

## COVID-19 OPERATIONAL UPDATE

We are continuing to monitor the ever evolving COVID-19 situation. To ensure the health and well being of our staff, patients, and the community, we have temporarily modified our operations to consolidate supplies and resources while minimizing exposure to all. If you have an upcoming appointment with us, you will be notified of COVID-19 related procedures in place prior to your appointment. In addition, we implemented the following procedures to ensure our patients, associates and staff remain safe and in good health:

## In Our Office Locations:

- Frequent cleaning of common areas, including check in/out stations, chairs, counter tops, exam rooms, phones, and computers
- Hand sanitizer at front desk areas, clinical areas, and reminding everyone of proper COVID-19 hand washing hygiene
- Continuing to wipe down all treatment and exam rooms, equipment, computers, and furniture after every patient visit
- Partnering with our suppliers to replenish high-demand preparedness products

## For Our Patients:

- Adding additional time between patient appointments and providing cellular waiting room where patients can wait for scheduled appointments from the safety of their vehicle
- Encouraging our patients to follow the CDC's suggested hygiene practices to reduce the spread of the virus
- Recommending that patients reschedule non-essential appointments if they have experienced fever, cough and shortness of breath over the last 7 days; or have traveled internationally to any high-risk areas affected by Coronavirus in the past 14 days

Office Appointments: We are continuing to treat patients with urgent needs at all locations

Telemedicine: Please call office location of your choice to schedule or learn about a telemedicine visit

**Surgical Procedures:** If you have a non-urgent surgical procedure scheduled, you will be contacted to have your procedure rescheduled until a later time

As a long-standing member of the Richmond medical community, we remain steadfast to do our part in minimizing exposure to limit the spread of COVID-19. We appreciate your understanding of these temporary changes and look forward to being able to continue to serve our patients.

Thank you,

The Doctors & Staff of Foot & Ankle Specialist of Virginia