



**City Council Minutes
City Of Peterborough
April 23, 2012
Draft Minutes Not Approved**

Minutes of a Meeting of City Council Held on April 23, 2012, in the Council Chambers, City Hall

Meeting called to order at 6:30 p.m. in the Council Chambers.

Roll Call:

Councillor Beamer
Councillor Clarke
Councillor Doris
Councillor Hall
Councillor Juby
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Vass
Mayor Bennett

Ceremonial Presentation

Mayor Bennett and Council congratulated Douglas Tennant on his appointment as Chief of Fire Services and welcomed both he and his wife Jeannie to the City of Peterborough.

Confirmation of Minutes – April 2, 2012

Moved by Councillor Clarke, seconded by Councillor Pappas

That the minutes of the meeting of Council held on April 2, 2012, be approved.

“CARRIED”

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Disclosure of Pecuniary Interest

Councillor Clarke declared an interest in Item 2 of the Committee of the Whole Report No. 6 dated April 16, 2012 (Report PLPD12-019 - Waiving Option Agreement – 607 Romaine Street), as his wife is employed by Home Grown Homes.

Councillor McWilliams declared an interest in Item 16 of the Committee of the Whole Report No. 6 dated April 16, 2012 (Report USEC12-005 – Increase in Budget and Award of Tender T-01-12 – The Parkway Trunk Sanitary Sewer), as he owns property adjacent to the subject property.

Councillor Pappas declared an interest in Item 12 of the Committee of the Whole Report No. 6 dated April 16, 2012 (Report CSACH12-005 – Designation of Heritage Properties), as he owns property within 120 metres of the subject property.

Delegations

Moved by Councillor McWilliams, seconded by Councillor Beamer

That the order of the agenda be amended to deal with delegations other than those speaking to Item 8 of Committee of Whole Report No. 6 (RFP-13-12 Community Drop-in Centre) and all matters in front of Council, prior to dealing with Item 8 of Committee of Whole Report No. 6 and the Confirming By-law

“CARRIED”

Registered Delegations

Committee of Whole Report

John Summers, 1053 Silverdale Road made a delegation to Item 7 of Committee of Whole Report No. 6 (Report CSACH12-002, Municipal Cultural Plan).

Matthew Martin, 390 Queen Street made a delegation to Item 9 of Committee of Whole Report No. 6 (Report CSRS12-006, Off-Leash Dog Park Policy and Site Selection – Additional Information).

Paul Schauber, 700 Parkhill Road West made a delegation to Item 9 of Committee of the Whole Report No. 6 (Report CSRS12-006, Off-Leash Dog Park Policy and Site Selection – Additional Information).

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Marie Bongard, 461 Albert Street made a delegation to Item 9 of Committee of the Whole Report No. 6 (Report CSRS12-006, Off-Leash Dog Park Policy and Site Selection – Additional Information).

Delegations Not Registered

Budget Committee Report

There were no delegations.

Committee of the Whole Report

Patti Peters, Burnham Street made a delegation to Item item 10 Committee of the Whole Report No. 6 (Report CSD12-006 Tollington Parks Endowment Fund – Water Play Park).

Report Number 5 of the (2011) Budget Committee

Moved by Councillor Clarke, seconded by Councillor McWilliams

That Report Number 5 of the Budget Committee Meeting of November 7, 28 and 29, 2011 be approved.

Moved by Councillor Hall, seconded by Councillor Pappas

That item 3 Appendix A, recommendation t) be amended as follows:

That any unused Police Services Budget at the end of 2012 be transferred to the Contingency Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2012 Police Services costs exceed the 2012 Budget, funds may be drawn from the Contingency Policing Reserve. (Page 129)

“CARRIED”

Upon the main motion of Councillors Clarke and McWilliams, as amended, this item carried.

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Report Number 1 of the Budget Committee

Moved by Councillor Clarke, seconded by Councillor McWilliams

That Report Number 1 of the Budget Committee Meeting of April 4, 2012 be approved.

Moved by Councillor Clarke, seconded by Councillor McWilliams

That Report CPFS12-022, item 2 of Budget Committee Report No. 1 be amended by adding items e) and f) as follows:

- e) That the net Police Services 2012 Operating Budget request from the City be reduced by a further \$300,000 resulting in a 2012 approved budget of \$20,180,372 or an increase of 5.7% from the 2011 net Police Services budget.**
- f) That City staff assist Police staff, if requested, to determine the options available to achieve a 5.7% figure such as a reduction in expenditures, an increase in revenues or a one-time transfer from the Contingency Policing Reserve.**

“CARRIED”

Upon the main motion of Councillors Clarke and McWilliams, as amended, the motion carried.

Report Number 6 of the Committee of Whole

Moved by Councillor Hall, seconded by Councillor Riel

That Report Number 6 of the Committee of Whole Meeting of April 16, 2012 be approved, less item 8.

