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Guide

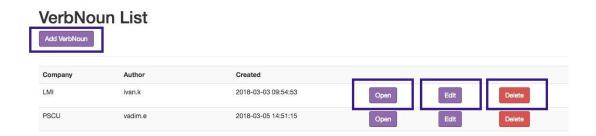VerbNoun Portal

Employee

March 8, 2018

1. Access the Portal

1. Your account for the Xentaurs VerbNoun Portal has to be created by the administrator. You will receive an e-mail with your credentials for the Portal.
2. Access the Xentaurs VerbNoun Portal located at https://verbnoun.xentaurs.com/ and enter your username and password then select "Login" to enter the system.

3. Once you have successfully logged into the system you will see the documents.

2. Create the document

1. Once you have logged in the system you can "Open", "Edit", "Delete" the existing documents or create a new one by clicking on the "Add VerbNoun" button.

2. In order to create a new document you have to follow the steps:

   a. Step 1. Select customer
   In this step you should choose the customer that will receive the document that you are about to create. You can choose the customer from the list or you can add a new one by typing the name of the customer in the following box. After you have selected the customer click on the "Next" button.
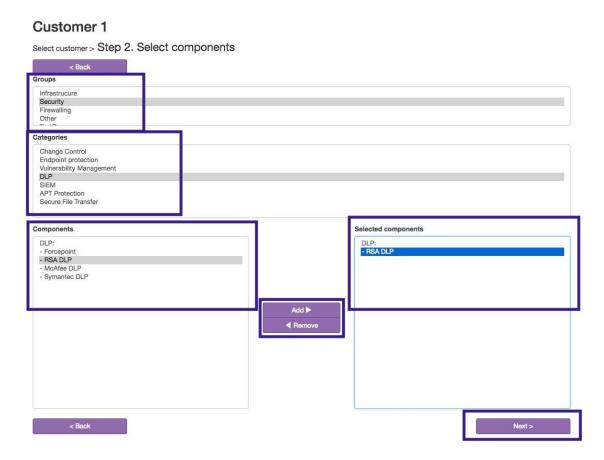

   b. Step 2. Select components
   First of all you should choose one group or groups. In order to select more than one group press the ctrl button and select the ones that you need. Then you should select category or categories from the list the
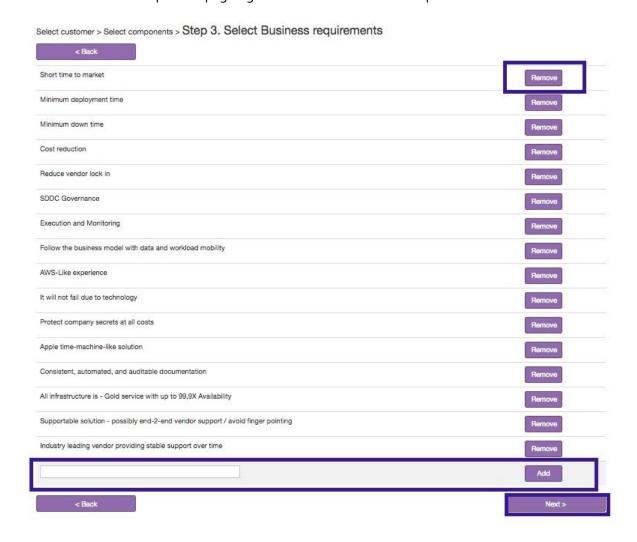
same way as the groups. After category or categories are selected, you should add the components that are necessary for your document. You should choose one or several components from the list on the left and click on the "Add" button in the middle. Components that you have selected will appear in the list on the right. If you want to remove the component from the right list, you should select the component and click on the "Remove" button. When you have selected the required components press on the "Next" button. You can always go to the previous steps by clicking on the "Back" button at the top of the page right under the name of the step.

