



**City Council Minutes
City Of Peterborough
December 10, 2012
Draft Minutes Not Approved**

Minutes of a Meeting Of City Council Held On December 10, 2012, in the Council Chambers, City Hall

Meeting called to order at 6:57 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Confirmation of Minutes – November 13 and November 26, 2012

Moved by Councillor Clarke, seconded by Councillor Pappas

That the minutes of the meetings of Council held on November 13 and November 26, 2012, be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Mayor Bennett declared an interest with Budget Committee Report 6, Item 2 (Report USDIR12-019 Public Transit Operations Review – 2013 Budget Implications), as he has ownership in a company that may benefit from the proposals.

Councillor Doris declared an interest in Committee of the Whole Report 22, Item 15 (Report PLPD12-075 Conveyance of 263 Simcoe Street (Former Food Bank Property)) as a family member of his is associated with Seven Hills in a professional capacity.

Mayor Bennett declared an interest in Committee of the Whole Report 22, Item 16 (Report USTR12-005 Contract Extension for the Supply and Delivery of Six High-Floor Lift Equipped Specialized Public Transit Vehicles) as he has ownership in a company that may benefit from the recommendations.

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Registered Delegations:

Rob Steinman, Friends of Jackson Park, made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Murray Davenport made a delegation to Item No. 14 of Committee of the Whole Report No. 22 (Report CSACH12-014, Collection Storage Options for the Peterborough Museum & Archives).

Drew Monkman made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Charles Werger made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Mary Rawlings made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Dr. Rosanna Pellizzari, made a delegation to Item No. 7 of Committee of the Whole Report No. 22 (Report OCS12-005, A New By-law to Prohibit the Smoking of Water Pipes and Smoking By-law Amendments).

Anna Marie Cunningham made a delegation to Item No. 7 of Committee of the Whole Report No. 22 (Report OCS12-005, A New By-law to Prohibit the Smoking of Water Pipes and Smoking By-law Amendments).

Japin Chanana made a delegation to Item No. 7 of Committee of the Whole Report No. 22 (Report OCS12-005, A New By-law to Prohibit the Smoking of Water Pipes and Smoking By-law Amendments).

Lynn Hopkins made a delegation to Item No. 1 of Committee of the Whole Report No. 22 (Report OCS12-006, Agricultural Society).

Monique Mousseau made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Jim Robinson made a delegation to Item No. 11 of Committee of the Whole Report No. 22 (Report CPFS12-089, Peterborough Lakefield Community Police Services – Estimated Costs of Terminating Agreement with Smith-Ennismore-Lakefield).

Peter Hewett made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

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Moved by Councillor Pappas, seconded by Councillor Pappas

That the Rules of Order (Article 16.8.2) be suspended to hear delegations past 9:00 p.m.

“CARRIED”

Delegations Not Registered:

Alan Wilson of Lakefield made a delegation to Item No. 11 of Committee of the Whole Report No. 22 (Report CPFS12-089, Peterborough Lakefield Community Police Services – Estimated Costs of Terminating Agreement with Smith-Ennismore-Lakefield).

Adam Corbit, 242 Dublin Street, made a delegation to Item No. 3 of Planning Committee Report No. 11 (Report PLPD12-073, Lily Lake Functional Planning Study).

Budget Committee Report Number 5

Moved by Councillor Clarke, seconded by Councillor Doris

That Report Number 5 of the Budget Committee Meeting of November 8, 2012 be approved.

“CARRIED”

Budget Committee Report Number 6

Moved by Councillor Clarke, seconded by Councillor Doris

That Report Number 6 of the Budget Committee Meeting of November 26 and 28, 2012 be approved.

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Council, at its meeting of December 10, 2012, passed the following motion as part of the main motion.

That the \$832,500 Capital Budget Allocation in 2013 for Trail Development (Project 7-1.01 for the Trans Canada Trail CPR Bridge to Rogers Cove) be increased by \$880,000 to \$1,712,500 which will increase the total project budget from \$2,500,000 to \$3,380,000 and the additional \$880,000 requirement for 2013 be funded from the following sources:

- 1. \$100,000 of \$300,000 Capital Levy from Project 7-1.08 (Central Area CIP implementation) being the amount identified for first year of the proposed Residential conversion and Intensification Grant Program.**
- 2. \$100,000 of \$200,000 Capital Levy from Project 7-1.09 (Central Area Master Plan Implementation) being the amount identified for the Detailed Design of Gateways to the Central Area.**
- 3. \$180,000 Federal Gas Tax Reserve Fund from Project 7-1.05 (Otonabee River Trail from Del Crary Park to Little Lake Cemetery) being the detailed design of the Otonabee River Trail from Del Crary Park to Little Lake Cemetery.**
- 4. \$500,000 Special Tax Support Debt that is considered over and above any Tax Supported Debt already shown in the 2013 Capital Budget.**
- 5. That any balance in the Capital Levy Reserve, that may created as part of the 2012 year end closing resulting from surplus 2012 operations, be used to reduce or eliminate the \$500,000 Special Tax Support Debt requirement.**

Item number 2, 3, 5, 11 were separated for discussion and/or vote.

Item 11

Moved by Councillor Hall, seconded by Councillor McWilliams

That the \$71,400 contribution to Canadian Canoe Museum on page 88 of the Highlights Book be increased by \$30,000 to \$101,400 to be funded from the General Contingency.

"CARRIED"

Upon item 2, the motion carried.

Upon the main motion as amended, the motion carried.

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Planning Committee Report Number 11

Moved by Councillor Hall, seconded by Councillor Beamer

That Report Number 11 of the Planning Committee Meeting of November 19, 2012 be approved.

Moved by Councillor Pappas, seconded by Councillor Clarke

That the Rules of Order (Article 16.15.2) be suspended to continue the meeting past 10:00 p.m. to complete the business on the agenda.

“CARRIED”

Upon the main motion of Councillors Hall and Beamer, the motion carried.

Committee of the Whole Report Number 22

Items 7, 11, 14, 15 and 16 were separated

Moved by Councillor Hall, seconded by Councillor Beamer

That Report Number 22 of the Committee of the Whole Meeting of December 3, 2012 be approved.

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Item 14

Councillor Parnell left the meeting at 10:11 p.m. and returned at 10:12 p.m.