Items 2, 12 and 16 were separated out for discussion and vote due to previously declared interests.

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Moved by Councillor Juby, seconded by Councillor Doris

That item 2 be approved.

“CARRIED”

Moved by Councillor Doris, seconded by Councillor Clarke

That item 12 be approved.

“CARRIED”

Moved by Councillor Pappas, seconded by Councillor Parnell

That item 16 be approved.

“CARRIED”

Upon the original motion of Councillors Hall and Riel, less items 2, 12, and 16, the motion carried.

Notice of Motion

There were no Notices of Motion.

By-Laws

Moved by Councillor Doris, seconded by Councillor Beamer

That the following by-laws be read a first, second and third time:

12-054 Being A By-Law To Authorize The Transfer Of Part Of Block A, Registered Plan 20Q, Formerly Township Of North Monaghan, Now In The City Of Peterborough, Shown As Part 1 On Reference Plan 45R14503, Municipally Known As 779 Monaghan Road, In The City Of Peterborough, In The County Of Peterborough

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- 12-055 Being A By-Law To Amend By-Law 11-032, To Authorize The Parkhill Sewage Pumping Station Project And The Issuing Of DC (Jackson) Supported Debentures**
- 12-056 Being A By-Law To Amend By-Law 12-028, To Authorize The Parkway Trunk Sanitary Sewer Project And The Issuing Of Dc (Jackson) Supported Debentures And DC (Lily Lake) Supported Debentures**
- 12-057 Being A By-Law To Amend Chapter 106 Of The City Of Peterborough Municipal Code (Fire Chief Appointment, Douglas Tennant)**
- 12-058 Being A By-Law To Appoint Community Emergency Management Coordinators**
- 12-059 Being A By-Law To Appoint A Deputy Fire Chief Of The City Of Peterborough Fire Services**

and the said by-laws, having been now read and passed, the Mayor and Acting Clerk be authorized to sign and seal the same.

“CARRIED”

Delegations, Item 8 of Committee of Whole Report No. 6

Registered

Paul Vanderby, 2324 Dillon Road made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Sandy and Jason Turk, 612 Armour Road made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

David Mills, 217 Murray Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Shelby Hulme, 1322 Hilliard Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

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Ryan Nowe, 606-421 Sheridan Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Carol Winter, 210-294 McDonnell Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Rachelle Sauve, no fixed address made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Susan Wells, 7-10 Champlain Crescent made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

George Mitchell, 17 Grant Ave. made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Delegations Not Registered

Gary Herring, 771 Chamberlain Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Jocelyn Calvert, 572 Charlotte Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

David Fischer, 1153 Neptune Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Brian Wagstaff, 1192 Goodfellow Road, Apt. 1 made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Art Bolland, Chamberlain Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Patti Peeters, Burnham Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

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Moved by Councillor Pappas, seconded by Councillor Clarke

That the rules of procedure (Article 16.15.2) be suspended to extend the hour of the meeting past 10:00 p.m. to 10:30 p.m. to complete the business of Council.

“CARRIED”

Christopher Demock, 580 Lansdowne Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Bill Smith, Television Road made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Marvin Davis, Hilliard Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Terry LeBlanc, Hilliard Street made a delegation to Item 8 of Committee of Whole Report No. 6 (Report CSSS12-004, RFP-13-12 Community Drop-in Centre).

Item 8 of Report Number 6 of the Committee of Whole

Moved by Councillor Clarke, seconded by Councillor Vass

That Item 8 of Report Number 6 of the Committee of Whole Meeting of April 16, 2012 be approved.

Moved by Councillor McWilliams, seconded by Councillor Vass

That the deadline in recommendation c) be amended by changing the date from July 31st, 2012 to October 31st, 2012.

Moved by Councillor Juby

That the Question be Put.

“CARRIED”

Upon the amending motion of Councillors McWilliams and Vass, the motion lost.

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Moved by Councillor Juby

That the Question be Put.

“CARRIED”

Upon main motion of Councillors Clarke and Vass the motion carried.

Other Business

There were no items of Other Business.

Confirmatory By-law

Moved by Councillor Riel, seconded by Councillor Pappas

That the following by-law be read a first, second and third time:

**12-060 Being A By-Law To Confirm The Proceedings Of The Council
 At Its Meeting Held On April 23, 2012**

**and the said by-law, having been now read a third time and passed, the Mayor
and Acting Clerk be authorized to sign and seal the same.**

“CARRIED”

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Adjournment

Moved by Councillor Clarke, seconded by Councillor McWilliams

That this meeting of City Council adjourn at 10:25 p.m.

