

CHECK REQUEST FORM

ABBOTT - 111

EXPENSE REQUEST:

INVOICE DATE:

10/20/2019

REQUESTED BY:

H. Wilson

PERIOD COVERED :

Oct 2019

PAYABLE TO:

Aqua Flow

AMOUNT:

\$287.50

DUE DATE:

11/18/2019

INVOICE #:

2633

COMMENTS:

Pre School sink + toilet Repair

GL CODES:

- 7260 PAYROLL SERVICE FEES
- 7520 ACCOUNTING FEES
- 7540 INSTRUCTORS/CONSULTANTS/SUBS
- 8110 SUPPLIES
- 8130 TELEPHONE & COMMUNICATIONS
- 8160 COMPUTER SOFTWARE & HARDWARE
- 8170 PRINTING & COPYING
- 8180 BOOKS, SUBSCRIPTIONS, REFERENCE
- 8205 RENT, PARKING & OTHER OCCUPANCY
- 8210 UTILITIES
- 8220 EQUIPMENT RENTAL, REPAIR & MAINT
- 8230 BUILDING REPAIR & MAINTENANCE
- 8240 MAINTENANCE SUPPLIES
- 8299 SECURITY
- 8310 TRANSPORTATION & PARKING

GL CODES:

- 8320 MEALS (for meetings)
- 8350 CONFERENCE, CONVENTIONS, MEETINGS
- 8360 FIELD TRIPS
- 8405 CLASSROOM MATERIALS & SUPPLIES
- 8410 CLASSROOM TECHNOLOGY
- 8420 TUTORING
- 8425 EXPUNGEMENT SERVICES
- 8430 JOB TRAINING
- 8440 MENTORING
- 8445 FOOD & RELATED SUPPLIES
- 8520 INSURANCE - NON EMPLOYMENT RELATED
- 8530 MEMBERSHIP DUES - ORGANIZATIONS
- 8540 STAFF DEVELOPMENT/TRAINING
- 8560 PROCESSING FEES
- 8570 ADVERTISING/MARKETING EXP

PROGRAM DIRECTOR'S APPROVAL:

Heather WilsonDATE: 10/22/19ENTERED

FINANCE APPROVAL PROCESS:

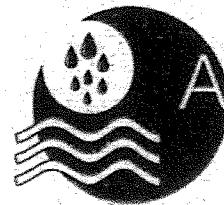
SUPPORTING DOCS ATTACHED: YES NOVERIFIABLE INITIAL: M DATE: 10/23/19

FISCAL OFFICE APPROVAL:

JRWClass 111

PRESIDENT/CEO'S APPROVAL:

VJCheck # 0225



Aquaflow®
SEWER & DRAIN SERVICES

Aquaflow Sewer & Drain Services

8 No. Cobane Ter.
West Orange, NJ 07052
(888) 656-0100
bjones@aquaflow.net

INVOICE

BILL TO

Urban League of Essex County
508 Central Avenue
Newark, NJ 07107

INVOICE # 2633

DATE 10/20/2019

DUE DATE 11/19/2019

TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
10/16/2019	Work Site 504 Central Ave. Newark, NJ 07107	1	0.00	0.00
10/16/2019	Work Order # 8620	1	0.00	0.00
10/16/2019	Repair Servicemen arrived on job to found small leak on flushometer toilet neck, tighten nut to stop leak. Also repaired unstable faucet in child's classroom because of a missing nut to secure it.		287.50	287.50
10/16/2019	Servicemen Bob / Tariq	1	0.00	0.00

Above is your invoice for review. Please remit payment at your earliest convenience. We appreciate you choosing Aquaflow Sewer & Drain Services.

BALANCE DUE

\$287.50

For more information on our services, please logon to
www.aquaflow.net

URBAN LEAGUE OF ESSEX COUNTY
11/22/2019

Aquaflow Sewer & Drain Services

0225

Date	Type	Reference	Original Amount	Balance Due	Payment
10/20/2019	Bill	2633	287.50	287.50	287.50
			Check Amount		287.50

1012 Cash:Checking Sewer & Drain Services 10/16/19

287.50