**Resume**

# Contact Information

Name: [Your Name]

Email: [Your Email]

Phone: [Your Phone Number]

LinkedIn: [Your LinkedIn Profile]

# Professional Summary

As a passionate Data Analytics Team Leader at Policy Bazaar, I specialize in transforming manual processes into efficient, automated systems that save time and enhance accuracy. Currently, my work focuses on automating dashboards and presentations, significantly improving our team's productivity.  
  
In my role, I've developed and implemented Python-based automation for policy dashboards using pandas and xlwings. This initiative has successfully saved 20 hours per week of manual analysis, allowing our team to redirect efforts towards strategic, high-impact tasks.  
  
Additionally, I've revolutionized our sales team's presentation process by automating PowerPoint creation with Python, pandas, and python-pptx. This automation has cut down the creation time from 15 hours to just 3 hours per presentation, ensuring quick and reliable delivery of high-quality presentations.  
  
My background includes roles as a production and quality engineer in the mechanical industry and as a procurement executive at Dr. Lal Path Labs. These experiences have equipped me with a robust understanding of process optimization and operational efficiency, which I now bring to the field of data analytics.  
  
Driven by a commitment to leveraging technology for business improvement, I am always eager to connect with fellow professionals and explore new opportunities for innovation and collaboration.

# Professional Experience

## Policy Bazaar

Data Analytics Team Leader  
Dates: [Your Start Date] - Present

- Spearheaded the automation of policy dashboards using Python, pandas, and xlwings, saving 20 hours per week of manual analysis.  
- Automated PowerPoint presentations for the sales team using Python, pandas, and python-pptx, reducing creation time from 15 hours to 3 hours per presentation.  
- Enhanced data accuracy and efficiency, allowing the team to focus on strategic tasks.

## Dr. Lal Path Labs

Procurement Executive  
Dates: [Your Start Date] - [Your End Date]

- Managed procurement processes, ensuring timely and cost-effective acquisition of necessary materials.

## Mechanical Industry

Production and Quality Engineer  
Dates: [Your Start Date] - [Your End Date]

- Supervised production processes, maintaining high standards of quality and efficiency.  
- Implemented quality control measures, reducing defects and improving overall product quality.

# Skills

- Python  
- pandas  
- xlwings  
- python-pptx  
- Data Analysis  
- Automation  
- Process Optimization  
- Quality Control