“CARRIED”

John Kennedy
Acting City Clerk

Daryl Bennett
Mayor

**Budget Committee Report No. 5
Meetings of November 7, 28 and 29, 2011**

**To the Council of The City Of Peterborough for Consideration at its
Meeting Held April 23, 2012**

**The Budget Committee as a Result of its Meetings Held on November
7, 28 and 29, 2011 Recommends as Follows:**

**1. Director of Corporate Services
Report CPFS11-041
2012 Draft Budget**

**That Council approve the recommendation outlined in report CPFS11-041
dated November 7, 2011, of the Director of Corporate Services as follows:**

**That the draft 2012 Budget Documents presentation at the meeting held
November 7, 2011, be received and be reviewed in detail during the Budget
Committee meetings scheduled the week of November 28, 2011.**

2. Employee Absentee Rates

**That an Attendance Update Report be provided that highlights employee
absentee rates by department and bargaining unit, including Police
Services.**

**3. Director of Corporate Service
Chief Administrative Officer
Report CPFS11-043
2012 Draft Budget**

**That Council approve the recommendation outlined in Report CPFS11-043
dated November 28, 2011, of the Director of Corporate Services, and the
Chief Administrative Officer, as follows:**

**That the recommendations contained in Appendix A of this report be
moved for the purpose of discussion.**

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APPENDIX A
2012 OPERATING AND CAPITAL DRAFT BUDGET
RECOMMENDATIONS

That the following recommendations be moved for the purpose of discussion:

- a) That the 2012 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.
- b) That the user fees as set out in Book 2 be adopted as part of 2012 Budget process.
- c) That any unused CAO Budget at the end of 2012 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 15)
- d) That any unused Peterborough Technology Services Budget, at the end of 2012, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2012 costs exceed the 2012 Budget, funds may be drawn from the EDP reserve. (Page 21)
- e) That any unused portion of the 2012 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2012 Winter Control costs exceed the 2012 Budget, funds may be drawn from the Winter Control reserve. (Page 45)
- f) That any surplus funds at the end of 2012 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 70)
- g) That any surplus funds at the end of 2012 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 73)
- h) That any surplus funds at the end of 2012 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 85)

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- i) That any unspent Repairs and Maintenance budget within the Social Services Division at the end of 2012 be transferred to the Social Services General Assistance Reserve, subject to the overall year end position. (Page 98)
- j) That any unused Emergency Hostel net budget at the end of 2012 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year end position and that if actual 2012 Emergency Hostel costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)
- k) That any unused Community Social Plan net budget at the end of 2012 be transferred to the Community Social Plan 50/50 Reserve for future program development, subject to the overall year end position and that if actual 2012 Community Social Plan costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)
- l) That any remaining unused Social Services net budget at the end of 2012 be transferred to the Social Services General Assistance Reserve, subject to the overall year end position and that if actual 2012 Social Services costs exceed the 2012 Budget, funds may be drawn from the reserve. (Page 98)
- m) That any surplus in the 2012 Housing Operating Budget at the end of 2012 be transferred to the Social Housing Reserve, subject to the overall year end position and that if actual 2012 Housing costs exceed the 2012 Budget, funds may be drawn from the Social Housing Reserve. (Page 111)
- n) That any excess Airport development review fees at the end of 2012 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that if the 2012 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 114)

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- o) That any unused Building Inspection Budget at the end of 2012 be transferred to the Building Division Reserve and that if actual building inspection costs exceed the 2012 Budget, funds may be drawn from the Building Division Reserve. (Page118)**
- p) That any unused portion of the 2012 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year end position and that if actual 2012 tax write-off costs exceed the 2012 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 125)**
- q) That any unused Employee Benefits budget at the end of 2012 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that if actual 2012 employee benefits exceed the 2012 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 125)**
- r) That any unused insurance budget at the end of 2012 be transferred to the Insurance Reserve, subject to the overall year-end position and that if actual 2012 insurance costs exceed the 2012 Budget, funds may be drawn from the Insurance Reserve. (Page 125)**
- s) That any unused 2012 Contingency Budget at the end of 2012 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2012 year-end position. (Page 125)**
- t) That any unused Police Services Budget at the end of 2012 be transferred to the Police Special Projects Reserve, subject to the overall year-end position, and that if the actual 2012 Police Services costs exceed the 2012 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 129)**

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Council at its meeting of April 23, 2012 made the following recommendation:

That item 3 Appendix A, recommendation t) be amended as follows:

