

HIGHLAND POINTE RECREATION ASSOCIATION, INC.  
Board of Directors and Budget Meeting  
Minutes

Monday, May 7, 2012

Board Members in Attendance: Mr. Tom Haslach, President; Ms. Paula Robin, Clubhouse; Ms. Kimberly Jordan, Treasurer; Mr. Matt Tock, Pool; Ms. Judy Taylor, Tennis; Ms. Melanie Smith, ACC; Mr. Steve Laufersweiler, Grounds; Mr. Steve Fincher, Social; and Ms. Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:35 pm.

Approval of Minutes:

Ms. Taylor made a motion to approve the minutes of the April 6, 2012 Board Meeting. Ms. Jordan seconded the motion and it passed unanimously.

Monthly Budget Update:

Ms. Jordan presented the income received and the expenses incurred during April, 2012. The report was accepted as information only. Ms. Jordan presented the proposed budget for the fiscal year 2012-2013. She would like everyone to have their wish list ready for the June meeting. The final treasurer's report for the fiscal year 2011-2012 was presented and it was noted the funds for the Security Access System was re-appropriated from Operations to the Pool, Tennis and Clubhouse; spread equally over the 3 accounts.

	Budget FY 11-12	Actual (as of 4 /30/12)
HPRA Income	\$89,000.00	\$ 92,603.83
HPHOA Income	70,700.00	74,601.82
Other Income	<u>1,000.00</u>	<u>464.78</u>
Total Income	\$160,700.00	\$167,670.78
HPRA Expenses	\$89,403.00	\$103,764.16
HPHOA Expenses	64,026.00	61,776.31
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$153,429.00	\$159,613.80
HPRA/HPHOA Net Income	<u>\$7,271.00</u>	<u>\$ 2,129.96</u>

The following shows the breakdown of HPRA expenses vs. budget for the period ending April 30, 2012:

	Budget FY 11-12	Actual Expenses (as of 4/30/12)
<u>HPRA Expenses:</u>	\$89,403.00	\$103,764.16
Clubhouse	11,350.00	24,528.39
Tennis	2,500.00	5,140.17
Social	6,500.00	6,081.53
Pool	30,250.00	35,976.60

Operations	32,900.00	29,901.59
Grounds	6,900.00	2,135.88

The report was accepted as information only.

#### Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- The Board has contracted with the Cobb County Police for police patrols during the summer months. The officers will address speeding, stop sign and parking violations, loitering in the common areas after hours and general safety. Ms. Robin made a motion to amend the motion made in April, 2012 to spend up to \$2000 for police patrol during the summer months to read to spend up to \$2600 and to increase the hours to 6 per week. Mr. Laufersweiler seconded the motion. Motion passed.
- Mr. Laufersweiler reported that 5 people showed up for the Trail Work Day. He appreciated all their help. The baby swings have been installed. He said the bridge and arbor on the south lake needs immediate attention. He will get estimates to repair or replace it. He noted that there is an erosion issue behind the tennis courts and will talk with Lynnsapes to determine the best plants to use to ease the erosion issue. Steve will also get estimates on getting the waterfall working.
- Mr. Haslach discussed the ongoing project list and the possibility of implementing a special assessment to fund these projects. He asked that the prospective board member get estimates to fix the steam room, waterfall, decks around clubhouse and tennis courts and new flooring in the clubhouse and exercise room.
- Mr. Fincher reported the Spring Fling was held May 5<sup>th</sup> and there was a smaller than normal turnout. There was discussion to make next year's Spring Fling more of a family event with a cookout and children's activities in the early evening. The Memorial Day Social will be Monday, May 28<sup>th</sup> from 11-3.
- Ms. Taylor said the new on-line reservation system for reserving court time will begin June 1. She is going to order 2 windscreens and would like to add replacing the pavilion floor and steps to the wish list.
- Ms. Robin reported Casteel Heating & Air performed their semi-annual inspection on the 3 systems in the clubhouse. Everything was in working order at this time. The motor unit in the steam room needs to be replaced and she will get estimates on that. The vending machines are delivered and operational now. She has purchased the paint for the fitness room, along with a flat screen TV and a new radio/stereo system with an iPod success port. The Paint Weekend is scheduled for the first weekend of June. Ms. Robin is looking into having the clubhouse deck inspected by a certified structural engineer due to the decks age.
- Mr. Tock reported that Swim At Your Own Risk (SAYOR) will begin May 13<sup>th</sup> and the installation of the access gates is complete on the tennis court and lower clubhouse doors. The pool gates will be operational May 13<sup>th</sup>.
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Having no further business to discuss, the meeting was adjourned at 8:25 pm.

#### Next Board Meeting:

Monday, June 11, 2012

6:30 p.m. - 8:00 p.m., Clubhouse