

Urban Seniors Jobs Program PY 19 Urban League of Essex County					Invoice # 8	February 2020		% Spent	
1. PERSONNEL		ADMIN	ENROLLEE WAGES & FB	OPC PROGRAM	TOTAL MONTHLY AMOUNT	CUMULATIVE EXPENSES	TOTAL BUDGET	BUDGET REMAINING	
COO Patricia Sermon		1,384.62			1,384.62	12,610.83	16,400.00	3,789.17	77%
Director Gwendolyn Morris		2,071.43		2,928.57	5,000.00	41,250.00	66,000.00	24,750.00	63%
Prog Site Coordinator (Essex) Rahmel Leake				3,076.93	3,076.93	23,846.28	40,000.00	16,153.72	60%
Prog Site Coordinator (Passaic) Irene Cerna				2,019.24	2,019.24	18,057.87	30,000.00	11,942.13	60%
Prog Site Coordinator (Morris) Armanda Johnson				1,456.42	1,456.42	11,946.97	21,500.00	9,553.03	56%
Program Assistant Joanna Martinez		1,032.97		1,890.12	2,923.09	19,407.81	36,000.00	16,592.19	54%
Staff Accountant - Gregory Ward					-	4,442.29	4,000.00	(442.29)	111%
Total Salaries		\$ 4,489.02	\$ -	\$ 11,371.28	\$ 15,860.30	\$ 131,562.05	\$ 213,900.00	\$ 82,337.95	62%
Fringe Benefits Rate		\$ 1,605.88		\$ 3,810.85	\$ 5,416.73	43,430.35	\$ 68,136.00	\$ 24,705.65	64%
TOTAL PERSONNEL (Salaries + Fringe Benefits)		\$ 6,094.90	\$ -	\$ 15,182.13	\$ 21,277.03	174,992.40	\$ 282,036.00	\$ 107,043.60	62%
2. Non-Personnel Operating Costs									
Travel				165.12	165.12	2,397.44	4,000.00	1,602.56	60%
Supplies					-	3,471.36	7,000.00	3,528.64	50%
Staff Development					-	-	2,000.00	2,000.00	0%
Contractual/Consultants		1,444.00			1,444.00	9,562.69	13,200.00	3,637.31	72%
Occupancy		493.00		648.00	1,141.00	9,295.27	12,000.00	2,704.73	77%
Audit (100% Admin)					-	1,900.29	6,000.00	4,099.71	32%
Marketing and Outreach					-	-	570.00	570.00	0%
Rental Equipment		208.00			208.00	2,339.95	6,475.00	4,135.05	36%
Payroll fees		1,186.41			1,186.41	9,822.31	13,000.00	3,177.69	76%
Infrastructure Costs					-	-	1,500.00	1,500.00	0%
Other Operating costs		369.00			369.00	2,673.82	3,000.70	326.88	89%
Communications		325.82			325.82	2,250.44	3,000.00	749.56	75%
Insurance		436.00			436.00	3,825.60	4,000.00	174.40	96%
Postage		38.00			38.00	174.58	1,000.00	825.42	17%
Total NPOC		\$ 4,500.23	\$ -	\$ 813.12	\$ 5,313.35	\$ 47,713.75	\$ 76,745.70	\$ 29,031.95	62%
3. Participant Costs									
Participant Wages			127,305.05		127,305.05	833,890.77	1,452,829.24	616,777.84	57%
Reimbursable Participant Wage(Paid by Affiliate)					-	2,160.63			0%
Participant Specialized Training Wage					-	-	12,820.00	12,820.00	0%
Participant FICA and other taxes			9,738.50		9,738.50	61,647.08	111,141.44	49,494.36	55%
Workers compensation			3,420.00		3,420.00	22,253.48	22,373.57	120.09	99%
Support Services					-	-	8,500.00	8,500.00	0%
Specialized Training vendor					-	-	29,630.00	29,630.00	0%
Total Participant Costs		\$ -	\$ 140,463.55	\$ -	\$ 140,463.55	\$ 919,951.96	\$ 1,637,294.25	\$ 717,342.29	56%
4. Indirect (%)		\$ -			\$ -	-	17,532.59	17,532.59	0%
5.Total Federal Expenses		\$ 10,595.13	\$ 140,463.55	\$ 15,995.25	\$ 167,053.93	\$ 1,142,658.11	\$ 2,013,608.54	\$ 870,950.43	57%
6. Non Federal Match					42,664.01	119,064.01	242,467.32	123,403.31	49%
7. Total Expenses		\$ 10,595.13	\$ 140,463.55	\$ 15,995.25	\$ 209,717.94	\$ 1,261,722.12	\$ 2,256,075.86	\$ 994,353.74	56%
8. Total Reimbursable expenses					\$ 28,823.97	AFFILIATES- ENTER NOTES TO THIS INVOICE HERE			
FOR NUL USE ONLY									
TOTAL INVOICE SUBMITTED					28,823.97				
COSTS DISALLOWED									
OTHER ADJUSTMENTS									
CASH DUE TO/DUE FROM AFFILIATE									
SIGNATURE AND DATE:									
R. Greg Ward		3/5/2020		Vivian Cox Fraser					
Fiscal Manager		Date		Affiliate CEO Date					
Gwendolyn Morris									
Project Director		Date		Vice President, Workforce Development (NUL) Date					