



September 5, 2019

Kind Attention : Mr. Shirish Modi
Company : Riya International Pte. Ltd. Singapore

Dear Shirish

Thank you for your interest in engaging our services, we are pleased to provide our proposal on inspection services as below :

Proposal on: Loading supervision for Palm oils in bulk at Indonesian Ports

A) Scope of Inspection:

At Shore Installations

Coordinate with tank terminal/ suppliers on cargo readiness for Pre-shipment sampling of cargo

1. Draw samples from the allocated shore tanks and collect book stock data of quantities
2. Analyze the shore tank composite samples at Independent FOSFA laboratory for the given specifications
3. Declare analysis results to you, However, if any abnormalities in pre-shipment result, seek instructions from you.
4. Sampling / Gauging / Documentation for the operation related at shore tank during PSI / prior to and after loading.

Loading Supervision On Board

5. Monitor Vessel ETA / ETB status and keep you informed.
6. Inspect Vessel's Tanks inspection upon her berthing towards cleanliness to load the nominated cargo.
7. Sampling from ship / shore tanks and distribute appropriately.
8. Gauge manually shore tanks prior to & on completion of loading to determine quantity loaded
9. Draw shore line/ship's manifold/ship's tanks 1st foot samples at the beginning of loading.
10. Joint Sampling will be carried out with supplier's surveyor if any such arrangements required
11. Continuous monitoring of loading activities.
12. Gauge ship's tanks on completion of loading with representative of Vessel to determine quantity received on board
13. Draw ship's tanks samples individually (bottom & average) on completion of loading
14. Carry out investigations in case of abnormal ship / shore differences in order to protect your interest in best possible manner.
15. Ship Tanks Gauging / Calculation/ Documentation as per FOSFA procedures.
16. Sealed Samples of each tank / manifold etc. will be kept in our custody for 90 days from the day of sampling. It will be thereafter disposed off as per internal procedures.
17. In case of any abnormalities noticed related to quantity or quality of this consignment during our attendance, we will carry out suitable investigation to determine the cause in order to report you our findings and opinion.
18. We will procure relevant ship documents as part of our inspection protocol from Ship and / or Terminal related to the assignment.



Updates and Reports

19. Daily update on operation status will be sent to you by Email (Also WhatsApp group can be created with respective coordinator for quick communication)
20. Perform analysis on shipment samples as per contractual specification
21. Issuance of Report of Inspection & Analysis from Singapore office on behalf of attending office along with copy of other FOSFA documents prepared at site etc.

FEES

Our professional fees for the above services will be as under:

Load Port	Survey Fee	Other Charges
Belawan, Lubuk Gaung and Dumai		
Upto 15000 m.t.	USD 0.20 PMT	Nil
Above 15000 m.t.	USD 0.18 PMT	

- a. Considering small tonnages shipment in view, we would like to keep minimum fee of USD 650 per shipment.
- b. Analysis charges in addition as per APPENDIX A. Testing will be subcontracted to Independent lab and analysis results will be produced from their certificate.
- c. Despatch/Courier of sample/ reports

For local courier within Singapore: **Complimentary for one time / shipment**

Second time onwards it will be chargeable @ USD 15 . Courier from Indonesia to Malaysia or Singapore: at cost



APPENDIX A – ANALYSIS CHARGES

Testing will be done by Independent FOSFA recognized laboratory and charges would be as under :

NO.	TESTS	FEES / TEST (USD)
1	FREE FATTY ACID (FFA)	10.00
2	MOISTURE AND IMPURITIES (M AND I)	15.00
3	MELTING POINT	10.00
4	IODINE VALUE (IV)	10.00
5	COLOUR(LOVIBOND)	10.00
6	DOBI VALUE	15.00
7	BETA CAROTENE CONTENT	25.00
8	PEROXIDE VALUE	15.00
9	ACID VALUE	10.00
10	SAPONIFICATION VALUE	10.00
11	REFRACTIVE INDEX	15.00
12	CLOUD POINT	10.00

GENERAL

Invoice will be issued from ACI Geneva office till ACI Singapore entity procedures are completed
Payment to be made within 30 days from our Invoice issue date.

If any aspect of above offer requires clarification , please let me know.

Best regards

Manoj Kewalramani

Executive Director – South East Asia

On behalf of

AgriMin Control International S.A. Geneva