

**URBAN LEAGUE OF ESSEX CTY  
ULEC GENERAL OPERATING ACCT  
508 CENTRAL AVE  
NEWARK, NJ 07107-1430**

**Bank of America  
ACH R/T 021200339**

**12880  
55-33/212 NJ  
356**

**01/02/2020**

PAY TO THE  
ORDER OF

**Pitney Bowes**

**\$ \*\*166.17**

DOLLARS

**One hundred sixty-six and 17/100\*\*\*\*\***

**Pitney Bowes  
Pitney Bowes Global Financial Services  
PO Box 371887  
Pittsburgh, PA 15250-7887**

MEMO

**950 - Postage Meter Lease 01/30/20 - 04/29/20**

*Vivian Cox-Jean*  
AUTHORIZED SIGNATURE

Printed Safe Deposit®  
Details on Back

**1101 28801# 10212003391# 0002380039731#**

**URBAN LEAGUE OF ESSEX CTY**

**GENERAL OPERATING ACCT**

**12880**

**01/02/2020**

**Pitney Bowes**

<b>Date</b>	<b>Type</b>	<b>Reference</b>	<b>Original Amount</b>	<b>Balance Due</b>	<b>Payment</b>
01/01/2020	Bill	3310193038	166.17	166.17	166.17
			Check Amount		166.17

**1010 Cash:Checking 950 - Postage Meter Lease 01/30/20 - 04/29/20 166.17**

**URBAN LEAGUE OF ESSEX CTY**

**Pitney Bowes**

**GENERAL OPERATING ACCT**

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**ULEC CHECK REQUEST FORM**

INVOICE DATE: 1/1/2020 REQUESTED BY: PAT MISE PERIOD COVERED: 01/30/20 - 04/29/20

PAYABLE TO: Pitney Bowes AMOUNT: \$166.17

INVOICE # 3310193038 BUDGET AVAILABLE: YES NO DUE DATE: 01/30/20

COMMENTS: Acct# 0010747792 (postage machine rental)

COST CENTERS:	COST CENTERS:	COST CENTERS:	COST CENTERS:
<u>041 SOCIAL ENTERPRISE</u>	<u>334 NRTC 2018</u>	<u>543 UNITED WAY</u>	<u>573 VITA TAX</u>
<u>111 ABBOTT</u>	<u>334E THRIFTWORKS-NI</u>	<u>552 ESG RENTAL ASST</u>	<u>580 CAPITAL ONE HOUSING</u>
<u>112 EHS-LEAGUERS</u>	<u>334F FOC NRTC</u>	<u>560 CAPITAL 1 SAVE UP</u>	<u>600 ADMIN</u>
<u>221 YOUTH</u>	<u>334H HOUSING NRTC</u>	<u>561 LISC-HUD FOC</u>	<u>610 CEO</u>
<u>222 DYFS - LIFE SKILLS</u>	<u>335 NRTC 2019</u>	<u>564 NUL - PRFC</u>	<u>620 CFO</u>
<u>223 OIC of America</u>	<u>368 WF NEIGH REVIT</u>	<u>564A NUL WELLS FARGO</u>	<u>640 DEVELOPMENT</u>
<u>224 RYN</u>	<u>339 ULEC OPPORT COR</u>	<u>565 HOUSING COUNSELING</u>	<u>650 FACILITIES</u>
<u>225 AMERICORPS</u>	<u>451 USJP</u>	<u>563 FOC -CAPITAL ONE</u>	<u>710 ANNUAL GALA</u>
<u>331 NRTC 2016</u>	<u>460 IHOP - FDU</u>	<u>567 FOC -CHASE</u>	<u>760 ULEC CENTENNIAL</u>
<u>332 CITY HOME GRANT</u>	<u>467 WORKFORCE UN-A</u>	<u>570 FIN OPPT CTR-OTHER</u>	<u>X 950 ALLOCATED EXP</u>

GL CODES:

- 1420 PREPAID EXPENSES
- 7510 FUNDRAISING FEES
- 7520 ACCOUNTING FEES
- 7540 INSTRUCTORS/CONSULTANTS/SUBS
- 7560 PROFESSIONAL FEES - OTHER
- 7570 TEMPORARY HELP/CONTRACT
- 8110 SUPPLIES
- 8130 TELEPHONE & COMMUNICATIONS
- 8131 TELEPHONE MAINTENANCE CONTRACT
- 8132 CELL PHONE SERVICE
- 8133 VERIZON
- 8134 OPTIMUM
- 8140 POSTAGE & SHIPPING
- 8160 COMPUTER SOFTWARE & HARDWARE
- 8170 PRINTING & COPYING
- 8180 BOOKS, SUBSCRIPTIONS, REFERENCE
- 8190 INTERNET/WEB HOSTING FEES
- 8205 RENT, PARKING & OTHER OCCUPANCY
- 8210 UTILITIES
- 8211 UTILITIES WATER
- 8220 EQUIPMENT RENTAL, REPAIR & MAINTENANCE
- 8221 COPIER LEASE
- X 8227 EQUIPMENT RENTAL

GL CODES:

- 8250 MORTGAGE INTEREST EXPENSE
- 8260 PROPERTY INSURANCE
- 8310 TRANSPORTATION & PARKING
- 8320 MEALS
- 8340 AIRFARE
- 8350 CONFERENCE, CONVENTIONS, MEETINGS
- 8405 CLASSROOM MATERIALS & SUPPLIES
- 8410 CLASSROOM TECHNOLOGY
- 8415 COMMUNITY SERVICE PROJECT
- 8420 TUTORING
- 8430 JOB TRAINING
- 8435 GED & ABE CLASSES
- 8440 MENTORING
- 8445 FOOD & RELATED SUPPLIES
- 8450 PROGRAM TRAINING
- 8455 SUBSIDY/RENTAL ASSISTANCE
- 8460 STIPENDS & ASSISTANCE
- 8470 FOOD FOR CLASSES
- 8510 INTEREST EXPENSE - GENERAL
- 8520 INSURANCE - NON EMPLOYMENT RELATED
- 8525 SPECIAL EVENT EXPENSES
- 8530 MEMBERSHIP DUES - ORGANIZATIONS
- 8540 STAFF DEVELOPMENT/TRAINING

**ENTERED**

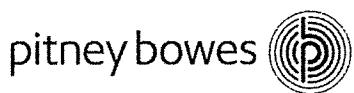
PROGRAM DIRECTOR'S APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: YES NO A/P INITIAL: M DATE: 12/4/19

FISCAL OFFICE APPROVAL: Rgw CLASS CODE 950

PRESIDENT/CEO'S APPROVAL: VJ CHECK # 12880



Account number: 0010747792  
Account name: URBAN LEAGUE OF ESSEX  
COUNTY

Page 1 of 2

# Lease invoice# 3310193038

December 3, 2019

SUMMARY OF YOUR CHARGES	
Leasing charges	\$166.17
Total tax	\$11.01
<b>TOTAL DUE 01/30/2020</b>	<b>\$177.18</b>
<i>See reverse side for invoice details.</i>	

For NJ customers: PB will pay the sales tax on your behalf with respect to the equipment and postage meter.

## PAYMENT INFORMATION

Payment of \$177.18 is due by January 30, 2020



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Never need to pick up the phone again. Sign up to 'Your Account' to manage everything online.  
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Start using 'Your Account' today to manage everything online, including AutoPay.  
[pitneybowes.com/us/payonlinenow](http://pitneybowes.com/us/payonlinenow)



Questions?

Get immediate answers to your questions.  
[pitneybowes.com/us/answers](http://pitneybowes.com/us/answers)

For Billing and Account Support call: 844-256-6444



Let us finance your next purchase. Introducing Wheeler Financial™ from Pitney Bowes  
[wheelerfinancial.com](http://wheelerfinancial.com)

NEW: Check your lease contract details at  
[pitneybowes.com/us/contract](http://pitneybowes.com/us/contract)

To pay by mail, complete and send the coupon below. Please allow 7-10 business days for mail and processing time.

