

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, April 12, 2010

Board Members in Attendance: Mr. Jim Newton, President; Mr. Dan Raby, Treasurer; Mr. Jason Salmon, ACC; Mr. Steve Laufersweiler, Grounds; and Ms. Mary Ciesielski, Administrative Assistant.

The meeting was called to order at 6:35 pm.

Approval of Minutes

Mr. Raby made a motion to approve the minutes of the March 1, 2010 Board Meeting. Mr. Salmon seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Raby presented the income received and the expenses incurred during March, 2010. A brief synopsis follows.

	Budget FY 09-10	Actual (as of 3/31/10)
HPRA Income	\$111,687.00	\$110,955.38
HPHOA Income	68,528.00	68,338.06
Other Income	<u>2,500.00</u>	<u>1,489.65</u>
Total Income	\$182,715.00	\$180,783.09
HPRA Expenses	\$111,639.00	\$87,276.49
HPHOA Expenses	57,364.00	50,747.22
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$169,003.00	\$138,023.71
HPRA/HPHOA Net Income	<u>\$13,712.00</u>	<u>\$42,759.38</u>

The following shows the breakdown of expenses vs. budgets for the period ending March 31, 2010:

	Budget FY 09-10	Actual Expenses (as of 3/31/10)
<u>HPRA Expenses:</u>	\$111,639.00	\$87,276.49
Clubhouse	12,725.00	10,803.69
Tennis	4,800.00	2,071.09
Social	8,500.00	3,633.11
Pool	32,200.00	30,574.10
Operations	38,200.00	31,148.70
Grounds	15,214.00	9,045.80
<u>HPHOA Expenses:</u>	\$57,364.00	\$50,747.22

The report was accepted as information. Mr. Raby noted that an accounting entry will be made to reclassify the funds collected for the playground to a current liability and not an income item for the Recreation association. He also pointed out that we have not received the invoices for the French drain project on the multipurpose field

yet, so there will be more grounds expenses that will be recorded before the end of the year. A preliminary budget for 2010-2011 will be prepared using the actual figures from 2009-10.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Mr. Newton reported that the gazebo should be repaired this coming week.
- The Board discussed recent vandalism to the recreation area. A resident recently discovered a Highland Pointe youth in the pool area, and made him leave. The resident notified the parents as well as the Board. Mr. Newton will send the parents a letter highlighting the danger of their child unattended in the pool area.
- Mr. Salmon reported on a resident's request to redo the front exterior of their house, as well as the back deck. Pictures were included in the paperwork, along with neighbors' signatures. Mr. Salmon made a motion to approve the project. Mr. Laufersweiler seconded the motion, and it passed.
- Mr. Salmon also discussed a complaint that a resident on West Forest Peak may be running a business out of his home. It is also suspected that multiple families are living in this house. Mr. Salmon visited this resident, who denied the business complaint. Mr. Salmon will notify the Cobb County Code violation board.
- Mr. Laufersweiler noted that Lynscapes will put out annuals in the spring. Mr. Newton asked him to check on the timing of the entranceway lights, as they seem to be on all day long.
- Mr. Laufersweiler reported on the work to be done at the dam (phase 1 lake). The plan is to fill in the eroded area with dirt, then put sod down to keep it from further erosion. Rip rock will then be placed under the dock.
- The Board discussed the area around the playground, with ideas to add something like a volleyball court
- There are still pieces of old playground equipment left on the playground that needs to be moved.
- Mr. Raby noted that the overfill bridge has rotten boards that need to be replaced. Members of the Board agreed to help Mr. Raby do this.
- Mr. Kimball made a motion to give the swim team \$333 that is needed to complete the payment for the new lane ropes. Mr. Laufersweiler seconded the motion and it was approved.
- The tennis courts are scheduled to be resurfaced the week of May 10th

Having no further business to discuss, the meeting was adjourned at 7:45 pm.

Next Board Meeting: Monday, May 3, 2010
 6:30 p.m. - 8:00 p.m.
 Clubhouse