SCHOLACITY WEB APPLICATION

User Guide

Abstract

This experimental phase release of the Scholacity Web Application User Guide is intended to provide a high-level overview of the intended workflow for the course selection and registration planning that this application was designed to enable.

Care of: RRobinson@uwf.edu

Table of Contents

WELCOME	2
OVERVIEW OF INTENDED WORKFLOW	3
GETTING STARTED	4
CLEARING CACHE ON MOBILE DEVICES	5
NAVIGATING THE MENU	10
VIEWING AND SELECTING LEARNING OUTCOMES	12
VIEWING COURSE RECOMMENDATIONS	16
RATING COURSE RECOMMENDATIONS	19
REMOVING A COURSE RECOMMENDATION	24
MOVING COURSE RECOMMENDATIONS TO REGISTRATION PLANNER	25
HOW TO REGISTER	27
RATING A SAVED COURSE	28
HOW TO USE – MENU OPTION	29
LOGGING OUT	30
APPENDIX A	31
HOW TO CLEAR THE CACHE ON IPHONE OR IPAD	31
APPENDIX B	33
HOW TO CLEAR THE CACHE ON ANDROID DEVICE	33

WELCOME

Welcome to the experimental phase of this project, entitled "Reducing Cognitive Load in the Course Selection Process to Facilitate Lifelong Learning." Thank you for your participation.

This brief user's manual for the Scholacity Web application is intended to help you navigate the system. The Scholacity Web Application is very simple at this point, and essentially enables you to:

- Select one or more learning outcomes that are of interest to you,
- View and rate course recommendations that the system will generate based on your learning outcome selections,
- Move recommended courses into your "Registration Planner" or Shopping Cart.

If you chose to follow through and register for the course, then the process will be the same as before but there is a "How to Register" button you can select to remind you of the registration Website and phone number.

OVERVIEW OF INTENDED WORKFLOW

Here is an overview of the intended workflow.







Evaluate and select from available Learning Outcomes



"My Recommendations"

View the Course Recommendations generated by the system, based on your learning outcome selections





Log Out



"My Courses"

Move any Recommended

Courses you like into your Registration Planner or Shopping Cart.

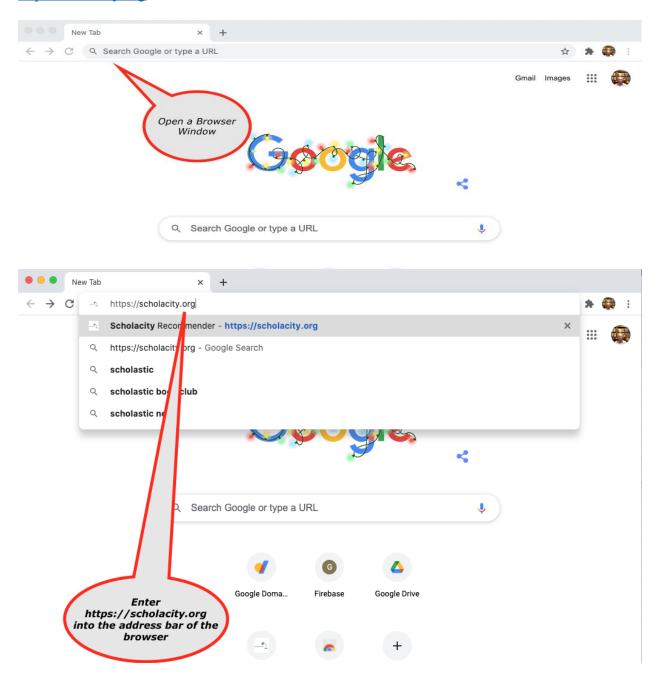
GETTING STARTED

Clearing Cache on Mobile Devices

If you are working on a mobile device, such as an IPhone, IPad, or Android Device (phone, Kindle Fire, etc) then before you you attempt to log in to this application you must *clear your cache*. Otherwise, Google Authentication will attempt to log you in to the Scholacity Web application using the Google Account with which you last logged into a site, such as your personal UWF email account. *The Scholacity Web application will not allow you to log in with anything other than your participant account* – this is to ensure your anonymity during this experiment – however Google Authentication is not sophisticated enough to pick up on the failure to log in with the cached account and so will simply keep attempting to use the same existing login. If you are going to log in to Scholacity on a mobile device, *please consult Appendix A (iPhone) or Appendix B (Android) as appropriate for instructions on clearing your cache before proceeding.*

Navigating to the Web Site

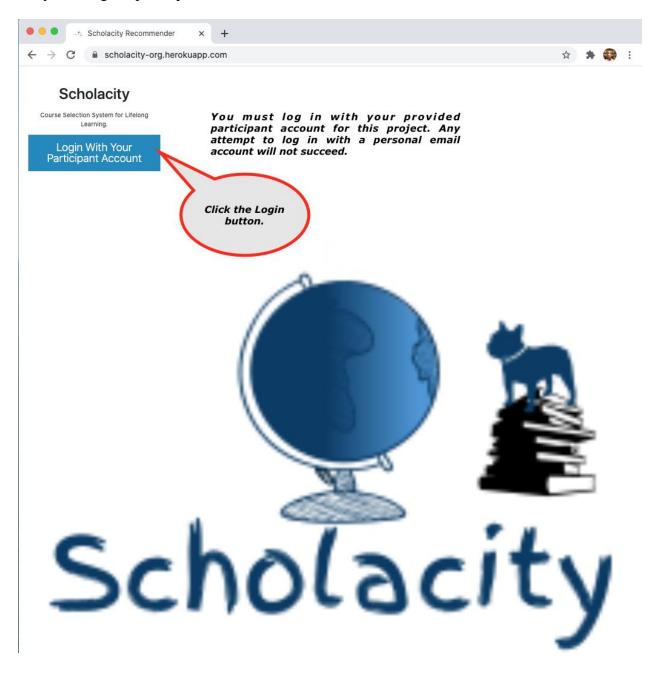
To use the Scholacity Web Application to select your courses, simply open up a browser on either your desktop or a mobile device and in the address bar of the browser enter: http://scholacity.org