Customer 1

Select customer > **Step 2. Select components**

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Groups
- Infrastrucure
- Security
- Firewalling
- Other

Categories
- Change Control
- Endpoint protection
- Vulnerability Management
- DLP
- SIEM
- APT Protection
- Secure File Transfer

Components

DLP:
- Forcepoint
- RSA DLP
- McAfee DLP
- Symantec DLP

Add ▶

◀ Remove

Selected components

DLP:
- RSA DLP

< Back

Next >

c. Step 3. Select Business requirements

On the page you will see the list of the requirements. If you don't need any of them you should click on the "Remove" button next to the name of the requirement. If you don't see the requirement that you need, you can add a new one by typing it in the white box at the bottom of the page and clicking "Add" button. Clicking on the box will show you the list of preset requirements that you can choose from.

Click the "Next" button when you are finished. You can always go to the previous steps by clicking on the "Back" button at the top of the page right under the name of the step.

Note: Until you start creating a new VerbNoun or editing an already existing one, all current results will be saved, even if you shut down your computer.

d. Step 4. Select Technical requirements
In this step you have to choose technical requirement. Follow the same procedure as in the Step 3.
Click the "Next" button.

Note: Until you start creating a new VerbNoun or editing an already existing one, all current results will be saved,
even if you shut down your computer.

e. Step 5. Select Governance requirements
In this step you should choose governance requirements. Follow the same steps as in the Step 3.
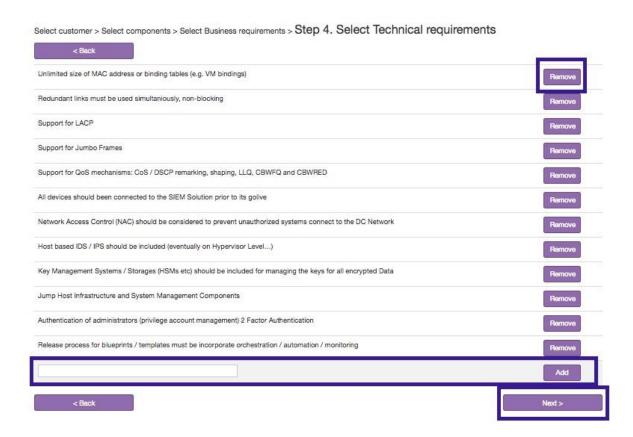Click the "Next" button.

Note: Until you start creating a new VerbNoun or editing an already existing one, all current results will be saved, even if you shut down your computer.
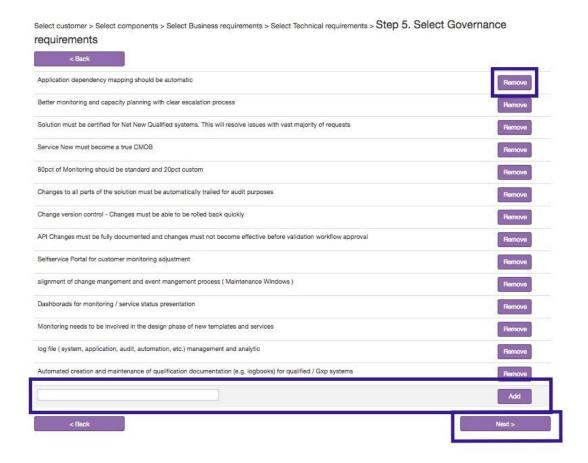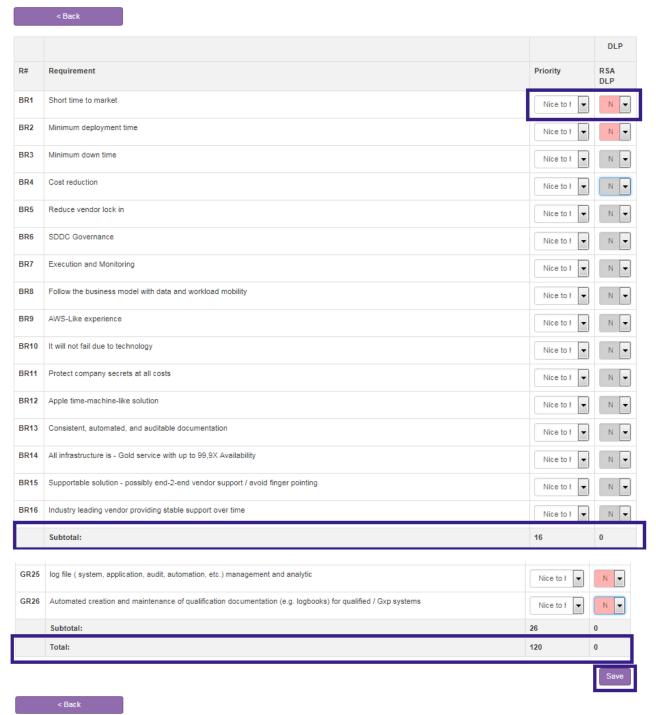
 f. On the next page you will see the list of the requirements that you have selected in the previous steps. For each of the requirement you should choose the priority from the drop-down list (Nice to have, Whish list, Based on policy, Best Practice or Must Have). Also you have to define how each component will be used (No, Partial, Yes). Weights are calculated automatically under each group of requirements. Total weights are also calculated automatically in the bottom of the page. Click the «Save» button after you are finished.
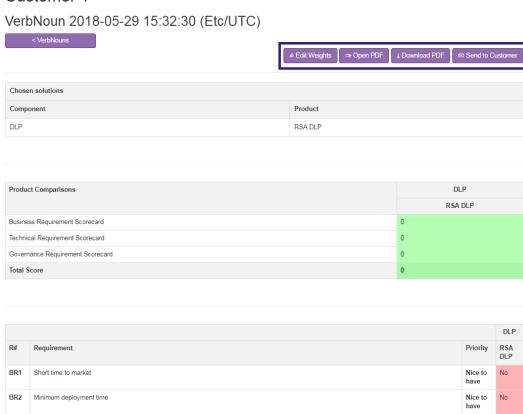
Customer 1

