

HIGHLAND POINTE RECREATION ASSOCIATION, INC.
Board of Directors and Budget Meeting
Minutes

Monday, February 8, 2016

Board Members in Attendance: Mr. Paul Amoruso, President; Mr. Steve Fisher, Vice President; Ms. Asana Bowman, Treasurer; Ms. Melanie Smith, Membership/Secretary; Mr. Bob Kimball, Pool; Ms. Angie Bizot, Grounds; Ms. Fallon Hinz, ACC, Ms. Ginger Grcic, Tennis; Ms. Jennifer Allomong, Clubhouse and Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:30 pm.

Guest Presentation: Mr. John Hillis & Mr. Chris Ferguson of Casteel Electrical
Mr. Hillis and Mr. Ferguson inspected the lighting at the main entrance and determined that there is higher voltage than needed. They are recommending that we use LED low voltage up lights on each chimney along the wall on both sides of the front entrance and 4 lights on each side of the Wrigley entrance. There will also be spotlights highlighting the Highland Pointe signs. All wiring will be run along the base of the wall so it will not interfere with planting and any future improvements. The LED bulbs have a 40,000 hour lighting expectancy with a 5 year manufacture warranty and a 15 year warranty on the unit. The estimated cost for this is \$5400 but will do the work at no charge in exchange for some additional exposure in the Pipeline and possibly a banner at the pool.

Mr. Hillis is also interested in providing free air filters to all Highland Pointe residents twice a year. He will present at a later date after working through the details.

Approval of Minutes:

Mr. Kimball made a motion to approve the minutes of the January 4, 2016 Board Meeting. Ms. Grcic seconded the motion and it passed unanimously.

Monthly Budget Update:

Ms. Bowman reported expenses and income are on budget with a projected \$90,000 reserve balance.

	Budget FY 15-16	Actual (1/31/16)
HPRA Income	\$ 113,350.00	\$ 119,424.98
HPHOA Income	96,500.00	96,345.50
Other Income	150.00	4,512.24
Total Income	\$ 210,000.00	\$ 220,282.72
HPRA Expenses	\$ 116,974.50	\$ 100,858.74
HPHOA Expenses	84,572.00	84,416.14
Total Expenses	\$ 201,546.50	\$ 185,274.88
HPRA/HPHOA Net Income	\$ 8,453.50	\$ 35,007.84

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending January 31, 2016.

	HOA		HPRA	
	Budget FY 15-16	Actual 1/31/16	Budget FY 15-16	Actual 1/31/16
	\$ 83,824.50	\$ 84,416.14	\$ 117,722.00	\$ 100,858.74
Clubhouse			16,395.00	11,224.09
Grounds	12,250.00	36,740.72		
Operations	71,574.50	47,675.42	25,165.00	22,219.73
Pool			45,462.00	38,262.89
Tennis			21,700.00	22,023.18
Social			9,000.00	7,128.85

The report was accepted as information only.
Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Mr. Amoruso spoke with Mountain Creek board members concerning becoming Permanent Members of HPRA. They want it on an individual basis. Mr. Amoruso told them it was all 48 homes or none.
- Mr. Amoruso spoke with Highland Pointe's attorney regarding the issue of the president's voting rights. She reported the president, per the by-laws, can vote on any issue. The wording in *The New Robert's Rules of Order* pertains to a master organization with several presidents or vice presidents of different offices. Under that regulation, the president of the master organization can only vote in the case of a tie.
- Mr. Amoruso asked each board member to review the part of the covenants pertaining to their respective position and note any discrepancies. It was suggested that the board review covenants from other like neighborhoods.
- Mr. Amoruso asked each board member to prepare their project wish list for the upcoming fiscal year. Voting will take place at the March board meeting.
- Mr. Amoruso reported the north lake dam inspection will be conducted on February 10, 2016 at 10:30am.
- Mr. Fincher volunteered to organize the Memorial Day social as Ms. Horner will be out of town.
- Mr. Fincher has contacted several businesses to see if they are interested in providing discount coupons to be included in the welcome baskets for new residents.
- Ms. Bizot made a motion to accept Casteel Electric's offer to provide lighting at no cost to Highland Pointe in exchange for free advertising. Mr. Fincher seconded the motion and the motion passed.
- Ms. Smith and Ms. Roedersheimer will update the membership letters and invoices for the next fiscal year.
- Ms. Smith will write a membership article for the March-May Pipeline explaining why there is a need for every home to support the neighborhood. Currently, there are 47 homes that pay nothing.
- Ms. Smith and Ms. Roedersheimer will man a membership table at the Spring Fling.
- Ms. Horner reported the Spring Fling and Egg Hunt will be Saturday, March 19th from 2:30-4:30 for kids and beginning at 7pm for adults only. The date with dad is scheduled for Feb. 27th at Stars and Stripes Bowling Alley. All costs will be the responsibility of the participants.

- Mr. Kimball made a motion to appropriate \$1000 to Social for the Spring Fling and Membership Drive. Ms. Grcic seconded the motion and the motion passed.
- Ms. Grcic reported there are 4 Sunday women's tennis teams, 1 men's team and 1 Thursday Women's team playing during the spring season.
- Ms. Grcic stated the access card reader has been fixed on the tennis court center gate and she performed the monthly test for the AED.
- Ms. Grcic is planning a tennis social on the Saturday before Memorial Day. She is looking into a tennis ball recycling program and is interested in allowing advertising on the court benches.
- Ms. Roedersheimer stated Ms. Julie Walls has volunteered to organize and order the banner for the graduating class of 2016. The deadline to be included on the banner is April 22nd.
- Ms. Allomong is waiting for Findlay Roofing to fix the leak in the clubhouse roof. Mr. Kimball volunteered to clean out the gutters.
- Mr. Kimball and Mr. Amoruso met with Nautix to review pool hours and a time frame to have repairs made before the pool opens. The rotting wood between some of the pavers need replaced and 3 underwater lights need replaced.
- Ms. Horner reported Mosquito Authority will provide free mosquito treatment during the season at the recreation areas.
- Mr. Amoruso has received several complaints about the mail delivery in the past few months. He will speak with the Postmaster at the Sandy Plains location.

With no further business to discuss, the meeting was adjourned at 8:47 pm.

Next Board Meeting:

Monday, March 14, 2016

6:30 pm – 8:30 pm, Clubhouse