



**City Council Minutes
City Of Peterborough
November 13, 2012
Draft Minutes Not Approved**

**Minutes of a Meeting Of City Council Held On November 13, 2012, in
the Council Chambers, City Hall**

Meeting called to order at 6:45 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Confirmation of Minutes – October 22 and November 5, 2012

Moved by Councillor Clarke, seconded by Councillor Pappas

That the minutes of the meetings of Council held on October 22 and November 5, 2012, be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor McWilliams declared a pecuniary interest in relation to Committee of the Whole Report No. 20, Item 7, Award of Turnkey Facilities for the Provision of Storage for the Peterborough Museum and Archives, as he is the owner of a firm involved in the storage business that may benefit from voting on the matter.

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Councillor McWilliams declared an interest in relation to Committee of the Whole Report No. 20, Item 8, Budget Adjustment and Award for City Hall Main Floor South Wing Renovations, as he is the owner of a firm that is currently contracted to provide services on this project.

Councillor McWilliams declared a pecuniary interest in relation to Planning Committee Report No. 10, Item 3, Report PLPD12-068 Lansdowne West Secondary Plan, as he is an owner of lands in the subject area.

Mayor Bennett declared a pecuniary interest in relation to Committee of the Whole Report No. 20, Item 6, Peterborough Public Transit Operations Review, as he has ownership in a company that may benefit from the proposals.

Mayor Bennett declared a pecuniary interest in relation to Planning Committee Report Number 10, Item 3, Lansdowne West Secondary Plan, as he is the owner of lands in the vicinity of the study area that may benefit from the recommendations.

Delegations

Deborah Hammonds of the Central East Local Health Integration Network (LHINs) provided Council with an update on LHINs matters.

Registered Delegations:

Sandra Whatman, 30 Alexander Avenue, made a delegation to Item No. 6 of Committee of the Whole Report No. 20 (Report USDIR12-016, Peterborough Public Transit Operations Review - Final Report and Implementation Plan).

Sheila Wood, Paul Schauber and Steve Hyndman made a delegation to Item No. 10 of Committee of the Whole Report No. 20 (Report CSRS12-009, Off-Leash Dog Park Final Site Plan).

Michael Davenport, 425 Bianco Crescent, made a delegation to Item No. 7 of the Committee of the Whole Report No. 20 (Report CSACH12-013, Award of RFP P-15-12 Turnkey Facilities for the Provision of Storage for the Peterborough Museum & Archives).

Marie Bongard, 461 Albert Street, made a delegation to Item No. 6 of Committee of the Whole Report No. 20 (Report USDIR12-016, Peterborough Public Transit Operations Review - Final Report and Implementation Plan).

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Elaine Covert, 1449 Sherwood Crescent, made a delegation to Item No. 6 of Committee of the Whole Report No. 20 (Report USDIR12-016, Peterborough Public Transit Operations Review - Final Report and Implementation Plan).

Delegations Not Registered:

Lynn Hopkins, 288 Romaine Street made a delegation to Item No. 6 of Committee of the Whole Report No. 20 (Report USDIR12-016, Peterborough Public Transit Operations Review - Final Report and Implementation Plan).

Terry Sauch of Donwood made a delegation to Item No. 6 of Committee of the Whole Report No. 20 (Report USDIR12-016, Peterborough Public Transit Operations Review - Final Report and Implementation Plan).

Committee of the Whole Report Number 19

Moved by Councillor Hall, seconded by Councillor McWilliams

That Report Number 19 of the Committee of the Whole Meeting of October 29, 2012 be approved.

“CARRIED”

Planning Committee Report Number 10

Moved by Councillor Hall, seconded by Councillor McWilliams

That Report Number 10 of the Planning Committee Meeting of October 29, 2012 be approved.

Item 3 was separated out for discussion.

Upon items 1 and 2, the motion carried.

Due to their previously declared interests Councillor McWilliams and Mayor Bennett did not discuss or vote on this item.

Upon item 3, the motion carried.

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Item 4

Moved by Councillor Vass, seconded by Councillor McWilliams

That the matter be referred to staff for further consideration, such consideration to take place only on notice by the applicant to staff of the applicant having entered into an agreement with a new owner for a new location for a telecommunications tower in the vicinity of the site of the current application;

And that Council delegate to staff the authority to review and forward to Industry Canada the City's support for any new proposal for a telecommunications tower that results from such agreement.