Moved by Councillor Pappas, seconded by Councillor Beamer

That Item 14 be amended by adding the following:

- d) That Section 15 (1) of the City's Purchasing By-law 10-132, which would require a competitive procurement process be undertaken to complete the architectural and engineering design services for the Museum lower level renovations and collection storage facility for the Peterborough Museum & Archives, be waived;**
- e) That, under Section 32(9) of the City's Purchasing By-law 10-132, Council appoint Lett Architects Inc., 171 King Street, Peterborough, Ontario, for architectural and engineering design services for the Museum lower level renovations and collection storage facility for an upset limit of \$250,000 plus HST of \$32,500 for a total of \$284,500.**

"CARRIED"

Upon item 14, as amended, the motion carried.

Upon item 16, the motion carried.

Item 7

Moved by Councillor Riel, seconded by Councillor Vass

That this item be deferred until staff have an opportunity to discuss the matter with the New Canadians Centre.

"LOST"

Upon item 7, the motion carried.

Upon item 15, the motion carried.

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Item 11

Moved by Councillor Juby, seconded by Councillor Clarke

That the recommendations in Report CPFS12-089 be amended by staying the motion for 2013, to be discussed in the 2014 budget.

Moved by Councillor Juby, seconded by Councillor Clarke

That the Question Be Put.

“CARRIED”

Councillor Juby requested a recorded vote.

Yea	Nay
Councillor Parnell	Councillor Pappas
Councillor Juby	Councillor McWilliams
Councillor Vass	Councillor Hall
Councillor Riel	Councillor Beamer
Councillor Clarke	Councillor Doris
	Mayor Bennett

Upon item 11, the motion lost.

Councillor Parnell requested a recorded vote.

Yea	Nay
Councillor Doris	Councillor Clarke
Councillor Beamer	Councillor Riel
Councillor Hall	Councillor Vass
Councillor McWilliams	Councillor Juby
Councillor Pappas	Councillor Parnell
Mayor Bennett	

Upon Item 11, the motion carried.

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Upon the balance of items 1, 2, 3, 4, 5, 6, 8, 9, 10, 12, 13, 17 and 18, carried

Committee of the Whole Report Number 23

Moved by Councillor Hall, seconded by Councillor Beamer

That Report Number 23 of the Committee of the Whole Meeting of December 10, 2012 be approved.

“CARRIED”

Notice of Motion

There were no Notices of Motion.

By-Laws

Moved by Councillor McWilliams, seconded by Councillor Juby

That the following by-laws be read a first, second and third time:

- | | |
|---------------|--|
| 12-163 | Being A By-Law To Amend The Zoning For 721 Monaghan Road |
| 12-164 | Being A By-Law To Establish Certain Lands In The City Of Peterborough As Part Of The Public Highway Named Rowberry Boulevard |
| 12-165 | Being A By-Law To Establish Certain Lands In The City Of Peterborough As Part Of The Public Highway Named Chemong Road And Sunset Boulevard |
| 12-166 | Being A By-Law To Authorize The Execution Of An Agreement Between The Corporation Of The City Of Peterborough And Moloney Project Development Corporation |
| 12-167 | Being A By-law To Cancel A Portion Of Taxes For Municipal Purposes Levied On The Lands Known Municipally As 21 Barnardo Avenue |
| 12-168 | Being A By-Law To Exempt The Lands Known Municipally As 21 Barnardo Avenue From Taxation For Municipal And School Purposes |

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- 12-169 Being A By-Law To Prohibit The Use Of Water Pipes In Enclosed Public Places And In Certain Other Places In The City Of Peterborough**
- 12-170 Being a By-law To Establish User Fees As Approved As Part Of The 2013 Budget Process**
- 12-171 Being A By-Law To Authorize The Mayor And Clerk To Execute A Municipal Council Resolution Letter On Behalf Of Council For A Bio-Gas To Energy Feed-In-Tariff Application For The Waste Water Treatment Plant And Being A By-Law To Authorize The Mayor And Clerk, If The Feed-In-Tariff Application Of Successful, To Enter Into An Agreement With Peterborough Utilities Inc. For The Provision Of Bio-Gas To Energy Project At The Waste Water Treatment Plant**
- 12-172 Being A By-Law To Authorize The Submission Of An Application To The Municipal Infrastructure Investment Initiative For The 1.9 Million Funding To Expand And Upgrade Storm Sewers And Add Catch Basins For The North-East Jackson Creek Area**
- 12-173 Being A By-Law To Authorize The Execution Of An Agreement With Greater Peterborough Area Economic Development Corporation**

and the said by-laws, having been now read and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

Other Business

There were no items of Other Business.

Confirmatory By-law

Moved by Councillor Riel, seconded by Councillor Pappas

That the following by-law be read a first, second and third time:

- 12-174 Being A By-Law To Confirm The Proceedings Of The Council At Its Meeting Held On December 10, 2012**

and the said by-law, having been now read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.

“CARRIED”

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Adjournment

Moved by Councillor Pappas, seconded by Councillor Clarke

That this meeting of City Council adjourn at 11:10 p.m.

“CARRIED”

John Kennedy
City Clerk

Daryl Bennett
Mayor

**Budget Committee Report No. 5
Meeting of November 8, 2012**

To the Council of The City Of Peterborough for Consideration at its Meeting Held December 10, 2012.

The Budget Committee as a Result of its Meeting Held on November 8, 2012 Recommends as Follows:

- 1. Director of Corporate Services
Report CPFS12-081
Peterborough Lakefield Community Police Services - 2013 Budget Presentation**

That the City offer Police Service the 4.5% operating budget increase as outlined in the Police lines of 2013 draft budget, plus the \$185,800 additional funds identified in the City's 2013 contingency for a benefit increase and adjustment to the City / SEL police sharing ratio, bringing the total net City contribution for Police for 2013 to \$21,274,288 which represents a 5.4 % increase.

Submitted by,

Councillor Clarke
Chair
November 8, 2012

**Budget Committee Report No. 6
Meeting of November 26 and 28, 2012**

To the Council of The City Of Peterborough for Consideration at its Meeting Held December 10, 2012.

