

Urban Seniors Jobs Program PY 19 Urban League of Essex County				Invoice # 4		October 2019		% Spent
1. PERSONNEL		ADMIN	ENROLLEE WAGES & FB	OPC PROGRAM	TOTAL MONTHLY AMOUNT	CUMULATIVE EXPENSES	TOTAL BUDGET	BUDGET REMAINING
COO Patricia Sermon		1,261.54			1,261.54	4,730.77	16,400.00	11,669.23
Director Gwendolyn Morris		2,192.86		2,807.14	5,000.00	18,750.00	66,000.00	47,250.00
Prog Site Coordinator (Essex) Rahmel Leake				3,076.94	3,076.94	10,000.06	40,000.00	29,999.94
Prog Site Coordinator (Passaic) Irene Cerna				2,192.32	2,192.32	7,961.68	30,000.00	22,038.32
Site Coordinator (Morris) Armanda Johnson				1,586.20	1,586.20	5,796.84	21,500.00	15,703.16
Program Assistant Joanna Martinez					-	6,984.67	36,000.00	29,015.33
Staff Accountant - Gregory Ward					846.15	2,538.45	4,000.00	1,461.55
Total Salaries	\$ 3,454.40	\$ -	\$ 9,662.60	\$ 13,963.15	\$ 56,762.47	\$ 213,900.00	\$ 157,137.53	27%
Fringe Benefits Rate	\$ 2,590.72		\$ 2,661.31	\$ 5,252.04	21,187.53	\$ 68,136.00	\$ 46,948.47	31%
TOTAL PERSONNEL (Salaries + Fringe Benefits)	\$ 6,045.12	\$ -	\$ 12,323.91	\$ 19,215.19	77,950.00	\$ 282,036.00	\$ 204,086.00	28%
2. Non-Personnel Operating Costs								
Travel	271.30			271.30	1,138.88	4,000.00	2,861.12	28%
Supplies	254.00		30.50	284.50	755.99	7,000.00	6,244.01	11%
Staff Development				-	-	2,000.00	2,000.00	0%
Contractual/Consultants	683.00			683.00	2,146.69	13,200.00	11,053.31	16%
Occupancy	766.00		648.00	1,414.00	4,193.27	12,000.00	7,806.73	35%
Audit (100% Admin)				-	1,130.29	6,000.00	4,869.71	19%
Marketing and Outreach				-	-	570.00	570.00	0%
Rental Equipment	274.00			274.00	1,283.95	6,475.00	5,191.05	20%
Payroll fees		900.49		900.49	3,651.96	13,000.00	9,348.04	28%
Infrastructure Costs				-	-	1,500.00	1,500.00	0%
Other Operating costs	107.00			107.00	1,361.82	3,000.70	1,638.88	45%
Communications	355.01			355.01	1,036.02	3,000.00	1,963.98	35%
Insurance	443.00			443.00	1,757.72	4,000.00	2,242.28	44%
Postage	34.00			34.00	72.00	1,000.00	928.00	7%
Total NPOC	\$ 3,187.31	\$ 900.49	\$ 678.50	\$ 4,766.30	\$ 18,528.59	\$ 76,745.70	\$ 58,217.11	24%
3. Participant Costs								
Participant Wages		96,842.00		96,842.00	340,593.48	1,452,829.24	1,112,235.76	23%
Reimbursable Participant Wage(Paid by Affiliate)		164.11		164.11	1,650.67			0%
Participant Specialized Training Wage				-	-	12,820.00	12,820.00	0%
Participant FICA and other taxes		7,408.45		7,408.45	26,124.72	111,141.44	85,016.72	24%
Workers compensation		2,898.28		2,898.28	10,556.48	22,373.57	11,817.09	47%
Support Services				-	-	8,500.00	8,500.00	0%
Specialized Training vendor				-	-	29,630.00	29,630.00	0%
Total Participant Costs	\$ -	\$ 107,312.84	\$ -	\$ 107,312.84	\$ 378,925.35	\$ 1,637,294.25	\$ 1,260,019.57	23%
4. Indirect (%)	\$ -			\$ -	\$ -	17,532.59	17,532.59	0%
5. Total Federal Expenses	\$ 9,232.43	\$ 108,213.33	\$ 13,002.41	\$ 131,294.33	\$ 475,403.94	\$ 2,013,608.54	\$ 1,539,855.27	24%
6. Non Federal Match					6,922.50	14,414.64	242,467.32	228,052.68
7. Total Expenses	\$ 9,232.43	\$ 108,213.33	\$ 13,002.41	\$ 138,216.83	\$ 489,818.58	\$ 2,256,075.86	\$ 1,767,907.95	22%
8. Total Reimbursable expenses					\$ 26,143.39			
FOR NUL USE ONLY								
TOTAL INVOICE SUBMITTED					26,143.39			
COSTS DISALLOWED								
OTHER ADJUSTMENTS								
CASH DUE TO/DUE FROM AFFILIATE								
SIGNATURE AND DATE:								
R. Greg Ward	11/7/2019					Vivian Cox Fraser	11/7/2019	
Fiscal Manager	Date					Affiliate CEO	Date	
Gwendolyn Morris	11/7/2019							
Project Director	Date					Vice President, Workforce Development (NUL)	Date	