

**CASH DISBURSEMENTS VOUCHER FORM**

**ABBOTT**

REQUESTED DATE: 10/1/19 REQUESTED BY: H. Wilson PERIOD COVER: 10/1/19  
 PAYABLE TO: All My Children School Services AMOUNT: \$600.00 COMMENTS:

**GL CODES:**

- 7260 PAYROLL SERVICE FEES
- 7520 ACCOUNTING FEES
- 7540 INSTRUCTORS/CONSULTANTS/SUBS
- 8110 SUPPLIES
- 8130 TELEPHONE & COMMUNICATIONS
- 8160 COMPUTER SOFTWARE & HARDWARE
- 8170 PRINTING & COPYING
- 8180 BOOKS, SUBSCRIPTIONS, REFERENCE
- 8205 RENT, PARKING & OTHER OCCUPANCY
- 8210 UTILITIES
- 8220 EQUIPMENT RENTAL, REPAIR & MAINT
- 8230 BUILDING REPAIR & MAINTENANCE
- 8240 MAINTENANCE SUPPLIES
- 8299 SECURITY
- ✓ 8310 TRANSPORTATION & PARKING

**GL CODES:**

- 8320 MEALS (for meetings)
- 8350 CONFERENCE, CONVENTIONS, MEETINGS
- ✓ 8360 FIELD TRIPS
- 8405 CLASSROOM MATERIALS & SUPPLIES
- 8410 CLASSROOM TECHNOLOGY
- 8420 TUTORING
- 8425 EXPUNGEMENT SERVICES
- 8430 JOB TRAINING
- 8440 MENTORING
- 8445 FOOD & RELATED SUPPLIES
- 8520 INSURANCE - NON EMPLOYMENT RELATED
- 8530 MEMBERSHIP DUES - ORGANIZATIONS
- 8540 STAFF DEVELOPMENT/TRAINING
- 8560 PROCESSING FEES
- 8570 ADVERTISING/MARKETING EXP



PROGRAM DIRECTOR'S APPROVAL: H. Wilson DATE: 10/1/19

**FINANCE APPROVAL PROCESS:**

SUPPORTING DOCS ATTACHED: YES NO

VERIFIABLE INITIAL: RBD

DATE: 10/02/19

FISCAL OFFICE APPROVAL: H. Wilson

Class III

PRESIDENT/CEO'S APPROVAL: Check 210



✓ ENTERED

10/10/2019

**All my Children School Services**

02 10

Date	Type	Reference	Original Amount	Balance Due	Payment
10/01/2019	Bill	10/1*2019	600.00	600.00	600.00
			Check Amount		600.00

1012 Cash:Checking 111 ABBOTT - Field Trip 10/01/19 Transportation 600.00

## FIELD TRIP QUOTE

ALL MY CHILDREN SCHOOL SERVICES

SAFETY FIRST

**P.O Box 7325  
Newark, NJ 07107  
Phone: (973)445-6500  
Fax: (973)732-6766**



**NVOICE No.**

10/1\*2019

Urban League

1-Oct-19

**Bill To**

Urban League

**Bill To**

Cell

## Contact

## Pick Up Time

### Return Time

10am

12nm

P.S Cancellation less than 1 week notice is subject to 50% fee

**Deposit Received  
Invoice Total  
Total Amount Due  
Amount Paid**



**Thanks for letting us  
serve you!**