

YB Receiving, Processing, and Shipping Proposal

Receiving

Personal Donations

The only donations that necessitate a receiving step are personal donations. When a personal donation is made, the donor will provide at the minimum, a shipping address. This address, along with any other applicable personal information, will be stored on the website as a list for processing.

Processing

Personal Bags

Since we have initially limited the personalizations available down to who is the donor and his is the recipient of the donation; the only processing at the start will be printing the shipping labels and MAYBE adding the donors and/or recipients name to a card.

It would still be quite possible to add diagnosis specific donations so the bag could be themed or colored to match. Personalizations could be added to the labels and make invoice matching a breeze.

General Bags

If a bag is going to be hand delivered, there is no need to make a shipping label. The processing of these bags won't be more than filling and attaching any applicable material to the bags.

Since we don't have much in the way of personalizations starting out, we could easily just convert any bag into a personal bag by putting it in a box with a shipping label on it.

Shipping

Personal Bags

We can use the online service pirateship.com to handle our shipping costs and printing shipping labels. This service offers the best rates available through USPS and UPS.

The rates are based off of weight, dimensions, and type of packaging. Since we have a consistent package from bag to bag our costs will be virtually fixed, and we can include the shipping costs to our approximated production costs per bag.

To safeguard the condition of our bags we should put the assembled bag in a box for shipping. If needed we could pad the boxes to limit how much the bags move and prevent even more possible damage. The boxes would also help prevent the contents of the bag from being lost

or separated from the bag, as well as provide us with further options for adding our logo, messages, or anything else we may want to add.

General Bags

A big part of our mission is the personal aspect of delivering the bags. These bags will normally be hand delivered by members of the team to cancer patients in hospitals around our AO. These bags normally won't need shipping labels, as they won't be person specific and the deliveries are handled by team members.