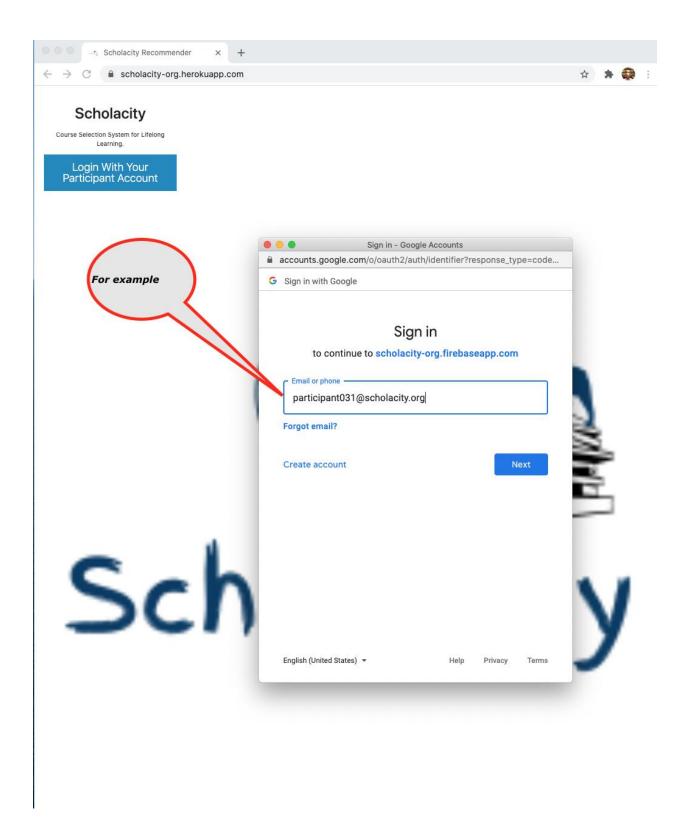


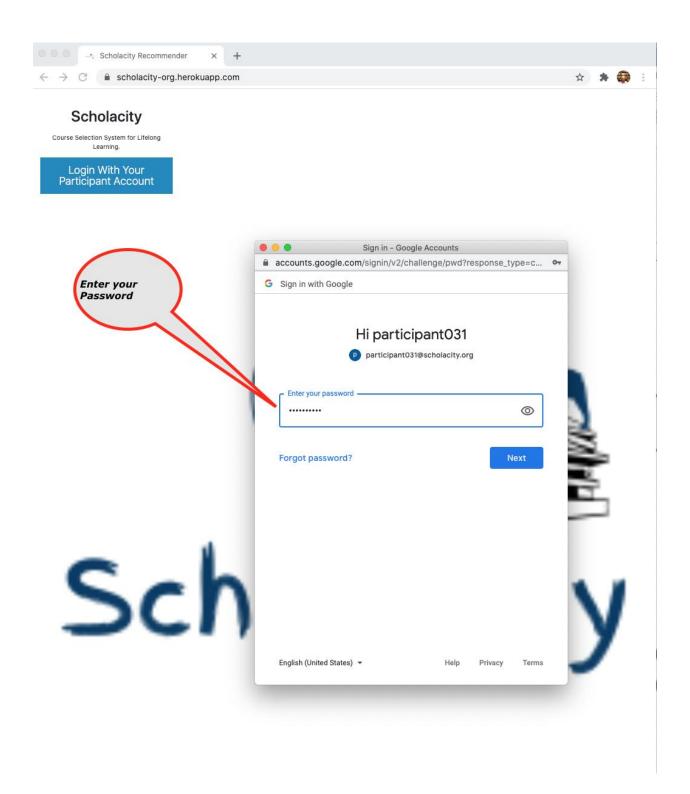


Logging In

Click the Login button, labeled "Login with your Participant Account." You must log in with your Participant account. Otherwise, the system will immediately log you out and remind you to use your assigned participant account.

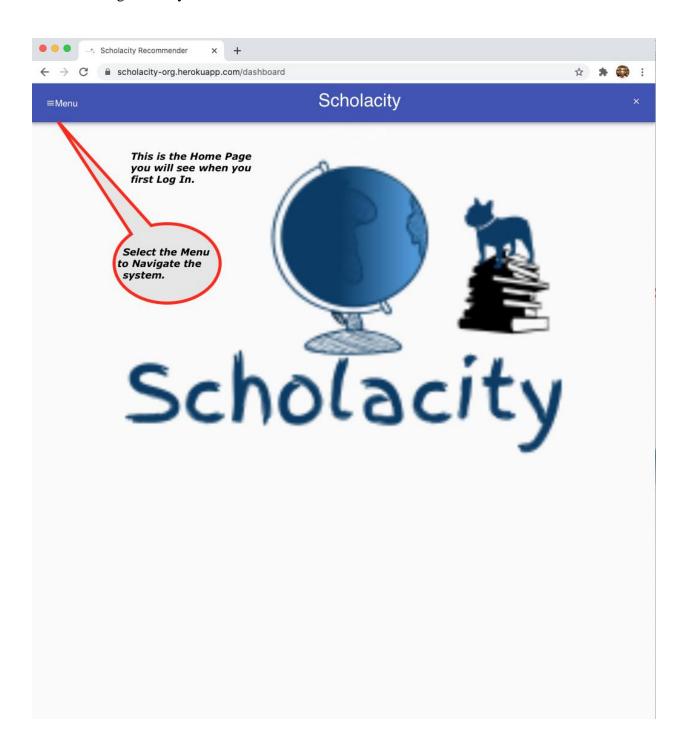




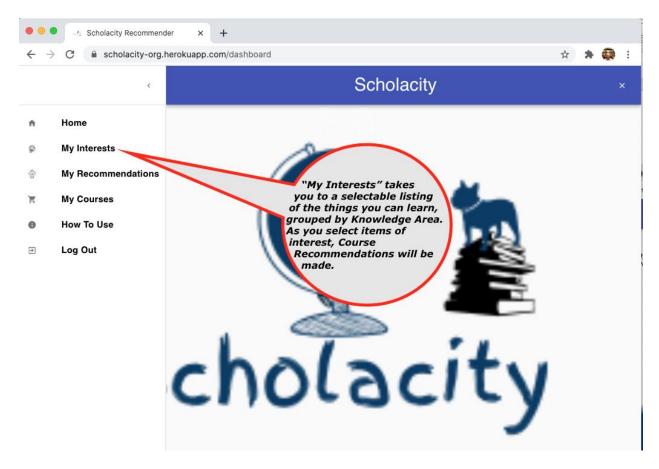


NAVIGATING THE MENU

Now that you have successfully logged in to the Scholacity Web Application, you must select the Menu to navigate the system.

