

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, May 2, 2011

Board Members in Attendance: Mr. Bob Kimball, President; Mr. Dave Gunnells, Treasurer; Mr. Dan Raby, Clubhouse; Mr. Steve Laufersweiler, Grounds; Ms. Judy Taylor, Tennis; Mr. Steve Fincher, Social; Ms. Rhonda Hester, Administrator; and Ms. Mary Ciesielski, Administrative Assistant.

The meeting was called to order at 6:35 pm.

Approval of Minutes

Mr. Salmon made a motion to approve the minutes of April 11, 2011 Board Meeting. Ms. Taylor seconded the motion and it passed unanimously.

Monthly Budget Update

The income received and the expenses incurred during April, 2011 were presented. A brief synopsis follows.

	Budget FY 10-11	Actual (as of 4/30/11)
HPRA Income	\$98,000.00	\$97,527.00
HPHOA Income	73,215.00	72,081.00
Other Income	<u>1,800.00</u>	<u>1009.81</u>
Total Income	\$173,015.00	\$170,617.81
HPRA Expenses	\$97,150.00	\$116,607.74
HPHOA Expenses	66,100.00	67,267.62
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$163,250.00	\$183,875.36
HPRA/HPHOA Net Income	<u>\$9,765.00</u>	<u>(\$13,257.55)</u>

The following shows the breakdown of expenses vs. budgets for the period ending April 30, 2011:

	Budget FY 10-11	Actual Expenses (as of 4/30/11)
<u>HPRA Expenses:</u>	\$97,150.00	\$116,607.74
Clubhouse	11,850.00	10,542.39
Tennis	3,500.00	33,773.92
Social	6,500.00	3,497.79
Pool	31,300.00	33,363.06
Operations	32,300.00	31,262.62
Grounds	11,700.00	4,167.96
<u>HPHOA Expenses:</u>	\$66,100.00	\$67,267.62

The report was accepted as information. The Board went over the budget for the 2011-2012 fiscal year. Each line item was reviewed in terms of last year's actual numbers, and planned expenditures for the coming year.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Mr. Raby will investigate electronic key systems for the recreation area.
- Mr. Salmon reported on the properties that have received violation letters. Only one resident has responded, and is working with Mr. Salmon to resolve the violations. One home is in foreclosure and is vacant, and the letters have been returned to the office.
- Mr. Salmon will issue a warning letter to the home with the boat in the driveway.
- Mr. Salmon presented an ACC request from a resident to remove a tree. It was approved by the Board.
- The Board discussed a request for a fence to be built on a corner lot. The location of the fence was of concern, as it will be close to the sidewalk, and will be a six foot privacy fence. Mr. Salmon will go back to discuss the fence with the residents.
- Mr. Laufersweiler will call the electrician to fix the lights at the Grove entrance.
- Mr. Laufersweiler and Mr. Kimball encouraged all to help at the Trail Clean up day.
- Ms. Taylor reported that the windscreens and the signs for the Tennis courts have been ordered. She will follow up with Southeastern Tennis about the cracks on the courts.
- Mr. Raby reported that Casteel came out and worked on the Clubhouse bottom floor to improve the flow of air in the weight room. The improvements should make the system more efficient.
- Mr. Kimball thanked Mr. and Mrs. Fincher for coordinating the Spring Fling.
- Mr. Fincher reported that in May we will hold the Ice Cream Social on the last day of school, and the Memorial Day party will be held on Monday, May 30th. All have been advertised in the Pipeline.
- The July 4th party will be held on Sunday, July 3rd this year.
- Mr. Kimball asked Mr. Fincher about the Golf Tournament. He will investigate further.
- Mr. Kimball went over the project list seeing if anything would be timely for the summer months. It was decided that new chairs for the Tennis Pavilion will be purchased. Ms. Taylor will email a motion to purchase the chairs once she has a quote, and the Board will vote online.
- The Board discussed the Special Meeting to be held on June 5th. An email blast will be sent outlining what will be discussed, and how to get on the agenda if a resident is interested.

Having no further business to discuss, the meeting was adjourned at 8:10 pm.

Next Board Meeting: Monday, June 6, 2011
6:30 p.m. - 8:00 p.m., Clubhouse