



MAKSUDUL HAQUE



+8801631375180



smmaksudulhaque2000@gmail.com



<https://smmaksudulhaque.blogspot.com>



<https://github.com/smmaksudulhaque2000>



<https://www.facebook.com/smmaksudulhaque2000>



Rayerbag, Kadamtali Police Station, Dhaka-1362.

PROFILE

I am a self-taught learner with a strong eye for innovative design and a keen understanding of techniques geared toward optimum user experience. I am a quick learner and receptive to new opportunities

SKILLS

- Microsoft Office Programs (MS Word, MS Excel, Power point)
- Google Docs, Google Sheets, Google slides.
- Extensive knowledge of Computer.
- Expert in Canva Designing. (Editing)
- Web Designer (HTML, CSS, Bootstrap)
- Research and data collection, Data mining
- Data assessment
- Great communication skills

SOFT SKILLS

- Idea Brainstormer
- Fast-Learner
- Motivator
- Presenter

EDUCATION

Honours 1st Year (Accounting)

Demra University College - DUC

- Currently studying Accounting, Academic year 2021-2022
- Class Captain Section A

Higher Secondary Certificate (Commerce)

Dania University College

- GPA of 3.92
- HSC Batch - 2020
- Class Captain Section B
- Member of IT Club-DUCITC

EXPERIENCE

Canva Designer

Really Great Site, Aug 2018 - present

- Conceptualizes new designs for marketing materials and ads
- Collaborates with various clients
- Retouches images based on the needs of the client

Project Intern

Audit Data Archiving, May 2021 - July 2021

- Project Leader at Commercial Audit Section.
- Completed a full project of Data Archive under Tappware Solution LTD on a government project at the Audit Complex under the National Revenue board.
- Used several methods, maintain, Teach and deliver quality work



DETAILS

- Date of Birth: 3rd January 2002
- Father's Name: S M Monirul Haque
- Mother's Name: Maksuda Jahan
- Religion: Islam
- Nationality: Bangladeshi
- Civil Status: Single
- Height: 5'6"

LANGUAGE

- Bengali (Native)
- English (Fluent)
- Hindi (Conversational)
- Arabic (Reading)

INTEREST

- Learning new technologies. Tech writing. Practicing the English Language.
- Learning Religion, Culture, History, Economics, Politics, etc.
- Reading Books & Newspapers.

CONTACT

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(Maksudul Haque)