The Budget Committee as a Result of its Meeting Held on November 26 and 28, 2012 Recommends as Follows:

**1. Director of Corporate Services
Chief Administrative Officer
Report CPFS12-087
2013 Draft Budget**

That Council approve the recommendations outlined in Report CPFS12-087 dated November 26, 2012, of the Director of Corporate Services, and the Chief Administrative Officer, as follows:

- a) That the 2013 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.**
- b) That the user fees as set out in Book 2 be adopted as part of 2013 Budget process.**
- c) That any unused CAO Budget at the end of 2013 be transferred to the Organizational Development Reserve, subject to the overall year-end position.**
- d) That any unused Peterborough Technology Services Budget, at the end of 2013, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2013 costs exceed the 2013 Budget, funds may be drawn from the EDP reserve.**
- e) That any unused portion of the 2013 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2013 Winter Control costs exceed the 2013 Budget, funds may be drawn from the Winter Control reserve.**
- f) That any unused Traffic Signal Maintenance Budget at the end of 2013 be transferred to the Traffic Signal Reserve, subject to the overall year-end position and that if the actual 2013 Traffic Signal Maintenance costs exceed the 2013 Budget, funds may be drawn from the Traffic Signal Reserve.**

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- g) That any surplus funds at the end of 2013 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements.**
- h) That any surplus funds at the end of 2013 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements.**
- i) That any surplus funds at the end of 2013 for Beavermead be transferred to the Beavermead Reserve to fund future capital projects.**
- j) That any surplus funds at the end of 2013 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases.**
- k) That any unused Emergency Hostel net budget at the end of 2013 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year end position and that if actual 2013 Emergency Hostel costs exceed the 2013 Budget, funds may be drawn from the reserve.**
- l) That any unused Community Social Plan net budget at the end of 2013 be transferred to the Community Social Plan 50/50 Reserve for future program development, subject to the overall year end position and that if actual 2013 Community Social Plan costs exceed the 2013 Budget, funds may be drawn from the reserve.**
- m) That any remaining unused Social Services net budget at the end of 2013 be transferred to the Social Services General Assistance Reserve, subject to the overall year end position and that if actual 2013 Social Services costs exceed the 2013 Budget, funds may be drawn from the reserve.**
- n) That any surplus in the 2013 Housing Operating Budget at the end of 2013 be transferred to the Social Housing Reserve, subject to the overall year end position and that if actual 2013 Housing costs exceed the 2013 Budget, funds may be drawn from the Social Housing Reserve.**
- o) That any excess Airport development review fees at the end of 2013 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that if the 2013 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve.**
- p) That any unused Building Inspection Budget at the end of 2013 be transferred to the Building Division Reserve and that if actual building inspection costs exceed the 2013 Budget, funds may be drawn from the Building Division Reserve.**

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- q) That any unused portion of the 2013 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year end position and that if actual 2013 tax write-off costs exceed the 2013 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve.
- r) That any unused Employee Benefits budget at the end of 2013 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that if actual 2013 employee benefits exceed the 2013 Budget, funds may be drawn from the Employee Benefits Reserve.
- s) That any unused insurance budget at the end of 2013 be transferred to the Insurance Reserve, subject to the overall year-end position and that if actual 2013 insurance costs exceed the 2013 Budget, funds may be drawn from the Insurance Reserve.
- t) That any unused 2013 Contingency Budget at the end of 2013 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2013 year-end position.
- u) That any unused Police Services Budget at the end of 2013 be transferred to the Contingency Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2013 Police Services costs exceed the 2013 Budget, funds may be drawn from the Contingency Policing Reserve.
- v) That any unused Police Services Legal fees Budget at the end of 2013 be transferred to the Legal Fees Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2013 Police legal fees costs exceed the 2013 Budget, funds may be drawn from the Policing Legal Fees Reserve.
- w) That any adjustments to the City's portion of the 2013 Land Ambulance Budget be netted against the 2013 general contingency provision.
- x) That any unused Land Ambulance Budget at the end of 2013 be transferred to the Land Ambulance Reserve, subject to the overall year-end position, and that if the actual 2013 Land Ambulance costs exceed the 2013 Budget, funds may be drawn from the Land Ambulance Reserve.
- y) That any adjustments to the City's portion of ORCA's 2013 Budget, based on the final approved ORCA Budget, be netted against the City's 2013 general contingency provision.

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- z) That any adjustments to the City's portion of CCHU 2013 Budget, based on the final approved CCHU Budget, be netted against the City's 2013 general contingency provision.**
- aa) That any net surplus funds, after the disposition of the recommendations in this report, from 2013 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for capital works.**
- bb) That a by-law be passed to establish the 2013 tax ratios for each property class as set out in the 2013 Operating Budget.**
- cc) That the 2013 tax rate for farmland awaiting development subclasses be 55% of the residential rate.**
- dd) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2013.**
- ee) That the capping policy for 2013 for the Multi-residential, Commercial and Industrial classes be as follows:**
 - i. Capping be based on a maximum increase threshold at the greater of 10% of the previous year's annualized capped taxes and 5% of the previous year's annualized CVA tax for the eligible property.**
 - ii. No capping credit be applied for properties where the required billing adjustment is within a \$250 credit of the properties' CVA tax; affected properties would be billed at their full CVA tax level.**
 - iii. That properties that achieved CVA tax in 2012 remain at CVA tax from 2013 forward regardless of how reassessment affects the property.**
 - iv. That properties that cross over from the claw back to the capping category or vice versa from 2012 to 2013 be taxed at CVA tax.**
- ff) That the threshold on the tax level for eligible new construction be 100%.**
- gg) That the Tax ratio reductions for mandated subclasses of vacant units remain at 30% for the Commercial class and 35% for the Industrial class.**

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Council, at its meeting of December 10, 2012 passed the following motion as part of the main motion:

- hh) That the \$832,500 Capital Budget Allocation in 2013 for Trail Development (Project 7-1.01 for the Trans Canada Trail CPR Bridge to Rogers Cove) be increased by \$880,000 to \$1,712,500 which will increase the total project budget from \$2,500,000 to \$3,380,000 and the additional \$880,000 requirement for 2013 be funded from the following sources:
1. \$100,000 of \$300,000 Capital Levy from Project 7-1.08 (Central Area CIP implementation) being the amount identified for first year of the proposed Residential conversion and Intensification Grant Program.
 2. \$100,000 of \$200,000 Capital Levy from Project 7-1.09 (Central Area Master Plan Implementation) being the amount identified for the Detailed Design of Gateways to the Central Area.
 3. \$180,000 Federal Gas tax Reserve Fund from Project 7-1.05 (Otonabee River Trail from Del Crary Park to Little Lake Cemetery) being the detailed design of the Otonabee River Trail from Del Crary Park to Little Lake Cemetery.
 4. \$500,000 Special Tax Support Debt that is considered over and above any Tax Supported Debt already shown in the 2013 Capital Budget.
 5. That any balance in the Capital Levy Reserve, that may be created as part of the 2012 year end closing resulting from surplus 2012 operations, be used to reduce or eliminate the \$500,000 Special Tax Support Debt requirement.

