

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, May 4, 2009

Board Members in Attendance: Mr. Jim Newton, President; Ms. Susan Paraska, ACC; Mr. Dan Raby, Treasurer; Mr. Bob Kimball, Pool; Mr. Steve Laufersweiler, Clubhouse; Ms. Rhonda Hester, Administrator; Mr. Erick Mikkelson, Grounds; Ms. Diana Conrad, Social; and Ms. Mary Ciesielski, Administrative Assistant.

Guests in Attendance: Ms. Jenny Rucker, Ms. Melanie Heineman, Mr. Matt Tock, Ms. Janice Upson, Mr. Joe Upson, and Ms. Lane Campbell.

The meeting was called to order at 6:40 pm.

Approval of Minutes

Mr. Kimball made a motion to approve the minutes of the April 13, 2009 Board Meeting. Ms. Hester seconded the motion and it passed unanimously.

Resident Presentation: Ms. Jenny Rucker reported that she met with a representative from Big Toys, the manufacturer of the current playground equipment. She is going to prepare different proposals that outline replacing the playground equipment in phases, and will present these proposals to the Board. Ms. Rucker also reported that she has collected 60 signatures on a neighborhood petition to improve the playground.

Ms. Janice Upson suggested a Town Hall meeting for Highland Pointe residents, in an effort for the community to come together and create sub committees, clubs and to tap the many resources that exist among our residents. The Board agreed to support the idea, and Ms. Upson volunteered to organize such a meeting.

Monthly Budget Update

- Mr. Raby presented the income received and the expenses incurred during April 30, 2009. A brief synopsis follows.

	Budget FY 08-09	Actual (as of 4/30/09)
HPRA Income	\$123,650.00	\$113,200.00
HPHOA Income	64,075.00	70,049.69
Other Income	<u>4,800.00</u>	<u>2,372.49</u>
Total Income	\$192,525.00	\$185,622.18
HPRA Expenses	\$115,114.00	\$117,187.01
HPHOA Expenses	60,314.00	51,377.99
Other Expenses	<u>0.00</u>	<u>1,010.80</u>
Total Expenses	\$175,428.00	\$169,575.58
HPRA/HPHOA Net Income	<u>\$17,097.00</u>	<u>\$16,046.38</u>

The following shows the breakdown of expenses vs. budgets for the period ending April 30, 2009:

	Budget FY 08-09	Actual Expenses (as of 4/30/09)
<u>HPRA Expenses:</u>	\$115,114.00	\$117,187.01

Clubhouse	13,475.00	29,745.94
Tennis	5,500.00	5,898.10
Social	8,500.00	8,208.85
Pool	33,200.00	35,810.85
Operations	39,225.00	33,757.43
Grounds	15,214.00	3,765.84
<u>HPHOA Expenses:</u>	\$60,314.00	\$51,377.99

The report was accepted as information.

Mr. Raby presented a tentative budget for 2009-2010, which will be secured once membership payments are collected.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- The Board discussed posting the Pipeline on the website. A discussion was held regarding sensitivity of printing full names of children. It was decided that before the Pipeline is posted, any articles that contain full names of children will be deleted. Mr. Mikkelson moved to post the pipeline online, Ms. Hester seconded the motion and it passed. Ms. Ciesielski will post past 2009 Pipelines as well as all issues going forward.
- A banner for the 2009 High School graduates is being created, and will be put at the front entrance once it is completed.
- Ms. Paraska presented an ACC request for residents at 4700 East Forest Peak to add a screened-in porch to their home. The residents provided a completed ACC form, contractor diagrams and layout, and the Neighbor Notification form, and Ms. Paraska has inspected the property. Ms. Paraska made a motion to approve the request, Mr. Mikkelson seconded the motion and it passed.
- A discussion was held regarding repeat offenders of ACC covenants. The Board agreed that if continued letters and warnings are ignored Liens will be filed against the property.
- Mr. Mikkelson reported that the bales of pine straw will be spread as soon as possible.
- Mr. Mikkelson noted that the breaker box that controls the exhaust fan of the pool and the outside lights had been turned off. It is now on and the lights are working properly. The entrance lights have been replaced. The electrician will install lighting under the deck before the swim team meets begin, giving much needed light to that area of the pool at night.
- A discussion was held on the variety in styles/designs of mailboxes that are in place throughout the neighborhood. Many of the mailboxes and posts are wood and metal, and placed at varying heights. Additionally, many of the mailboxes are in poor condition and the posts are rotting. The Board recommends that specific styles/designs be in place to provide a look that is appropriate for the community. Ms. Hester will research and report back on replacement options for residents, and she will also investigate replacing stop signs with similar styles.
- Mr. Newton reported that he has received calls and emails regarding residents not keeping their dogs on leashes. He will write an article for the next Pipeline outlining Cobb County's codes for pets.
- The Board discussed the condition of the tennis courts, and the options that are available to repair/replace the courts. Mr. Newton is collecting quotes on temporary fixes versus a complete rehaul of the surface, and will follow up with the Board.
- Mr. Laufersweiler purchased a new TV and stereo system for the Clubhouse. It will be installed the weekend of May 9, 2009.
- Mr. Laufersweiler will purchase new mats for the downstairs entranceways before the pool season opens.

- Ms. Ciesielski will collect quotes for window cleaning at the Clubhouse, and will have the windows cleaned by mid May.
- Mr. Kimball has ordered new umbrellas for the pool area which should be here by May 16, 2009.
- Mr. Kimball also suggested the installation of a gate at the top of the stairs leading from the pool to the main deck, to keep Clubhouse renters from going down into the pool area when the pool is closed. Mr. Laufersweiler and Mr. Kimball will install a gate at this location.
- Ms. Conrad reported on the new entrance message boards. The message board at the entrance to the Grove will be removed as there have been complaints received from some residents of the Grove. This board will be moved to the recreation area, and a restored message board will be installed at the back North Mountain Road entrance.
- Mr. Kimball commented on the number of non members using the HPRA playground, pathways and dock, and that further discussion should take place with area divisions on cost sharing to help maintain these high use features.
- Ms. Rucker announced that there will be an ice cream social on the last day of school, and a Dive-In Movie will be held the Saturday evening before school starts.
- Having no further business to discuss, the meeting was adjourned at 8:30.

Next Board Meeting: Monday, June 8, 2009
6:30 p.m. - 8:00 p.m.
Clubhouse