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R#	Requirement		Priority	RSA DLP
				DLP
BR1	Short time to market		Nice to I ▼	N ▼
BR2	Minimum deployment time		Nice to I ▼	N ▼
BR3	Minimum down time		Nice to I ▼	N ▼
BR4	Cost reduction		Nice to I ▼	N ▼
BR5	Reduce vendor lock in		Nice to I ▼	N ▼
BR6	SDDC Governance		Nice to I ▼	N ▼
BR7	Execution and Monitoring		Nice to I ▼	N ▼
BR8	Follow the business model with data and workload mobility		Nice to I ▼	N ▼
BR9	AWS-Like experience		Nice to I ▼	N ▼
BR10	It will not fail due to technology		Nice to I ▼	N ▼
BR11	Protect company secrets at all costs		Nice to I ▼	N ▼
BR12	Apple time-machine-like solution		Nice to I ▼	N ▼
BR13	Consistent, automated, and auditable documentation		Nice to I ▼	N ▼
BR14	All infrastructure is - Gold service with up to 99,9X Availability		Nice to I ▼	N ▼
BR15	Supportable solution - possibly end-2-end vendor support / avoid finger pointing		Nice to I ▼	N ▼
BR16	Industry leading vendor providing stable support over time		Nice to I ▼	N ▼
	Subtotal:		16	0

GR25	log file (system, application, audit, automation, etc.) management and analytic		Nice to I ▼	N ▼
GR26	Automated creation and maintenance of qualification documentation (e.g. logbooks) for qualified / Gxp systems		Nice to I ▼	N ▼
	Subtotal:		26	0
	Total:		120	0

Save

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g. You have now created the document. You can open it as a PDF file by clicking «Open PDF», download by clicking the «Download PDF» button, edit by clicking «Edit weights» or send directly to the customer that you have selected in the Step 1 by clicking «Send to Customer» button at the top of the page.

Customer 1

VerbNoun 2018-05-29 15:32:30 (Etc/UTC)

< VerbNouns

[⚙ Edit Weights] [⇨ Open PDF] [↓ Download PDF] [✉ Send to Customer]

Chosen solutions

Component	Product
DLP	RSA DLP

Product Comparisons	DLP
	RSA DLP
Business Requirement Scorecard	0
Technical Requirement Scorecard	0
Governance Requirement Scorecard	0
Total Score	**0**

				DLP
R#	Requirement		Priority	RSA DLP
BR1	Short time to market		Nice to have	No
BR2	Minimum deployment time		Nice to have	No
BR3	Minimum down time		Nice to have	N/A

h. Click "Close" button at the bottom of the page.