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2. Director of Utility Services
Report USDIR12-019
Public Transit Operations Review – 2013 Budget Implications

That Council approve the recommendations outlined in Report USDIR12-019 dated November 26, 2012, of the Director of Utility Services, as follows:

- a) That the 2013 Public Transit Operating and Capital Budgets be amended as described in the following recommendations;
- b) That effective January 2, 2013 a general public transit fare increase of approximately 10% for all fare media in all fare categories with cash fares increased from \$2.25 to \$2.50 be implemented and that the User Fee Listing be amended to reflect this change;
- c) That effective January 2, 2013 timed transfers between routes on the conventional public transit system be increased from the current 60 minutes to 90 minutes;
- d) That effective May 5, 2013 the conventional public transit route changes illustrated in the Public Transit Operations Review and as described in this report be implemented;
- e) That effective May 5, 2013 the conventional public transit service delivery be amended such that appropriate routes be interlined (paired) through the Simcoe Street Transit Terminal;
- f) That effective May 5, 2013 Route 12 be amended to a morning and evening peak period service only;
- g) That effective May 5, 2013 the first morning trip be eliminated on all Saturday routes;
- h) That effective May 5, 2013 weekday morning and afternoon peak period level of service be increased from 40 minute frequency to 20 minute frequency on Routes 2, 7, 8 and 10;
- i) That effective May 5, 2013 the North Community Bus Route be implemented;
- j) That a one-time increase of \$28,000 be approved in the 2013 Bus Stop and Shelter maintenance operating budget to change existing transit stops to support the recommended revised route structure;

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- k) That effective January 2, 2013 the complement of Dispatch/Scheduler Supervisors be amended converting 2 part-time positions to full-time with the number of part-time positions reduced from the existing 7 to 5;
- l) That effective March 1, 2013 a new full-time Transit Operations Supervisor-Projects Co-ordinator position be created;
- m) That Capital Budget Item 5-11.02 "Transit Buses" be adjusted to reflect the purchase of 2 additional forty foot low-entry fully accessible transit buses bringing the total purchase to 6 buses funds for which will come from the Transit Capital Reserve;
- n) That Capital Budget Item 5-11.02 "Transit Buses" be adjusted to reflect the purchase of one small low-floor fully accessible transit bus to initiate the North Community Bus service funds for which will come from the Transit Capital Reserve; and
- o) That the approved 2012 Capital Budget (Item 5-11.03 "Buses for Persons with Disabilities") for the purchase of 2 low-floor purpose built buses for the Handi-Van service be altered to purchase 6 high-floor lift-equipped vans as immediate replacement vehicles for existing aged Handi-Van buses with no additional funding.

3. Agricultural Society Grant

That the \$25,000 grant to the Agriculture Society be held in contingency until a staff report on the progress of negotiations is presented to Council for consideration.

4. Director of Community Services
Report CSD12-033

Update on the Low-flow Toilet Replacement Rebate Pilot Program

That the report be received for information.

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5. Director of Community Services
Report CSSS12-010
Discretionary Benefit Funding Report

- a) That Council approve the following recommendations:
- i) That the City and County continue to fund discretionary benefits at the status quo as set out in Schedule A until April 30, 2013 at a cost of \$294,598 for the City and \$25,788 for the county;
 - ii) That the province be requested to reverse their decision regarding discretionary benefits; and
 - iii) That the City and County continue to work with local organizations to find a local discretionary benefits solution; and
 - iv) That the province incurs the costs associated with the City and County maintaining the status quo to fund discretionary benefits to April 30, 2013 and that in the interim, the costs be charged to reserve funds as a last resort.
- b) That the OW administrator be delegated the authority to revise specific dollar value of items contained within Schedule A of the Discretionary Benefits policy, increase eligibility wait times and to provide benefits on a time limited basis throughout the year, as necessary to remain within annual approved budgets.

6. Discretionary Benefit Assistance From Community Organizations

That a report be prepared to examine the feasibility of working with community organizations and agencies to assist in filling gaps in the Discretionary Benefits.

7. Director of Planning & Development Services
Report PLBD12-001
A New By-law Enforcement Model for the City

That Report PLBD12-001 outlining a new By-law Enforcement model for the City and which provides additional justification for the By-law Enforcement Services Coordinator Position reflected in the Draft 2013 Operating Budget be received.

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8. Peterborough Green-Up Budget Increase

That the 2013 Peterborough Green-Up budget of \$159,426.00, as presented on page 88 of the 2013 Budget Highlights Book, be amended to include an additional \$25,000.00 for a total 2013 budget of \$184,426.00 and that the amount be funded from 2013 General Contingency provision.

**9. Director of Corporate Services
Director of Community Services
Report CPFS12-093
Rogers Cove Accessibility Water Play Park 2013 Budget Amendment**

That Council approve the recommendations outlined in Report CPFS12-093, dated November 27, 2012, of the Director of Corporate Services and the Director of Community Services, as follows:

- a) That the Rogers Cove Accessibility Water Play Park Capital Project (Project 6-7.01) shown on page 92 of the 2013 Highlights Book and pages 462-463 of the 2013-2022 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS12-093, to increase the 2013 budget by \$100,000 from \$200,000 to \$300,000;
- b) That the Recreation Facility Mapping (Project 6-1.06) shown on page 99 of the 2013 Highlights Book and pages 388-389 of the 2013-2022 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS12-093, to reflect a deferral of the 2013 budget amount of \$100,000 to 2014.