Moved by Councillor Hall, seconded by Councillor Pappas

That the motion be amended as follows:

That the item be considered by staff as a new application and be referred to staff for a report on the matter at Planning Committee in January 2013.

Councillor Riel, on a Point of Order, inquired about a two-thirds reconsideration vote. The Mayor indicated that a two-thirds vote had not been taken.

Upon the motion to amend by Councillors Hall and Pappas, the motion lost.

Moved by Councillor Juby, seconded by Councillor Clarke

That the Question be Put.

"CARRIED"

Upon item 4, the main motion of Councillors Vass and McWilliams, the motion carried.

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Audit Report Number 3

Moved by Councillor Clarke, seconded by Councillor Doris

That Report Number 3 of the Audit Committee Meeting of November 5, 2012 be approved.

“CARRIED”

Budget Report Number 4

Moved by Councillor Clarke, seconded by Councillor Doris

That Report Number 4 of the Budget Committee Meeting of November 5, 2012 be approved.

“CARRIED”

Committee of the Whole Report Number 20

Moved by Councillor Hall, seconded by Councillor McWilliams

That Report Number 20 of the Committee of the Whole Meeting of November 5, 2012 be approved.

Items 6, 7 and 8 were separated out for discussion.

Item 6

Mayor Bennett did not discuss or vote on item 6.

Councillor McWilliams asked to separate recommendations a), b), c) and d).

Upon recommendations a), b), c), and d), the motions carried.

Mayor Bennett and Councillor McWilliams did not discuss or vote on items 7 and 8.

Upon item 7, the motion carried.

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Upon item 8, the motion carried.

Item 3

Moved by Councillor Clarke, seconded by Councillor Beamer

That the 2013 meeting schedule be approved with the following amendment:

That Appendix A of Report CPCLK12-013 be amended by changing the January 21, 2013 Planning Committee meeting date to Tuesday, January 22, 2013.

“CARRIED”

Upon the main motion of Councillors Hall and McWilliams, less items 3, 6, 7 and 8, the motion carried.

Notice of Motion

There were no Notices of Motion.

By-Laws

Moved by Councillor Juby, seconded by Councillor Vass

- | | |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12-155 | Being A By-Law To Amend Chapter 89 Of The City Of Peterborough Municipal Code With Respect To Building Officials - Inspectors |
| 12-156 | Being A By-Law To Provide A Schedule Of Retention Periods For The Records Of The Corporation Of The City Of Peterborough And To Repeal By-Law 1991-55 |
| 12-157 | Being A By-Law To Temporarily Exempt Certain Lands Within Registered Plan 45M-234 In The City Of Peterborough From Part Lot Control |
| 12-158 | Being A By-Law To Authorize The Execution Of An Agreement With The Kinsmen Minor Football League Inc. And The Peterborough Wolverines Football Club For A Financial Contribution To The Thomas A. Stewart Secondary School Field Development Project |

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- 12-159 Being A By-law To Authorize The Airport - Seneca College Airside Improvements Project At An Estimated Cost Of \$4,000,000 And The Issuing Of Lease Revenue Supported Debentures To A Maximum Of \$3,000,000 And Tax Supported Debentures To A Maximum Of \$1,000,000 To Finance The Capital Work**
- 12-160 Being A By-law To Authorize The Airport - Seneca College Building Project At An Estimated Cost Of \$12,000,000 And The Issuing Of Lease Revenue Supported Debentures To A Maximum Of \$12,000,000 To Finance The Capital Work**

and the said by-laws, having been now read and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

Other Business

There were no items of Other Business.

Confirmatory By-law

Moved by Councillor Beamer, seconded by Councillor Riel

That the following by-law be read a first, second and third time:

- 12-161 Being A By-Law To Confirm The Proceedings Of The Council
 At Its Meeting Held On November 13, 2012**

and the said by-law, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

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Adjournment

Moved by Councillor Clarke, seconded by Councillor Pappas

That this meeting of City Council adjourn at 9:19 p.m.

