**BACKGROUND:**

**CURRENT CONDITION:**

**ROOT CAUSE ANALYSIS:**

**TARGET CONDITION:**

**IMPLEMENTATION PLAN:**

|  |  |  |
| --- | --- | --- |
| **Action** | **Responsibility** | **Deadline** |
| Action 1 |  |  |
|  |  |  |
| Action 2 |  |  |
|  |  |  |
| Action 3 |  |  |
|  |  |  |
| Action 4 |  |  |
|  |  |  |
| **COST:** | | |

**FOLLOW-UP:**

|  |  |
| --- | --- |
| **Plan** | **Actual** |
|  |  |