



query@sisinfotech.com | +91 112671 4728

Website : www.sisinfotech.com

CIN : U72200DL2007PTC319236

SISL infotech

Appointment Order**Employee Code: NICS/ 16561**
Date : 20-07-2020**Work Order No.: M2002099**
Project No.: S200431MPOR**Dear Snigdha smruti Prajna,**

We at SISL Infotech Private Limited are pleased to offer you the position of **Software Application Support Engineer(0 to less than 2 years relevant experience)**. We are happy to inform you of your selection for this position and are issuing this letter on our standard terms of employment.

Profile :

You will be assigned the role and designation of **Software Application Support Engineer(0 to less than 2 years relevant experience)** and shall be initially posted at **Finance Department**.

Employment Period:

Your employment period will be from **01-04-2020** to **30-06-2020** . This period can be revised depending upon your performance and feedback from the reporting manager.

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Remuneration:

You all-inclusive **cost to the Company shall be Rs. 30900/- per month** (This is inclusive of company's contribution towards ESIC, PF, Gratuity and other statutory requirements as may be applicable from to time to time).

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Thanking You,
Yours Sincerely**HR-Department**
SISL InfoTech (P) Ltd<https://rms.sisinfotech.com/canddocument/viewAppointLetter.action>

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NON-DISCLOSURE AGREEMENT

Non-disclosure Agreement /Confidential Information

This Agreement is entered into between SISL InfoTech (P) Ltd. hereafter known as the "Company" and **Snigdha smruti Prajna** hereinafter referred to as "Employee". This agreement is effective from the Date the employee joins the organization i.e. **01-04-2020**

Employee recognizes that Employee is being hired in a position of trust and confidence and that SISL InfoTech (P) Ltd. needs to protect confidential information relating to Company business. Employee agrees and understands that a change of Employee's duties or job assignment shall not result in or be deemed to be, a modification of this agreement. Based on these facts, Employees and Company agree as follows -

Employee treatment of Confidential information:

Employee shall never directly or indirectly disclose transfer or use any confidential information without prior written consent of SISL InfoTech (P) Ltd.

Confidential & Trade Secret information :

a. Employee understands and agrees that he or she will acquire and have access to confidential knowledge and other proprietary information regarding various aspects of SISL InfoTech (Employer) and Employer's Client's business, including without limitation, technical information, whether or not generated by Employer, or customers or prospective customers of Employer, and financial, marketing, business or other confidential information regarding Employer's customers or prospective customers, referral sources, suppliers, methods, procedures, or strategies, relating to the business of Employer (the "Confidential and Trade Secret Information").

b. Employee recognizes and acknowledges that the Confidential and Trade Secret Information is a valuable and unique asset of Employer, and Employee agrees for the period of employment to use the Confidential and Trade Secret Information solely for the benefit of Employer, and following the employment to

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maintain the confidentiality of the Confidential and Trade Secret Information and not to disclose it, in whole or in part, to any person, firm, corporation or other entity for any reason whatever.

c. Employee further understands that the Confidential and Trade Secret Information is and shall remain the property of Employer and shall not be removed from the offices of Employer unless authorized by Employer. All such information shall be returned in the event of the termination of Employee's employment

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d. As per Employee's State Insurance Corporation (ESIC) 1948 Scheme Employee will be undergoing ESIC salary deduction effective from 1st Jan 2017.

Regd office:Sector 4 R.K Puram,New Delhi-110022-India

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