

ULEC CHECK REQUEST FORM

INVOICE DATE:	03/08/2020	PREPARED BY:	Carmen Martinez		PERIOD COVERED:	March 2020
PAYABLE TO:	CIT			AMOUNT: \$1,580.66		
INVOICE #	35066366	BUDGET AVAILABLE:	YES	NO:	DUE DATE: 03/28/2020	
COMMENTS:	900-0239284-000					

COST CENTERS:	COST CENTERS:	COST CENTERS:	COST CENTERS:
<input type="checkbox"/> 041 SOCIAL ENTERPRISE	<input type="checkbox"/> 334 NRTC 2018	<input type="checkbox"/> 467 WORKFORCE UN-AIR	<input type="checkbox"/> 570 FIN OPPT CTR-OTHER
<input type="checkbox"/> 111 ABBOTT	<input type="checkbox"/> 334E THRIFTWORKS-NI	<input type="checkbox"/> 543 UNITED WAY	<input type="checkbox"/> 573 VITA TAX
<input type="checkbox"/> 112 EHS-LEAGUERS	<input type="checkbox"/> 334F FOC NRTC	<input type="checkbox"/> 552 ESG RENTAL ASST	<input type="checkbox"/> 580 CAPITAL ONE HOUSING
<input type="checkbox"/> 221 YOUTH	<input type="checkbox"/> 334H HOUSING NRTC	<input type="checkbox"/> 560 CAPITAL 1 SAVE UP	<input type="checkbox"/> 600 ADMIN
<input type="checkbox"/> 222 DYFS - LIFE SKILLS	<input type="checkbox"/> 335 NRTC 2019	<input type="checkbox"/> 561 LISC-HUD FOC	<input type="checkbox"/> 610 CEO
<input type="checkbox"/> 223 OIC of America	<input type="checkbox"/> 368 WF NEIGH REVIT	<input type="checkbox"/> 564 NUL - PRFC	<input type="checkbox"/> 620 CFO
<input type="checkbox"/> 224 RYN	<input type="checkbox"/> 339 ULEC OPPORT COR	<input type="checkbox"/> 564A NUL WELLS FARGO	<input type="checkbox"/> 640 DEVELOPMENT
<input type="checkbox"/> 225 AMERICORPS	<input type="checkbox"/> 451 USJP	<input type="checkbox"/> 565 HOUSING COUNSELING	<input type="checkbox"/> 650 FACILITIES
<input type="checkbox"/> 331 NRTC 2016	<input type="checkbox"/> 454 PRU-WORKFORCE	<input type="checkbox"/> 563 FOC -CAPITAL ONE	<input type="checkbox"/> 761 GALA
<input type="checkbox"/> 332 CITY HOME GRANT	<input type="checkbox"/> 460 IHOP - FDU	<input type="checkbox"/> 567 FOC -CHASE	<input checked="" type="checkbox"/> X 950 ALLOCATED EXP

GL CODES:

- 1420 PREPAID EXPENSES
- 7510 FUNDRAISING FEES
- 7520 ACCOUNTING FEES
- 7540 INSTRUCTORS/CONSULTANTS/SUBS
- 7560 PROFESSIONAL FEES - OTHER
- 7570 TEMPORARY HELP/CONTRACT
- 8110 SUPPLIES
- 8130 TELEPHONE & COMMUNICATIONS
- 8131 TELEPHONE MAINTENANCE CONTRACT
- 8132 CELL PHONE SERVICE
- 8133 VERIZON
- 8134 OPTIMUM
- 8140 POSTAGE & SHIPPING
- 8160 COMPUTER SOFTWARE & HARDWARE
- 8170 PRINTING & COPYING
- 8180 BOOKS, SUBSCRIPTIONS, REFERENCE
- 8190 INTERNET/WEB HOSTING FEES
- 8205 RENT, PARKING & OTHER OCCUPANCY
- 8210 UTILITIES
- 8211 UTILITIES WATER
- 8220 EQUIPMENT RENTAL, REPAIR & MAINTENANCE
- X 8221 COPIER LEASE
- 8227 EQUIPMENT RENTAL