“CARRIED”

John Kennedy
City Clerk

Daryl Bennett
Mayor

**Committee of the Whole Report No. 19
Meeting of October 29, 2012**

**To The Council of the City of Peterborough, For Consideration at its
Meeting Held November 13, 2012**

**The Committee of the Whole as a Result of its Meeting Held on October
29, 2012 Recommends as Follows:**

- 1. Director, Planning and Development Services
Report PLPD12-072
Seneca College at the Peterborough Airport**

**That Council approve the recommendation outlined in Report PLPD12-072 dated
October 29, 2012 of the Director, Planning and Development Services as follows:**

**That the presentation by David Agnew, President of Seneca College, concerning
the selection of the Peterborough Airport as the home for Seneca's School of
Aviation and Flight Technology be received.**

Submitted by,

Councillor Hall
Chair
October 29, 2012

**Planning Committee Report No. 10
Meeting of October 29, 2012**

To the Council of the City of Peterborough for Consideration at its Meeting Held November 13, 2012.

The Planning Committee, as a Result of its Meeting Held on October 29, 2012 Recommends as Follows:

- 1. Manager, Planning Division
Report PLPD12-065
Part Lot Control Exemption
Louden terrace and Florence Drive**

That Council approve the recommendation outlined in Report PLPD12-065, dated October 29, 2012, of the Manager, Planning Division, as follows:

That a by-law be enacted to temporarily remove Part Lot Control from Blocks 343 to 353, inclusive, of Plan 45M-234, as permitted under Section 50(7) of the *Planning Act* for the purpose of conveying parcels of land appropriately associated with the development of 58 linked dwelling units, each to be held under separate ownership.

- 2. Manager, Planning Division
Report PLPD12-064
922 Western Avenue**

That the application be referred for two cycles to permit the applicant and neighbour(s) to discuss the application.

Planning Committee Report No. 10
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3. Manager, Planning Division
Report PLPD12-068
Lansdowne West Secondary Plan

That Council approve the recommendations outlined in Report PLPD12-068, dated October 29, 2012, of the Manager, Planning Division, as follows:

- a) That the proposed amendments to Section 4.4.5.2 – Prestige Industrial; Section 4.4.5.3 – Service Industrial; Section 10.2 – Lansdowne West Secondary Plan; Schedule ‘M’ – Lansdowne West Secondary Plan; and to Schedule ‘O’ – Industrial Land Use, of the City’s Official Plan for the properties located east of Byersville Creek, south of The Parkway and north of Highway 7/115, be approved in accordance with Exhibit ‘D’ attached to Report PLPD12-068.
- b) That an amendment be initiated to the City’s Comprehensive Zoning By-Law #1997-123 to implement the changes in land use anticipated by the Amendments to Sections 4 and 10 of the Official Plan, and Schedule M – Lansdowne West Secondary Plan and Schedule O – Industrial Land Use.
- c) That the Official Plan Amendment by-laws be withheld from passage pending a review of the implementing zoning by-law with interested parties.

4. Manager, Planning Division
Report PLPD12-062
485 Parkhill Road East

Council at its meeting of November 13, 2012, made the following recommendation:

That the matter be referred to staff for further consideration, such consideration to take place only on notice by the applicant to staff of the applicant having entered into an agreement with a new owner for a new location for a telecommunications tower in the vicinity of the site of the current application;

And that Council delegate to staff the authority to review and forward to Industry Canada the City’s support for any new proposal for a telecommunications tower that result from such agreement.

Planning Committee Report No. 10
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Submitted by,

Councillor Hall
Chair
October 29, 2012

**Audit Committee Report No. 3
Meeting of November 5, 2012**

**To The Council of The City Of Peterborough for Consideration at its
Meeting Held November 13, 2012**

**The Audit Committee, as a Result Of Its Meeting Held On November 5,
2012, Recommends As Follows:**

**1. Director of Corporate Services
Report CPFS12-080
2012 Audit Plan and Pre-Audit Planning Letter**

**That Council approve the recommendations outlined in Report
CPFS12-080, dated November 5, 2012 of the Director of Corporate Services as
follows:**

- a) That the 2012 Audit Plan for the Corporation of the City of
Peterborough attached to report CPFS12-080 as Appendix A be
received.**
- b) That the Mayor and Chair of the Audit Committee be authorized to sign
the Pre-Audit Planning Letter attached to report CPFS12-080 as
Appendix B.**

Submitted by,

Councillor Clarke
Chair
November 5, 2012

**Budget Committee Report No. 4
Meeting of November 5, 2012**

To the Council of The City Of Peterborough for Consideration at its Meeting Held November 13, 2012.

