

HIGHLAND POINTE RECREATION ASSOCIATION, INC.
Board of Directors and Budget Meeting
Minutes

Monday, March 13, 2017

Board Members in Attendance: Mr. Paul Amoruso, President; Ms. Asana Bowman, Treasurer; Ms. Ginger Grcic, Tennis; Ms. Roberta McCunney, Membership; Ms. Alison Schroeder, Social; Ms. Fallon Hinz, ACC; Mr. Tom Haslach Grounds; Mr. Bob Kimball, Pool; Mr. Brandon McDonald, Clubhouse; Ms. Joy Thompson, Media and Ms. Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:36 pm.

Guests:

Angie Bizot & Laura Breese

Guest Presentation: Ms. Breese would like to offer personal training to Highland Pointe residents, teens and adults. She is interested in teaching them the proper way to use the machines and weights in the exercise room so they will be better educated and less likely to hurt themselves by using the machines and weights improperly. She would like to do classes and one-on-one training, along with a Mommy and Me class as most times new mom's want to exercise but have no one to watch the baby. She is asking to utilize the exercise room in the clubhouse if a recreation member is interested in being instructed by her. Ms. Breese is working on an authorization form that will indemnify Highland Pointe from any claims by her trainees. The Board agreed to look into this request.

Approval of Minutes:

Mr. McDonald made a motion to approve the minutes of the February 13, 2017 Board Meeting. Ms. Hinz seconded the motion and it passed unanimously.

Monthly Budget Update:

	Budget FY 16-17	Actual (02/28/17)
HPRA Income	\$ 119,450.00	\$ 123,852.45
HPHOA Income	98,080.00	106,314.83
Other Income	4,900.00	11,608.41
Total Income	\$ 222,430.00	\$ 241,775.69
HPRA Expenses	\$ 104,915.00	\$ 93,322.24
HPHOA Expenses	83,787.50	80,822.79
Total Expenses	\$ 188,702.50	\$ 174,145.03
HPRA/HPHOA Net Income	\$ 33,727.50	\$ 67,630.66

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending February 28, 2017.

HOA		HPRA	
Budget FY 16-17	Actual 02/28/17	Budget FY 16-17	Actual 02/28/17
\$ 83,787.50	\$ 80,822.79	\$ 104,916.00	\$ 93,322.24

Clubhouse			16,520.00	12,203.69
Grounds	46,100.00	47,553.80		
Operations	37,687.50	33,268.99	26,271.00	24,583.54
Pool			45,024.00	39,139.35
Tennis			7,100.00	7,980.51
Social			10,000.00	9,415.15
The report was accepted as information only.				

Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Ms. Bowman presented the first draft of the proposed 2017-2018 budget. There was discussion concerning a line item for dam expenses. There were a few changes made and a new proposed budget will be presented at the April meeting.
- Ms. Thompson signed the agreement with Pay Lease to pay dues and event fees. There will be a link available on the HP website at the end of April.
- Ms. Thompson has spoken to a couple of website developers about creating a new website. The set up costs range from \$650 to \$1000 and the annual fees average \$450 per year thereafter. Mr. McDonald made a motion to use HOA Sites to redesign the HP website. Ms. Grcic seconded the motion and it passed unanimously.
- Mr. Haslach made a motion to make Angie Bizot the North Lake Dam liaison. Ms. Hinz seconded the motion and it passed unanimously. Ms. Bizot will report directly to Mr. Haslach but will have the authority to talk to Cobb County and the engineer on record concerning the dam.
- Mr. Amoruso has spoken with Tom Woosley of Cobb County and he verified that they have received the engineering report but he personally has not seen it. Mr. Robinson gave Mr. Amoruso three engineering firms that prepare EAP reports with all the maps and necessary contacts. The report will costs between \$10,000-\$25,000.
- The North Lake residents will be contacted about the lowering of the lake level and remind them to watch the water level and their sprinkler intake valve. Ms. Roedersheimer will also send letters to the residents of Jefferson Township that may see additional water running through the waterway behind their homes.
- Mr. McDonald purchased new fire extinguishers and replaced the sprinkler flanges in the clubhouse. He is still waiting for North Georgia Fire Inspectors to set up a time to do the repair work.
- Ms. Hinz went over the quote for the bathroom renovation and noticed it included removing the tile on the floor. She will go back to the company for clarification.
- Ms. Grcic reported spring tennis will begin next week. There are 7 teams this season. The Memorial Day tennis social will be held on Saturday, May 27th.
- Mr. Haslach notified Arbor-Nomics about some areas that have weeds and the roses at the entrances have a disease. He will ask Lynscapes if they can lay the pine straw before Easter.

With no further business to discuss, the meeting was adjourned at 9:10 pm.

Next Board Meeting:

Monday, April 10, 2017

6:30 pm – 8:30 pm, Clubhouse