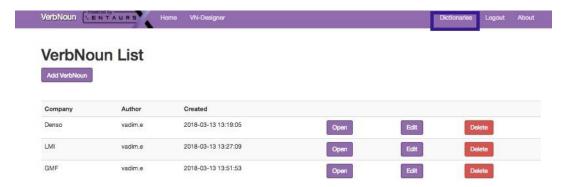| Subtotal:	14	0
Total:	42	0

[Close]

Note: Until you start creating a new VerbNoun or editing an already existing one, all current results will be saved, even if you shut down your computer.
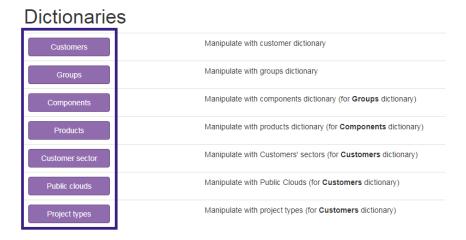
3. Dictionaries management

1. You can manage the dictionaries by clicking on the "Dictionaries" button at the top of the page.
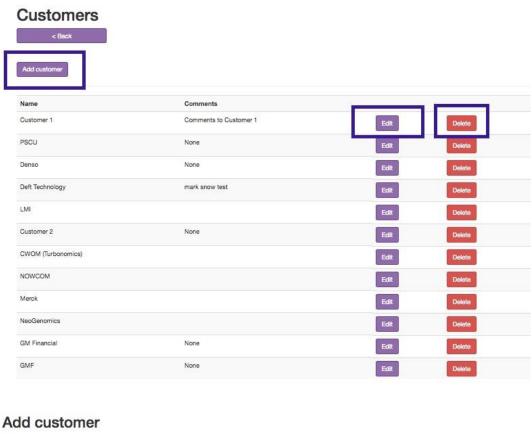

2. You will see 7 dictionaries that you can manipulate with: customers, groups, components, products, customer sector, public clouds and project types.

3. Editing "Customers" dictionary

Click on the first purple box with the word "Customers" on it. You will see the list of the existing customers. You can add a new customer by clicking on the "Add customer" button and typing in the name and any comments for the customer and clicking on the "Create" button. You can edit or delete existing customer by clicking the corresponding buttons near the name of the customer.
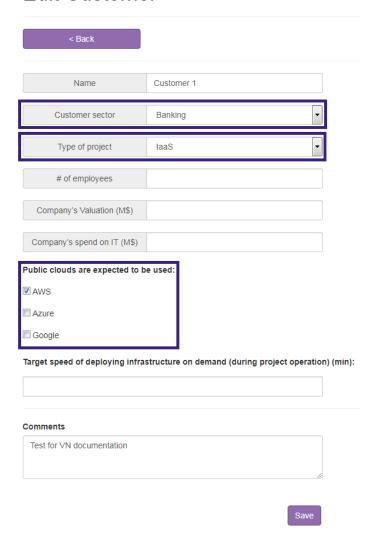
Click on the "Edit" button to add properties to an existing customer.

Edit Customer

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Name	Customer 1
Customer sector	Banking
Type of project	IaaS
# of employees	
Company's Valuation (M$)	
Company's spend on IT (M$)	

Public clouds are expected to be used:

☑ AWS

☐ Azure

☐ Google

Target speed of deploying infrastructure on demand (during project operation) (min):

Comments

Test for VN documentation

Save

Note: You can add or delete customer sectors, project types or public clouds within their respective dictionaries (see steps 7, 8, 9).

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4. Editing "Groups" dictionary

Click on the second purple box with the word "Groups" on it. You will see the list of the existing groups. You can add a new group by typing in the name of the group in the white box in the bottom of the page and clicking on the "Add" button afterwards. You can edit or delete existing group by clicking the corresponding buttons near the name of the group.
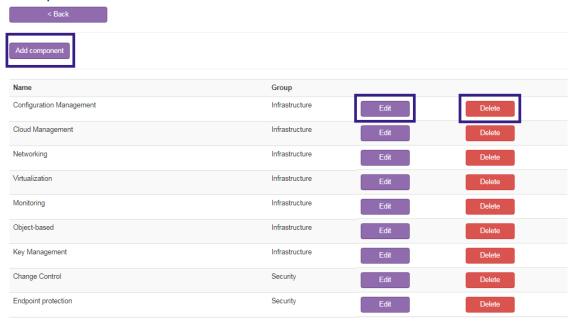

