

HIGHLAND POINTE RECREATION ASSOCIATION, INC.
Board of Directors and Budget Meeting
Minutes

Monday, May 13, 2013

Board Members in Attendance: Mr. Tom Haslach, President; Ms. Judy Taylor, Tennis; Mr. Steve Fincher, Ground; Ms. Paula Robin, Clubhouse; Mr. Micah Levin, Social; Ms. Sandy Carpenter, ACC; Mr. Matt Tock, Pool and Ms. Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 8:05 pm.

Approval of Minutes:

Ms. Carpenter made a motion to approve the minutes of the April 15, 2013 Board Meeting after a redundant motion was removed. Ms. Taylor seconded the motion and it passed unanimously.

The Board accepted the resignation of the treasurer, Ms. Kimberly Jordan and Mr. Haslach thanked Mr. Paul Amoruso for volunteering to fill out Ms. Jordan's term.

Monthly Budget Update:

The monthly financials were printed for review. There is currently \$5700 in net income for the closing fiscal year. The balance in the reserve fund or savings is \$104,711.29. The Board is currently receiving estimates for additional needed repairs.

	<u>Budget FY 12-13</u>	<u>Actual (4/30/13)</u>
HPRA Income	\$ 88,160.00	\$ 88,389.86
HPHOA Income	78,530.00	79,341.00
Other Income	500.00	206.35
Total Income	<u>\$ 167,190.00</u>	<u>\$ 167,937.21</u>
HPRA Expenses	\$ 86,528.00	\$ 83,373.81
HPHOA Expenses	74,071.00	78,791.61
Total Expenses	<u>\$ 153,429.00</u>	<u>\$ 162,165.42</u>
HPRA/HPHOA Net Income	<u>\$ 5,666.00</u>	<u>\$ 5,771.79</u>

The following shows the breakdown of HPRA expenses vs. budget for the period ending April 30, 2013:

	HOA		HPRA	
	Budget FY 12-13	Actual 4/30/13	Budget 12/31	Actual 4/30/13
	\$ 74,846.00	\$ 78,791.61	\$ 86,678.00	\$ 83,373.81
Clubhouse	3,800.00	4,218.24	9,200.00	11,947.92
Grounds	2,600.00	7,421.02		
Operations	68,446.00	67,152.35	30,628.00	27,441.50
Pool			33,400.00	33,023.47
Tennis			7,250.00	4,686.78
Social			6,200.00	6,274.14

The report was accepted as information only.

Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Mr. Haslach reported the waterfall is operating now. The timer that controls the waterfall is not working. Mr. Tock will talk to Ms. Smith about having Meer's Electric look at it when they work on the electrical issues at the entrances.
- Mr. Tock reported that the electricity for the baby pool pump needs repaired. Meer's Electric will provide an estimate.
- Ms. Robin received an estimate from New Enterprise Company for replacing the fishing dock. The quote of \$5800 was for metal railings and 2 additional feet into the water. All other features remain the same. If they used 45 year composite decking and railing, the cost was \$8300. Mr. Fincher received an estimate for \$6500. Mr. Tock made a motion to spend \$5800 to replace the fishing dock and Mr. Amoruso seconded it. Motion passed.
- Ms. Robin received an estimate to replace the gazebo and stairs on North Slope Circle pathway for \$24,450.00. There was discussion pertaining to just removing the roof of the gazebo, just replacing or shoring up the stairs. Mr. Haslach asked if we would like to take it before all the residents and see if they want the walkway with the gazebo and if they would be interested in a special assessment. Mr. Haslach will contact Mr. Richard Lee, a resident architect, and see if he could provide us with some drawings so all the bids would be for the same structures. Discussion was tabled until more details are available.
- Mr. Fincher, Lance Ruhl, Charley Allamong and Dan Raby removed the stairs that were between the walking path and the tennis courts. Pine straw will be laid. He also thanked Paula Robin, Lance Ruhl and John Hanson for their hard work on trial clean-up day.
- Mr. Fincher reported the Wigley Road electrical work will begin May 14, 2013. The sprinkler repair work will follow them and then flowers will be planted.
- Ms. Carpenter obtained a bid to pressure wash and paint the Wigley entrance signs. Ms. Robin made a motion to spend up to \$1000 to pressure wash and paint the signs with JP Painting. Mr. Fincher seconded the motion. Motion passed.
- Ms. Roedersheimer reported that the police patrols will begin May 11th. She also reported that the agreements between Highland Pointe and Mountain Creek and Wigley Preserve have been signed and notarized and on file with both offices and the attorneys.
- Mr. Haslach stated the basketball goal has been installed. He will be responsible for the key that lowers the goal.
- Ms. Roedersheimer reported that Julie Walls volunteered to do the graduation banner. She will pass on the names that have supplied to Ms. Walls.
- Mr. Tock reported the front gate to the pool needs a part for the locking mechanism. The part is under warranty and has been ordered. The gate will be padlocked until the new part is installed.
- Ms. Taylor reported that Art Trevino will coordinate the Memorial Day Tennis Tournament on Sunday, May 26th. Ms. Roedersheimer will send out an Eblast.
- Mr. Levin said the Memorial Day Social is scheduled for Monday, May 27th. Drinks and meat will be provided and grilling will begin at noon. The annual ice cream social on the last day of school will begin at 4:30. Bring a topping.
- Mr. Haslach mentioned a letter from a concerned resident regarding wildlife around the lake. Ms. Roedersheimer will send out an Eblast and put an article in the Pipeline concerning wildlife in general around the neighborhood.
- Mr. Haslach presented an article from a teenage resident concerning the mistreatment and the benefits of snapping turtles. He will ask her to condense the article and Ms. Roedersheimer will include it in the June Pipeline. He reminded the neighborhood to be aware of their surroundings and be respectful of the animal's habitat.

Having no further business to discuss, the meeting was adjourned at 9:54 pm.

Next Board Meeting:

Monday, June 3, 2013

7:00 p.m. – 8:30 p.m., Clubhouse