# **Contributor Covenant Code of Conduct**

## Our Pledge

We as members, contributors, and leaders pledge to make participation in our community a harassment-free experience for everyone, regardless of age, body size, visible or invisible disability, ethnicity, sex characteristics, gender identity and expression, level of experience, education, socio-economic status, nationality, personal appearance, race, caste, color, religion, or sexual identity and orientation.

We pledge to act and interact in ways that contribute to an open, welcoming, diverse, inclusive, and healthy community.

Our Standards

Examples of behavior that contributes to a positive environment for our community include:

- \* Demonstrating empathy and kindness toward other people
- \* Being respectful of differing opinions, viewpoints, and experiences
- \* Giving and gracefully accepting constructive feedback
- \* Accepting responsibility and apologizing to those affected by our mistakes, and learning from the experience
- \* Focusing on what is best not just for us as individuals, but for the overall community

Examples of unacceptable behavior include:

- \* The use of sexualized language or imagery, and sexual attention or advances of any kind
- \* Trolling, insulting or derogatory comments, and personal or political attacks
- \* Public or private harassment
- \* Publishing others' private information, such as a physical or email address, without their explicit permission
- \* Other conduct which could reasonably be considered inappropriate in a professional setting

## Scope

This Code of Conduct applies within all community spaces, and also applies when an individual is officially representing the community in public spaces. Examples of representing our community include using an official email address, posting via an official social media account, or acting as an appointed

representative at an online or offline event.

#### Enforcement

All complaints will be reviewed and investigated promptly and fairly. All community leaders are obligated to respect the privacy and security of the reporter of any incident.

- *Decisions* (How will they be made? Majority, consensus, other?)
  - o Decisions will be made via consensus
- Attendance (What are your expectations for the frequency and type of attendance?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)
  - Expectation to be present and on time at the start of class on Tuesday, Thursday's and Fridays
- Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)
  - Looking over and reviewing assignments or parts of the project. Engage in academic peer review.
- *Participation* (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?
  - Email and text, as well as in-person.
- *Meeting Times and Locations/Mediums* (How will you decide on locations and times that suit all members)?
  - o Class-time, Location/Time TBA
- *Agenda and Minutes /Notes* (Who will take them how will they be shared?)
  - Members responsible for their own notes. SCRUM Document.
- *Promptness* (What do you expect and how will you handle lateness?)
  - Show up on time, be prompt.
- *Conversational Courtesies* (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc.)
  - Observe, and listen to your partner, be respectful.
- *Enforcement/ Feedback* (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)
  - Verbal agreement to keep ourselves accountable.

### **Enforcement Guidelines**

Community leaders will follow these Community Impact Guidelines in determining the consequences for any action they deem in violation of this Code of Conduct:

#### 1. Correction

Community Impact: Use of inappropriate language or other behavior deemed unprofessional or unwelcome in the community.

Consequence: A private, written warning from community leaders, providing clarity around the nature of the violation and an explanation of why the behavior was inappropriate. A public apology may be requested.

## 2. Warning

Community Impact: A violation through a single incident or series of actions.

Consequence: A warning with consequences for continued behavior. No interaction with the people involved, including unsolicited interaction with those enforcing the Code of Conduct, for a specified period of time. This includes avoiding interactions in community spaces as well as external channels like social media. Violating these terms may lead to a temporary or permanent ban.

#### 3. Permanent Ban

Community Impact: Demonstrating a pattern of violation of community standards, including sustained inappropriate behavior, harassment of an individual, or aggression toward or disparagement of classes of individuals. Consequence: A permanent ban from any sort of public interaction within the community.

#### Attribution

This Code of Conduct is adapted from the Contributor Covenant, version 2.1, available at

 $https://www.contributor-covenant.org/version/2/1/code\_of\_conduct.html.$ 

Community Impact Guidelines were inspired by

Mozilla's code of conduct enforcement ladder.

For answers to common questions about this code of conduct, see the FAQ at https://www.contributor-covenant.org/faq. Translations are available at https://www.contributor-covenant.org/translations.