The Budget Committee as a Result of its Meeting Held on November 5, 2012 Recommends as Follows:

- 1. Director of Corporate Services
Report CPFS12-086
2013 Draft Budget**

That Council approve the recommendation outlined in Report CPFS12-086, dated November 5, 2012, of the Director of Corporate Services, as follows:

That the draft 2013 Budget Documents presentation at the meeting held November 5, 2012, be received and be reviewed in detail during the Budget Committee meetings scheduled the week of November 26, 2012.

Submitted by,

Councillor Clarke
Chair
November 5, 2012

Committee of the Whole Report No. 20
Meeting of November 5, 2012

To the Council of The City of Peterborough for Consideration at its Meeting Held November 13, 2012.

The Committee of the Whole as a Result of its Meeting Held on November 5, 2012, Recommends as Follows:

- 1. Director of Corporate Services
City Clerk
Report CPCLK12-009
Records Retention By-law**

That Council approve the recommendations outlined in Report CPCLK12-009, dated November 5, 2012, of the Director of Corporate Services, as follows:

- a) That Council approve a Records Retention By-law for the Corporation of the City of Peterborough.**
- b) That Council delegate authority to the City Clerk to make amendments to the Retention Schedule (Schedule A), as required.**
- c) That By-law 1991-55 be repealed.**

Committee of the Whole Report No. 20
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2. City Clerk
Report CPCLK12-010
Civic Awards

That Council approve the recommendations outlined in Report CPCLK12-010, dated November 5, 2012 of the City Clerk, as follows:

- a) That the wording for the Cultural Betterment Civic Award be changed from:**

“The group/person must have made a significant contribution improving the Arts community and/or developing the Cultural community by volunteering a minimum of 150 hours during the year”

to

“The group/person must have made significant contribution improving the arts, culture and/or heritage community, or by volunteering a minimum of 150 hours to an arts, culture or heritage organization during the year”; and

- b) That the wording for the Sports Betterment Civic Award be changed from:**

“The person must have made a significant contribution improving and/or developing the Sports community by volunteering a minimum of 150 hours during the year”

to

“The person must have made a significant contribution improving and developing the sports community, or by volunteering a minimum of 150 hours to sports organization(s) during the year”.

**Committee of the Whole Report No. 20
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**3. City Clerk
Report CPCLK12-013
2013 Meeting Schedule**

Council at its meeting of November 13, 2012 made the following recommendation:

That the 2013 meeting schedule be approved with the following amendment:

That Appendix A of Report CPCLK12-013 be amended by changing the January 21, 2013 Planning Committee meeting date to Tuesday January 22, 2013.

**4. Director of Corporate Services
Report CPFS12-085
Award of RFP P-24-12 Supply, Delivery and Service of Leased
Multifunctional Photocopiers for the City of Peterborough and
Related Agencies**

That Council approve the following recommendation outlined in Report CPFS12-085, dated November 5, 2012 of the Director of Corporate Services as follows:

That Request for Proposals Document P-24-12, for Supply, Delivery and Service of an estimated 55 leased multifunctional photocopiers for the City of Peterborough and Related Agencies for the three year period February 1, 2013 to January 31, 2016, with the option to extend for two additional one year periods, be awarded to Xerox Canada Ltd., 5650 Young Street, Toronto Ontario, at an estimated cost of \$324,500 plus HST of \$42, 185 for a total of \$366,685.

Committee of the Whole Report No. 20
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5. Director of Utility Services
Report USDIR12-017
Parkway Corridor Class Environmental Assessment Final
Problem/Opportunity Statement

That Council approve the recommendations outlined in Report USDIR12-017, dated November 5, 2012, of the Director of Utility Services, as follows:

- a) That the presentation from AECOM on the matter of Problem/Opportunity Statement of the Parkway Corridor Class Environmental Assessment be received; and
- b) That Council endorse the final problem/opportunity statement Parkway Corridor Class EA as follows:

To accommodate population and employment growth designated in the Official Plan, the Comprehensive Transportation Plan (2012) identified the need to provide additional road capacity to accommodate north-south travel demands on the west side of the Otonabee River.

Without increasing roadway capacity in the study area, major road network links in the north end of the City will be operating at/over capacity by 2031, increasing congestion and safety concerns at major intersections.

