

Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited)
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Ref No: Capgemini/HR/HM/BP/TD/SI

Date : 30-Mar-2017

Name – Simranpreet Kaur Emp. Code - 102491 Pune

## **SBU TRANSFER LETTER**

## Dear Simranpreet,

This is to inform you that, you have been transferred to our Capgemini, FSGBU, Pune with effective 01-Apr-2017

Please note that there will be a continuation in service:

Date of Joining at ACIS –14-Dec-2016
Last date in ACIS – 31-Mar-2017
Leave Balance as on last date in ACIS – 7 Days

Please confirm your acceptance by signing the copy of this letter.

You are requested to report at 10am with the BU transfer letter to submit to HR representative at FSGBU location.

Best Wishes.

For Capgemini Technology Services India Limited

Tanusree Datta

Manager - Human Resources

I accept the letter & confirm that I will report to HR - FSGBU location as mentioned in the letter.

Employee Signature Simranpreet Kaur Date