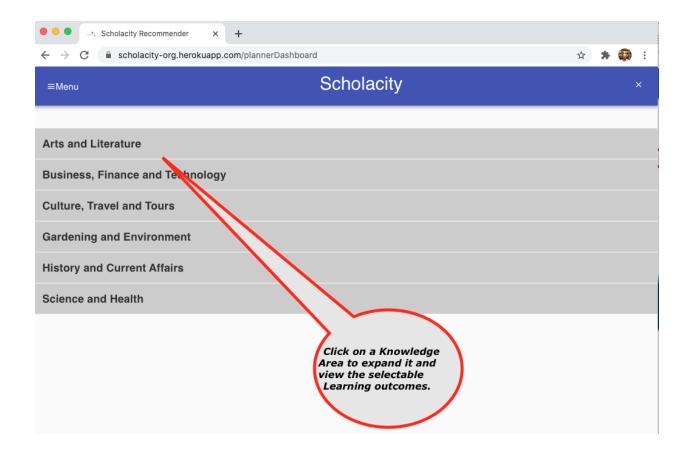


The first stop in the workflow is the "My Interests" menu option. Here you will find selectable lists of stated Learning Outcomes, grouped by Knowledge Area.



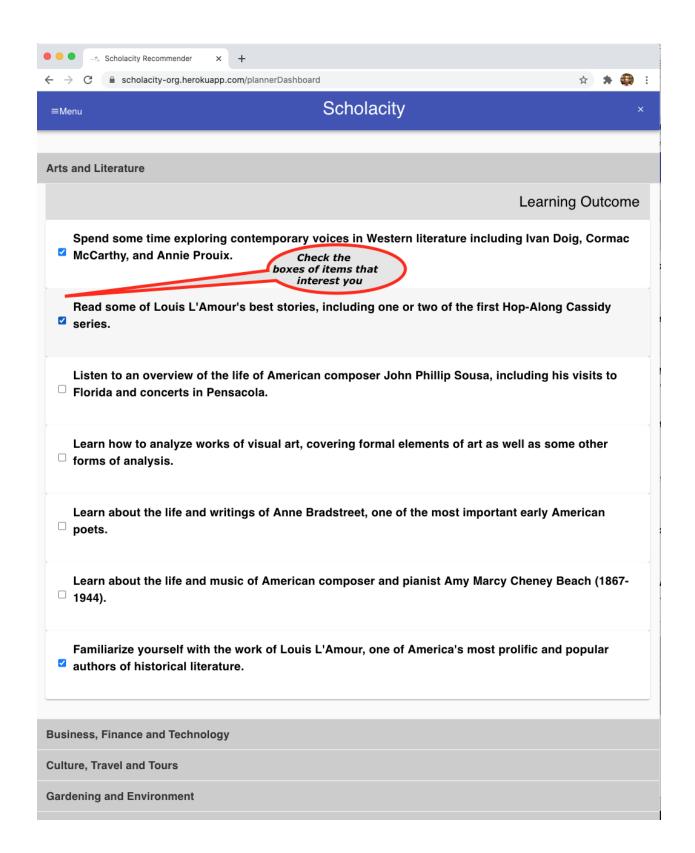
VIEWING AND SELECTING LEARNING OUTCOMES

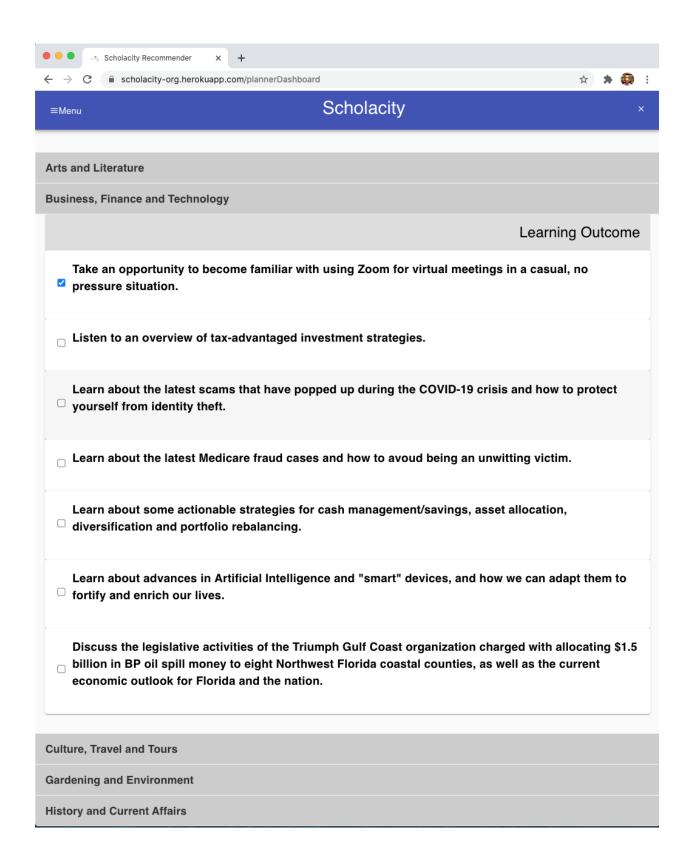
Simply click on a Knowledge Area, such as "Arts and Literature", to expand it and view the Learning Outcomes within that domain.



Then you may select as any or all Learning Outcomes that are of interest.