In addition, the termination of Medical Drive at Sherbrooke Street and the interim intersection improvements on Sherbrooke Street can accommodate short term growth but are not able to accommodate future long term growth to 2031. This will result in congestion and safety concerns at key intersections in the Clonsilla Avenue, Goodfellow Road and Sherbrooke Street area. Improvements to better connect the road network in this area to the south end of the City are also required.

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6. Director of Utility Services
Report USDIR12-016
Peterborough Public Transit Operations Review – Final Report and Implementation Plan

That Council approve the recommendations outlined in Report USDIR12-016, dated November 5, 2012, of the Director of Utility Services, as follows:

- a) That the Peterborough Public Transit Operations Review Final Report as prepared by Dillon Consulting dated October 2012 attached to Report USDIR12-016 as Appendix A, be adopted as the Financial, Planning and Operating Guideline for the City's public transit service over the next five-year period to 2017;
- b) That the Summary of Recommendations and Implementation Plan Summary attached as Appendix C to Report USDIR12-016 be approved in principle to guide the work plan for the Transportation Division/ Public Transit Section; and that any recommendations in Appendix C that require a change in policy and/or require an amendment to an approved budget or new budget to implement, be presented to a Committee of Whole or Budget Committee meeting through a staff report for Council consideration and approval.
- c) That one new staff position entitled Transit Operations Supervisor-Projects Coordinator be considered for approval as part of the City's 2013 Budget review process to provide required resources to complete the Implementation Plan in the timeframes illustrated; and
- d) That as part of the 2013 Operating and Capital Budgets review process staff identify amendments required to the Public Transit 2013 draft submission required to begin carrying out the recommended Implementation Plan.

Committee of the Whole Report No. 20
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- 7. Director Community Services**
Report CSACH12-013
Award of RFP P-15-12 Turnkey Facilities for the Provision of Storage for the Peterborough Museum & Archives

That the item be referred to staff to consider the option of the purchase or lease of a storage facility.

- 8. Director of Corporate Services**
Report CPFS12-083
Budget Adjustment and Award of RFT T-40-12 for City Hall, Main Floor South Wing Renovations

That Council approve the recommendations outlined in Report CPFS12-083, dated November 5, 2012, of the Director of Corporate Services, as follows:

- a) That the 2012 Capital Budget for City Hall, Main Floor South Wing Renovation Project be increased by \$150,000 from \$475,000 to \$625,000 and the additional \$150,000 be funded from a \$56,000 transfer from the 2011 Structure, Exterior Enclosures and Site Work Capital Project (Project 1-2.01) and \$94,000 from the 2012 Facility Upgrade – City Hall Capital Project (Project 3-2.01).
- b) That T-40-12 for City Hall, Main Floor South Wing Renovations be awarded to Stracor Inc., 2609 Dunwin Drive, Mississauga, Ontario, L5L 3N9 at a cost of \$541,452 plus HST of \$70,388.76 for a total of \$611,840.76.

Committee of the Whole Report No. 20
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9. Director of Community Services
Report CSD12-032
Budget Adjustment to TASS Sport Field Project

That Council approve the recommendations outlined in Report CSD12-032, dated November 5, 2012, of the Director of Community Services, as follows:

- a) That the municipal contribution to the Thomas A. Stewart Secondary School project be increased from \$1,000,000 to \$1,325,000 and funded through the 2011 Sport Field capital budget (Reference #6-8.01);
- b) That the City enter into a ten-year agreement to permit facilities at Thomas A. Stewart Secondary School to the Kinsmen Minor Football League Inc., under terms and conditions that are consistent with the 2005 Joint Use Agreement between the Kawartha Pine Ridge District School Board and the City (By-law 05-132) and any amendment to the 2005 Joint Use Agreement;
- c) That a by-law be enacted authorizing the Mayor and the City Clerk to sign and seal the necessary agreement with the Kinsmen Minor Football League Inc.

10. Director of Community Services
Report CSRS12-009
Off-Leash Dog Park Final Site Plan

That Council approve the recommendation outlined in Report CSRS12-009, dated November 5, 2012, of the Director of Community Services, as follows:

That the site plan for the off-leash dog park within Farmcrest Park comprised of the park layout, fencing, signage, and parking, as identified in Report CSRS12-009 be approved.

Submitted by,

Councillor Hall
Chair
November 5, 2012