

In Home Media Limited  
 2nd Floor 32-33 Gosfield Street  
 Fitzrovia  
 London  
 England  
 W1W 6HL

**Date:** 13 February, 2024

**Invoice Number:** 195623

119825.0001

**Costs**

**Disbs**

**VAT**

|  |                 |      |                 |
|--|-----------------|------|-----------------|
| PEH/NVM<br><br>To our professional charges incurred in the period 5 October 2023 to 28 November 2023 in relation to:<br><br>1. The application to HMRC for EIS advance clearance for In Home Media;<br>2. Advice relating to the Shareholders Agreement, articles of association and cross option agreements including amendments thereto. | 4,950.00        |      | 990.00      20% |
| <b>Disbursements</b>   |                 |      |                 |
| <i>Jennifer Rogerson</i><br>For and on behalf of Steele Raymond LLP  | 4,950.00        | 0.00 | 990.00          |
| Bank Details<br>Account: Barclays Bank, Bournemouth 20-12-04 43862208<br>To pay by Debit / Credit card call 01202 294566<br>Pay Online <a href="http://steeleraymond.co.uk/pay-online">steeleraymond.co.uk/pay-online</a><br>Quote the Invoice Number on all remittance<br><b>VAT Registration No GB 323 5188 69</b>                       | <b>Total: £</b> |      | 5,940.00        |

Richmond Point, 43 Richmond Hill      T    01202 294566      F    01202 552285      **steeleraymond.co.uk**  
 Bournemouth, Dorset BH2 6LR      E    [mail@steeleraymond.co.uk](mailto:mail@steeleraymond.co.uk)

## **NOTICE**

### **Complaining about our bill**

We are committed to providing high quality legal advice and client care. If you are unhappy about our bill, please raise this in the first instance with the person dealing with your matter or the partner supervising your matter. If you are still not happy please contact the firm's client care partner by post to Richmond Point, 43 Richmond Hill, Bournemouth, Dorset, BH2 6LR, by telephone on 01202 294566 or by email to mail@steeleraymond.co.uk

We have a written procedure that sets out how we handle complaints, it is available upon request

If we are unable to resolve a complaint about our bill, you may have the right to complain to the Legal Ombudsman. At the conclusion of our own complaints procedure, we will provide further information about your right to complain to the Legal Ombudsman, the time frame for doing so and the full contact details for the Legal Ombudsman.

### **Challenging our bill**

You have the right to challenge our bill by applying to the court to assess the bill under sections 70 to 72 of the Solicitors Act 1974. The usual time limit for making such an application is one month from the date the bill was delivered to you. If the application is made after one month but before 12 months from delivery of the bill, the court's permission is required for the bill to be assessed.

Unless there are special circumstances, the court will not usually order a bill to be assessed after:

- 12 months from the delivery of the bill
- a judgment has been obtained for the recovery of the costs covered by the bill
- the bill has been paid, even if this is within 12 months

### **Payment**

Our bills must be settled within 21 days of the date of the invoice

### **Unpaid Bills**

Interest at 4% per annum over Barclays Bank plc base rate prevailing from time to time will be charged on a daily basis on our charges from the date of the bill until the date of actual payment. However, interest will be waived if you settle the bill within 21 days of the date of the invoice

### **Your papers and documents**

We can keep all your papers and documents while there is still money owed to us for fees and expenses