• • Scholacity Recommender × +	
← → C 🔒 scholacity-org.herokuapp.com/plannerDashboard 🕏	* ⊕ ∶
≡Menu Scholacity	×
Arts and Literature Arts and Literature Then select one or more learning outcomes that might be of interest. Learning Outcomes that	come
Spend some time exploring contemporary voices in Western literature including Ivan Doig, Cor McCarthy, and Annie Prouix.	mac
Read some of Louis L'Amour's best stories, including one or two of the first Hop-Along Cassidy series.	у
Listen to an overview of the life of American composer John Phillip Sousa, including his visits and concerts in Pensacola.	to
Learn how to analyze works of visual art, covering formal elements of art as well as some other of orms of analysis.	r
Learn about the life and writings of Anne Bradstreet, one of the most important early American poets.	
Learn about the life and music of American composer and pianist Amy Marcy Cheney Beach (1994).	867-
Familiarize yourself with the work of Louis L'Amour, one of America's most prolific and popular authors of historical literature.	r
Business, Finance and Technology	
Culture, Travel and Tours	
Gardening and Environment	

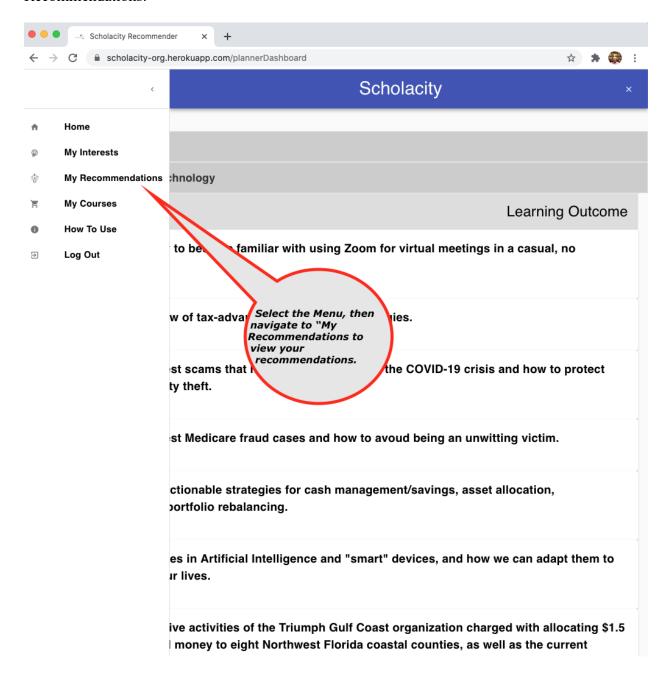




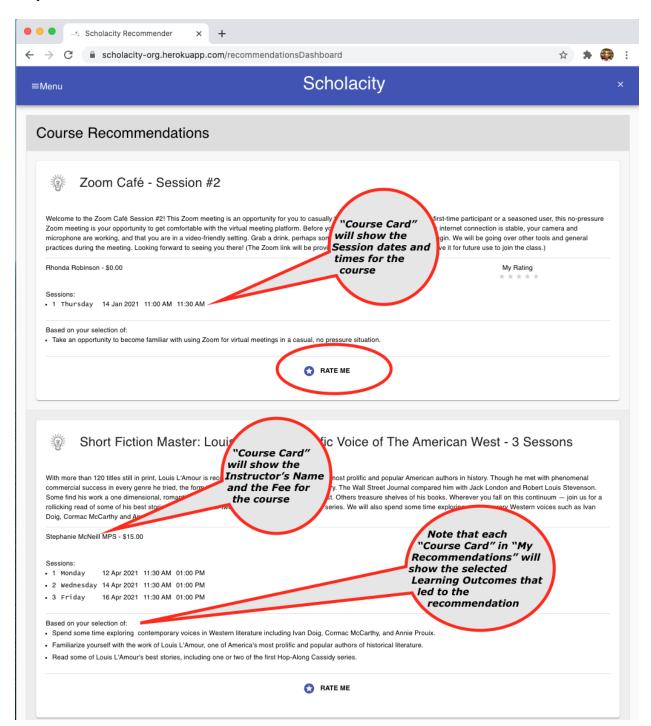
VIEWING COURSE RECOMMENDATIONS

Once you have selected one or more of the stated Learning Outcomes from "My Interests", the system will generate a set of course recommendations for you – based on those selections.

In order to view your recommendations, select the Menu and navigate to "My Recommendations."



In "My Recommendations" you will see a "Course Card" for every recommended course. The Course Card will contain every detail about the course known to the system, plus a listing of the "My Interests" selections that led to the recommendation.



Course Recommendations



Zoom Café - Session #2

Welcome to the Zoom Café Session #2! This Zoom meeting is an opportunity for you to casually try out Zoom. Whether you are a first-time participant or a seasoned user, this no-pressure Zoom meeting is your opportunity to get comfortable with the virtual meeting platform. Before you join class, please make sure your internet connection is stable, your camera and microphone are working, and that you are in a video-friendly setting. Grab a drink, perhaps some wine, and click the Zoom link to begin. We will be going over other tools and general practices during the meeting. Looking forward to seeing you there! (The Zoom link will be provided within your registration email. Save it for future use to join the class.)

Rhonda Robinson - \$0.00 My Rating

Sessions:

• 1 Thursday 14 Jan 2021 11:00 AM 11:30 AM

Based on your selection of:

. Take an opportunity to become familiar with using Zoom for virtual meetings in a casual, no pressure situation.



Note that a Learning Outcome may be linked to multiple courses



Zoom Café - Session #1

Welcome to the Zoom Café Session #1! This Zoom meeting is an opportunity for you to casually try out Zoom. Whether you are a first-time participant or a seasoned user, this no-pressure Zoom meeting is your opportunity to get comfortable with the virtual meeting platform. Before you join class, please make sure your internet connection is stable, your camera and microphone are working and that you are in a video friendly setting. Grab a drink, perhaps some wine, and click the Zoom link to begin. We will be going over other tools and general practices during the meeting. Looking forward to seeing you there! (The Zoom link will be provided within your registration email. Save it for future use to join the class.)

