



Move-In Inspection Checklist

1

2 Instructions.

- 3 Please carefully inspect the condition of the property and its features at the time of move-in. Use the check-
4 list below to document the condition of each item, noting any existing damages, issues, or concerns. This
5 information will be used as a reference for the condition of the property at move-in and may be referenced
6 at move-out.

7

8

Property Address:



9 1 INTERIOR SPACE.

10 1.1 Kitchen

- | | | |
|----|------------------------------------|-------|
| 11 | Walls clean, no holes or damage | Note: |
| 12 | Ceiling clean, no stains or cracks | Note: |
| 13 | Flooring in good condition | Note: |
| 14 | Sink and faucet working, no leaks | Note: |
| 15 | Garbage disposal working | Note: |
| 16 | Cabinets and drawers functional | Note: |
| 17 | Counter-tops in good condition | Note: |
| 18 | Refrigerator clean and working | Note: |
| 19 | Stove/Oven working | Note: |
| 20 | Microwave working | Note: |
| 21 | Exhaust hood/fan working | Note: |
| 22 | Dishwasher working | Note: |
| 23 | Lights, outlets, and fans working | Note: |
| 24 | | |

25 1.2 Living Room

- | | | |
|----|------------------------------------|-------|
| 26 | Walls clean, no holes or damage | Note: |
| 27 | Ceiling clean, no stains or cracks | Note: |
| 28 | Flooring in good condition | Note: |
| 29 | The main-entrance lock is working | Note: |
| 30 | Windows, doors, and blinds working | Note: |
| 31 | Lights, outlets, and fans working | Note: |
| 32 | | |



33 1.3 Main Bedroom

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|----|------------------------------------|-------|
| 34 | Walls clean, no holes or damage | Note: |
| 35 | Ceiling clean, no stains or cracks | Note: |
| 36 | Flooring in good condition | Note: |
| 37 | | Note: |
| 38 | Windows and blinds working | Note: |
| 39 | Lights, outlets, and fans working | Note: |
| 40 | | |

41 1.4 Main Bathroom

- | | | |
|----|------------------------------------|-------|
| 42 | Walls clean, no holes or damage | Note: |
| 43 | Ceiling clean, no stains or cracks | Note: |
| 44 | Flooring in good condition | Note: |
| 45 | Toilet flushes properly | Note: |
| 46 | Sink and faucet working | Note: |
| 47 | Shower/Tub draining properly | Note: |
| 48 | No leaks under sink | Note: |
| 49 | Mirror and fixtures intact | Note: |
| 50 | Exhaust fan working | Note: |
| 51 | Lights and outlet(s) working | Note: |
| 52 | | |

53 1.5 Guest Bedroom

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|----|------------------------------------|-------|
| 54 | Walls clean, no holes or damage | Note: |
| 55 | Ceiling clean, no stains or cracks | Note: |
| 56 | Flooring in good condition | Note: |



- 57 Closet doors and shelves functional Note:
58 Windows and blinds working Note:
59 Lights, outlets, and fans working Note:
60

61 1.6 Guest Bathroom

- 62 Walls clean, no holes or damage Note:
63 Ceiling clean, no stains or cracks Note:
64 Flooring in good condition Note:
65 Toilet flushes properly Note:
66 Sink and faucet working Note:
67 Shower/Tub draining properly Note:
68 No leaks under sink Note:
69 Mirror and fixtures intact Note:
70 Exhaust fan working Note:
71 Lights and outlet(s) working Note:
72

73 1.7 Laundry Area

- 74 Washer operational (electric) Note:
75 Dryer operational (electric) Note:
76 Water heater operational (electric) Note:
77 Furnace operational (gas) Note:
78 No leaks or unusual noises Note:
79



80 **2 EXTERIOR SPACE.**

81 **2.1 Balcony Deck and Storage Room**

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|----|-----------------------------------|-------|
| 82 | Balcony floor in good condition | Note: |
| 83 | Balcony railing in good condition | Note: |
| 84 | Sliding door and lock working | Note: |
| 85 | Storage room clean and functional | Note: |

86

87 **2.2 Exterior Hallway (Common Area Outside Unit)**

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|----|--------------------------------|-------|
| 88 | Area clean and free of debris | Note: |
| 89 | No damage to walls or flooring | Note: |
| 90 | Lighting functional | Note: |

91

92 **2.3 Carport Space**

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|----|---|-------|
| 93 | Assigned carport number clearly marked | Note: |
| 94 | Carport area clean and free of debris | Note: |
| 95 | No oil stains or hazardous spills present | Note: |
| 96 | Structure and posts in good condition | Note: |

97



98 GENERAL NOTES.

99 Please use the space below to provide any additional comments or observations about the condition of the
100 unit that were not covered in the checklist above. This can include any concerns about safety, cleanliness,
101 or maintenance issues that you would like to bring to the attention of property management.

102

103

104 ACKNOWLEDGMENT.

105 I acknowledge that I have carefully reviewed all the information above. I understand that this document
106 can be used as a reference for any issues or concerns that may arise during the tenancy.

107

1st Tenant:

Full Name:

Signature:

Date:

2nd Tenant:

Full Name:

Signature:

Date:

109

Property Manager / Landlord:

Full Name:

Signature:

Date:

110