

HIGHLAND POINTE RECREATION ASSOCIATION, INC.
Board of Directors and Budget Meeting
Minutes

Monday, January 9, 2012

Board Members in Attendance: Mr. Tom Haslach, President; Ms. Paula Robin, Clubhouse; Ms. Kimberly Jordan, Treasurer; Mr. Matt Tock, Pool; Ms. Judy Taylor, Tennis; Ms. Melanie Smith, ACC; Ms. Rhonda Hester, Administrator; Mr. Steve Laufersweiler, Grounds; Mr. Steve Fincher, Social; and Ms. Beth Roedersheimer: Administrative Assistant.

The meeting was called to order at 6:10 pm.

Approval of Minutes

Ms. Taylor made a motion to approve the minutes of the December 5, 2011 Board Meeting. Ms. Hester seconded the motion and it passed unanimously.

Monthly Budget Update

The income received and the expenses incurred during December, 2011 were presented. A brief synopsis follows.

	Budget FY 11-12	Actual (as of 12/31/11)
HPRA Income	\$89,000.00	\$91,448.83
HPHOA Income	70,700.00	71,482.32
Other Income	<u>1,000.00</u>	<u>361.05</u>
Total Income	\$160,700.00	\$163,292.20
HPRA Expenses	\$89,403.00	\$81,214.21
HPHOA Expenses	64,026.00	43,165.34
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$153,429.00	\$124,379.55
HPRA/HPHOA Net Income	<u>\$7,271.00</u>	<u>\$38,912.65</u>

The following shows the breakdown of HPRA expenses vs. budgets for the period ending December 31, 2011:

	Budget FY 11-12	Actual Expenses (as of 12/31/11)
<u>HPRA Expenses:</u>	\$89,403.00	\$81,214.21
Clubhouse	11,350.00	18,242.82
Tennis	2,500.00	2,005.75
Social	6,500.00	4,774.69
Pool	30,250.00	29,092.92
Operations	32,900.00	24,962.15
Grounds	6,900.00	2,135.88

The report was accepted as information.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Mr. Haslach asked each board member to introduce themselves and tell why they wanted to serve on the board.
- Mr. Tock has been investigating swim at your own risk for the pool for next season. He checked with the insurance company and it will not affect the insurance rates or coverage. He will meet with several companies this week to obtain quotes for card access to the pool, tennis courts and lower clubhouse area. Mr. Tock asked Ms. Roedersheimer to run a report showing the expenses for the last 2 years for key rings, pool tags, lock changes and new keys. The swim at your own risk will be for early morning hours and the days in May, August and September when school is in session.
- Ms. Jordan gave the treasurer's report and Ms. Taylor asked why the recreation water bill was approximately \$1500.00 higher than last year. Ms. Roedersheimer will run an excel report detailing this.
- Ms. Smith presented two ACC requests:
 1. 3440 North Slope Circle: To put on a new roof.
 2. 3536 Lone Indian Trail: To repair the front steps and add a portico and extend their deck in the back by eight feet and add a pergola.
- Mr. Tock made a motion to accept these requests and Ms. Jordan seconded the motion. The motion passed. There was also discussion about parking issues in the neighborhood. Mr. Laufersweiler asked that something be put in the Pipeline concerning these issues for the safety of all our residents. Ms. Roedersheimer will write up something for the next issue.
- Mr. Laufersweiler reported that the Grove path is done. The areas that need repair or replaced are the bridge behind the tennis courts, the bridge and trellis around the lake and the fishing pier. Ground cover is being planted behind the tennis courts to help with the erosion. Mr. Laufersweiler will have someone look at the waterfall by the pool to see what needs to be done to get it working and have an electrician look at the electrical issues at the front entrance.
- Mr. Haslach suggested using motion detectors around the pool, playground and sports field. The board will discuss this at the February meeting.
- Ms. Taylor reported that the windscreens have been repaired due to wind damage and the storage unit was repaired.
- Mr. Fincher reported that the Mardi Gras Party will be held Feb. 18th and is requesting approval to spend \$900.00 for the band "Flyer". Mr. Laufersweiler made a motion that we reserve the band for \$900.00 and Ms. Jordan seconded the motion. Motion passed. The Easter Egg hunt is March 24th, Spring Fling is May 5th and the Ice Cream Social is May 24th. He will forward articles to Ms. Roedersheimer to be included in the Pipeline.
- Ms. Smith reported on the progress of the new web page and will present an extended report at the next board meeting.
- The Board created a "wish list" of projects that could be covered by part of our reserves this coming fiscal year. Ms. Roedersheimer will email the list to the Board members and they will be discussed in depth at the next Board meeting.

Having no further business to discuss, the meeting was adjourned at 7:50 pm.

Next Board Meeting: Monday, February 6, 2012 6:30 p.m. - 8:00 p.m., Clubhouse