

URBAN LEAGUE OF ESSEX CTY
01/16/2020

GENERAL OPERATING ACCT
American Paper Towel Co. LLC

12909

Date	Type	Reference	Original Amount	Balance Due	Payment
01/09/2020	Bill	J1230150	851.87	851.87	851.87
		Check Amount			851.87

1010 Cash:Checking 950 - Maintenance Supplies Acct# 505118

851.87

ULEC CHECK REQUEST FORM

INVOICE DATE: 01/9/2020 REQUESTED BY: Carmen Martinez PERIOD COVERED: 1/1/2020
 PAYABLE TO: AMERICAN PAPER AMOUNT: \$ 851.87
 INVOICE # J1230150 BUDGET AVAILABLE: YES NO: DUE DATE: 01/31/2020
 COMMENTS: Maintenance Supplies

COST CENTERS:	COST CENTERS:	COST CENTERS:	COST CENTERS:
<u>041 SOCIAL ENTERPRISE</u>	<u>334 NRTC 2018</u>	<u>543 UNITED WAY</u>	<u>573 VITA TAX</u>
<u>111 ABBOTT</u>	<u>334E THRIFTWORKS-NI</u>	<u>552 ESG RENTAL ASST</u>	<u>580 CAPITAL ONE HOUSING</u>
<u>112 EHS-LEAGUERS</u>	<u>334F FOC NRTC</u>	<u>560 CAPITAL 1 SAVE UP</u>	<u>600 ADMIN</u>
<u>221 YOUTH</u>	<u>334H HOUSING NRTC</u>	<u>561 LISC-HUD FOC</u>	<u>610 CEO</u>
<u>222 DYFS - LIFE SKILLS</u>	<u>335 NRTC 2019</u>	<u>564 NUL - PRFC</u>	<u>620 CFO</u>
<u>223 OIC of America</u>	<u>368 WF NEIGH REVIT</u>	<u>564A NUL WELLS FARGO</u>	<u>640 DEVELOPMENT</u>
<u>224 RYN</u>	<u>339 ULEC OPPORT COR</u>	<u>565 HOUSING COUNSELING</u>	<u>650 FACILITIES</u>
<u>225 AMERICORPS</u>	<u>451 USJP</u>	<u>563 FOC -CAPITAL ONE</u>	<u>710 ANNUAL GALA</u>
<u>331 NRTC 2016</u>	<u>460 IHOP - FDU</u>	<u>567 FOC -CHASE</u>	<u>760 ULEC CENTENNIAL</u>
<u>332 CITY HOME GRANT</u>	<u>467 WORKFORCE UN-A</u>	<u>570 FIN OPPT CTR-OTHER</u>	<u>X 950 ALLOCATED EXP</u>

GL CODES:
1420 PREPAID EXPENSES
7510 FUNDRAISING FEES
7520 ACCOUNTING FEES
7540 INSTRUCTORS/CONSULTANTS/SUBS
7560 PROFESSIONAL FEES - OTHER
7570 TEMPORARY HELP/CONTRACT
X 8110 SUPPLIES
8130 TELEPHONE & COMMUNICATIONS
8131 TELEPHONE MAINTENANCE CONTRACT
8132 CELL PHONE SERVICE
8133 VERIZON
8134 OPTIMUM
8140 POSTAGE & SHIPPING
8160 COMPUTER SOFTWARE & HARDWARE
8170 PRINTING & COPYING
8180 BOOKS, SUBSCRIPTIONS, REFERENCE
8190 INTERNET/WEB HOSTING FEES
8205 RENT, PARKING & OTHER OCCUPANCY
8210 UTILITIES
8211 UTILITIES WATER

GL CODES:
8250 MORTGAGE INTEREST EXPENSE
8260 PROPERTY INSURANCE
8310 TRANSPORTATION & PARKING
8320 MEALS
8340 AIRFARE
8350 CONFERENCE, CONVENTIONS, MEETINGS
8405 CLASSROOM MATERIALS & SUPPLIES
8410 CLASSROOM TECHNOLOGY
8415 COMMUNITY SERVICE PROJECT
8420 TUTORING
8430 JOB TRAINING
8435 GED & ABE CLASSES
8440 MENTORING
8445 FOOD & RELATED SUPPLIES
8450 PROGRAM TRAINING
8455 SUBSIDY/RENTAL ASSISTANCE
8460 STIPENDS & ASSISTANCE
8470 FOOD FOR CLASSES
8510 INTEREST EXPENSE - GENERAL
8520 INSURANCE - NON EMPLOYMENT RELATED

