

HIGHLAND POINTE RECREATION ASSOCIATION, INC.  
Board of Directors and Budget Meeting  
Minutes

Monday, July 13, 2015

Board Members in Attendance: Ms. Paula Robin, President; Mr. Dan Raby, Tennis; Ms. Melanie Smith, Membership; Mr. Bob Kimball, Pool; Mr. Steve Fincher, Vice President; Paul Amoruso, Treasurer and Vivian Pacifico, ACC.

The meeting was called to order at 6:33 pm.

Approval of Minutes:

Ms. Bizot made a motion to approve the minutes of the June 15, 2015 Board Meeting. Mr. Amoruso seconded the motion and it passed unanimously.

Monthly Budget Update:

Mr. Amoruso reported there are 15 unpaid Permanent HOA dues and 1 Permanent HPRA unpaid.

	Budget FY 15-16	Actual (6/30/15)
HPRA Income	\$ 113,350.00	\$ 104,036.60
HPHOA Income	96,500.00	94,511.00
Other Income	150.00	3,757.67
Total Income	<u>\$ 210,000.00</u>	<u>\$ 203,205.27</u>
HPRA Expenses	\$ 98,774.50	\$ 56,062.36
HPHOA Expenses	84,572.00	15,317.96
Total Expenses	<u>\$ 183,346.50</u>	<u>\$ 71,380.32</u>
HPRA/HPHOA Net Income	<u>\$ 26,653.50</u>	<u>\$ 131,824.95</u>

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending June 30, 2015.

	<b>HOA</b>		<b>HPRA</b>	
	Budget FY 15-16	Actual 6/30/15	Budget FY 15-16	Actual 6/30/15
	\$ 84,572.00	\$ 15,317.96	\$ 98,774.50	\$ 56,062.36
Clubhouse	7,215.00	1,048.05	9,180.00	1,148.28
Grounds	12,250.00	1,804.24		
Operations	65,107.00	12,465.67	31,632.50	11,480.59
Pool			45,462.00	18,405.53
Tennis			3,500.00	22,225.79
Social			9,000.00	2,802.17

The report was accepted as information only.

Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Ms. Robin proposed the Annual Meeting be set for Monday, October 19, 2015 at 6:30pm. All board members were in agreement.
- Ms. Robin reported there will be 5 board positions expiring the end of Dec. These are 2 year terms. The Board is still looking for a Grounds person to complete a 1 year term. She opened up the floor for discussion on getting residents interested and involved. One idea was to have wine and cheese before the September board meeting and then invite them to stay for the meeting.
- Mr. Amoruso spoke to Joanne Burrell, our county commissioner, to get her help in getting the sewer covers fixed from general wear and tear or from the paving crew.
- Mr. Kimball reported that the pool still needs one umbrella stand. The Swim Team has offered to purchase a new lifeguard chair.
- Mr. Kimball stated the back pool gate does not lock again. He believes the entire lock will need replaced.
- Ms. Roedersheimer reported the Kindergarten Meet N' Greet is Saturday, July 25 from 11-1 and the Dive in Movie is scheduled for July 31<sup>st</sup> at dusk with the Kiddie Kaper Covered Dish dinner before that.
- Ms. Smith will get estimates on signs to keep off the waterfall and the trail is closed. She believes the cost for Poly vinyl signs will be \$35-\$50.
- Ms. Bizot reported work will begin on the clubhouse plumbing issues July 21<sup>st</sup>. They will repair or replace 4 toilets, replace the part of the rotted riser and install a gauge. She purchased 2 new fans for the workout room.
- Ms. Robin stated to replace the H on the front sign is \$300-\$400. She also measured the playground border and will need 339 feet to go around the entire area. The border is 6 feet in length and costs \$65 each. Once labor is added, the total cost is \$7,000-\$8,000.
- Ms. Pacifico made a motion to approve an ACC request to remove trees at 4189 Long Branch Dr. Ms. Smith seconded and the motion passed. Ms. Pacifico presented an ACC request for replacing landscaping at 4474 Leesburg Dr. and makes a motion to approve the request. Ms. Bizot seconded the motion and it passed.
- Multiple board members discussed ways to raise money other than through an assessment. There are many areas in Highland Pointe that need addressed and repaired and how to best plan for these improvements were discussed. The general consensus is to provide all homeowners with a list of improvements or suggestions from the neighborhood. The following list was created:
 

1. Front Entrance	\$25,000
2. Replace Gazebo Stairs	\$25,000
3. Update Playground, including Border	\$15,000
4. Pool Pump Room-County Mandated	\$25,000
5. Pool Deck, Grates & Drain Cover, Expansion Joints	\$80,000
6. Stop & Street Signs	\$30,000
7. Clubhouse	\$25,000

With no further business to discuss, the meeting was adjourned at 8:16 pm.

Next Board Meeting:

Monday, August 10, 2015

6:30 pm – 8:30 pm, Clubhouse