- t) That any unused Police Services Budget at the end of 2012 be transferred to the Contingency Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2012 Police Services costs exceed the 2012 Budget, funds may be drawn from the Contingency Policing Reserve. (Page 129)**
- u) That any adjustments to the City's portion of the 2012 Land Ambulance Budget be netted against the 2012 general contingency provision. (Page 131)**
- v) That any unused Land Ambulance Budget at the end of 2012 be transferred to the Land Ambulance Reserve, subject to the overall year-end position, and that if the actual 2012 Land Ambulance costs exceed the 2012 Budget, funds may be drawn from the Land Ambulance Reserve. (Page 131)**
- w) That any adjustments to the City's portion of ORCA's 2012 Budget, based on the final approved ORCA Budget, be netted against the City's 2012 general contingency provision. (Page 132)**
- x) That any adjustments to the City's portion of CCHU 2012 Budget, based on the final approved CCHU Budget, be netted against the City's 2012 general contingency provision. (Page 132)**
- y) That any net surplus funds, after the disposition of the recommendations in this report, from 2012 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for capital works. (Page 136)**
- z) That a by-law be passed to establish the 2012 tax ratios for each property class as set out in the 2012 Operating Budget. (Page 144)**
- aa) That the 2012 tax rate for farmland awaiting development subclasses be 45% of the residential rate. (Page 144)**
- ab) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2012. (Page 144)**

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- ac) That the capping policy for 2012 for the Multi-residential, Commercial and Industrial classes be as follows:
 - i. Capping be based on a maximum increase threshold at the greater of 10% of the previous year's annualized capped taxes and 5% of the previous year's annualized CVA tax for the eligible property. (Page 145)
 - ii. No capping credit be applied for properties where the required billing adjustment is within a \$250 credit of the properties' CVA tax; affected properties would be billed at their full CVA tax level. (Page 145)
 - iii. That properties that achieved CVA tax in 2011 remain at CVA tax from 2012 forward regardless of how reassessment affects the property. (Page 145)
 - iv. That properties that cross over from the clawback to the capping category or vice versa from 2011 to 2012 be taxed at CVA tax. (Page 145)
- ad) That the threshold on the tax level for eligible new construction be 100%. (Page 145)
- ae) That the Tax ratio reductions for mandated subclasses of vacant units remain at 30% for the Commercial class and 35% for the Industrial class. (Page 145)
- af) That \$176,000 of the estimated \$4,929,000 total revenues to be received from City of Peterborough Holdings Inc. be used to offset the 2012 municipal tax levy. (Page 159)
- ag)
 - i. That the \$1,866,800 City share of the Facility Upgrades - Morrow Park Project be financed by a Special Tax Supported debt issue to be considered over and above the tax supported debt authority allowed under the City's Capital Financing Policy. (Page 166)
 - ii. And that the principal and interest payments related to this special debt issue not be deducted from the Tax Debt Service/Capital Levy Base in calculating future year's Base Capital Levy. (Page 166)

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4. Opportunities for Market Hall and Showplace

That a report be provided in respect to all opportunities for Market Hall and Showplace to provide efficiency of operations and reduction of costs.

5. Sharing Relationship, Community Social Plan, Our Space, and Hostels

That Mr. Doherty and Mr. Horton have follow-up discussions with County Administration about the sharing relationship of the Community Social Plan, Our Space, and Hostels.

**6. Director of Corporate Services
Report CPFS11-048
2012 Budgets for Outside Agencies and Boards**

That Council approve the recommendation outlined in Report CPFS11-048, dated November 28, 2011, of the Director of Corporate Services as follows:

That presentations and budget details presented to the November 29, 2011 Budget Committee by the Peterborough Lakefield Community Police Services, the Greater Peterborough Area Economic Development Corporation, the County of Peterborough Emergency Medical Services, the County City Health Unit and Fairhaven Long Term Care Home be received.

7. Police Services Operating Budget

That the 2012 Police Services Operating Budget, as shown on page 127 of the 2012 Highlights Book, be referred back to the Police Services Board with a request to reduce the Gross Police Services budget to its traditional level, under 10% of the gross City operating budget.

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8. Fairhaven Capital Funding

That staff provide a report on the benefits of programmed capital funding at Fairhaven as it relates to the City and County's cost sharing arrangement and Fairhaven's reserves, for the 2013 budget.

9. Director of Corporate Services
Report CPFS11-050
Beyond the Budget - Additional Requests for 2012

- a) That the Temporary Supervisor Position not be converted to Permanent,
- b) That two additional temporary positions be approved, funded by provincial subsidy and the incentive reserve.
- c) That the Discretionary Benefit budget be increased from the incentive reserve to meet the anticipated demands of implementing the existing policy and that after provincial subsidy the City share be drawn from the incentive reserve.

10. DBIA Streetscape Budget

That the DBIA Streetscape budget on page 44 of the 2012 Budget Book be increased by \$10, 289 and that the contingency fund be reduced by the same amount and that if possible, this budget be brought to full funding in 2013.

