

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, May 3, 2010

Board Members in Attendance: Mr. Jim Newton, President; Mr. Dan Raby, Treasurer; Mr. Jason Salmon, ACC; Mr. Steve Laufersweiler, Grounds; Mr. Bob Kimball, Pool; and Ms. Mary Ciesielski, Administrative Assistant.

The meeting was called to order at 6:40 pm.

Approval of Minutes

Mr. Kimball made a motion to approve the minutes of the April 12, 2010 Board Meeting. Mr. Raby seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Raby presented the income received and the expenses incurred during April, 2010. A brief synopsis follows.

	Budget FY 09-10	Actual (as of 4/30/10)
HPRA Income	\$111,687.00	\$104,570.38
HPHOA Income	68,528.00	68,492.06
Other Income	<u>2,500.00</u>	<u>1,489.65</u>
Total Income	\$182,715.00	\$174,552.09
HPRA Expenses	\$111,639.00	\$99,505.53
HPHOA Expenses	57,364.00	58,247.00
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$169,003.00	\$157,752.53
HPRA/HPHOA Net Income	<u>\$13,712.00</u>	<u>\$16,799.56</u>

The following shows the breakdown of expenses vs. budgets for the period ending April 30, 2010:

	Budget FY 09-10	Actual Expenses (as of 4/30/10)
<u>HPRA Expenses:</u>	\$111,639.00	\$99,505.53
Clubhouse	12,725.00	11,382.23
Tennis	4,800.00	2,071.09
Social	8,500.00	4,158.11
Pool	32,200.00	30,944.37
Operations	38,200.00	33,368.93
Grounds	15,214.00	17,580.80
<u>HPHOA Expenses:</u>	\$57,364.00	\$58,247.00

The report was accepted as information. Mr. Raby reported that after the tennis courts resurfacing is completed, there will be \$85,000 left in reserves. Mr. Raby presented a preliminary budget for the fiscal year 2010-2011.

## Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- The Board discussed the quality of work we are getting for the Clubhouse cleaning. Ms. Ciesielski will contact the company and get the contract with a list of cleaning duties for the Board to review at the next meeting.
- There was vandalism to the weight room door on Monday, May 3 resulting in the door and lock being broken. Ms. Ciesielski will call to have the door replaced as soon as possible and will also have the window pane in the clubhouse replaced. Mr. Newton also mentioned that the brick wall at the front entrance needs to be repaired.
- Mr. Raby noted that the insurance policy is up for renewal. He will contact our agent to come out to our property to ensure the Recreation Association is properly covered.
- Mr. Salmon reported on a home in the neighborhood that has broken windows all along the front of the house. It was discussed that the dogs in the home are breaking the windows as people walk by. Mr. Salmon will contact the county to see if there is a code violation regarding the windows. The Board agreed that Cobb County Animal Control needs to be contacted if the dogs are a menace, considering the middle school bus stop is in front of the house.
- The Board discussed the curb appeal of Highland Pointe in comparison to Windsor Oaks, and all agreed that Windsor Oaks is aging more gracefully than Highland Pointe. Mr. Kimball suggested we create a task force of residents who are concerned with the aesthetics of our community, and are willing to donate some time and energy to the cause. There will be a meeting on June 14<sup>th</sup> at 7:00 pm in the clubhouse for all Highland Pointe residents who would like to join this effort. Ms. Ciesielski will publicize the meeting in the June Pipeline, as well as sending out an email to the neighborhood.
- The Board discussed the trespassers on the lake near the Recreation area, specifically those coming to fish. The dock is owned and maintained by the Recreation association, so Non-HPRA members are technically trespassing.
- Mr. Laufersweiler reported that he has contacted someone to fix the overfill bridge.
- Mr. Kimball reported that the lane rope holder for the pool has been purchased and assembled.
- Judy Taylor has agreed to be the Tennis chairperson on the Board of Directors. She will attend the June meeting.

Having no further business to discuss, the meeting was adjourned at 8:00 pm.

Next Board Meeting:            Monday, June 7, 2010  
   6:30 p.m. - 8:00 p.m.  
   Clubhouse