**Defect Report**

**1. Defect Identification:**

* **Defect ID:** [Provide a unique identifier for the defect]
* **Date Detected:** [Date when the defect was first observed]
* **Detected By:** [Name or role of the person who detected the defect]
* **Module/Component:** [Name of the module or component where the defect was found]
* **Severity:** [Low/Medium/High/Critical]

**2. Defect Description:**

* **Summary:** [Brief summary of the defect]
* **Detailed Description:** [Detailed description of the defect including steps to reproduce, if applicable]

**3. Expected Behavior:**

* [Describe what the expected behavior should be]

**4. Actual Behavior:**

* [Describe the actual behavior observed]

**5. Steps to Reproduce:**

1. [Step 1]
2. [Step 2]
3. [Step 3]
   * [Include screenshots or logs if applicable]

**6. Additional Information:**

* [Any additional information that could be relevant, such as environment details, specific configurations, etc.]

**7. Impact Assessment:**

* [Assessment of the impact on the system, users, or other related components]

**8. Proposed Resolution:**

* [Suggested resolution or fix for the defect]

**9. Priority:** [Low/Medium/High/Urgent]

**10. Attachments:**

* [Include any relevant attachments like screenshots, logs, etc.]

**11. Assigned To:** [Name or role of the person responsible for fixing the defect]

**12. Status:** [Open/In Progress/Fixed/Deferred/Rejected]

**13. Comments:** [Any additional comments or notes]