**Scrum Team Name:** \_\_PLACEHOLDER\_\_SCRUM\_TEAM\_NAME

**Scrum Master**: \_\_PLACEHOLDER\_\_SCRUM\_MASTER

**Product Owner**: \_\_PLACEHOLDER\_\_PRODUCT\_OWNER

**Sprint**:  \_\_PLACEHOLDER\_\_SPRINT\_DURATION

EPICS in Sprint

|  |  |  |
| --- | --- | --- |
| **EPIC** | **Epic Description** | **Sprint Objectives** |

**Day 1 Sprint KPI**:

Capacity:

|  |  |  |  |
| --- | --- | --- | --- |
| **Team Member Name** | **% Availability** | **Hrs Availability Ideal developer day (IDD) - 6 hrs work)** | **Points** |

Story Point commitment:

|  |  |  |  |
| --- | --- | --- | --- |
| **EPIC** | **Story** | **Description** | **Story Point** |

Total Story Points | \_\_PLACEHOLDER\_\_TOTAL\_STORY\_POINTS |

**Day 10 Sprint KPI**:

Actual Velocity (total story points accepted):

Stories Added to Sprint:

|  |  |  |  |
| --- | --- | --- | --- |
| **Story** | **Description** | **Story Points** | **Reason for Adding** |

Punted Stories (Next sprint or Backlog):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Story** | **Description** | **Story Points** | **Punting Reason** | **\*\* Moved to Backlog or Next Sprint\*\*** |

\_\_PLACEHOLDER\_\_SPRINT\_NAME Burndown Chart

\_\_PLACEHOLDER\_\_BURNDOWN\_CHART

Retrospective Items: Sprint In progress

|  |  |
| --- | --- |
| **Action Item** | **Assigned to** |
|  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |