Authorize.Net
a CyberSource solution

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ACCOUNT IS IN TEST MODE - REAL TRANSACTIONS WILL NOT BE PROCESSED

Test Mode

Account Activation Successful

Congratulations Parcel Forecast! Your payment gateway account is successfully activated. You are now just a few steps away from processing transactions.*

* If you have signed up to process electronic check transactions using eCheck.Net, you may begin processing transactions once your eCheck.Net application is approved.

Please be sure to print this page and keep it for later reference. You may also view it at any time by opening the Merchant Interface Online Help Files, and clicking **Reference & User Guides**, then **Configure Your Account.**

Account Status Summary

IMPORTANT: Before you begin processing live transactions, you will need to configure access and security settings for your account as well as perform transaction testing to be sure that you are successfully connected to the payment gateway. **Accordingly, your account is currently in Test Mode.** Test Mode allows you to submit test transactions without actually connecting to your processor and charging real transactions.

You may need to work with your Web or payment solution developer to configure the following settings for your account and to test your connection to the payment gateway. **Once your connection is successfully tested, you may begin processing live transactions after turning Test Mode off.** (You can access Test Mode from the Merchant Interface Settings menu.)

Account Configuration

ACCESS SETTINGS

The following settings are **required** in order for you to submit transactions via an Internet connection between your e-commerce Web site and the payment gateway.

Note: You do not need to configure these settings if you plan on submitting transactions exclusively through the Virtual Terminal or Upload Transaction File features of the Merchant Interface.

- **API Login ID**
  Create a unique Application Programming Interface (API) Login ID to identify your account as authorized to submit transactions via an e-commerce Web site connection. Learn more in the API Login ID and Transaction Key help file...

- **Transaction Key**
  Create a unique Transaction Key to authenticate transactions submitted via an e-commerce Web site connection. Learn more in the API Login ID and Transaction Key help file...

SECURITY SETTINGS

The following built-in security settings should be configured to increase the protection of your payment gateway account.

- **Address Verification Service (AVS)**
  Configure AVS to accept or reject credit card transactions based on customer address criteria. Learn more in the Address Verification Service (AVS) help file . . .

- **Card Code Verification (CCV)**
  Configure CCV to accept or reject credit card transactions based on a customer's credit card code. Learn more in the Card Code Verification (CCV) help file . . .

Additionally, we strongly recommend that you employ advanced fraud prevention tools and best practices to achieve a maximum level of protection for your account and your transaction processing. Learn more in our Security Best Practices White Paper . . .

GENERAL SETTINGS

These basic settings can be used to customize your payment gateway account to your business.

- **Time Zone**
  Confirm that your account is set to the correct the time zone. Learn more in the Time Zone help file . . .

- **Transaction Cut-Off Time**
  Configure the daily batch cut-off time for all transactions to be picked up for settlement. Learn more in the Transaction Cut-Off Time help

[file . . .](#)

USER ADMINISTRATION

The User Administration feature of your account allows you to create, edit, and manage users accessing your payment gateway account. [Learn more in the User Administration help file . . .](#)

Account Configuration Help

For help with these settings and any other payment gateway functionality, click the [Help](#) link in the top right corner of any Merchant Interface page. The Merchant Interface Online Help Files provide detailed, searchable information about each feature in the payment gateway. More detailed information regarding each of these account configuration steps is also available in the complete [Getting Started Guide.](#)

We appreciate your business and look forward to providing you with superior payment gateway services. As a reminder, if you have any questions regarding your account configuration or features, you can contact Customer Support any time by clicking on **Contact Us** in the top right corner of the Merchant Interface.

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