SMTI

SAMSUSAN MULTIMEDIA & TECHNOLOGY INSTITUTE

An Institute of Computer & Technical Education

Computer	Graphics	Accounts	Multimedia	Music

PROSPECTUS

About the Institute

SMTI, Samsusan Multimedia & Technology Institute is an Institution dedicated to Equipping & empowering society through the knowledge of multimedia & Technical Education. We are committed to equip and provide the best services and solutions to Society.

We provide tools, equipment's and environments to learn and research to achieve the purpose. And the same time we are motivating and inspiring the community through seminars and workshops in various subjects.

Our Vision
Equipping & empowering the society through multimedia & Technical Education to skilled and prosperous.

Our Mission

- To provide Multimedia and Technical education reliable and affordable.
- Develop the community Holistically.
- Organizing Workshops and Seminars for advanced knowledge and learning.

Why to Choose SMTI?

1. Quality Training expert faculties.
2. Affordable fee structure
3. Instalment fee deposit facility.
4. Friendly Environment.
5. Certificate after course completion.

Facilities
1. Accessible Location.
2. Digital Classroom
3. Wifi access
4. Special Class to needy Students
5. Placement Assistance

Course Details

101: Computer Basics Course
Fees: ₹6,500/- + [Included Admission fee ₹500/-]
Eligibility: 5th

<table>
<tr><td colspan="2" align="center">(BCC) Computer Basics Course Syllabus</td></tr>
<tr><td>Duration: 6 Month</td><td>Maximum Marks: 100</td></tr>
<tr><td>Semester: 4</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination: 50 Marks</td></tr>
<tr><td>Lecture: 3 contact hour/week</td><td>Project Work: 20 Marks</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:20</td></tr>
<tr><td>Theory: Computer Fundamentals & MS office</td><td>Teachers Assessments: 5 Marks</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance: 5 Marks</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Fundamental of Computer and Basic Control:
Introduction, Notepad, Paints, Typing, File Management.</td></tr>
<tr><td>Semester 2</td><td>Microsoft Word, Excel, PowerPoint
Menus, Functions, Text Formatting, Letters, Bio-data, Reports, Forms, Presentations, PDF, Making Sheets,</td></tr>
<tr><td>Semester 3</td><td>Internet
Fundamentals of Internet, email, Website, Working Online, Social Media,</td></tr>
<tr><td>Semester 4</td><td>Making of Project works and Final Exam:
Project Making, Printout and File Making, Final Exam</td></tr>
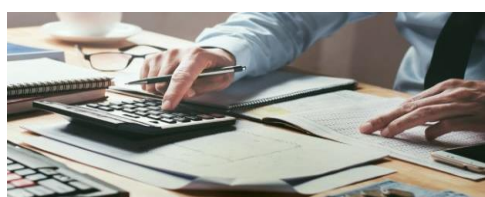</table>

102: Tally ERP
Fees: ₹ 3,500/- + [Included Admission fee ₹500/-]
Eligibility: 12th

<table>
<tr><td colspan="2" align="center">Name of the Course: Tally ERP</td></tr>
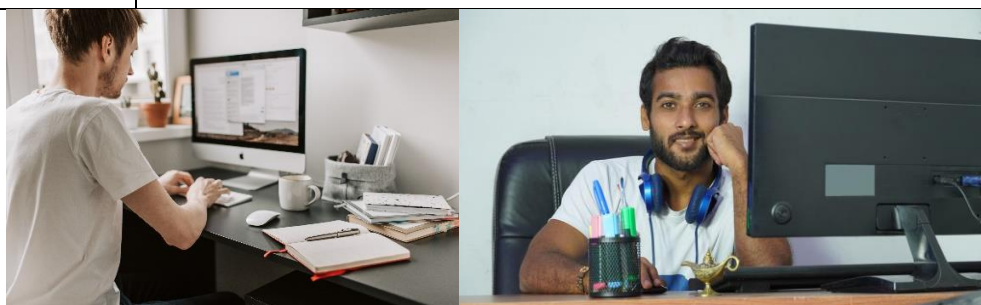<tr><td>Duration: 3 Month</td><td>Maximum Marks:</td></tr>
<tr><td>Semester: 4</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination:</td></tr>
<tr><td>Lecture: 3 contact hour/week</td><td>Project Work:</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:</td></tr>
<tr><td>Theory: Fundamental of Tally</td><td>Teachers Assessments:</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance:</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Installation Tally and Getting Start, Navigate Tally, Accounting, Billing, Payroll</td></tr>
<tr><td>Semester 2</td><td>Reporting, Inventory,</td></tr>
<tr><td>Semester 3</td><td>Banking, Taxation</td></tr>
<tr><td>Semester 4</td><td>Project work and Submission, Final Exam</td></tr>
</table>