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11. Director of Corporate Services
Director of Planning & Development Services
Report CPFS11-051
Trail - CPR Bridge Project Budget Amendment

That Council approve the recommendations outlined in Report CPFS11-051, dated November 29, 2011, of the Director of Corporate Services and the Director of Planning & Development Services, as follows:

- a) That the Trail Development (Project 7-1.02) shown on page 103 of the 2012 Highlights Book and pages 454-455 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to increase the 2012 budget by \$500,000 from \$500,000 to \$1,000,000;
- b) That the Otonabee River Trail – Del Crary Park to Little Lake Cemetery (Project 7-1.05) shown on page 103 of the 2012 Highlights Book and pages 460-461 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to reflect a deferral of the 2012 budget amount of \$180,000 to 2013; and
- c) That the Facility Upgrade – City Hall, Police Station, Provincial Court House and GPAEDC (Project 3-2.01) shown on page 24 of the 2012 Highlights Book and pages 37-38 of the 2012-2021 Capital Budget Details Book be amended, as set out in Appendix B to Report CPFS11-051, to decrease the 2012 budget by \$320,000 from \$1,220,000 to \$900,000.

Submitted by,

Councillor Clarke
Chair
November 29, 2011

**Budget Committee Report No. 1
Meeting of April 4, 2012**

**To the Council of The City Of Peterborough for Consideration at its
Meeting Held April 23, 2012**

**The Budget Committee as a Result of its Meeting Held on April 4, 2012
Recommends as Follows:**

**1. Director of Corporate Services
Report CPFS12-025
2012 Budget**

That Council approve the recommendations outlined in Report CPFS12-025, dated April 4, 2012, of the Director of Corporate Services, as follows:

- a) That the 2012 Operating Budget, as recommended in the Budget Committee Report No. 5 from its meetings held November 7, 28 and 29, 2011, as was presented to the December 12, 2011 Council meeting, now be approved with the following additional amendment:**
 - i) That any net reduction to the 2012 Peterborough Lakefield Community Police Services net Budget requirements, ultimately determined by Council, be added to the 2012 Contingency Budget, some of which Council may redirect to priority areas throughout the balance of the year.**
- b) That any portion of the 2011 operating surplus in excess of \$250,000 be transferred to the Capital Levy Reserve.**
- c) That the \$2,000,000 Tax Supported Debt financing for the 2012 Capital Project "Harper Road Landfill Environmental Monitoring Study and Seepage Remediation Project" established by Council at its meeting held January 30, 2012 based on recommendations outlined in Report USEP12-001, be changed to Capital Levy Reserve funding.**

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**2. Director of Corporate Services
Report CPFS12-022
2012 Police Services Budget**

That Council approve the recommendations outlined in Report CPFS12-022, dated April 4, 2012, of the Director of Corporate Services, as follows:

- a) That, in accordance with the Peterborough Lakefield Community Police Services Board motion of January 10, 2012, the net Police Services 2012 Operating Budget be reduced by \$114,270 as a result of additional funding from the Province regarding Court Security.**
- b) That, in accordance with the Peterborough Lakefield Community Police Services Board motion of February 22, 2012, the net Police Services 2012 Operating Budget be reduced by \$108,416 as a result of deferred staff hiring.**
- c) That the Police Services Board's Administrative Assistant be notified in writing that Council desires to jointly determine and participate in the consultation processes for the development of the Police Services 2013 – 2015 Business Plan.**

Committee at its meeting of April 4, 2012 made the following recommendation:

- d) That the Mayor, Councillor Clarke, the Chief Administrative Officer and the Director of Corporate Services be authorized to represent the City at the Police Budget Information Sharing Meeting on April 10, 2012.**

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Council at its meeting of April 23, 2012 made the following recommendation:

That Report CPFS12-022, item 2 of Budget Committee Report No. 1 be amended by adding items e) and f) as follows:

- e) That the net Police Services 2012 Operating Budget request from the City be reduced by a further \$300,000 resulting in a 2012 approved budget of \$20,180,372 or an increase of 5.7% from the 2011 net Police Services budget.**
- f) That City staff assist Police staff, if requested, to determine the options available to achieve a 5.7% figure such as a reduction in expenditures, an increase in revenues or a one-time transfer from the Contingency Policing Reserve.**

3. Director of Corporate Services
Report CPFS12-011
Debt Management and Capital Financing Plan
Presentation

That Council approve the recommendations outlined in Report CPFS12-011 dated April 4, 2012, of the Director of Corporate Services, as follows:

- a) That the current 'Financing' Policy, as set out in Appendix A to Report CPFS12-011 dated April 4, 2012, be rescinded.**
- b) That the Debt Management Policy which will increase the maximum amount of debt the City of Peterborough can issue, as set out in Appendix B to Report CPFS12-011 dated April 4, 2012, be approved.**
- c) That the annual draft operating budget include a 5% increase in the capital levy provision as a means of providing more capital levy to support the capital budget requirements.**
- d) That, to phase-in the new maximum debt limit, the total annual amount of new tax-supported debt charges and any increase in the capital levy provision be limited so that the impact on the residential all-inclusive tax increase does not exceed 1% per year.**

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- e) That, subject to the provisions of the City's current Purchasing By-law Council delegate to the Director of Corporate Services, as the Treasurer of the Corporation, the authority to enter into Lease Financing Agreements of an operational nature where they will not result in a Material Impact for the City.
- f) That staff present a report to Council with recommendations on how to develop Capital Investment Plan and Asset Management Plan.
- g) That the staff presentation presented to the April 4, 2012 Budget Committee on report CPFS12-011 be received.

