

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, March 1, 2010

Board Members in Attendance: Mr. Jim Newton, President; Mr. Dan Raby, Treasurer; Ms. Rhonda Hester, Administrator; Mr. Jason Salmon, ACC ; Mr. Steve Laufersweiler, Grounds; Mr. Dave Gunnells, Clubhouse; Ms. Diana Conrad, Social; and Ms. Mary Ciesielski, Administrative Assistant.

Guests in Attendance: Ms. Jenny Rucker and Ms. Denese Tock

The meeting was called to order at 6:35 pm.

Guest Presentation

Ms. Rucker presented an update on the new playground project. As of February 28th, the committee has collected \$4880.00, and has total pledges of \$7600.00. The committee will continue to raise funds through the summer, with the plan of installing the bricks in the fall of 2010. Additional equipment may be purchased, depending on the level of contributions. Ms. Rucker presented an additional quote for the tear down and removal of the existing playset. The Board agreed to stay with Mr. Joe Cordell's quote of \$500 which also includes the donation of the equipment to charity. The pea gravel will need to be moved to the edge of the playground area by Highland Pointe resident volunteers. It was stressed that before anything is scheduled at the playground the French drainage system must be installed. Mr. Laufersweiler will call Mr. Dickman to confirm the date of that installation. Ms. Rucker also asked that an email blast go out detailing the schedule of the playground tear down, and installation. The Board agreed this was a good idea. Ms. Rucker noted that a local vendor has purchased a \$300 brick and would like to host a cookout for the opening of the Highland Pointe pool. The Board agreed to allow him to host such a party.

Approval of Minutes

Mr. Gunnells made a motion to approve the minutes of the February 1, 2010 Board Meeting. Mr. Raby seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Raby presented the income received and the expenses incurred during February, 2010. A brief synopsis follows.

	Budget FY 09-10	Actual (as of 2/28/10)
HPRA Income	\$111,687.00	\$108,410.38
HPHOA Income	68,528.00	67,976.06
Other Income	<u>2,500.00</u>	<u>1,302.73</u>
Total Income	\$182,715.00	\$177,689.17
HPRA Expenses	\$111,639.00	\$83,241.09
HPHOA Expenses	57,364.00	46,857.75
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$169,003.00	\$130,098.84
HPRA/HPHOA Net Income	<u>\$13,712.00</u>	<u>\$47,590.33</u>

The following shows the breakdown of expenses vs. budgets for the period ending February 28, 2010:

	Budget FY 09-10	Actual Expenses (as of 2/28/10)
<u>HPRA Expenses:</u>	\$111,639.00	\$83,241.09
Clubhouse	12,725.00	10,311.87
Tennis	4,800.00	2,071.09
Social	8,500.00	3,428.36
Pool	32,200.00	30,574.10
Operations	38,200.00	29,409.72
Grounds	15,214.00	7,445.95
<u>HPHOA Expenses:</u>	\$57,364.00	\$46,857.75

The report was accepted as information.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- The Board discussed the membership dues for 2010-2011. Based on next year's anticipated expenditures, a motion was made by Mr. Gunnells to change the dues for 2010-2011 as follows: \$155 for HOA membership, and \$400 for HPRA membership. Ms. Conrad seconded the motion and it passed.
- The installment plan for HPRA was also discussed, as last year the fee for installments was waived. Mr. Laufersweiler made a motion to reinstate a fee of \$5.00 per installment, as well as change to NSF charge to \$30. Mr. Salmon seconded the motion. It passed with Mr. Raby opposing.
- Mr. Salmon inquired about the stop sign on North Mountain Rd that was knocked down, and replaced with a temporary one. The Board concurred that it is a County issue, and that Board has no action to take.
- Mr. Salmon read a letter he received from a resident inquiring about a motor home that is parked in a driveway on Highborne Drive. There have been numerous letters sent to the resident to move the motor home and nothing has happened. Mr. Salmon will put a copy of the County Code the resident is in violation of in his mailbox, as well as telling the resident who wrote the letter the website where Code violations can be reported to the county. Ms. Ciesielski noted that she will also put the website in the next pipeline.
- Mr. Salmon shared an email he received addressed to the President, from a resident regarding disputes between a neighbor and himself. Mr. Newton will address the issue and report back to the Board.
- The lane rope holder is broken, and needs to be replaced before the swim team season begins. Ms. Ciesielski will email Mr. Kimball about the issue, and have him discuss the issue with the Board via email so that it can be taken care of soon.
- The gate to the tennis courts needs to be repaired. Ms. Ciesielski will call the Locksmith to see what can be done to make it latch properly.
- The vacancy of the Tennis Chair on the Board was discussed. Mr. Newton will ask Ms. Judy Taylor if she is interested in this role, as she does so much already for the tennis community. It will be advertised in the Pipeline that we are in need of someone to step up and assume this position if Ms. Taylor declines.
- The tennis courts are scheduled to be resurfaced the week of May 10th, weather permitting.
- Mr. Gunnells discussed painting that needs to be done to the interior of the clubhouse. He will obtain quotes this month and report back to the Board at the April meeting.
- The recent vandalism was discussed. The downstairs door needs to be reinforced and the addition of locks to that door was discussed. Ms. Ciesielski will have the locksmith look at the bottom door as well. Ms. Ciesielski will ask parents to be prudent in letting their children/teens have the clubhouse keys, as many times it is member's kids doing the damage to the clubhouse.
- Ms. Conrad reported that there will be a Spring Fling on May 1st.

Having no further business to discuss, the meeting was adjourned at 8:30 pm.

Next Board Meeting: Monday, April 12, 2010
 6:30 p.m. - 8:00 p.m.
 Clubhouse