5. Editing "Components" dictionary

Click on the third purple box with the word "Components" on it. You will see the list of the existing components. You can add a new component by clicking on the "Add component" button and selecting the group from the drop-down menu, typing in the name of the component and clicking on the "Save" button. You can edit or delete existing category by clicking the corresponding buttons near the name of the category.
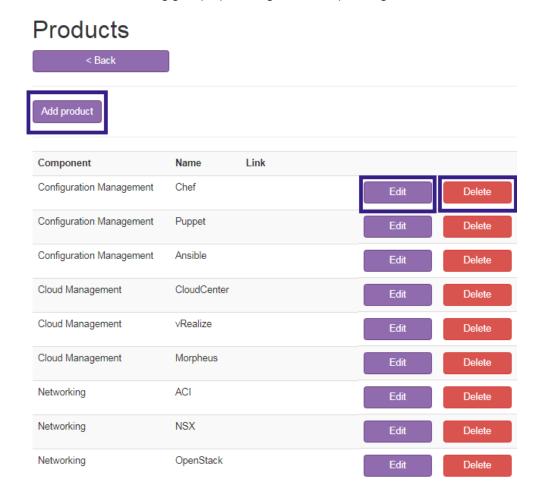
6. Editing "Products" dictionary

Click on the fourth purple box with the word "Products" on it. You will see the list of the existing products. You can add a new product by selecting the group from the drop-down menu, selecting a category from a drop-down menu, typing in the name, typing in the link and clicking on the "Save" button afterwards. You can edit or delete existing group by clicking the corresponding buttons near the name of the group.

Products

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Add product

Component	Name	Link		
Configuration Management	Chef		Edit	Delete
Configuration Management	Puppet		Edit	Delete
Configuration Management	Ansible		Edit	Delete
Cloud Management	CloudCenter		Edit	Delete
Cloud Management	vRealize		Edit	Delete
Cloud Management	Morpheus		Edit	Delete
Networking	ACI		Edit	Delete
Networking	NSX		Edit	Delete
Networking	OpenStack		Edit	Delete

7. Editing "Customer sector" dictionary

Click on the fifth purple box with the word "Customer sector" on it. You will see the list of the existing products. You can add a new customer sector by typing in the name of the group in the white box in the bottom of the page and clicking on the "Add" button afterwards. You can delete existing group by clicking the corresponding button near the name of the group.
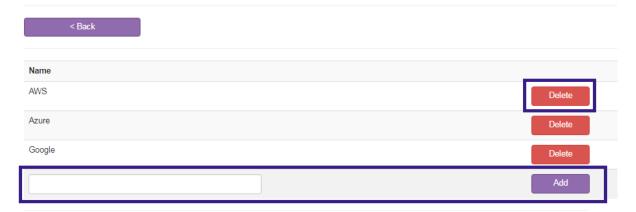
Customer sector

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Name	
Banking	Delete
Retail	Delete
Medicine	Delete
Industry	Delete
Gov	Delete
	Add

8. Editing "Public clouds" dictionary

Click on the sixth purple box with the word "Public clouds" on it. You will see the list of the existing public clouds. You can add a new public cloud by typing in the name of the group in the white box in the bottom of the page and clicking on the "Add" button afterwards. You can delete existing public cloud by clicking the corresponding button near the name of the public cloud.

Public clouds

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Name	
AWS	Delete
Azure	Delete
Google	Delete
	Add

9. Editing "Project types" dictionary

Click on the seventh purple box with the word "Project types" on it. You will see the list of the existing products. You can add a new project type by typing in the name of the group in the white box in the bottom of the page and clicking on the "Add" button afterwards. You can delete existing project type by clicking the corresponding button near the name of the project type.

Project types

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Name	
IaaS	Delete
IaaS+SDN	Delete
DevOps	Delete
BigData Infrastructure	Delete
ML	Delete
	Add