Submitted by,

Councillor Clarke
Chair
April 4, 2012

**Committee of the Whole Report No. 6
Meeting of April 16, 2012**

**To the Council of the City of Peterborough for Consideration at its
Meeting Held April 23, 2012**

**The Committee of the Whole as a Result of its Meeting Held on April
16, 2012, Recommends as Follows:**

**1. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-017
Disposal of Property at 748 Hemlock Street**

**That Council approve the recommendations outlined in Report PLPD12-017
dated April 16, 2012, of the Director of Planning and Development Services,
as follows:**

- a) That the property described as Part 1 on Plan 45R-15274, known
Municipally as 748 Hemlock Street and being approximately 0.43 ha
(1.07 acres), as illustrated on Exhibit B to Report PLPD12-017 be
declared surplus to the needs of the Municipality.**
- b) That public notice be prepared disclosing:**
 - i) the City's intent to sell the property at 748 Hemlock Street to
RD Land Corp.,**
 - ii) the sale price of the property,**
 - iii) any conditions of sale of public interest,**
 - iv) the date of the council meeting that Council will consider a
bylaw to authorize the sale of the property,**
 - v) the opportunity for public input, and**

**that the form of notice be in accordance with the intent of the City's
property disposal bylaw 95-62.**

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- c) That a by-law be passed no earlier than May 14, 2012 to authorize the sale of property described as Part 1 on Plan 45R-15274 and known Municipally as 748 Hemlock Street, as illustrated on Exhibit A to Report PLPD12-017, to RD Land Corp. for \$1.00 subject to the execution of a Subdivision Agreement with RD Land Corp. for the construction of Hemlock Street from its current terminus to Raymond Street in accordance with the Conditions of Approval for Draft Approved Plan of Subdivision 15T-10506, and that the Mayor and Clerk be authorized to execute all associated documentation.
- d) That, if approved by Committee of the Whole meeting in open session on April 16, 2012, staff be directed to enter into a Permission to Enter, Construct and Indemnity Agreement with RD Land Corp. prior to May 1, 2012 for the commencement of underground servicing on the property at 748 Hemlock Street prior to its sale to RD Land Corp.

2. Report of Closed Session
Director of Planning and Development Services
Report PLPD12-019
Waiving Option Agreement – 607 Romaine Street

That Council approve the recommendation outlined in Report PLPD12-019 dated April 16, 2012, of the Director of Planning and Development Services, as follows:

That the City waive its expectation for the payment of \$28,000 by Home Grown Homes, representing the assumed valued of the land at 607 Romaine Street, on the basis that the \$28,000 be used by Home Grown Homes to establish a capital reserve for the ongoing management of affordable housing properties within their ownership.

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**3. Report of Closed Session
Chief Administrative Officer
Report CAO12-010
Fire Chief Appointment**

That Council approve the recommendations outlined in Report CAO12-010 dated April 16, 2012, of the Chief Administrative Officer, as follows:

- a) That, in accordance with the Fire Protection and Prevention Act, 1997, subsection 6(1), Douglas Tennant be appointed as Fire Chief for the Corporation of the City of Peterborough, effective May 7, 2012, and a by-law be passed confirming the appointment;**
- b) That By-law 09-111 (a by-law to appoint Community Emergency Management Coordinators) be amended to add Douglas Tennant as an Alternate Community Emergency Management Coordinator;**
- c) That By-law 12-014 (appointment of Ron Sparks as Acting Fire Chief) be repealed and a by-law be passed to reappoint Ron Sparks as Deputy Fire Chief effective May 7, 2012; and**
- d) That By-law 12-015 (appointment of Chris Snetsinger as Acting Deputy Fire Chief) be repealed effective May 7, 2012.**

**4. Director of Corporate Services
Report CPFS12-023
Award of RFP P-14-12 for Building Automation System Firms of Record and the Memorial Centre Mechanical Upgrade**

That Council approve the recommendations outlined in Report CPFS12-023, dated April 16, 2012, of the Director of Corporate Services as follows:

- a) That Request for Proposals P-14-12 to become the Property and Energy Division's Building Automation System Firms of Record for the five year period May 1, 2012 to April 30, 2017 inclusive be awarded to Reliable Controls, 120 Hallowell Road, Victoria, BC V9A 7K2 and Delta Controls, 17850 – 56th Avenue, Surrey, BC V3S 1C7, with the option to extend the time period subject to satisfactory performance.**

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- b) That P-14-12 for the Peterborough Memorial Centre Mechanical Upgrades be awarded to Energy Concepts Inc., 101 Duncan Mill Road, Suite 101, North York, ON M3B 1Z3 at a total cost of \$215,880 plus HST of \$28,064.40 for a total of \$243,944.40.