Page 1 of 2

TAXID 20-1344287

V

Tear off here

N-000252

**Pitney Bowes**  
2225 American Drive  
Neenah, WI 54956-1005

**Pitney Bowes payment coupon**  
If you've chosen to pay by mail, please include this payment coupon with your payment.

Account #: 0010747792  
Invoice date: Dec 3, 2019  
Payment amount due: \$177.18

Invoice #: 3310193038  
Due date: Jan 30, 2020

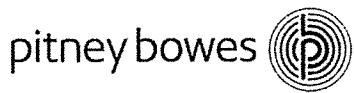
2000001074779293310193038700001771808

0010747792

PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC  
PO BOX 371887  
PITTSBURGH PA 15250-7887

URBAN LEAGUE OF ESSEX COUNTY  
JOANNA MARTINEZ  
508 CENTRAL AVE  
NEWARK NJ 07107-1430

Change of address/contact information?  
Please update at [pitneybowes.com/us/support/addresschange](http://pitneybowes.com/us/support/addresschange).



Account number 0010747792      Invoice number 3310193038      Invoice date December 3, 2019

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## DETAILS OF YOUR CHARGES

Contract # 0040845143	Billing period: 01/30/2020 - 04/29/2020	Totals
<b>Location account:</b> 0010747792		
<b>Location:</b> URBAN LEAGUE OF ESSEX, County, 508 CENTRAL AVE, NEWARK, NJ 071071430		
Description		Total
SendPro C Series - Version 4		\$166.17
Product/Serial #: 8H00 / 1231267		
C Series IMI Base		
Product/Serial #: 7H00 / 1231267		
C Series IMI Meter		
	State tax	\$11.01
Contract # 0040845143 Total		\$177.18
	TOTAL DUE	\$177.18

## Important information

### Access the following activities on our website:

- View and pay bills
- Order Supplies
- Update account information
- Access technical support

It's easy. Go to [pitneybowes.us/signin](http://pitneybowes.us/signin)

This transaction is governed by the terms and conditions of the applicable Pitney Bowes agreement, current as of the date of this invoice unless otherwise agreed to in writing by the parties.

### Payment

If we do not receive your payment by the Payment Due Date, late fees will apply. If your payment is returned, you're liable for any charges we incur. If you make a partial payment of the payment due, it doesn't change your contract or obligations to us.

Page 2 of 2

### You can pay your bill:

- **QUICKEST WAY TO PAY:** [pitneybowes.us/signin](http://pitneybowes.us/signin)
- By credit card, over the phone  
at 844-256-6444
- By check, made payable to Pitney Bowes Global Financial Services LLC  
and sent with this *payment coupon* to:  
**PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC**  
**PO BOX 371887**  
**PITTSBURGH PA 15250-7887**

Reply all    Delete    Junk    Block    ...

## Pitney Bowes - Your lease invoice is ready to view and pay online

PM Patricia Mise  
Wed 12/4/2019 4:18 AM  
Joanna Martinez; Gregory Ward

Like    Share    Reply    ...

Pitney Bowes 01.01.20 \$166.1...

146 KB

Good morning Ms. Martinez,

I entered the attached invoice in QB with a 1/1/20 invoice date since the service period belongs to 2020. The payment is not due until 01/30/20 so you can cut the check in January 2020. Please reach out to Pitney Bowes and tell them that we are exempt from taxes and forward the tax exempt form to them. The tax exempt form is in my work station on the notice board. Please ask them to adjust the taxes on this invoice and the previous invoice as well.

Thanks,

-: Ms. Mise

**From:** Pitney Bowes <Transactional@emails.pitneybowes.com>  
**Sent:** Wednesday, December 04, 2019 6:02 AM  
**To:** Patricia Mise <pmise@ulec.org>  
**Subject:** Your lease invoice is ready to view and pay online

Your lease invoice is ready to view and pay online

[view as webpage](#)



## Your lease invoice is ready.

### Invoice Summary

Invoice Number: 3310193038

Amount Due: \$177.18

Due Date: Jan 30, 2020

[View & pay now](#)

IMPORTANT: Payments made online or by phone take up to 2 business days to process. If paying by check, please allow 7-10 business days for mail and processing time. We are unable to attach a copy of your invoice due to security reasons.