103: DCA (Diploma in Computer Applications)
Fees: ₹ 12,500/- + [Included Admission fee ₹500/-]
Eligibility: 12th

<table>
<tr><td colspan="2" align="center">Name of the Course: Diploma in Computer Applications</td></tr>
<tr><td>Duration: 1 Year</td><td>Maximum Marks: 100</td></tr>
<tr><td>Semester: 6</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination: 50 Marks</td></tr>
<tr><td>Lecture: 3 contact hour/week</td><td>Project Work: 20 Marks</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:20</td></tr>
<tr><td>Theory: Ms Office, DTP, Tally, Internet</td><td>Teachers Assessments: 5 Marks</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance: 5 Marks</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Fundamental of Computer and Basic Control:
Introduction, Notepad, Paints, Typing, File Management,</td></tr>
<tr><td>Semester 2</td><td>Microsoft Word, Excel, PowerPoint
Menus, Functions, Text Formatting, Letters, Bio-data, Reports, Forms, Presentations, PDF, Making Sheets.</td></tr>
<tr><td>Semester 3</td><td>DTP/Graphics Design (Corel, Photoshop, InDesign, Illustrator)
Tools, Menus, Typography, Text Formatting, Color Schemes, Visiting Card, Letter Head, Poster, Bill Book, Receipts, Banners, Flex Design, Calendar, Handbills, Brochure, logo, Wedding Cards, Photo Editing, Masking, Social Media Graphics.</td></tr>
<tr><td>Semester 4</td><td>Tally
Company Creation, Accounting, Outstanding Report, Job Costing, Complete Payroll Processing, Accounting and Inventory Masters, Bank Reconciliation, GST & Return .etc.</td></tr>
<tr><td>Semester 5</td><td>Internet
Fundamentals of Internet, email, Website, Working Online, Social Media,</td></tr>
<tr><td>Semester 6</td><td>Making of Project works and Final Exam:
Project Making, Printout and File Making, Final Exam</td></tr>
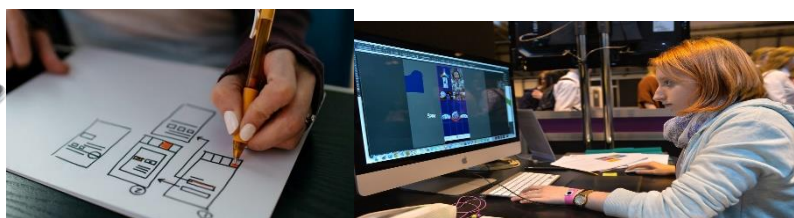</table>

104: DTP (Desktop Publishing (Certificate Course)
Fees: ₹ 6,500/- + [Included Admission fee ₹500/-]
Eligibility: 10th

<table>
<tr><td colspan="2" align="center">Name of the Course: Desktop Publishing (DTP) Certificates Course</td></tr>
<tr><td>Duration: 6 Month</td><td>Maximum Marks: 100</td></tr>
<tr><td>Semester: 4</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination: 40 Marks</td></tr>
<tr><td>Lecture: 2 contact hour/week</td><td>Project Work: 30 Marks</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:20</td></tr>
<tr><td>Theory: All Design and Publishing Methods</td><td>Teachers Assessments: 5 Marks</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance: 5 Marks</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Introduction of DTP/Design Methods:
Basics knowledge of Computers, Typing, Notepad, Paint</td></tr>
<tr><td>Semester 2</td><td>Corel Draw & Photoshop
Tools, Menus, Typography, Text Formatting, Color Schemes, Visiting Card, Letter Head, Poster, Bill Book, Receipts, Banners, Flex Design, Calendar, Handbills, Brochure, logo, Wedding Cards, Photo Editing, Masking, Social Media Graphics.</td></tr>
<tr><td>Semester 3</td><td>InDesign & Illustrator
Tools, Menus, Text Formatting, Magazine, Newspaper, Newsletter, Interactive pages, Logo, Vector Graphics.</td></tr>
<tr><td>Semester 4</td><td>Making of Project works and Final Exam:
Project Making, Semesters, Printout and File Making, Final Exam</td></tr>
</table>

105: Multimedia & Animation Basic (Certificates Course)
Fees: ₹ 3,500/- + [Admission fee ₹500/-]
Eligibility: 10th

