

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, April 13, 2009

Board Members in Attendance: Mr. Jim Newton, President; Ms. Susan Paraska, ACC; Mr. Dan Raby, Treasurer; Mr. Bob Kimball, Pool; Mr. Steve Laufersweiler, Clubhouse; Ms. Rhonda Hester, Administrator; Mr. Erick Mikkelson, Grounds; Ms. Diana Conrad, Social; and Ms. Mary Ciesielski, Administrative Assistant.

Guests in Attendance: Ms. Jenny Rucker, Ms. Kim Del Pozzo, Ms. Pam Morder, Ms. Melanie Heineman, Mr. Barry Cranfill, Ms. Stacia Cranfill, Ms. Kara Holshouser, Mr. Attilio Piscopo, Ms. Tracey Piscopo, Ms. Kelly Fincher, Ms. Denese Tock, Ms. Shannon Johnson, Ms. Erica Collins, and Ms. Jenny Jarosick.

The meeting was called to order at 6:35 pm.

Resident Presentation: Ms. Jenny Rucker addressed the Board with recommended improvements to replace the current playground equipment that is aged and needs attention from both a safety-related and environmental perspective. She presented a range of contractor pricing for new equipment and installation that could be completed in phases. Mr. Newton thanked Ms. Rucker for her thorough research regarding this playground equipment, and added that the Board will add this request to the list of budget priorities for this coming year. The Board will consider possible financial commitments to this project once the budget for 2009-2010 is in place. The Board also requested that community residents consider conducting fundraisers in order to raise funds that could be contributed to this effort.

Approval of Minutes

Mr. Newton made a motion to approve the minutes of the March 2, 2009 Board Meeting. Mr. Mikkelson seconded the motion and it passed unanimously.

Monthly Budget Update

- Mr. Raby presented the income received and the expenses incurred during March, 2009. A brief synopsis follows.

	Budget FY 08-09	Actual (as of 3/31/09)
HPRA Income	\$123,650.00	\$113,157.00
HPHOA Income	64,075.00	70,143.69
Other Income	<u>4,800.00</u>	<u>2,274.45</u>
Total Income	\$192,525.00	\$185,575.14
HPRA Expenses	\$115,114.00	\$109,505.17
HPHOA Expenses	60,314.00	47,339.24
Other Expenses	<u>0.00</u>	<u>1,010.80</u>
Total Expenses	\$175,428.00	\$157,855.21
HPRA/HPHOA Net Income	<u>\$17,097.00</u>	<u>\$27,719.93</u>

The following shows the breakdown of expenses vs. budgets for the period ending March 31, 2009:

	Budget FY 08-09	Actual Expenses (as of 3/31/09)
<u>HPRA Expenses:</u>	\$115,114.00	\$109,505.17

Clubhouse	13,475.00	26,094.97
Tennis	5,500.00	5,705.24
Social	8,500.00	6,033.85
Pool	33,200.00	35,810.85
Operations	39,225.00	32,094.42
Grounds	15,214.00	3,765.84
<u>HPHOA Expenses:</u>	\$60,314.00	\$47,339.24

The report was accepted as information.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Replacement of the entrance message boards was discussed and it was decided that replacement of all the boards would be too expensive. Ms. Conrad will get quotes on replacing the boards at the main entrance on North Mountain Road, and the back entrance on Wigley Road. She will also get quotes on the repair of the message boards at the Grove entrance and at the back entrance on North Mountain Road. She will email these costs to the Board. It was agreed that an email vote will take place once the quotes are distributed and then that decision presented at the May 4, 2009 Board meeting.
- Mr. Mikkelson noted that it would be beneficial to have new pine straw delivered and spread before the 2009 Spring Fling.
- Mr. Kimball reported that the drain in the pool has been fixed, and the pool will open as scheduled. He will also present information on the restrapping of some of the chairs for the pool area.
- The electrical outlet in the pump room needs to be repaired and Mr. Mikkelson stated he will call the electrician.
- A discussion was held regarding the North Dam. Per Highland Pointe legal opinion, HPRA does not own the property. Highland Pointe has received no correspondence from the DNR pertaining to the responsibility of maintaining the property. Mr. Mikkelson made a motion to continue to maintain the dam property. Mr. Newton seconded the motion, and it passed.
- Mr. Laufersweiler presented quotes for the replacement of the TV and stereo in the Clubhouse. Mr. Newton made a motion to authorize up to \$3000 for the purchase of a TV and stereo for the clubhouse. Ms. Hester seconded the motion, and it passed.
- Mr. Laufersweiler reported that the elliptical in the workout room is broken and cannot be fixed. The replacement of this equipment will be considered for the 2009-2010 budget.
- Ms. Paraska presented an ACC request for residents at 4500 Club House Drive to remove an existing fence and replace it with a new fence. The residents provided a completed ACC form, contractor diagrams and layout, and the Neighbor Notification form. Ms. Paraska recommended that the Board approve the request, as she has inspected the property, and all the paperwork has been submitted. Mr. Mikkelson made a motion to approve the request. Mr. Newton seconded the motion, and it passed.
- Ms. Paraska had been contacted by residents whose properties will be affected by the Cobb County project to widen Wigley Road. After speaking with the Cobb County project manager concerning the easement of the properties, Ms. Paraska was informed that the HPRA Board does not have rights to any of the property involved in this project and therefore cannot speak on behalf of the homeowners nor represent them. As it stands each resident will be required to directly address any property concerns to Cobb County. Several suggestions were offered to assist the residents and the Board agreed to serve as a resource for these homeowners.
- An HPRA member asked permission to hold a family wedding ceremony that will involve the lower deck of the Clubhouse/Pool area. The request requires that the upper deck gate be unlocked before the ceremony

and relocked following the ceremony. The Board agreed with this request, and Ms. Ciesielski will coordinate the logistics with the homeowner before the event.

- Ms. Conrad reported the evening event of the Spring Fling has been cancelled. All daytime events will continue as planned. Ms. Ciesielski will send out an email notifying the neighborhood of the change.
- Ms. Ciesielski suggested putting the Pipeline on the website so that it is accessible to residents throughout the year. One concern was expressed regarding the use of children's full names in HPRA publications that are viewable from a public site. Ms. Ciesielski will ask neighboring subdivisions if they publish their newsletters on-line, and if so, what issues or practices they use in regard to publishing the names of their residents and/or children.
- Ms. Conrad suggested reviewing the Tennis rules regarding court reservation policy. It was suggested that the Board invite Ms. Judy Taylor to the May Board meeting for a more complete discussion on this topic.
- Having no further business to discuss, the meeting was adjourned at 9:00.

Next Board Meeting: Monday, May 4, 2009
6:30 p.m. - 8:00 p.m.
Clubhouse