

HIGHLAND POINTE RECREATION ASSOCIATION, INC.
Board of Directors and Budget Meeting
Minutes

Monday, April 18, 2016

Board Members in Attendance: Mr. Paul Amoruso, President; Mr. Steve Fincher, Vice President; Ms. Melanie Smith, Membership/Secretary; Ms. Angie Bizot, Grounds; Ms. Fallon Hinz, ACC; Ms. Jennifer Allomong, Clubhouse; Ms. Liz Horner, Social; Ms. Ginger Grcic, Tennis and Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:40 pm.

Guest: Mr. El-Jay Fairchild

Mr. Fairchild answered questions from the Board pertaining to security cameras and the needed equipment and possible road blocks.

Approval of Minutes:

Ms. Horner made a motion to approve the minutes of the March 14, 2016 Board Meeting. Ms. Hinz seconded the motion and it passed unanimously.

Monthly Budget Update:

Ms. Bowman, via email, reported expenses and income are on budget with a projected \$90,000 reserve balance.

	Budget FY 15-16	Actual (3/31/16)
HPRA Income	\$ 113,350.00	\$ 120,674.98
HPHOA Income	96,500.00	97,513.68
Other Income	150.00	4,791.33
Total Income	\$ 210,000.00	\$ 222,979.99
HPRA Expenses	\$ 116,974.50	\$ 111,265.16
HPHOA Expenses	84,572.00	96,793.06
Total Expenses	\$ 201,546.50	\$ 208,058.22
HPRA/HPHOA Net Income	\$ 8,453.50	\$ 14,921.77

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending March 31, 2016.

	HOA		HPRA	
	Budget FY 15-16	Actual 3/31/16	Budget FY 15-16	Actual 3/31/16
	\$ 83,824.50	\$ 96,793.06	\$ 117,722.00	\$ 111,265.16
Clubhouse			16,395.00	14,771.07
Grounds	12,250.00	39,739.81		
Operations	71,574.50	57,053.25	25,165.00	23,862.83
Pool			45,462.00	42,182.84
Tennis			21,700.00	22,315.54
Social			9,000.00	8,132.88

The report was accepted as information only.
Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Mr. Amoruso reported that he has spoken to all parents involved in the clubhouse vandalism on April 1, 2016. Financial restitution will be provided. Mr. Amoruso is waiting for the police report. There was discussion concerning supporting the charges against the individuals. Since it involves minors, no details will be provided.
- Ms. Smith suggested that security cameras be installed in the common areas and Highland Pointe add an additional night of police patrols. Ms. Smith made a motion to add a night of police patrols until the regular patrol schedule begins. Ms. Grcic seconded the motion and it passed.
- Ms. Grcic reported the tennis nets have been ordered. She is hoping installation will occur between the tennis seasons.
- Ms. Bizot will get a quote to replace the bridge behind the tennis courts and on the South Lake. She will present the quote via email once received.
- Ms. Smith responded to a request from a renter of a non-member property about being allowed to join recreation as a voluntary member. Since the owner is a non-member and is subject to the \$3,000 initiation fee, the Board, while understanding their situation, cannot make an exception to the rule. Mr. Amoruso had reached out to the owner but they are not interested in joining. The renters are in contact with the owner's as well. The vote was 6-2 in favor of not allowing the exception.
- Ms. Horner stated the end of the year ice cream party will be May 26th instead of the last day of school. It will be at the pool and open to all recreation members.
- Ms. Horner mentioned that a group of residents are interested in raising money for clubhouse updates. They are looking into different avenues to raise the money and also ways to recognize the contributors.
- Ms. Grcic paid \$399 for 5 years of monitoring of the AED. She mentioned the needed electrical work in the tennis pavilion needs to be included in the next fiscal year's budget.
- Ms. Allomong will purchase a new TV for the lower clubhouse.
- Ms. Bizot made a motion to enhance the entrance signs at the front entrance by having a black background installed and the sign removed, cleaned, painted and re-installed. Ms. Horner seconded the motion and it passed. She already has an estimate of \$3500 for the work.
- Ms. Bizot reported the tree trimming at the Wigley entrance was completed and the spring planting should be completed by the end of the week.
- Ms. Hinz received 2 ACC request from the resident at 4551 Forest Peak Circle to remove a tree in the front yard and replant sod and from the resident at 4225 to erect a fence in their back yard and replace the top part of their broken driveway. Ms. Hinz made a motion to accept both requests, Ms. Smith seconded the motion and both motions passed.

With no further business to discuss, the meeting was adjourned at 8:45 pm.

Next Board Meeting:

Monday, May 9, 2016

6:30 pm – 8:30 pm, Clubhouse