Rhonda Robinson - \$0.00 / My Rating

Sessions:

• 1 Tuesday 12 Jan 2021 11:00 AM 11:30 AM

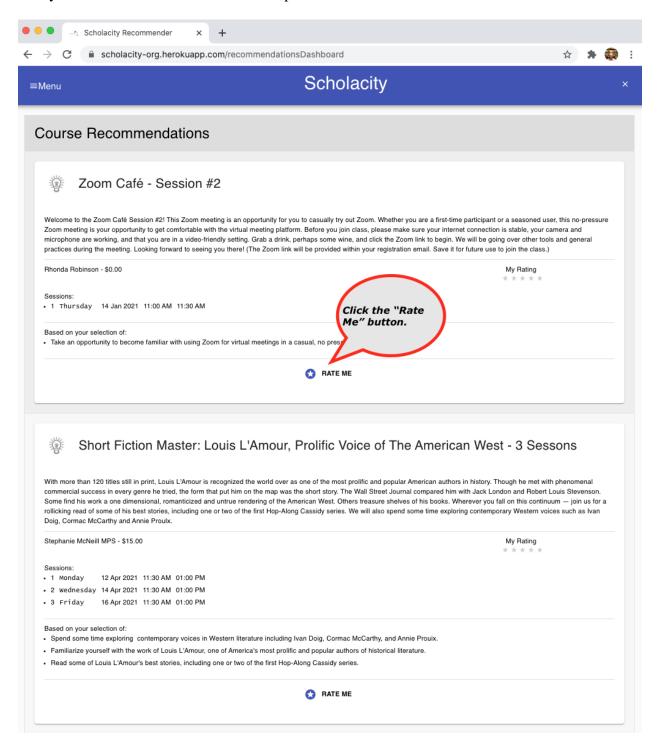
Based on your selection of:

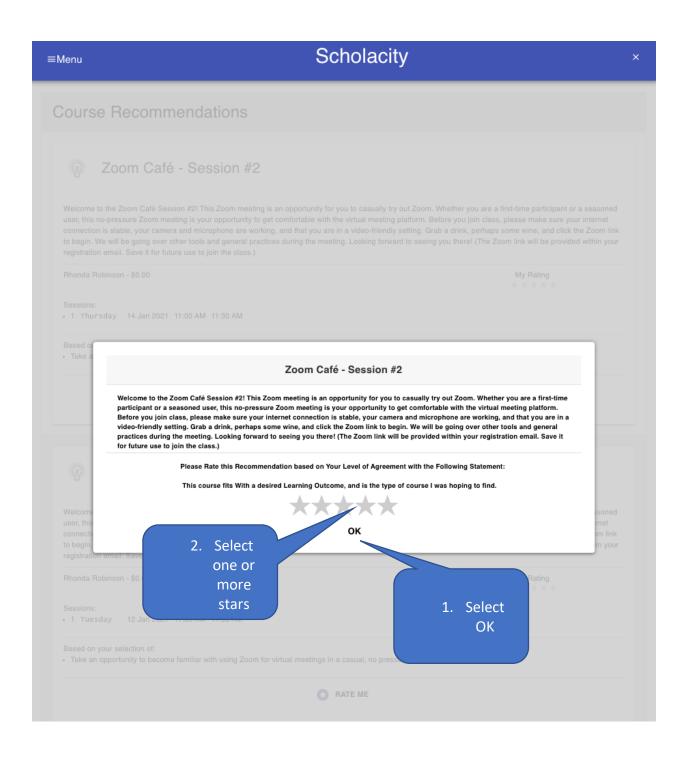
Take an opportunity to become familiar with using Zoom for virtual meetings in a casual, no pressure situation.



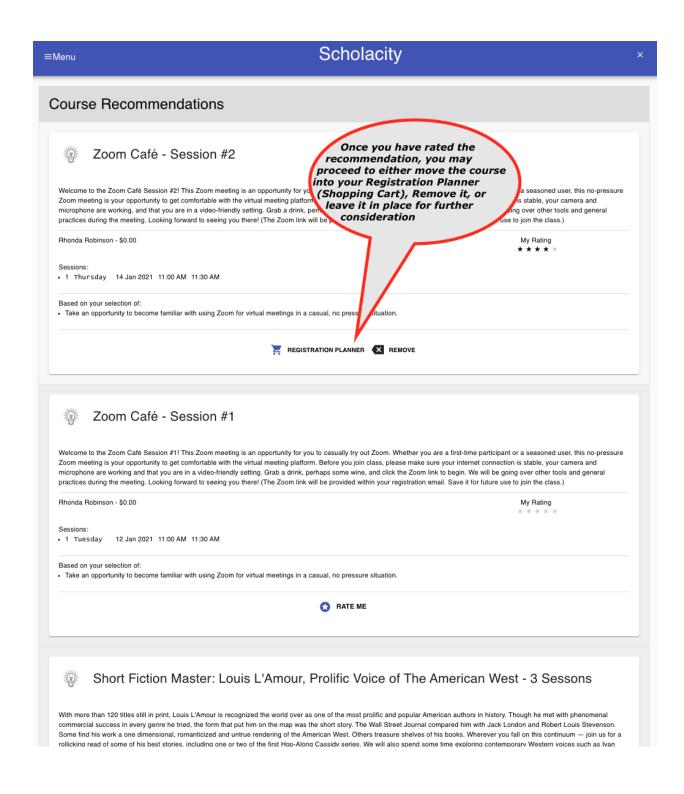
RATING COURSE RECOMMENDATIONS

You will be asked to rate each recommendation, and you must do so before you will have access to any other action buttons with which to proceed.





Once you have accomplished the rating of the recommendation and closed the rating dialog, you will see your rating stars filled in, and you will see the next set of action buttons. You may move a recommended course into your Registration Planner, or Shopping Cart. Or you may remove it if it is of no further interest, or you simply leave it in place for further consideration.



Each of the action buttons, "Registration Planner" or "Remove", will bring up a dialog and you will have an opportunity to either confirm or cancel the button click.