5. Director of Utility Services

Report USEC12-006

Budget Adjustment and PO Extension for Tender T-08-10 The Parkway/Highway7/115/Sir Sandford Fleming Drive Interchange Improvements

That Council approve the recommendations outlined in Report USEC12-006 dated April 16, 2012, of the Director of Utility Services, as follows:

- a) That the Capital Budget for the Parkway/Highway7/115/Sir Sandford Fleming Drive Interchange Improvement Project be increased by \$363,000 from \$5,171,000 to \$5,534,000 with the City net budget requirement increased by \$126,676 from \$2,029,800 to \$2,156,476;
- b) That \$63,338 of the City's additional requirement be funded through Development Charge Reserve;
- c) That \$63,338 of the City's additional requirement be funded through the Capital Levy Reserve;
- d) That the Purchase Order for Tender T-08-10 for the Parkway/Highway7/115/Sir Sandford Fleming Drive Interchange Improvement to Miller Paving Limited, PO Box 4080, Markham ON L3R 9R8 be increased by \$463,602.52 plus HST of \$60,268.33 for a total increase of \$523,870.85 from \$4,396,144.53 plus HST of \$571,498.79 for a total of \$4,967,643.32 to \$4,859,747.05 plus HST of \$631,767.11 for a total of \$5,491,514.16; and
- e) That the Purchase Order to DM Wills Associates for detailed design and contract administration be increased by \$117,283 plus HST of \$15,246.79 for a total of \$132,529.79 from \$475,500.00 plus HST of \$61,815.00 for a total of \$537,315.00 to \$592,783.00 plus HST of \$77,061.79 for a total of \$669,844.79.

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**6. Director of Corporate Services
Report CP12-002
Community Living Peterborough Presentation**

That Council approve the recommendation outlined in Report CP12-002 dated April 16, 2012, of the Director of Corporate Services, as follows:

That the presentation by Gord Herd and Lisa Clarke of Community Living Peterborough be received for information.

**7. Director of Community Services
Report CSACH12-002
Municipal Cultural Plan**

That Council approve the recommendations outlined in Report CSACH12-002 dated April 16, 2012 of the Director of Community Services as follows:

- a) That the presentation on Municipal Cultural Plan by Jennifer Keesmaat of Dialog, Inc. be received;
- b) That the Municipal Cultural Plan (MCP) be adopted subject to budget realities;
- c) That the MCP be used to help guide the development of municipal budgets and work plans for the period 2012-2022.

At the meeting of April 16, 2012 “subject to budget realities” was added to section b) by the Committee.

**8. Director of Community Services
Report CSSS12-004
RFP-13-12 Community Drop-in Centre**

- a) That the RFP (P13-12) for Provision of Facilities, Management and Operation of a Community Drop-in Centre, be cancelled;
- b) That staff be directed to consider a broader range of service options including but not limited to a Community Drop-in Centre, seasonal warming and cooling rooms, and other proposals that could provide support to the target audience and to consider issuing another Request for Proposals;

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- c) That the current contract with Our Space be extended to July 31st, 2012.
- d) That staff prepare an update report for the next meeting of the Joint Services Steering Committee on the status of the Community Drop-in Centre.

9. Director of Community Services
Report CSRS12-006
Off-Leash Dog Park Policy and Site Selection – Additional Information

- a) That the Draft Off-Leash Dog Park Policy attached as Appendix “A” be amended to require the Operator to make their best efforts to ensure that all dog park users have a valid dog license; and that visitors from outside the City be requested to present a valid dog license from their own jurisdiction or complete a visitor information form prior to entry;
- b) That Farmcrest Park be identified as Council’s preferred location for the establishment of an off leash dog park; and
- c) That, upon the satisfactory completion of neighbourhood consultation, a draft site plan including signage for the selected dog park be submitted to Council for approval.

10. Director of Community Services
Director of Utility Services
Report CSD12-006
Tollington Parks Endowment Fund – Water Play Park

That Council approve the recommendations outlined in Report CSD12-006 dated April 16, 2012 of the Director of Community Services and the Director of Utility Services, as follows:

- a) That the annual statement of disbursements as of December 31, 2011, for the City-held Balance from the Tollington Parks Endowment Fund as set out in Attachment A be received for information;
- b) That the Water Play Park for Rogers Cove be designated as the recipient of the Tollington Parks Endowment Fund disbursements for the periods 2011 and 2012 inclusive, and

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- c) That the 2012 capital budget project number 6-7.01 be increased from \$850,000 to \$1,010,000 to reflect the additional revenues from the Tollington Parks Endowment Fund.