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**10. Director of Community Services
Report CSSS12-011
Beyond the Budget – Additional Requests for 2013**

- a) That the Social Services Budget Backgrounder report be received for information;
- b) That the homemaker's program budget be expanded to \$100,000 per year. The additional budget request (below the line) would be \$69,508, \$55,606 from the Province, \$2,780 from the County and the remaining City portion \$11,122 to be taken from the Social Services reserve.
- c) That staff be directed to explore partnerships with other agencies such as Community Care.
- d) That an agreement be entered into with the province of Ontario to ensure that the City of Peterborough funding is contingent on provincial funding.

**11. Director of Corporate Services
Report CPFS12-090
2013 Budgets for Outside Agencies and Boards**

That presentations and budget details presented to the November 28, 2012 Budget Committee by the Greater Peterborough Area Economic Development Corporation, the County of Peterborough Emergency Management Services, and the Peterborough County-City Health Unit be received.

Committee at its meeting of December 10, 2012 made the following motion:

That the \$71,400 contribution to Canadian Canoe Museum on page 88 of the Highlights Book be increased by \$30,000 to \$101,400 to be funded from the General Contingency.

Submitted by,

Councillor Clarke
Chair
November 28, 2012

**Planning Committee Report No. 11
Meeting of November 19, 2012**

To The Council of The City of Peterborough, for Consideration at its Meeting December 10, 2012.

The Planning Committee, as a Result of its Meeting Held on November 19, 2012 Recommends as Follows:

- 1. Public Meeting Under The Planning Act
Manager, Planning Division
Report PLPD12-069
391 Parkhill Road West**

That the application to rezone 391 Parkhill Road West be deferred to the Planning Committee meeting on February 11, 2013, and

That a public information session regarding the application be held in advance of the meeting.

- 2. Public Meeting Under the Planning Act
Manager, Planning Division
Report PLPD12-070
721 Monaghan Road**

That Council approve the recommendations outlined in Report PLPD12-070 dated November 19, 2012, of the Manager, Planning Division, as follows:

- a) That Section 3.9 Exceptions in the City's Comprehensive Zoning By-Law #1997-123, be amended in accordance with the draft amendment, attached as Exhibit 'C' to Report PLPD12-070, to modify the list of permitted uses to exclude a convenience retail store and a video rental establishment and to include a gymnasium or health club;**
- b) That the zoning of the subject property, be amended from the PS.1 – Public Service District to the SP.264 – 275 – Special Commercial District in accordance with the draft amendment attached as Exhibit 'C' to Report PLPD12-070.**

**Planning Committee Report No. 11
Meeting of November 19, 2012
Page 2**

**3. Manager, Planning Division
Report PLPD12-073
Lily Lake Functional Planning Study**

That Council approve the recommendations outlined in Report PLPD12-073 dated November 19, 2012, of the Manager, Planning Division, as follows:

- a) That the Lily Lake Functional Planning Study, attached as Appendix 1 to Report PLPD12-073, completed by Bousfields Inc., be received.**
- b) That the Planning Division be authorized to initiate the public process for the preparation and adoption of a Secondary Plan for the Lily Lake Secondary Planning Area.**

**4. Report PLPD12-062
485 Parkhill Road – Proposed Telecommunications Structure**

That the relocation of the proposed Telecommunication Tower at 485 Parkhill Road to a location near the eastern boundary of 469 Parkhill Road be considered an appropriate outcome of the consultation processes conducted for 485 Parkhill Road and further, that no further public notice be deemed necessary.

Submitted by,

Councillor Hall
Chair
November 19, 2012

**Committee of the Whole Report No. 22
Meeting of December 3, 2012**

**To the Council of The City of Peterborough for Consideration at its
Meeting Held December 10, 2012**

**The Committee of the Whole as a Result of its Meeting Held on December
3, 2012, Recommends as Follows:**

- 1. Report of Closed Session
City Solicitor
Director of Community Services
Report OCS12-006
Agricultural Society**

**That Council approve the recommendation outlined in Report OCS12-006 dated
December 3, 2012 of the City Solicitor and Director of Legal Services and the
Director of Community Services, as follows:**

**That Staff be directed to issue a demolition tender for the Grandstand located at
Morrow Park.**

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 2

2. Report of Closed Session
City Clerk
Report CPCLK12-014
Appointments to Citizen Advisory Committees

That Council approve the recommendations outlined in Report CPCLK12-014, dated December 3, 2012, of the City Clerk, on behalf of the Citizen Appointment Selection Committee, as follows:

- a) That Janet Ali and Peter Michielsen be appointed as members of the Accessibility Advisory Committee, for terms to expire November 30, 2016.
- b) That Rocky Caravaggio and Dave Haacke be appointed as members of the Arena, Parks and Recreation Advisory Committee, for terms to expire November 30, 2016.
- c) That Laurel Atkinson, Michael Bell, Dennis Carter-Edwards, Yvonne Coveney-Boyd, Fynn Leitch and John Summers, be appointed to serve as members on the Arts, Culture and Heritage Advisory Committee, for terms to expire November 30, 2014.
- d) That Laurel Atkinson, Gary Baldwin, Rocky Caravaggio, Jeffrey Dueck, Stephen Kay, Paul Lumsden, Peter Michielsen, Gary Rabjohn, Garth Wedlock and Jeff Westlake be appointed to the Community Investment Grant Advisory Committee, for terms to expire on November 30, 2013.
- e) That Yvonne Coveney-Boyd and Nancy Jackson be appointed to the Museum & Archives Advisory Committee, for terms to expire on November 30, 2016.
- f) That Ivan Bateman and Bronson Smith be appointed to the Peterborough Architectural Conservation Advisory Committee, for terms to expire November 30, 2016.
- g) That Garth Wedlock be appointed to the Peterborough Lakefield Community Police Services Board, for a term to expire on November 30, 2014.

**Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 3**

**3. Report of Closed Session
City Clerk
Report CPCLK12-015
Appointment to the Peterborough Downtown Business Improvement
Area Board of Management**

That Council approve the recommendation outlined in report CPCLK12-015, dated December 3, 2012, of the City Clerk, as follows:

That the following individual be appointed to the Peterborough Downtown Business Improvement Area Board of Management, for term to expire November 30, 2014:

Michael Gallant

**4. Report of Closed Session
City Clerk
Report CPCLK12-016
City of Peterborough Holdings Inc. (CoPHI) Board**

That Council approve the recommendations outlined in Report CPCLK12-016 dated December 3, 2012 of the City Clerk, on behalf of CoPHI, as follows:

- a) That Robert Lightbody be appointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2016.
- b) That Scott Baker be reappointed to the City of Peterborough Holdings Inc. (CoPHI) Board for a three-year term ending January 1, 2016.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 4

5. Director of Community Services
Report CSD12-026
Small Business Lighting Program

That Council approve the recommendation outlined in Report CSD12-026 dated December 3, 2012 of the Director of Community Services, as follows:

That Report CSD12-026 on the results of the Small Business Lighting Program be received for information.

