

HIGHLAND POINTE RECREATION ASSOCIATION, INC.  
Board of Directors and Budget Meeting  
Minutes

Monday, April 13, 2015

Board Members in Attendance: Ms. Paula Robin, President; Mr. Paul Amoruso, Treasurer; Ms. Liz Horner, Social; Mr. Dan Raby, Tennis; Ms. Melanie Smith, Membership; Mr. Bob Kimball, Pool; Mr. Steve Fincher, Vice President; Ms. Vivian Pacifico, ACC; Ms. Angie Bizot, Clubhouse and Ms. Beth Roedersheimer Administrative Assistant.

The meeting was called to order at 6:34 pm.

Guests:

Dave Robin – Mr. Robin reported on his examination of the clubhouse grill. The grill igniter does not work and the users are experiencing uneven cooking surfaces. He found that each section has its own igniter and each valve replacement is \$70-\$80. The burners and grates need to be replaced as well. The Board thanked him for his time and research.

Approval of Minutes:

Mr. Kimball made a motion to approve the minutes of the March 9, 2015 Board Meeting. Ms. Bizot seconded the motion and it passed unanimously.

Monthly Budget Update:

Mr. Amoruso reported the budget is in line and there should be approximately \$100,000 at the end of the fiscal year.

	<u>Budget FY 14-15</u>	<u>Actual (3/31/15)</u>
HPRA Income	\$ 104,090.00	\$ 117,296.53
HPHOA Income	86,475.00	97,834.64
Other Income	150.00	2,728.37
Total Income	<u>\$ 190,715.00</u>	<u>\$ 217,859.54</u>
HPRA Expenses	\$ 100,312.50	\$ 86,952.21
HPHOA Expenses	92,872.00	81,109.56
Total Expenses	<u>\$ 193,187.50</u>	<u>\$ 168,061.77</u>
HPRA/HPHOA Net Income	<u>\$ (2,469.50)</u>	<u>\$ 49,797.77</u>

The following shows the breakdown of HOA and HPRA expenses vs. budget for the period ending March 31, 2015.

	<b>HOA</b>		<b>HPRA</b>	
	Budget FY 14-15	Actual 3/31/15	Budget FY 14-15	Actual 3/31/15
	\$ 92,872.00	\$ 81,109.56	\$ 100,312.50	\$ 86,952.21
Clubhouse	7,215.00	7,985.26	14,180.00	8,675.91
Grounds	12,250.00	15,194.50		
Operations	73,407.00	57,929.80	29,605.00	28,184.62
Pool			44,250.00	38,851.33
Tennis			5,000.00	5,346.46
Social			7,400.00	5,893.89

The report was accepted as information only.  
Discussion of Action Items

The following is a summary of the items discussed and the actions taken.

- Ms. Bizot has been researching grills for the clubhouse. She states between \$600 and \$700 would be the cost for a 124 inch cooking surface grill. That is about 2/3 the size of the current grill. Discussion ensued concerning purchasing 2 smaller grills or purchasing one and using the grill at the tennis courts if needed. Mr. Raby offered to help Ms. Bizot with the grill selection.
- Ms. Roedersheimer reported she had received an introductory letter from Advanced Disposal. The contact is Marcie Kreager and she can be contacted at 678-414-4769. The Board is not interested in contracting a price for trash and recycling. The previous contract with Cycle Works was worked out by a group of residents. The Board will spread the word via Facebook pages and eblasts.
- Mr. Fincher spoke with Cobb County storm drains and the work order for the area in the front of the neighborhood is still active.
- Ms. Roedersheimer reported the website is current and is taking over most of the responsibility of posting to the web. She will not be involved in developing and maintaining the system.
- Ms. Smith is talking with the president of Highland Ridge about them sharing our police patrol time. That would allow Highland Pointe to add another day of patrols.
- Ms. Bizot reported the vending machines in the lower clubhouse have been removed. The rear faucet needs replaced and she will contact Casteel Plumbing to replace it. The planting in the waterfall has been completed. The plants in the pond area are ones that can withstand being in standing water.
- Ms. Bizot will work on removing the moss on the bridge behind the tennis courts. There is not enough hose to reach the area to pressure wash it. Mr. Raby will provide Ms. Bizot with a product's name that he believes may work. The sprinklers will be turned on the end of April. Lynscapes will correspond with Clear As Rain. She has spoken with Terminix about a missing bait station and is working with Arbor-Nomics on the issue with shrub pests.
- Ms. Robin thought it was best to table the front entrance work until someone volunteers to take on grounds. In the meantime, various board members will work on certain projects.
- Mr. Amoruso made a motion to spend up to \$750 to remove the steps by the gazebo and put a railing where the steps were for safety reasons. Mr. Fincher seconded the motion and it passed with Mr. Kimball and Ms. Bizot voting no.
- Ms. Pacifico reported that the mailbox ordering is going well. The next rate tier went into effect April 1 and she is speaking with Addresses of Distinction to have them provide new flyers to all the residents who have yet ordered a mailbox. Ms. Roedersheimer will deliver them to the board members who are going to deliver them to the residents.
- Ms. Pacifico will be responding to complaints of overgrown yards and un-kept homes.
- Mr. Kimball reported the pool work is complete and the dumpster will be removed by Friday. He purchased a storage unit for the pool chemicals per Cobb County and will purchase another storage unit for lost and found items. The county inspection should occur in the next 2-3 weeks. Lynscapes reported a clogged drain between the pool and waterfall. Mr. Kimball will resolve the issue.
- Ms. Horner reported the Easter Egg Hunt was a success with a good turnout. She is concerned with the weather forecast for the upcoming Spring Fling. She has spoken with the vendors and Wednesday, April 15<sup>th</sup> is the last day she can cancel without incurring costs. The Ice Cream Social for the end of the school year has been changed to Friday, May 22 to avoid the 5<sup>th</sup> grade Davis Elementary party. The Memorial Day party will be Sunday, May 24<sup>th</sup>. There will be a DJ and food and drinks will be provided.

- Ms. Horner had the opportunity to purchase a new projector for \$250. This could be used for dive-in movies, football and movie nights at the clubhouse. She made a motion for Highland Pointe to purchase the projector for \$250. The motion was not seconded so it was tabled for a later date.
- Mr. Raby reported the tennis resurfacing will begin the week of May 10<sup>th</sup>. The back fence has been repaired.

With no further business to discuss, the meeting was adjourned at 9:00 pm.

Next Board Meeting:

Monday, May 11, 2015

6:30 pm – 8:30 pm, Clubhouse