Course Recommendations



Zoom Café - Session #2

Welcome to the Zoom Café Session #2! This Zoom meeting is an opportunity for you to casually try out Zoom. Whether you are a first-time participant or a seasoned user, this no-pressure Zoom meeting is your opportunity to get comfortable with the virtual meeting platform. Before you join class, please make sure your internet connection is stable, your camera and microphone are working, and that you are in a video-friendly setting. Grab a drink, perhaps some wine, and click the Zoom link to begin. We will be going over other tools and general practices during the meeting. Looking forward to seeing you there! (The Zoom link will be provided within your registration email. Save it for future use to join the class.)

Rhonda Robinson - \$0.00

My Rating

* * * * *

Sessions:

1 Thursday 14 Jan 2021 11:00 AM 11:30 AM

Based on your selection of:

Take an opportunity to become familiar with using Zoom for virtual meetings in a casu

REGISTRATION PLANNER
REMOVE

警

Zoom Café - Session #1

Welcome to the Zoom Café Session #1! This Zoom meeting is an opportunity for you to casually try out Zoom. Whether you are a first-time participant or a seasoned user, this no-pressure Zoom meeting is your opportunity to get comfortable with the virtual meeting platform. Before you join class, please make sure your internet connection is stable, your camera and microphone are working and that you are in a video-friendly setting. Grab a drink, perhaps some wine, and click the Zoom link to begin. We will be going over other tools and general practices during the meeting. Looking forward to seeing you there! (The Zoom link will be provided within your registration email. Save it for future use to join the class.)

Rhonda Robinson - \$0.00 My Rating

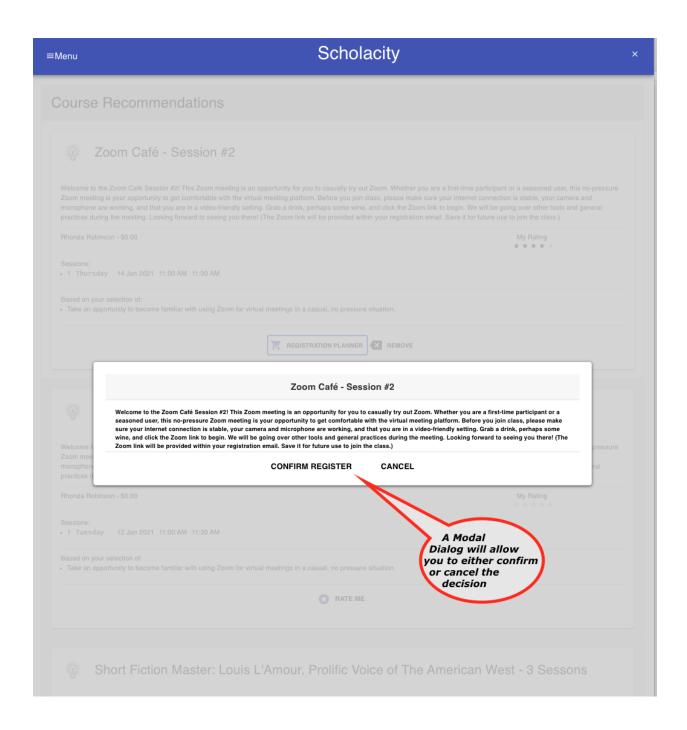
Sessions:

• 1 Tuesday 12 Jan 2021 11:00 AM 11:30 AM

Based on your selection of:

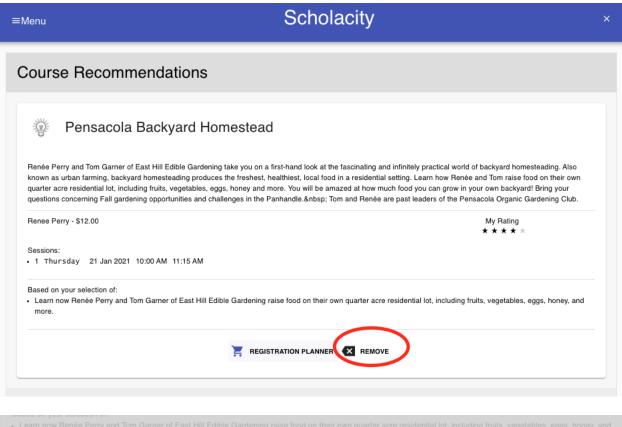
Take an opportunity to become familiar with using Zoom for virtual meetings in a casual, no pressure situation.

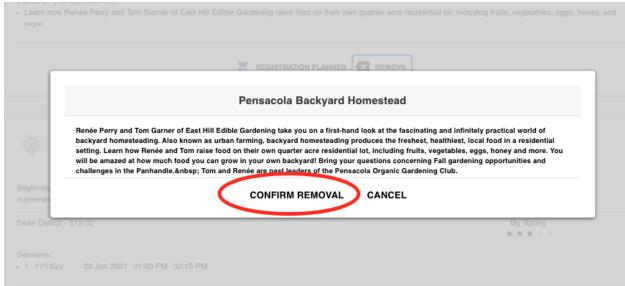




If you select "Confirm Register" then the course will move from "My Recommendations" to "My Courses." In order to see it you must select the Menu and navigate to "My Courses."