6. Mayor Daryl Bennett
Report COU12-004
Council Appointment to Committees and Boards

That Council approve the recommendations outlined in Report COU12-004, dated December 3, 2012, of the Mayor as follows:

That the Appointment of Members of Council to Committees, Portfolios and Boards, for a one-year term ending November 30, 2013, be approved, as follows, which includes the changes as summarized below:

Councillor Juby to replace Councillor Parnell on the Arenas, Parks and Recreation Advisory Committee.

Elimination of the Recreation and Arenas Portfolio.

Councillor Parnell appointed as Second Vice-Chair, Economic Development with responsibility for the GPAEDC.

Councillor Pappas appointed as Chair of Diversity Portfolio.

Councillor Riel appointed as Chair of Seniors Portfolio.

a) Standing Committees of Council and Portfolios

i) Standing Committees

Budget Committee (all Members of Council)
Henry Clarke, Chair
Jack Doris, Vice Chair

Committee of the Whole Report No. 22
Meeting of December 3, 2012
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Committee of the Whole (all Members of Council)
Bob Hall, Chair
Lesley Parnell, Vice Chair

Planning Committee (all Members of Council)
Bob Hall, Chair
Bill Juby, Vice Chair

Audit Committee
Daryl Bennett
Henry Clarke, Chair
Jack Doris, Vice Chair
Bill Juby
Andrew Beamer

ii) First Deputy Mayor
Henry Clarke

Second Deputy Mayor
Dan McWilliams

iii) Portfolios
Dean Pappas, Chair Arts, Culture and Heritage Portfolio
Henry Clarke, Chair of Finance Portfolio
Jack Doris, Vice Chair of Finance Portfolio
Dan McWilliams, Chair of Fire Services Portfolio
Jack Doris, Vice-Chair of Fire Services Portfolio
Dan McWilliams, Chair of Public Works Portfolio
Andrew Beamer, Chair of Social Services Portfolio
Len Vass, Chair of Transportation Portfolio
Keith Riel, Chair of Waste Management Portfolio
Dean Pappas, Chair of Diversity Portfolio
Keith Riel, Chair of Seniors Portfolio

Daryl Bennett, Chair of the following Portfolios:

Economic Development

Vice-Chair, Dan McWilliams

Second Vice-Chair, Lesley Parnell with responsibility for the GPAEDC

Governance

Committee of the Whole Report No. 22
Meeting of December 3, 2012
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Human Resources

Intergovernmental Relations

Public Relations

Strategic Initiatives

Specific committee appointments such as the Eastern Ontario Mayors' Committee and legislative responsibilities.

b) Advisory Committees

- i) Accessibility Advisory Committee**
Keith Riel
- ii) Affordable Housing Action Committee**
Henry Clarke
- iii) Airport Building Property Committee**
Daryl Bennett
Len Vass
Dan McWilliams
- iv) Airport Strategic Initiatives Committee**
Daryl Bennett
Len Vass
Dan McWilliams
- v) Arenas, Parks and Recreation Advisory Committee**
Andrew Beamer
Bill Juby
- vi) Arts, Culture and Heritage Advisory Committee**
Dean Pappas
Lesley Parnell
- vii) Boundary Committee**
Daryl Bennett
Jack Doris
Dan McWilliams
Bob Hall

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 7

- viii) Cenotaph Committee**
Henry Clarke
- ix) Citizen Appointment Selection Committee**
Daryl Bennett - Chair
Jack Doris
Bob Hall
Bill Juby
Len Vass
Dan McWilliams
- x) Community Investment Grants Advisory Committee**
Dan McWilliams
Keith Riel
- xi) Museum and Archives Advisory Committee**
Dean Pappas
- xii) Procedure By-law Review Committee**
Daryl Bennett
Bob Hall
- xiii) Youth Commission**
Andrew Beamer
- c) Corporations and Legislatively Mandated Committees/Boards**
 - i) City/County Waste Management Committee**
Len Vass
Dean Pappas
Keith Riel
 - ii) City of Peterborough Holdings Inc. (COPHI)**
Daryl Bennett
Dan McWilliams
 - iii) Council for Persons with Disabilities**
Keith Riel
 - iv) East City/Ashburnham BIA (known as Village BIA)**
Keith Riel

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 8

- v) **Fairhaven Committee of Management**
Len Vass
Keith Riel
- vi) **Joint Services Steering Committee**
Daryl Bennett
Andrew Beamer
Henry Clarke
Len Vass
- vii) **Municipal Heritage Committee (known as Peterborough Architectural Conservation Advisory Committee (PACAC))**
Dean Pappas
- viii) **Otonabee Region Conservation Authority (ORCA)**
Daryl Bennett
Jack Doris
Bob Hall
- ix) **Peterborough County-City Health Unit**
Lesley Parnell
Andrew Beamer
Henry Clarke
- x) **Peterborough Downtown Business Improvement Area (DBIA)**
Bill Juby
- xi) **Peterborough Housing Corporation**
Andrew Beamer
(Extend term of appointment from March 31, 2013 to November 30, 2013)
- xii) **Peterborough Public Library Board**
Bob Hall
Keith Riel
- xiii) **Peterborough Utilities Commission (PUC)**
Daryl Bennett - Chair
Jack Doris
Bill Juby
Lesley Parnell
Len Vass
- xiv) **Police Services Board**
Daryl Bennett

