

## Meeting Minutes

### **week 1**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Mohammed Kashim Miah  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali

#### **Tasks allocated**

In the first week of our second group project, we had an interview with Daniel neagu because marian allocated a task to our group of designing a website and database for bradford university placement students. We had to ask questions to Daniel on how he wanted us to create the website such as colour schemes and exactly what information he wants us to put in the database. the interview went well as we got enough information out of daniel as possible.

### **week 2**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In the second week, ismail allocated tasks since the group leader (Mohammed Kashim Miah) could not make it. ismail allocated tasks to various people in the group such as Soban Ahmed (visual presentation) for the website and Raja Kashif Ali ( diagram on structure of website) and Khayiam Younas (researching code to use).

### **week 3**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851) (un-confirmed absence)  
Raja Kashif Ali(un-confirmed absence)

#### **Tasks allocated**

in the third week, lefticarú supervised our group in the labs. There were many absentees in this week. Soban Ahmed completed his task (visual presentation) and presented it to the rest of the group and lefticarú. Khayiam Younas also explained to ismail and soban on what code we were going to use.

#### **week 4**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali (confirmed absence)  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 4, we had quite a few people in the group available to discuss how we are going to design the initial prototype of the website and database. Ismail allocated the task of completing the design of the website to soban and giving out CODING tasks to all other participants in the group.

#### **week 5**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 5, 5/6 team members were present in the group meeting. All the team members had started their given tasks and were asking soban to help them understand their task. The design of the prototype was approved by all team members which allowed our project to advance further.

#### **week 6**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 6, we had similar number of people from the previous week. All group members except kashim were able to present presentable work in the group meeting. ismail and soban were carrying out the task of the main page of the site, dawood and raja managed to carry out their tasks of doing the database but khayiam was held a little back as part of his task was allocated to kashim who didn't turn up or present any information to any other member of the group.

#### **week 7**

Ismail Mohammed (16008211)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 7, we had similar number of people from the previous week. Our work was gradually going to plan in the 7th week after our exams. Ismail had completed his task which he then sent to soban to carry on the task and dawood and raja were also making progress with their allocated

tasks. Khayiam was struggling on his tasks this week because kashim again didn't show up and present any work so khayiam carried on his task with the help of soban and dawood.

#### **week 8**

Ismail Mohammed (16008211) (confirmed absence)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 8, we had similar number of people from the previous week. All group members except kashim were able to present presentable work in the group meeting. ismail had to upload the requirements documents on GitHub which would eventually be shown to Daniel Neagu for feedback but Marian was unable to view the work. Because of this our team were unable to receive feedback from Daniel Neagu and so we were told to carry on our project and show the client in a few weeks.

#### **week 9**

Ismail Mohammed (16008211) (confirmed absence)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (confirmed absence)

#### **Tasks allocated**

In week 9, we had similar number of people from the previous week. All group members except kashim were able to present presentable work in the group meeting. Kashim could not carry out his task this week as he had a confirmed absence. soban displayed our work with many of the pages linked to one of the supervisors. The main page had been complete and linked to 2 other pages on the site. Dawood had complete the front end of his login page and raja had completed the back end of his database site. Khayiam and soban were working on khayiams allocated task which had been pulled a little back as kashim was unable to complete his work.

#### **week 10**

Ismail Mohammed (16008211) (confirmed absence)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

#### **Tasks allocated**

In week 10, we had similar number of people from the previous week. This week the client was available to talk to us and give us feedback on our prototype. The client gave us very important and useful feedback for the requirements documents and the prototype. overall the client was happy with our prototype but was not pleased with the website not having the extra functionality as was requested.

#### **week 11**

Ismail Mohammed (16008211) (Confirmed absence)  
Soban Ahmed (16014217)  
Khayiam Younas (16008113)  
Dawood Khan (16011851)  
Raja Kashif Ali  
Mohammed Kashim Miah (un-confirmed absence)

### **Tasks allocated**

In this final week of preparation we were working out the bugs of the website such as validation for every form and making sure that everything directed to the right place, Dawood finished the CV upload after 12 versions of it until it finally worked and would store the uploads into a Google Drive folder. Soban connected all the pages together and formatted the code for the website along with Raja and Dawood who also inserted commenting into the code so that it would be easier to understand.