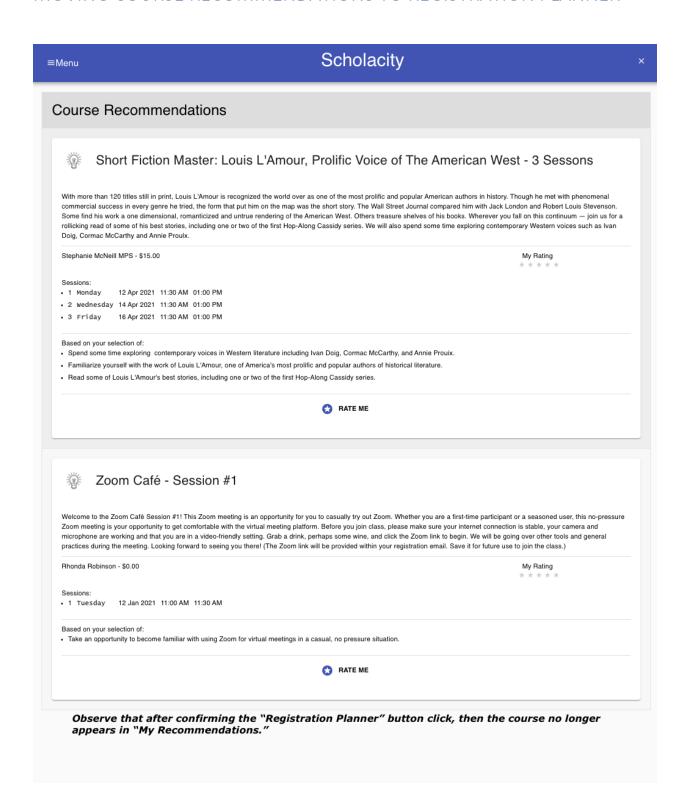
REMOVING A COURSE RECOMMENDATION



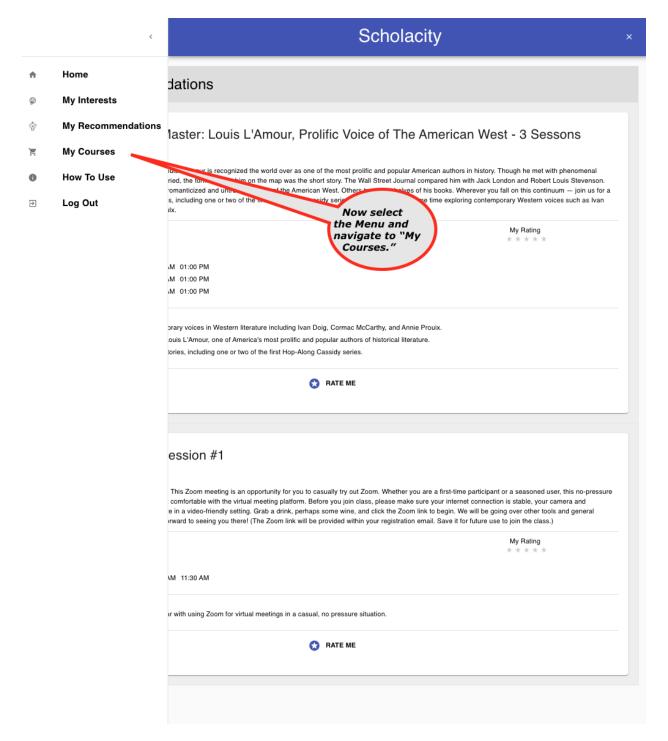


Once you confirm removal, the course will disappear from "My Recommendations" and any selected Learning Outcomes that led to the recommendation will be unselected.

MOVING COURSE RECOMMENDATIONS TO REGISTRATION PLANNER

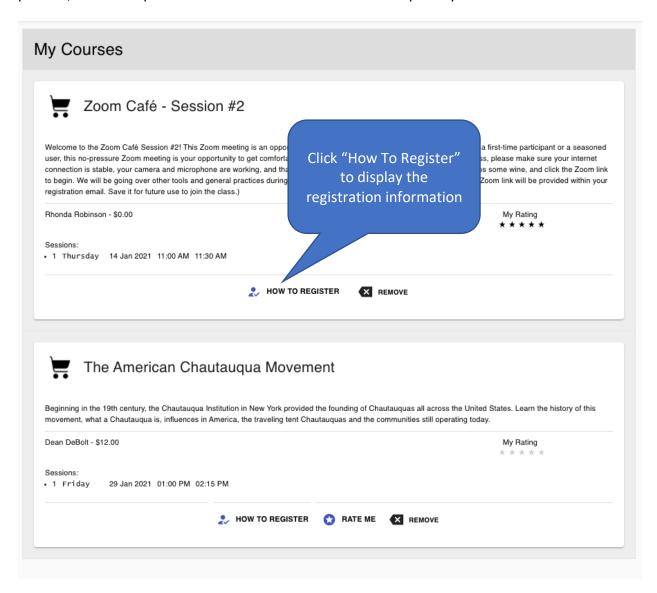


Once you have moved a recommendation into your Registration Planner, or Shopping Cart, you must select the Menu and navigate to "My Courses" in order to find the course.



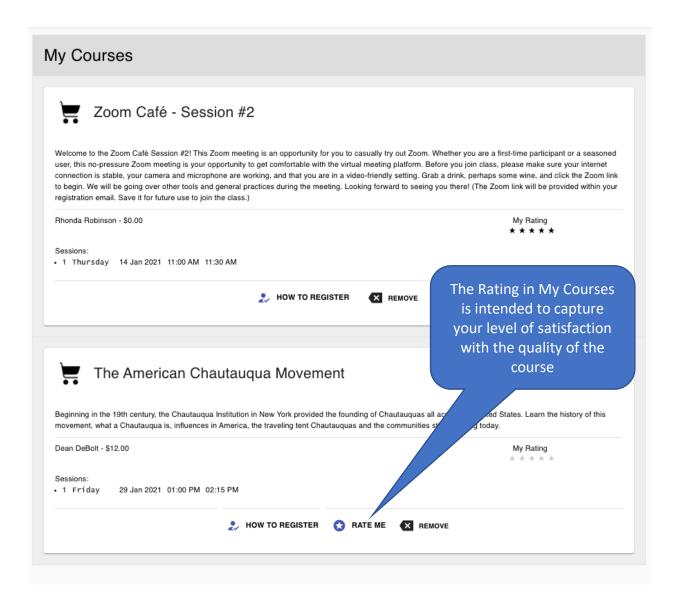
HOW TO REGISTER

Moving a course to the Registration Planner found in the "My Courses" menu option does not register you for the course. It simply moves any and all courses that you intend to register for to a single place so that you can find them. On each course card in "My Courses" you will find a "How to Register" button. Simply click that button to display the information about how to register for a course. Any future version of this application will be wired into the registration process, but this experimental release does not have that capability.