Committee of the Whole Report No. 22
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- d) Liaison Committees**
 - i) Art Gallery of Peterborough
Lesley Parnell**
 - ii) Canadian Canoe Museum
Bob Hall**
 - iii) City, Township, County Strategic Initiatives Committee
Daryl Bennett
Jack Doris
Bill Juby
Len Vass
Dan McWilliams**
 - iv) Downtown Action Committee
Dean Pappas
Bill Juby**
 - v) Greater Peterborough Chamber of Commerce
Daryl Bennett**
 - vi) Liaison Committee with Fleming College
Daryl Bennett
Lesley Parnell
Bill Juby**
 - vii) Liaison Committee with Trent University
Daryl Bennett
Bob Hall
Jack Doris
Andrew Beamer**
 - viii) Little Lake Musicfest
Bill Juby**
 - ix) Multicultural Canada Day Committee
Dean Pappas**
 - x) Peterborough Exhibition Board
Len Vass**
 - xi) Peterborough Green-Up
Keith Riel**

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 10

- xii) **Showplace Peterborough Board**
Dean Pappas
- xiii) **Source Water Protection Committee**
Len Vass

7. City Solicitor and Director of Legal Services
Report OCS12-005

A New By-law to Prohibit the Smoking of Water Pipes and Smoking
By-law Amendments

That Council approve the recommendations outlined in Report OCS12-005 dated December 3, 2012, of the City Solicitor and Director of Legal Services as follows:

- a) **That a new By-law be passed by City Council to prohibit the use of water pipes in enclosed public places and on patios licensed under the Liquor License Act in the City of Peterborough.**
- b) **That Section 3 of Smoking By-law 11-074 be amended to prohibit smoking or holding lighted tobacco within 9 metres of any entrance, exit or air intake at 70 Simcoe Street.**
- c) **That Section 7 and Schedule “A” of Smoking By-law 11-074 be deleted in their entirety and replaced with a new Section 7 and a new Schedule “A” that would only permit smoking within the designated smoking area at Del Crary Park.**
- d) **That Sections 8 and 9 and Schedules “B” and “C” of Smoking By-law 11-074 be deleted in their entirety.**
- e) **That the authority to enforce the Smoking By-law and the Water Pipe By-law be expressed in identical language and that Smoking By-law 11-074 be amended accordingly.**

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 11

8. Director of Utility Services
Report USDIR12-020
Municipal Infrastructure Investment Initiative

That Council approve the recommendations outlined in Report USDIR12-020 dated December 3, 2012, of the Director of Utility Services, as follows:

- a) That a By-law be passed to authorize the submission of an application to the Municipal Infrastructure Investment Initiative for \$1.9 million funding to expand and upgrade storm sewers and add catch basins for the North-East Jackson Creek area (2013 Capital Budget Project 5-15.03); and
- b) That if the funding application is successful, a 2013 Capital Budget project be created in the amount of \$2.1 million for new and upgraded storm sewers and additional catch basins in the North-East Jackson Creek area.

9. Director of Corporate Services
Report CPFS12-091
September 30, 2012 Financial Update Report (Unaudited) With Year End Projections for December 31, 2012

That Council approve the recommendations outlined in Report CPFS12-091 dated December 3, 2012, of the Director of Corporate Services, as follows:

- a) That the September 30, 2012 Financial Update Report of the Operating Budget and Capital Works in Progress be received.
- b) That for 2012 and future budgets, a Subdivision Engineering Fees Reserve be created to be funded by transferring any surplus Subdivision Engineering Fees, if any, subject to the overall year end position and that if Engineering costs exceed the Budget, funds may be drawn from the reserve.
- c) That the 2012 Budget in the amount of \$967,600 for Municipal Property Assessment Corporation fees be revised downwards to \$949,600 and the difference of \$18,000 be added to the 2012 Contingency budget.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
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10. Chief Administrative Officer

Report CAO12-020

Agreement with the County of Peterborough and Greater Peterborough Area Economic Development Corporation

That Council approve the recommendation outlined in Report CAO12-020 of the Chief Administrative Officer dated December 3, 2012 as follows:

- a) That the City enter into a renewal agreement on certain terms and conditions with the County of Peterborough and Greater Peterborough Area Economic Development Corporation (GPAEDC) with respect to the operations of GPAEDC for the four-year period January 1, 2013 to December 31, 2016, as set out in Appendix A to Report CA012-020.
- b) That item 4.02 d) of the agreement, attached as Appendix A be amended by changing the wording "Once every four years" to "Once every five years".

11. Director of Corporate Services

Report CPFS12-089

Peterborough Lakefield Community Police Services - Estimated Costs of Terminating Agreement with Smith-Ennismore-Lakefield

- a) That a certified copy of this Council resolution be personally delivered to the Mayor of the Township of Smith-Ennismore-Lakefield, the Chair of the Peterborough Lakefield Police Services Board and the Chair of the Ontario Civilian Police Commission, stating the City wishes to terminate the Peterborough Lakefield Policing Agreement effective, no later than, December 31, 2014 and,
- b) That the City of Peterborough invites Smith-Ennismore-Lakefield Mayor and Council to enter into discussions regarding the provision of contracted police services effective January 1, 2015.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 13

12. Director of Community Services
Director of Planning and Development Services
Report CSSS12-012
Provincial Funding Changes for Some Housing and Homelessness
Support Services in 2013

That Council approve the recommendations outlined in Report CSSS12-012 dated December 3, 2012, of the Directors of Community Services and Planning and Development Services, as follows:

- a) That the Mayor and Clerk be authorized to sign the Community Homelessness Prevention Initiative (CHPI) Administration Agreement with the Province;
- b) That the Directors of the Planning and Development Services and Community Services Departments be delegated the authority to develop, submit and update the CHPI Investment Plan as required by the Ministry of Municipal Affairs and Housing (MMAH), and to finalize the use of CHPI funding;
- c) That the 2012 service levels and agreements be maintained in 2013 for five housing and homelessness services for low-income households delivered by community agencies (specifically for Emergency and Domiciliary Hostels, Homelessness Co-ordinated Response Team, County Connect, Emergency Energy Fund, and Rent Bank), and the remaining balance of the CHPI funding currently estimated at \$576,107 be designated for social assistance recipients for emergency housing assistance to be maintained and delivered by Social Services staff, to partially compensate for the elimination by the province of Community Start-up and Maintenance Benefits (Community Start Up); and
- d) That \$350,000 be added to the 2013 Social Services budget to provide additional funds for individuals experiencing housing emergencies for Housing support and homelessness services, \$60,000 to come from the County and the \$290,000 City portion of this fund to be drawn from the Social Services Reserve.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 14

Committee at its meeting of December 4, 2012 made the following recommendations:

- e) That a staff report be provided to Committee in April 2013 to provide an update to determine if funding levels are adequate and to work toward a “made in Peterborough” solution.
- f) That the Mayor and County Warden send a letter to our MPP, the provincial Premier candidates, leaders of the opposition and through AMO, all municipalities in Ontario to express our disappointment with the lack of provincial funding on this matter.