<table>
<tr><td colspan="2" align="center">Name of the Course: Multimedia & Animation (Basic)</td></tr>
<tr><td>Duration: 3 Month</td><td>Maximum Marks: 100</td></tr>
<tr><td>Semester: 3</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination: 50 Marks</td></tr>
<tr><td>Lecture: 3 contact hour/week</td><td>Project Work: 20 Marks</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:20</td></tr>
<tr><td>Theory: Audio-Video editing & Distribution</td><td>Teachers Assessments: 5 Marks</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance: 5 Marks</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Fundamental of Audio And Editing/Audition CC:
Introduction, Audio Interfacing, Audition Environment, Basic Editing, Signal Processing, Audio Restoration, Mastering, Sound Design, Creating and Recording, Multitrack Editing, Automation, Mixing, Encoding and Exporting.</td></tr>
<tr><td>Semester 2</td><td>Adobe Premier Pro:
System and Software Interface, Syncing, Importing Footage, Editing Video and Audio, Transition, Overlays, Color Correction, Adding Text and Animation, Sequences, Color filters and, Music Video Editing, Encoding and Exporting.</td></tr>
<tr><td>Semester 3</td><td>Making of Project works and Final Exam:
Project Making, File Making, Final Exam</td></tr>
</table>

106: Certificate in Guitar
Fees: ₹ 6,500/- + [Admission fee ₹500/-]
Eligibility: 5th

Name of the Course: Certificate is Guitar	
Duration: 6 Month	**Maximum Marks: 100**
Semester: 5	**Examination Scheme:**
Teaching Method:	Semester Examination: 50 Marks
Lecture: 3 contact hour/week	Project Work: 20 Marks
Practical: 1 Hour	Final Semester Examination:20
Theory: Fundamentals of Music & Guitar	Teachers Assessments: 5 Marks
Project Work: Yes	Attendance: 5 Marks
Content (Name of Topics)	
Semester 1	• Introduction Music and Instruments • Finger Exercise/Fretboard
Semester 2	• Scales • Strumming Patterns
Semester 3	• Open Chords • Power Chords
Semester 4	• Bar Chords • Family/Relatives Chords
Semester 5	• Chord Progressions • Playing Songs • Song Composing and Writing

107: Certificate in Piano
Fees: ₹ 6,500/- + [Admission fee ₹500/-]
Eligibility: 10th

<table>
<tr><td colspan="2" align="center">Name of the Course: Certificate in Piano</td></tr>
<tr><td>Duration: 6 Month</td><td>Maximum Marks: 100</td></tr>
<tr><td>Semester: 5</td><td>Examination Scheme:</td></tr>
<tr><td>Teaching Method:</td><td>Semester Examination: 50 Marks</td></tr>
<tr><td>Lecture: 3 contact hour/week</td><td>Project Work: 20 Marks</td></tr>
<tr><td>Practical: 1 Hour</td><td>Final Semester Examination:20</td></tr>
<tr><td>Theory: Fundamentals of Music & Guitar</td><td>Teachers Assessments: 5 Marks</td></tr>
<tr><td>Project Work: Yes</td><td>Attendance: 5 Marks</td></tr>
<tr><td colspan="2" align="center">Content (Name of Topics)</td></tr>
<tr><td>Semester 1</td><td>Introduction Music and Instruments
Sargams/Scales</td></tr>
<tr><td>Semester 2</td><td>Chords
Inversions</td></tr>
<tr><td>Semester 3</td><td>Family/Relatives Chords
Chord Progressions</td></tr>
<tr><td>Semester 4</td><td>Punch and Waves
Playing Songs</td></tr>
<tr><td>Semester 5</td><td>Song Composing and Writing</td></tr>
</table>

Course Name: Crash Courses Certificates
Fees: ₹ 1000/- Monthly+ [Included Admission fee ₹500/-]

- **108:** Photoshop – 2 Month
- **109:** Typing – English, Hindi, Santali (Latin)- 2 Month
- **110:** Premier pro – 2 month

Students will learn the software:

Necessary documents for Admission:

Applicant has to produce original copy (for verification) and photo copy of the following documents at the time of form submission:

1. 10th Marksheet
2. Adhar proof document
3. 2 copies of recent passport size color photo

Note: Candidates can pay fully, Quarterly or Monthly. Deposited fee is not refundable.

Class Timing Slots:

8:00 am-9:00 am
9:00 am – 10:00 am
10:00 am – 11:00 am
11:00 am – 12:00 am
12:00 am – 1:00 pm

3:00 pm – 4:00 pm
4:00 pm – 5:00 pm

With Regards,

Samuel Soren
CEO, SMTI

Online Forms: https://forms.gle/nuZ5MqML8BCqGGx79