

HIGHLAND POINTE RECREATION ASSOCIATION, INC.  
Board of Directors and Budget Meeting  
Minutes

Monday, December 14, 2015

Board Members in Attendance: Ms. Paula Robin, President; Mr. Dan Raby, Tennis; Mr. Bob Kimball, Pool; Mr. Steve Fincher, Vice President; Ms. Liz Horner, Social; Ms. Angie Bizot; Clubhouse, and Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:30 pm.

Guest: Jennifer Allomong, Ginger Grcic and Asana Bowman

Approval of Minutes:

Ms. Horner made a motion to approve the minutes of the November 9, 2015 Board Meeting with 2 changes. Mr. Kimball seconded the motion and it passed unanimously.

Monthly Budget Update:

	Budget FY 15-16	Actual (11/30/15)
HPRA Income	\$ 113,350.00	\$ 118,754.48
HPHOA Income	96,500.00	93,999.00
Other Income	150.00	4,148.27
Total Income	\$ 210,000.00	\$ 216,901.75
HPRA Expenses	\$ 116,974.50	\$ 92,837.96
HPHOA Expenses	84,572.00	45,405.06
Total Expenses	\$ 201,546.50	\$ 138,243.02
HPRA/HPHOA Net Income	\$ 8,453.50	\$ 78,658.73

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending November 30, 2015.

	HOA		HPRA	
	Budget FY 15-16	Actual 11/30/15	Budget FY 15-16	Actual 11/30/15
	\$ 83,824.50	\$ 45,405.06	\$ 117,722.00	\$ 92,837.96
Clubhouse			16,395.00	8,514.86
Grounds	12,250.00	6,356.72		
Operations	71,574.50	39,048.34	25,165.00	20,157.64
Pool			45,462.00	35,226.18
Tennis			21,700.00	21,930.43
Social			9,000.00	7,008.85

The report was accepted as information only.  
Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Ms. Robin reported the Cobb County Board of Commissioner's denied the land use permit request from the resident residing at 4532 High Rock Terrace. The renters are to vacate the property no later than December 31, 2015.
- Ms. Robin thanked the board for all their hard work during her term as president.
- Mr. Fincher stated that the drain repair work has been completed. One drain on East Forest Peak was not repaired but many not on the repair list were repaired.
- Ms. Smith, via email, reported the front entrance masonry work was completed. The Keep off the Rocks signs have been placed around the waterfall.
- Ms. Bizot stated that the front flower beds will be reworked in the spring, but the trees have been trimmed. The trimming at the Wigley entrance is also completed, except for a larger tree that will be done in early spring.
- Ms. Robin researched replacing the neon light behind the right front entrance sign. The estimated cost is \$1000-\$2000. Another option is using flood lights. Discussion was tabled until further research can be done.
- Ms. Horner reported there were between 60 kids at the Santa social. Social charged \$5 per child and the cash was used to pay for Santa and the extra cash will be used for future expenses.
- Mr. Raby requested that any payments to the credit card be broken out on the Account Quick Report.
- Mr. Raby stated winter tennis begins January 10, 2016 and there currently are 3 teams. The AED needs to be checked every month to make sure there are no issues. He also stated new nets will be needed in the spring.
- Mr. Kimball said they will begin placing the luminaries around the south lake at 5:30pm on Dec. 20<sup>th</sup>. The caroling will start at 5:45. Hot cocoa will be provided at the clubhouse.
- Ms. Bizot presented the timeline for the work done at the front entrance. The hard pruning will be done when it gets colder. Lynscapes would like to put down pine straw in late spring after the reworking of the flower beds is completed at a cost of \$3780. Ms. Bizot made a motion to spend up to \$4000 on pine straw to be laid before Easter. Mr. Kimball seconded the motion and the motion carried.
- Ms. Bizot reported both bridges on the path between North Slope Circle and Forest Peak Circle need replaced. She made a motion to spend no more than \$5000 to replace both bridges. Mr. Kimball seconded the motion and it passed.
- Mr. Fincher thanked all outgoing board members and welcomed the new members.
- The January meeting was changed to January 4, 2016 due to the National Championship game.

With no further business to discuss, the meeting was adjourned at 7:55 pm.

Next Board Meeting:

Monday, January 4, 2016

6:30 pm – 8:30 pm, Clubhouse