

Resume of S. M. SHAHAJALAL RAJU

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Mailing Address:

House- 08, Road- 04,
Block- D, Section - 12, Kalapani,
Pallabi, Mirpur,
Dhaka-1216.

Permanent Address:

Village: Sonnashi,
Post Office: Sonnashi Bazar,
Police Station: Morrelganj,
District: Bagerhat.

Career Objective:

I am committed to be a perfect working hand of your Institution according to my qualification & experience. To strengthen your Institution for the welfare of our country and also built up my career. I am ready to deliver all the best of mine.

Generic Traits:

Excellent presentation and interpersonal skill.
Ability to think critically and creatively.

Educational Qualification:

Bachelor of Arts (Honor's)

Result	:	CGPA: 3.01 out of 4.00
Passing Year	:	2022
Major Subject	:	Islamic Studies
Institute	:	Affiliated University of Dhaka Kabi Nazrul Govt. College.
Board	:	Dhaka

Higher Secondary Certificate (H.S.C)

Result	:	GPA: 3.92 out of 5.00
Passing Year	:	2017
Group	:	Science
Institute	:	Govt. Bangabondhu College.
Board	:	Dhaka

Secondary School Certificate (S.S.C)

Result	:	GPA: 4.39 out of 5.00
Passing Year	:	2015
Group	:	Science
Institute	:	Rashid Adarsha High School.
Board	:	Dhaka

Computer Skills:

Operating System	:	Windows 7, Windows 10.
Application Software	:	MS. Office, Excel, ERP Software Internet Browsing Etc.

Work Experience:

❖	Company Name	:	Nassa Group.
❖	Position	:	ERP Executive.
❖	Department	:	Information Technology.
❖	Duration	:	1 Oct 2020 to Jan 2024.

Language Efficiency:

❖	English	:	Communication ability at Job level.
❖	Bengali	:	Communication ability as Professional level.

Interests:

- ❖ Earning Knowledge
- ❖ Reading a Novel
- ❖ Traveling

Personal Profile:

Nick Name	:	Raju
Full Name	:	S. M. Shahajalal Raju
Father's Name	:	S. M. Yusuf
Mother's Name	:	S. M. Farida
Date of Birth	:	30/12/2000
Place of Birth	:	Dhaka
Nationality	:	Bangladeshi
Religion	:	Islam
Marital Status	:	Unmarried
Gender	:	Male
Height	:	5 ft. 5 inch.

Declaration:

All information I have given this resume are true to the best of my knowledge and conviction.

Signature with Date:


S. M. Shahajalal (Raju)