

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, July 11, 2011

Board Members in Attendance: Mr. Bob Kimball, President; Mr. Dave Gunnells, Treasurer; Mr. Dan Raby, Clubhouse; Mr. Steve Laufersweiler, Grounds; Ms. Judy Taylor, Tennis; Mr. Steve Fincher, Social; Mr. Matt Tock, Pool; Ms. Rhonda Hester, Administrator; and Ms. Mary Ciesielski, Administrative Assistant.

Guests in Attendance: Ms. Melanie Smith

The meeting was called to order at 6:35 pm.

Guest Presentation:

Ms. Smith presented the plan that her husband, Michael Smith, is working on with Mr. Lee Berg to revamp the Highland Pointe website. They are currently building the website, and will be able to show it to the Board in a few weeks for approval. Mr. Smith will be the webmaster going forward.

Ms. Smith also presented the idea of a “welcome basket” for new neighbors that she and a group of volunteers will deliver, once they receive notice of new residents from the office. Mr. Laufersweiler made a motion to budget \$20 per basket. Ms. Hester seconded the motion and it passed unanimously.

Approval of Minutes

Ms. Hester made a motion to approve the minutes of June 6, 2011 Board Meeting. Mr. Laufersweiler seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Gunnells presented the income received and the expenses incurred during June, 2011. A brief synopsis follows.

	Budget FY 11-12	Actual (as of 6/30/11)
HPRA Income	\$89,000.00	\$81,444.00
HPHOA Income	70,700.00	63,258.82
Other Income	<u>1,000.00</u>	<u>52.42</u>
Total Income	\$160,700.00	\$144,755.24
HPRA Expenses	\$90,400.00	\$32,294.90
HPHOA Expenses	63,050.00	12,939.17
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$153,450.00	\$45,234.07
HPRA/HPHOA Net Income	<u>\$7,250.00</u>	<u>\$99,521.17</u>

The following shows the breakdown of HPRA expenses vs. budgets for the period ending June 30, 2011:

	Budget FY 11-12	Actual Expenses (as of 6/30/11)
<u>HPRA Expenses:</u>	\$90,400.00	\$32,294.90
Clubhouse	11,350.00	1,494.48
Tennis	2,500.00	0.00
Social	6,500.00	1,938.99

Pool	30,250.00	18,130.30
Operations	32,900.00	10,254.28
Grounds	6,900.00	476.85

The report was accepted as information. Mr. Gunnells noted that the association is in pretty good shape considering that membership is down. Forecasting annual expenses we should be fine at fiscal year end.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Ms. Smith reported on ACC for Mr. Salmon. There are three properties that are still in violation of the covenants who have received Violation letters. Mr. Salmon is going to go to the residents homes in person to discuss the issues.
- Ms. Smith petitioned Cobb County to inspect a home on Highborne Drive to see if it is blighted, in which case the County may step in to make repairs and attach a lien to the property.
- Mr. Laufersweiler has requested a quote from Mike Dickman for a modified version of the back path leading to the Grove from the Recreation area.
- The steps leading to Court #1 are rotting, and the trellis leading to Court #4 is rotting. The Board discussed possibly removing the stairs to Court #1 and creating a pathway instead.
- The Board discussed recent vandalism that has occurred in the neighborhood. There was a fire that was started in the pine straw at the Recreation area that required the fire department to come. There were also reports of mailboxes being vandalized on the same night. Hiring a police officer to cruise through the neighborhood again was discussed. Mr. Kimball will investigate.
- Art Trevino is organizing a tennis social for Labor Day weekend. Ms. Taylor will get the details, and will put an article in the Pipeline. Expenses for the social will be split between the Tennis committee and the Social committee.
- Mr. Raby received a quote of approximately \$8000 for painting the exterior of the clubhouse and the wrought iron fencing around the pool area. He is waiting on a second quote, and will bring that to the Board.
- The July 4th party was a success. Upcoming social events are the Dive In movie, the Labor Day cookout and a Trivia Night. All dates will be listed in the Pipeline.
- Installing security cameras was discussed to crack down on vandalism to the clubhouse. There was a hole punched in the men's bathroom downstairs, as well as beer bottles found in the steam room.
- Mr. Kimball reported on the status of the North Dam parcel. HPRA is not the owner, as the Quit Claim deed was not accepted by the association. The Board agreed to mow the grass and cut back the bushes this summer, even though HPRA is not the operator of the dam.

Having no further business to discuss, the meeting was adjourned at 8:20 pm.

Next Board Meeting: Monday, August 1, 2011
6:30 p.m. - 8:00 p.m., Clubhouse