

**Notice and Acknowledgement of Pay Rate and Payday  
Under Section 195.1 of the New York State Labor Law  
Notice for Hourly Rate Employees**

**1. Employee's Name:** Claira Smith

**2. Employer Information:**

Name: Chanel, Inc.

Physical Address:

9 West 57<sup>th</sup> Street, 44<sup>th</sup> Floor  
New York, New York 10019

Phone: 212-688-5055

**3. Reason For Notice (check one):**

- ☒ At hiring  
☐ On or before February  
☐ Before a change in pay rate(s),  
allowances claimed or payday

**4. Employee's rate of pay\*:**

\$13.00 per hour

**5. Allowances taken:**

- ☒ None  
☐ Tips \_\_\_\_\_ per hour  
☐ Meals \_\_\_\_\_ per meal  
☐ Lodging \_\_\_\_\_  
☐ Other \_\_\_\_\_

**6. Regular payday: Thursday, in accordance  
with Payroll schedule**

**7. Pay is:**

- ☐ Weekly  
☒ Bi-weekly  
☐ Other \_\_\_\_\_

**8. Overtime Pay Rate (over 40 hours):**

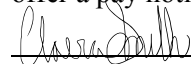
\$19.50 per hour

**9. Employee Acknowledgement:**

On this day, I received notice of my pay rate,  
overtime rate (if eligible), allowances, and  
designated payday. I have told my employer that  
my primary language is:

**Check one:**

- ☒ English, and I have been given this pay notice  
in English because it is my primary language.  
☐ My primary language is \_\_\_\_\_. I  
have been given this pay notice in English only,  
because the Department of Labor does not yet  
offer a pay notice form in my primary language.



Employee Signature

4/6/2018

Date

Donna Hart, Associate, People Operations

Preparer's Name and Title

**Nothing herein modifies at-will employment status**

\* Employee may be eligible for a bonus payment.