Sunmin (Jennifer) Roh

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EDUCATION

BOSTON UNIVERSITY – COLLEGE OF ARTS AND SCIENCES   **BOSTON, MA**
Bachelor of Computer Science and Math – Major GPA 3.62   **May 2021**
- Award/Achievements: Dean's List (Fall 2017, Spring 2018)
- Sample Coursework: Discrete Mathematics, Geometric Algorithms, Data Structures, Computer Systems

WORK EXPERIENCE

829 STUDIOS   **BOSTON, MA**
WEB DEVELOPMENT INTERN   AUGUST 2018 - PRESENT
- Produce WordPress websites including individual pages, menu/navigation systems, and integrate plugins.
- Manage partner and client-side development teams, outlining their tasks, priorities, keeping them on time, and reviewing their progress.
- Contribute to the development of methodologies, standards and best practices to streamline processes and increase efficiency for building digital work.

BOSTON UNIVERSITY INFORMATIONAL TECHNOLOGY   **BOSTON, MA**
TECHNICAL SUPPORT CONSULTANT   JUNE 2018 - AUGUST 2018
- Answered IT-related questions and resolved issues on the phone, via email, or in-person.
- Performed virus removals and resolve other software-related issues.
- Addressed all the audio/visual needs for classes, meetings, and events within the school.

CUE BALL CAPITAL   **BOSTON, MA**
ADMINISTRATIVE INTERN   MAY 2018 – JUNE 2018
- Mirrored the role of full-time associate-level investment professionals and worked with deal analysis, portfolio projects, and various incubating ideas.
- Supported the execution of Cue Ball's annual firm wide initiative, On Cue 2018, using creative talent, in a teamwork oriented setting with an entrepreneurial spirit.
- Coordinated administrative tasks, providing support to managers and partners.

PATHFINDER INTERNATIONAL   **BOSTON, MA**
ACCOUNT PAYABLE INTERN   JUNE 2016 – AUGUST 2016
- Processed account payable invoices dealing with payments.
- Connected with suppliers by phone/email to provide information in regards to their accounts.
- Maintained company databases, providing valuable insights to managers.

LEADERSHIP EXPERIENCE

BOSTONHACKS HACKATHON | ORGANIZER | SPRING 2018 - PRESENT
- Work with a team of other students and Boston University to help organize a hackathon of 500+ students.
- Reached out to and interacted with sponsors to attain 75k+ in financing for the event.

TECHNICAL SKILLS

Java, Python, Swift, HTML/CSS, Adobe Photoshop, Microsoft Excel