmental Assessment to Improve George Street from Sherbrooke Street to Perry Street

Kevin Jones, Manager of Transportation made a presentation.

Moved by Councillor Vass

That Council approve the recommendations outlined in Report USTR14-011 dated September 22, 2014 of the Director of Utility Services, as follows:

- a) **That the presentation on the George Street Improvement Project by the Manager of Transportation be received;**
- b) **That Council endorse the George Street Improvement Project recommended design as shown in Appendix A of Report USTR14-011 dated September 22, 2014; and**
- c) **That Council direct staff to finalize the George Street Improvement Project Class Environmental Study Report and post for public review for the mandatory 30-day public review period in accordance with the provisions of the Municipal Class Environmental Assessment process.**

Moved by Councillor Juby

That the Question Be Put.

“CARRIED”

Upon main motion of Councillor Vass, the motion carried.

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Director of Utility Services
Report USTR14-013
2014 Transit Budget and Transit Operations Review Update

The Mayor due to his previously declared interest did not discuss or vote on the matter.

Moved by Councillor Vass

That Council approve the recommendations outlined in Report USTR14-013 dated September 22, 2014, of the Director of Utility Services, as follows:

- a) **That any portion of the projected \$550,000 transit operations deficit for 2014 that cannot be offset from available corporate surplus funds at year end be transferred from the Transit Vehicle Reserve fund to the Transit 2014 operating budget;**
- b) **That staff initiate discussions with Trent University and Student Transportation Services Central with regard to achieving greater cost recovery from these two organizations;**
- c) **That staff consult with users and businesses about amending Route 12 (Major Bennett) service to a morning and evening peak period service with service provided Monday to Friday (6:40 am to 9:20 am and 2:40 pm to 6:40 pm); Saturday (7:20 am to 9:20 am and 2:20 pm to 6:20 pm) and no Sunday service and report back to Council prior to implementing any service changes;**
- d) **That Transit Staff initiate consultation with Handi-Van users, seniors, and other transit users on the design and implementation of a trial Community Bus Service and report back to Council prior to implementing any service changes.**

"CARRIED"

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**Director of Community Services
Report CSRS14-006
Extension of Beavermead Campground Operating Agreement**

Moved by Councillor Vass

That Council approve the recommendations outlined in Report CSRS14-006 dated September 22, 2014, of the Director of Community Services, as follows:

- a) That the Beavermead Campground operating agreement with Otonabee Region Conservation Authority be extended for a five year term (2015 – 2019), with an option to renew for an additional five years (2020 – 2024);**
- b) That a By-Law be enacted authorizing the CAO and Clerk to sign the Beavermead Campground operating agreement with ORCA; and**
- c) That Staff be authorized to access the balance of the approved 2012 & 2013 Beavermead Campground Park Implementation capital budgets (reference # 6-7.03) to correct drainage issues and provide servicing (water & electrical) to the central area camping sites, for the 2015 camping season.**

“CARRIED”

**Director of Planning and Development Services
Report PLPD14-056
Purchase of Property at 953 Clonsilla Avenue**

Due to their previously declared interests, Councillor Vass and Clarke did not discuss or vote on this matter.

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report PLPD14-056 dated September 22, 2014, of the Director of Planning and Development Services as follows:

- a) That a by-law be passed to authorize the purchase of property known municipally as 953 Clonsilla Avenue, for \$445,000.00 plus land transfer tax of \$5,375.00.**
- b) That upon completion of the Environmental Assessment, the building be demolished.**

“CARRIED”

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Other Business

Councillor Doris was thanked for his years of service on Council and Councillor Hall for Chairing various Committees of Council.

Adjournment

Moved by Mayor Bennett

That this meeting of Committee of the Whole adjourn at 10:42 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Hall
Chair