13. Director of Community Services
Report CSD12-020
2012 Beavermead Campground Capital Budget Plan

- a) That the continuation of campground functions at Beavermead Park be approved to operate for 2013;
- b) That Staff be directed to:
 - i) Investigate alternative uses for the campground property in 2013 and compare the feasibility of those uses to the existing campground operation;
 - ii) Provide a report to Council in January 2013 identifying the alternative uses, such as ORCA, for Council’s consideration and direction;
- c) That the \$100,000 in the approved 2012 capital budget (Item 6-7.03) be frozen until the most appropriate use for the funds can be determined based on the review of alternative use options and Council’s direction in 2013; and
- d) That the \$200,000 identified in the 2013 Capital Budget (item 6-7.03) be frozen until 2014, pending Council’s direction following a review of alternative use options.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 15

14. Director of Community Services
Report CSACH12-014
Collection Storage Options for the Peterborough Museum & Archives

That Council approve the recommendations outlined in Report CSACH12-014 dated December 3, 2012 of the Director of Community Services, as follows:

- a) That Option 1 for the Construction of a Stand-Alone Storage Facility on Museum property to address the storage and overcrowding issues of the Peterborough Museum & Archives be approved;
- b) That a 2013 capital project be created for the Construction of a Stand-Alone Storage Facility on Museum property for \$2,573,000 to be funded by tax supported debentures as a pre-commitment against the 2014 debt allocation; and
- c) That the application to Canada Cultural Spaces Fund, Department of Canadian Heritage, be increased to request \$446,407 to support the lower level renovations; the City's contribution does not increase.

Committee at its meeting of December 10, 2012 made the following motion:

- d) That Section 15(1) of the City's Purchasing By-law 10-132, which would require a competitive procurement process be undertaken to complete the architectural and engineering design services for the Museum lower level renovations and collection storage facility for the Peterborough Museum & Archives, be waived;
- e) That, under Section 32(9) of the City's Purchasing By-law 10-132, Council appoint Lett Architects Inc., 171 King Street, Peterborough, Ontario, for architectural and engineering design services for the Museum lower level renovations and collection storage facility for an upset limit of \$250,000 plus HST of \$32,500 for a total of \$284,500.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
Page 16

15. Director, Planning and Development Services
Report PLPD12-075
Conveyance of 263 Simcoe Street (Former Food Bank Property)

That Council approve the recommendations outlined in Report PLPD12-075 dated December 3, 2012, of the Director, Planning and Development Services, as follows:

- a) That the property municipally known as 263 Simcoe Street, formerly known as the Peterborough Food Bank property, be declared surplus to the needs of the municipality.
- b) That following proper notice of Council's intent to convey the property, 263 Simcoe Street be conveyed to Seven Hills Developments, owner of the former Albert's scrap yard property at Bethune Street, at no cost, on the condition that 30 publicly accessible parking spaces are maintained by Seven Hills Developments in the block bounded by Charlotte Street, Stewart Street, Simcoe Street and Bethune Street or in close proximity to this block.

16. Director of Utility Services
Report USTR12-005
Contract Extension for the Supply and Delivery of Six High-Floor Lift Equipped Specialized Public Transit Vehicles

That Council approve the recommendation outlined in Report USTR12-005 dated December 3, 2012, of the Director of Utility Services, as follows:

That a contract extension for RFP-27-08 for the supply and delivery of six High-Floor Lift Equipped Specialized Public Transit Vehicles for the City of Peterborough be issued to Crestline Coach Ltd, 802 57th Street East, Saskatoon, Saskatchewan, S7K 5Z1 at a cost of \$399,306.72 plus \$51,909.88 HST for a total cost of \$451,216.60.

Committee of the Whole Report No. 22
Meeting of December 3, 2012
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17. Director of Corporate Services
Report CPFS12-088
Insurance Program for 2013

That Council approve the recommendation outlined in Report CPFS12-088, dated December 3, 2012 of the Director of Corporate Services as follows:

That the Municipal Insurance Program as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc., for a one year term from January 1, 2013 to December 31, 2013, be approved at an estimated cost of \$765,629 plus PST of \$42,122.08 for a total of \$807,751.08.

18. Director of Utility Services
Report USDIR12-021
Request for Municipal Council Support Resolution Letter for a Bio-Gas FIT Application

That Council approve the recommendations outlined in Report USDIR12-021 dated December 3, 2012, of the Director of Utility Services, as follows:

- a) That a by-law be passed to authorize the Mayor and Clerk to execute a Municipal Council Support Resolution letter on behalf of Council for a bio-gas to energy Feed-In-Tariff application for the Waste Water Treatment Plant; and
- b) That if the Feed-In-Tariff application is successful, the Mayor and Clerk be authorized to enter into an agreement with Peterborough Utilities Inc. for the provision of a bio-gas to energy project at the Waste Water Treatment Plant with such agreement to detail the costs (capital and operating) and revenues of such an agreement and also that the agreement meet with the approval of the City Solicitor and the CAO.

Submitted by,

Councillor Hall
Chair
December 3, 2012

**Committee of the Whole Report No. 23
Meeting of December 10, 2012**

**To the Council of The City of Peterborough for Consideration at its
Meeting Held December 10, 2012**

**The Committee of the Whole as a Result of its Meeting Held on December
10, 2012, Recommends as Follows:**

- 1. Report of Closed Session
Chief Administrative Officer
Report CAO12-021
Greater Peterborough Area Economic Development Corporation
Appointments – 2013**

**That Council approve the recommendations outlined in Report CAO12-021 dated
December 10, 2012 of the Chief Administrative Officer, as follows:**

- a) That the following individuals be appointed to the GPAEDC Board for a
three-year term to expire December 31, 2015:**
 - i) Peter Gaffney (reappointment)**
 - ii) Ben Samann**
- b) That Larry Jinkerson be appointed to the GPAEDC Board for a two-year
term to expire December 31, 2014, replacing Peter Gardner for the
remainder of his term.**

Submitted by,

Councillor Hall
Chair
December 3, 2012