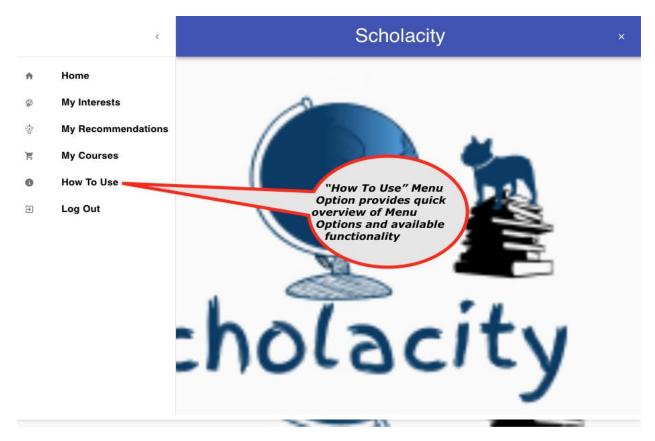


RATING A SAVED COURSE

Once the course has been moved from "My Recommendations" to "My Courses" you will be asked again to rate it, but this rating is for the Course not the Recommendation. The difference is that the Course rating is to be accomplished only AFTER taking the course. Therefore, you will not be blocked at this point from removing the course with the "Remove" action button if you change your mind about registering for the course.



HOW TO USE - MENU OPTION



Scholacity Menu Options

Scholacity - Scholarship and Tenacity - the pursuit of Lifelong Learning.



My Interests menu option takes you to a page from which you may select, by check box, one or more Learning Outcomes that are of interest. These Learning Outcomes are derived from the course descriptions in the UWF Leisure Learning Course Catalog for the upcoming semester, and are grouped by Knowledge Area.



My Recommendations menu option takes you to a page containing the recommendations made by the application based on the Learning Outcomes that you have selected in My Interests. Please click the Rating button and rate the recommendation using the provided Star Rating Scale. If you plan to register for the recommended course please also select Register Button and then select the Confirm Register Button on the modal confirmation dialog. You may also Remove a recommendation, once you have rated it, by similarly using the Remove Button.

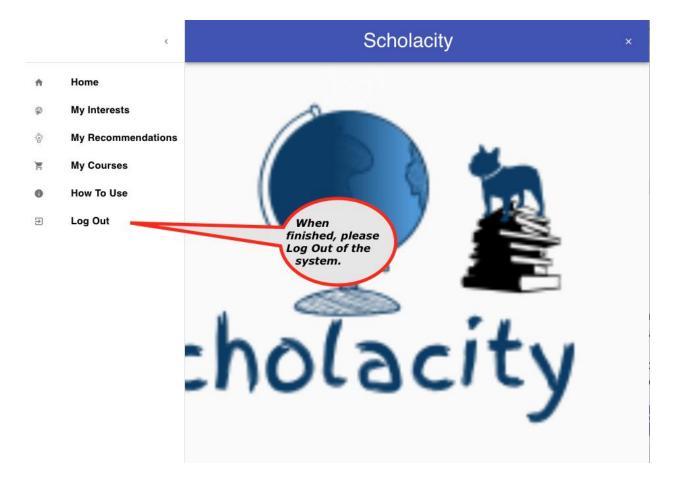


My Courses menu option takes you to a page containing the courses for which you plan to register. Please click the Rating button and rate the recommendation using the provided Star Rating Scale. You may also Remove a course if you change your mind, once you have rated it, by using the Remove Button and confirming the removal on the confirmation modal dialog.



USER MANUAL

LOGGING OUT



These screen captures and callouts illustrate everything you can do with the Scholacity Web application for this experiment. Additionally, there is a brief description of the main menu options in the "How To Use" menu option.

Thank you again for your participation, and if you have any issues logging in, or if there are any issues after logging in please contact Ms. Robinson at the Leisure Learning Center.

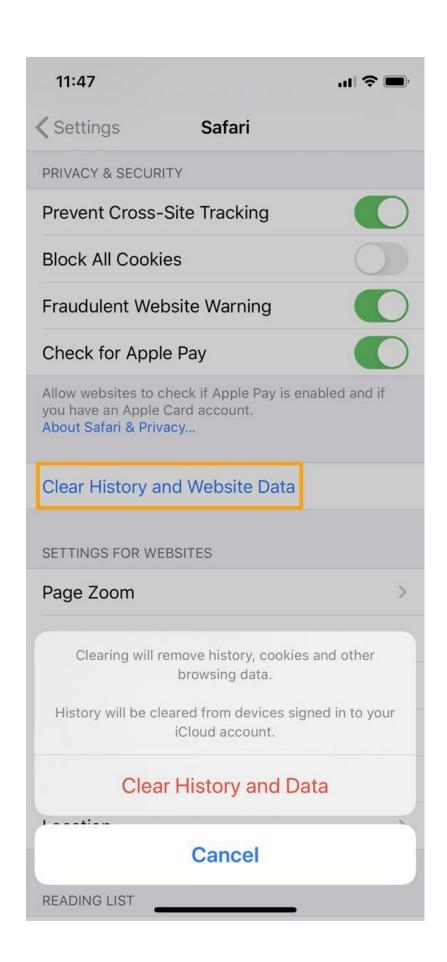
Appendix A

How to clear the cache on iPhone or iPad

Deleting the cache in Safari is simple.

- **1.** Open Settings and scroll down to the fifth group of options (starting with Passwords & Accounts). Tap Safari.
- 2. Scroll down and tap 'Clear History and Website Data'.
- 3. In the popup, tap 'Clear History and Data' to confirm.

Note that this will log you out of any websites you've currently signed into.



Appendix B

How to clear the cache on Android device

- 1. Open the Chrome app on your device.
- 2. Tap the three-dot icon, found at the top right, to open a dropdown menu.
- 3. Tap History, then Clear browsing data.
- **4.** At the top, choose a time range. To delete everything, select All time.
- 5. Next to "Cookies and site data" and "Cached images and files," check the boxes.
- 6. Tap Clear data.