

HIGHLAND POINTE RECREATION ASSOCIATION, INC.  
Board of Directors and Budget Meeting  
Minutes

Monday, April 14, 2014

Board Members in Attendance: Ms. Paula Robin, President; Ms. Sandy Carpenter, Vice-President; Mr. Paul Amoruso, Treasurer; Ms. Melanie Smith, Membership; Mr. Steve Fincher, Ground; Mr. Matt Tock, Pool; Mr. Dave Gunnells, Tennis; Vivian Pacifico, ACC and Ms. Beth Roedersheimer, Administrative Assistant.

The meeting was called to order at 6:35 pm.

Guests:

Liz Horner, Fallon Hinz and Bob Kimball

Guest Presentation:

Ms. Horner requested a separate line budget for Kiddie Kapers. Most of her activities and expenses fall outside the Social parameters. She also requested that there be a bin by the baby pool that you could place toys left in the pool. They had been placed in the storage area (that was removed when the deck was replaced) and never seen from again. This would also help when the children forgot to bring their toys to the pool. She is advocating for a mushroom by the baby pool but realizes funds are not available at this time. She asked if Kiddie Kapers could buy a Bouncy House but was told that was not feasible due to insurance concerns. When a Bouncy House is rented, insurance is provided by the vendor. She would like to have the 4<sup>th</sup> of July bike parade during the party so more people would participate and watch the parade.

Approval of Minutes:

Mr. Tock made a motion to approve the minutes of the March 10, 2014 Board Meeting. Mr. Fincher seconded the motion and it passed unanimously.

Monthly Budget Update:

Mr. Amoruso presented the budget and the balance in all accounts is \$88,535.63. Mr. Amoruso is working on the budget for 2014-15 and will present it at the May meeting. He is working on incorporating the Permanent HPRA members into the budget. Mr. Amoruso anticipates fiscal year-end balance to be around \$54,000.

	<u>Budget FY 13-14</u>	<u>Actual (3/30/14)</u>
HPRA Income	\$ 88,400.00	\$ 94,052.08
HPHOA Income	82,600.00	89,255.90
Other Income	200.00	90.95
Total Income	<u>\$ 171,200.00</u>	<u>\$ 183,398.93</u>
HPRA Expenses	\$ 91,145.00	\$ 88,933.16
HPHOA Expenses	80,024.00	111,161.76
Total Expenses	<u>\$ 171,169.00</u>	<u>\$ 200,094.92</u>
HPRA/HPHOA Net Income	<u>\$ 31.00</u>	<u>\$ -16,695.99</u>

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending March 30, 2014.

	<b>HOA</b>		<b>HPRA</b>	
	Budget FY 13-14	Actual 3/30/14	Budget 13-14	Actual 3/30/14
	\$ 80,024.00	\$ 111,161.76	\$ 91,145.00	\$ 88,933.16
Clubhouse	3,749.00	25,636.84	14,240.00	25,971.96
Grounds	3,500.00	17,346.23		
Operations	72,775.00	68,178.69	29,605.00	25,315.84
Pool			36,300.00	30,901.99
Tennis			5,000.00	2,026.31
Social			6,000.00	4,717.06

The report was accepted as information only.

#### Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Mr. Fincher states that the fishing pier, tennis courts railings and gazebo need to be stained this spring. He will get quotes or look for volunteers to stain them. He also will order the pine straw and have Lynscapes plant shrubs around the water fall.
- Mr. Gunnells reported the tennis courts will need to be resurfaced in the spring of 2015. The approximate cost will be around \$20,000. He is requesting a grill for the tennis pavilion area.
- Ms. Smith reported that 18 residents signed up for Permanent HPRA and 1 resident signed up for Permanent HOA at the March 30<sup>th</sup> Town Hall Meeting. She states the need for capital improvements to the common areas in the near future and that HOA dues can be used toward the improvement of the pool, tennis and clubhouse areas. The next Town Hall meeting is April 17<sup>th</sup> at 6 pm.
- Ms. Carpenter has taken pictures of the completed repairs and improvements in the past couple of years. She suggested they be included in the power point presentation at the Town Hall meetings. She would like to share her vision on new street signs and mailboxes as well.
- Ms. Robin reported that the North Lake Dam parcel will not be sold on the courthouse steps. It has been reclassified as a dam outlot and the yearly taxes are \$6. If Highland Pointe were to take ownership of the dam, the taxes would be zero. Discussion was tabled to a later date.
- Mr. Amoroso discussed financing the pool repair in the fall. A vote would not need to be done as maintenance of common property falls within the responsibility of the current board. Mr. Tock said he will begin to get estimates after the deck construction is completed and the pool cover can be removed.
- Mr. Tock reported that the fans under the deck have been installed and he is in the process of ordering new umbrellas, tables and re-strapping some of the chairs. The pool opens May 10<sup>th</sup>. There will be no SAYOR until school is out.
- Mr. Fincher stated that pine straw has been ordered at \$4.25 per bale. He has received several requests for a trash can by the fishing pier. There seems to be a lot of trash left there. The electrical issues were fixed at the Wigley entrance.

- Ms. Roedersheimer has contracted for the police patrols for the summer. The same policemen will be used.
- Ms. Robin volunteered to write a letter to the residents who are riding their lawn cart on the grass by the clubhouse and on the South Lake pathway.
- Ms. Pacifico received the following requests:
  1. 4540 High Rock Terrace-to put up a wrought iron fence in the back yard.
  2. 4502 Club House Dr.-to paint their house and trim.
  3. 4204 Long Branch Dr.-to install a fence in their back yard.
 All requests were approved.
- Ms. Robin suggested the Spring Fling be a family event from 4-8 pm. Kiddie Kaper's will plan the children's events and Social will be responsible for the caterer and entertainment. Mr. Gunnell's would like to host a tennis tournament prior to the event. This event is open to all residents of Highland Pointe, Mountain Creek and Wigley Preserve. Mr. Levin is asking all attendees to bring a dish to share.

Having no further business to discuss, the meeting was adjourned at 8:45 pm.

Next Board Meeting:

Monday, May 12, 2014

6:30 p.m. – 8:30 p.m., 4741 East Forest Peak (due to a clubhouse rental)