PROGRAM DIRECTOR'S APPROVAL _____

DATE: _____

ENTERED

FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: YES NO
 FISCAL OFFICE APPROVAL: _____
 PRESIDENT/CEO'S APPROVAL: _____

A/P INITIAL: Am

DATE: 1/12/20

CLASS CODE 950

CHECK #

12909

AMERICAN

PAPER & SUPPLY COMPANY

an American Paper Towel Company

P.O. BOX 346 PHONE: 201-939-4200
CARLSTADT, NJ 07072 FAX: 201-939-8668

INVOICE

NUMBER	DATE	PAGE
J1230150	01-09-2020	1

S 505118
O URBAN LEAGUE OF ESSEX COUNTY
L 508 CENTRAL AVE
D NEWARK NJ 07103
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S 504
H URBAN LEAGUE OF ESSEX COUNTY
I 504 CENTRAL AVENUE
P NEWARK, NJ 07103
T
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CUSTOMER PO #		ORDER DATE		SALESPERSON		TERMS		TAX CODE	
Preschool504		01-08-2020		KARL SCHAFFER (APTCO)		NET 30		NOTAX	
ORDER #		WAREHOUSE	SHIP DATE	FREIGHT			SHIP VIA		
00680824		NJ	01-09-2020	PrePaid			Our Truck		
ORDERED	SHIPPED	B/O	ITEM		DESCRIPTION	PRICE	PER	EXTENSION	EXT TAX
1	1	0	L210616	R/M Q426 24" Dust Pad w/fringe 6/pk		128.00	CS	128.00	0.00
			Ship Via:						
1	1	0	L210061	Clorox Disinfecting Wipes Fresh Scent (6x75) CLO 15949		34.23	CS	34.23	0.00
			Ship Via:						
2	2	0	K024656	Plastic Fork Medium 1000/cs		7.97	CS	15.94	0.00
			Ship Via:						
1	1	0	L100331	Medium Super Loop Mophead White UNS 502WH / 01010		50.28	CS	50.28	0.00
			Ship Via:						
1	1	0	K010415	12" X 2000' Plastic Film BWK7202		19.46	EA	19.46	0.00
			Ship Via:						
1	1	0	K023103	2433 Liner (6) Black - Rolls (1000/cs) 12-16 Gal		14.85	CS	14.85	0.00
			Ship Via:						
3	3	0	N000121	Inopak Foaming Soap 6x1000ml Antibacterial 5063-FL1000		45.91	CS	137.73	0.00
			Ship Via:						
1	1	0	K011322	Ultra Clorox Germicidal Bleach (3x121oz) CLO 30966		17.32	CS	17.32	0.00
			Ship Via:						
1	1	0	L000216	Eureka 679 Lightweight Vacuum		166.00	EA	166.00	0.00
			Ship Via:						
			General:						
			SN# 1907011584						
MERCHANDISE			ADD ON CHARGES			TAX		TOTAL DUE	

Invoice continued on next page...

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505118
URBAN LEAGUE OF ESSEX COUNTY
508 CENTRAL AVE
NEWARK NJ 07103

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504
URBAN LEAGUE OF ESSEX COUNTY
504 CENTRAL AVENUE
NEWARK, NJ 07103

CUSTOMER PO # Preschool504		ORDER DATE 01-08-2020		SALESPERSON KARL SCHAFER (APTCO)		TERMS NET 30		TAX CODE NOTAX		
ORDER # 00680824		WAREHOUSE NJ	SHIP DATE 01-09-2020	FREIGHT PrePaid			SHIP VIA Our Truck			
ORDERED	SHIPPED	B/O	ITEM	DESCRIPTION		PRICE	PER	EXTENSION	EXT TAX	
2	2	0	K012156	KC 91072 Continuous Air -Ocean Air Freshner, 6/cs		69.78	CS	139.56	0.00	
			Ship Via:							
1	1	0	K015537	KC 21340 Facial Tissue 30 Boxes x 100 Sheets		40.71	CS	40.71	0.00	
			Ship Via:							
1	1	0	L31711	Clorox Odor Defense Aerosol Clean Air (12x14oz) CLO31711		54.00	CS	54.00	0.00	
			Ship Via:							
1	1	0	K010412	Aluminum Foil 12 X 1000' GEN7112		33.79	EA	33.79	0.00	
			Ship Via:							
			***** ORDER IS COMPLETE *****							
MERCHANDISE		851.87	ADD ON CHARGES		0.00	TAX		0.00	TOTAL DUE	851.87