

HIGHLAND POINTE RECREATION ASSOCIATION, INC.

Board of Directors and Budget Meeting

Minutes

Monday, July 12, 2010

Board Members in Attendance: Mr. Jim Newton, President; Mr. Dan Raby, Treasurer; Mr. Steve Laufersweiler, Grounds; Mr. Bob Kimball, Pool; Mr. Dave Gunnells, Clubhouse; Mr. Jason Salmon, ACC; Ms. Judy Taylor, Tennis; and Ms. Mary Ciesielski, Administrative Assistant.

The meeting was called to order at 6:37 pm.

Approval of Minutes

Mr. Newton made a motion to approve the minutes of the June 7, 2010 Board Meeting. Mr. Raby seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Raby presented the income received and the expenses incurred during June, 2010. A brief synopsis follows.

	Budget FY 10-11	Actual (as of 6/30/10)
HPRA Income	\$98,000.00	\$91,157.00
HPHOA Income	73,215.00	48,661.50
Other Income	<u>1,800.00</u>	<u>248.69</u>
Total Income	\$173,015.00	\$145,067.19
HPRA Expenses	\$97,150.00	\$64,231.38
HPHOA Expenses	66,100.00	14,813.49
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$163,250.00	\$79,044.87
HPRA/HPHOA Net Income	<u>\$9,765.00</u>	<u>\$66,022.32</u>

The following shows the breakdown of expenses vs. budgets for the period ending June 30, 2010:

	Budget FY 10-11	Actual Expenses (as of 6/30/10)
<u>HPRA Expenses:</u>	\$97,150.00	\$64,231.38
Clubhouse	11,850.00	3,212.21
Tennis	3,500.00	32,200.00
Social	6,500.00	792.31
Pool	31,300.00	17,228.22
Operations	32,300.00	10,697.19
Grounds	11,700.00	101.45
<u>HPHOA Expenses:</u>	\$66,100.00	\$14,813.49

The report was accepted as information. Mr. Raby reported the number of membership payments received thus far and noted that the numbers are down from last year. As of the July 12, 2010 there are 223 HPRA members and 393 HOA members, compared to last year's numbers of 229 and 433 respectively.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Ms. Ciesielski presented a request from an HOA member to rent the clubhouse on September, 4, 2010 at the premium cost that was agreed upon by the Board in 2009. After reviewing the nature of the rental and number of people attending, Mr. Laufersweiler made a motion to approve the rental. Mr. Gunnells seconded the motion and it passed.
- There is an RV parked in the driveway of 4353 Highborne Drive, and it appears that it has been there over the 7 days that is allowed by the bylaws. There is a similar situation at 4298 Highborne Drive. Mr. Salmon will address these situations with the residents.
- There has been a complaint issued regarding 4690 East Forest Peak. The lawn has not been maintained for a very long time. Mr. Salmon is going to visit the residents to discuss the situation.
- Mr. Salmon presented a request for a fence in the backyard of 4681 East Forest Peak. All the paperwork was in order, so Mr. Salmon made a motion to approve the request. The motion passed, Ms. Ciesielski will notify the residents.
- The Board discussed a trailer that has been sitting in a driveway on North Mountain Road. Mr. Salmon will contact the resident and asked to have it moved.
- Mr. Laufersweiler discussed plans to repair the wall and bridge on the path behind the Recreation area. He stressed the importance of putting down gravel soon so that further erosion doesn't eliminate the path. The Board discussed the possibility of using volunteers for any part of the work. Mr. Kimball volunteered to talk to the property owner on Sandy Plains whose fence has created the erosion issues regarding the collapse of the wall.
- The brick wall at the front entrance has been fixed.
- Mr. Kimball reported that there has been positive feedback from Association members regarding the lifeguards this year. He is very pleased with Nautix and their willingness to go above and beyond for Highland Pointe.
- Mr. Kimball noted that we will need to purchase more lounge chairs for the pool area. He suggested we purchase 10 per year for the next few years to phase out the chairs that need to be retired.
- Mr. Kimball noted that the wrought iron fence around the pool area needs to be painted, as it is showing signs of rust. Mr. Gunnells is getting bids on painting the interior of the club house, he will get a quote on the fence as well.
- Mr. Raby obtained a quote for hanging the new gate and welding the lock box to it. It was a bit pricey so he is going to look around, and see if we can use the existing lock.
- The pooling of water in the tennis courts after a big rain was discussed, and observed as it poured during the meeting. A French drain, or some type of water deterrent may be needed to get the water coming from the parking lot transferred away from the courts.
- The Board discussed removing the bar from the first floor clubhouse door, and replacing it with a deadbolt. Ms. Ciesielski will call the locksmith to get this changed.
- Mr. Kimball reported on the Keep Highland Pointe Beautiful Meeting. 25 residents attended, and many areas were discussed, and he is in the process of creating committees and finding committee chairs that will report back to the Board. Mr. Kimball will write an article for the Pipeline outlining details of that meeting, and the date of the next meeting.
- The Board agreed we should hold an annual Neighborhood meeting. It will be discussed at the next meeting when would be the best time to get the most attendance.

Having no further business to discuss, the meeting was adjourned at 7:52 pm.

Next Board Meeting: Monday, August 2, 2010
 6:30 p.m. - 8:00 p.m.
 Clubhouse