11. Director of Community Services
Report CSD12-007
Low-flow Toilet Replacement Rebate Pilot Program

That Council approve the recommendations outlined in Report CSD12-007 dated April 16, 2012, of the Director of Community Services, as follows:

- a) That the proposed 2012 Low-flow Toilet Replacement Rebate Pilot Program offering a \$50 rebate per toilet, maximum two rebates per household, with an annual maximum fund of \$40,000 be approved; and that funding for the project be withdrawn from the 2012 Sustainability Capital Budget; and
- b) That the pilot results be reported to Council prior to the end of 2012 for consideration in future years.

12. Director of Community Services
Report CSACH12-005
Designation of Heritage Properties

That Council approve the recommendations outlined in Report CSACH12-005 dated April 16, 2012 of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the properties at 175 George Street North, 184 London Street, 285A George Street North, 406-408 George Street North and 430 Sheridan Street as heritage properties under Part IV, section 29 of the Ontario Heritage Act (R.S.O. 1990, c.0.18) being of “cultural heritage value or interest”, be approved; and,
- b) That Council’s intention to designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c. O.18, s. 31 (3); and

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- c) That the owners of the properties to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c. O.18, s. 29 (3).

13. Director of Community Services
Report CSSS12-006
Service Delivery Options Due to Loss of Provincial Funding for
Stand Alone Employment Resource Centres

That this Item (Report CSSS12-006, Service Delivery Options Due to Loss of Provincial Funding for Stand Alone Employment Resource Centres) be referred to the Committee of the Whole meeting of May 7, 2012.

14. Director of Utility Services
Report USDIR12-004
Program Updates – Sanitary Backflow Prevention and
Foundation Drain Disconnection

That Council approve the recommendations outlined in Report USDIR12-004 dated April 16, 2012, of the Director of Utility Services, as follows:

- a) That land owners adversely impacted by the latest rain event be eligible for the Sanitary Backflow Prevention and Foundation Drain Disconnection programs; and
- b) That the Sanitary Back Flow Prevention Subsidy Program Committee continue to administer both programs and be authorized to request a reallocation of Flood Reduction Master Plan funds from the Flood Reduction Steering Committee as necessary.

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**15. Director of Utility Services
Report USEP12-004
Award of P-10-12 for the Harper Road Former Waste Disposal
Site Study**

That Council approve the recommendation outlined in Report USEP12-004 dated April 16, 2012 of the Director of Utility Services, as follows:

That Request for Proposal P-10-12 for the Harper Road Former Waste Disposal Site Study be awarded to Dillon Consulting Ltd., 235 Yorkland Blvd. Suite 800, Toronto, Ontario, M2J 4Y8 at a cost of \$1,594,488.70 plus HST of \$207,283.54 for a total of \$1,801,772.24.

**16. Director of Utility Services
Report USEC12-005
Increase in Budget and Award of Tender T-01-12 - The Parkway
Trunk Sanitary Sewer**

That Council approve the recommendations outlined in Report USEC12-005 dated April 16, 2012, of the Director of Utility Services, as follows:

- a) That the 2012 Capital budget for The Parkway Trunk Sanitary Sewer (Item 5-6.03) be increased by \$916,000 from \$2,424,000 to \$3,340,000 all inclusive of the City's portion of the HST;
- b) That the additional funds for this project be financed by an increase of \$247,811 debenture requirement from the Jackson Secondary Planning Area Development Charges and \$524,189 debenture requirement from the Lily Lake Secondary Planning Area Development Charges;
- c) That funds in the amount of \$144,000 be transferred from the 2012 Capital Budget for Various New Sidewalk Installations (Item 5-5.01) to The Parkway Trunk Sanitary Sewer Project (Item 5-6.03);
- d) That Tender T-01-12, for The Parkway Trunk Sanitary Sewer be awarded to Drain Brothers Excavating Ltd., RR#2, Lakefield, Ontario, K9L 2H0 at a cost of \$2,888,797.56 plus \$375,543.68 HST for a total cost of \$3,264,341.24.

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**17. Chief Administrative Officer
Report CAO12-009
GPAEDC Lease of Visitor Centre**

That Council approve the recommendations outlined in Report CAO12-009 dated April 16, 2012, of the Chief Administrative Officer, as follows:

- a) That the GPAEDC Board be informed the City expects the board to continue to sublease and occupy the Visitor Centre at least until the initial ten year “base-rent-free” period expires on August 31, 2017.**
- b) That the GPAEDC pay all operating costs, excluding property taxes, applicable to the Visitor Centre beginning January 1, 2012.**

Submitted by,

Councillor Hall
Chair
April 16, 2012