GL CODES:

- 8250 MORTGAGE INTEREST EXPENSE
- 8260 PROPERTY INSURANCE
- 8310 TRANSPORTATION & PARKING
- 8320 MEALS
- 8340 AIRFARE
- 8350 CONFERENCE, CONVENTIONS, MEETINGS
- 8405 CLASSROOM MATERIALS & SUPPLIES
- 8410 CLASSROOM TECHNOLOGY
- 8415 COMMUNITY SERVICE PROJECT
- 8420 TUTORING
- 8430 JOB TRAINING
- 8435 GED & ABE CLASSES
- 8440 MENTORING
- 8445 FOOD & RELATED SUPPLIES
- 8450 PROGRAM TRAINING
- 8455 SUBSIDY/RENTAL ASSISTANCE
- 8460 STIPENDS & ASSISTANCE
- 8470 FOOD FOR CLASSES
- 8510 INTEREST EXPENSE - GENERAL
- 8520 INSURANCE - NON EMPLOYMENT RELATED
- 8525 SPECIAL EVENT EXPENSES
- 8530 MEMBERSHIP DUES - ORGANIZATIONS
- 8540 STAFF DEVELOPMENT/TRAINING

PROGRAM DIRECTOR'S APPROVAL _____

DATE: _____

FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: YES

NO

A/P INITIAL:

DATE:

FISCAL OFFICE APPROVAL: _____

CLASS CODE 950

PRESIDENT/CEO'S APPROVAL: _____

CHECK #: _____



Invoice Total	1,580.66
Due Date	03/28/2020
Customer No.	2000309994
Invoice No.	35066366
Invoice Date	03/08/2020



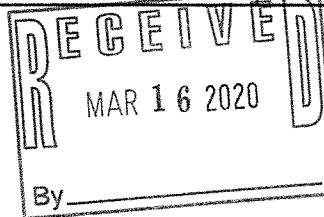
Customer Service inquiries, call 877-661-2928

Important Information

THE INITIAL TERM OF YOUR LEASE EXPIRES ON 05/28/2020. PURSUANT TO THE TERMS OF YOUR LEASE IT WILL AUTOMATICALLY RENEW UNLESS YOU PROVIDE TIMELY NOTICE TO US OF YOUR INTENT TO EXERCISE ONE OF YOUR END OF LEASE OPTIONS. PLEASE REFER TO THE TERMS AND CONDITIONS OF YOUR LEASE FOR YOUR END OF LEASE OPTIONS AND OBLIGATIONS.

Invoice Detail

Contract Number Asset Description	Itemized Charge(s)	Amount Due	Sales Tax	Total Due
900-0239284-000 KYOCERA COPIER S/N L7S5311035 3501 508 CENTRAL AVE NEWARK NJ 07107	CURRENT CHARGES INSURANCE PAYMENT DUE	36.86 1,543.80	0.00 0.00	36.86 1,543.80
KYOCERA COPIER S/N L7S5311043 3501 508 CENTRAL AVE NEWARK NJ 07107				
KYOCERA COPIER S/N L895102671 5551 508 CENTRAL AVE NEWARK NJ 07107				
	SUBTOTAL	1,580.66	0.00	1,580.66
INVOICE TOTAL		1,580.66	0.00	1,580.66



Please return this portion with your payment
Do not send PAYMENTS to this address
RETURN ADDRESS ONLY
P.O. Box 550599
Jacksonville, FL 32255-0599

Invoice Total	1,580.66
Due Date	03/28/2020
Customer No.	2000309994
Invoice No.	35066366
Invoice Date	03/08/2020

0000045 01 AB 0.419 **AUTO T1 1 1201 07107-143006 -C01-F00045-I



Urban League Of Essex County Inc
ACCOUNTS PAYABLE
508 CENTRAL AVE
NEWARK NJ 07107-1430



SEND PAYMENTS TO:

111111111111111111111111
CIT
21146 NETWORK PLACE
CHICAGO IL 60673-1211

02000309 01003500 06636600 00001580664

1201-01-0000045-0000001-0000002