

URBAN LEAGUE OF ESSEX CTY  
ULEC GENERAL OPERATING ACCT  
508 CENTRAL AVE  
NEWARK, NJ 07107-1430

Bank of America  
ACH R/T 021200339

12959

55-33/212 NJ  
356

02/13/2020

PAY TO THE ORDER OF Gwendolyn Morris

\$ \*\*66.10

Sixty-six and 10/100\*\*\*\*\*

DOLLARS

Gwendolyn Morris

MEMO

451 - Mile Reimb. 01/01/20 - 01/31/20

*Vivian Cox*

AUTHORIZED SIGNATURE



⑈012959⑈ ⑈021200339⑈ 000238003973⑈

URBAN LEAGUE OF ESSEX CTY

GENERAL OPERATING ACCT

12959

02/13/2020

Gwendolyn Morris

Date	Type	Reference	Original Amount	Balance Due	Payment
01/31/2020	Bill	01.31.20GM	66.10	66.10	66.10
		Check Amount			66.10

1010 Cash:Checking 451 - Mile Reimb. 01/01/20 - 01/31/20 66.10

URBAN LEAGUE OF ESSEX CTY  
02/13/2020

Gwendolyn Morris  
GENERAL OPERATING ACCT

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# CHECK REQUEST FORM

## 451 URBAN SENIORS JOB PROGRAM (USJP)

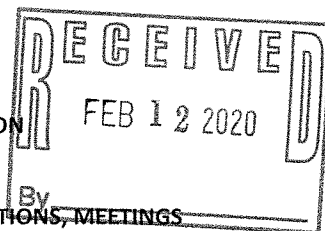
INVOICE DATE: 01/31/20 REQUESTED BY: Gwen Morris PERIOD COVERED: 1/1/20-1/30/20  
PAYABLE TO: Gwen Morris AMOUNT: \$66.10  
COMMENTS: Mileage Reimbursement

### GL CODES:

☐ 7112.1 USJP Manual Checks  
☐ 7120 FRINGE BENEFITS - INCLUDING FICA  
☐ 7540 INSTRUCTORS/CONSULTANTS/SUBS  
☐ 7550 INTERNSHIPS & OJT  
☐ 7560 PROFESSIONAL FEES - OTHER  
☐ 7570 TEMPORARY HELP/CONTRACT  
☐ 7580 DONATED PROFESSIONAL SERVICES  
☐ 8110 SUPPLIES  
☐ 8120 DONATED MATERIALS & SUPPLIES  
☐ 8140 POSTAGE & SHIPPING  
☐ 8160 COMPUTER SOFTWARE & HARDWARE  
☐ 8170 PRINTING & COPYING  
☐ 8180 BOOKS, SUBSCRIPTIONS, REFERENCE  
☐ 8205 RENT  
☒ 8310 TRANSPORTATION & PARKING

### GL CODES:

☐ 8310 STAFF TRANSPORTATION  
☐ 8320 MEALS  
☐ 8340 AIRFARE  
☐ 8350 CONFERENCE, CONVENTIONS, MEETINGS  
☐ 8415 COMMUNITY SERVICE PROJECT  
☐ 8430 JOB TRAINING  
☐ 8435 GED & ABE CLASSES  
☐ 8440 MENTORING  
☐ 8445 FOOD & RELATED SUPPLIES  
☐ 8450 PROGRAM TRAINING  
☐ 8460 STIPENDS & ASSISTANCE  
☐ 8470 FOOD FOR CLASSES  
☐ 8510 INTEREST EXPENSE - GENERAL  
☐ 8520 INSURANCE - NON EMPLOYMENT RELATED  
☐ 8540 STAFF DEVELOPMENT/TRAINING  
☐ 8570 ADVERTISING/MARKETING EXP  
☐ 8580 LICENSES & FEES



PROGRAM DIRECTOR'S APPROVAL

*[Signature]*

DATE: 2/12/20

### FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: ☒ YES ☐ NO

VERIFIABLE INITIAL: Am

DATE: 2/12/20

FISCAL OFFICE APPROVAL

*Rgw*

CLASS CODE: 451

PRESIDENT/CEO'S APPROVAL

CHECK #:

12959

☒ ENTERED

[illegible]