

URBAN LEAGUE OF ESSEX CTY  
ULEC GENERAL OPERATING ACCT  
508 CENTRAL AVE  
NEWARK, NJ 07107-1430

02/13/2020

PAY TO THE ORDER OF Mary Tanner

\$ \*\*45.36

Forty-five and 36/100\*\*\*\*\*

DOLLARS

Mary Tanner

*Vivian Cox Jure*

AUTHORIZED SIGNATURE

MEMO

451 USJP Mile Reimb. 1/10-1/27/20

⑈012958⑈ ⑈021200339⑈ 000238003973⑈

URBAN LEAGUE OF ESSEX CTY

GENERAL OPERATING ACCT

12958

02/13/2020

Mary Tanner

Date	Type	Reference	Original Amount	Balance Due	Payment
01/01/2020	Bill	01.01.20MT	15.12	15.12	15.12
01/31/2020	Bill	01.31.20MT	30.24	30.24	30.24
		Check Amount			45.36

1010 Cash:Checking 451 USJP Mile Reimb. 1/10-1/27/20

45.36

URBAN LEAGUE OF ESSEX CTY  
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GENERAL OPERATING ACCT

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1010 Cash:Checking 451 USJP Mile Reimb. 1/10-1/27/20

45.36

# CHECK REQUEST FORM

## 451 URBAN SENIORS JOB PROGRAM (USJP)

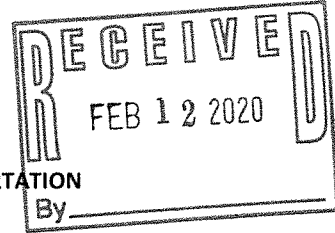
INVOICE DATE: 12/20/2019 01/01/20 REQUESTED BY: M. TANNER PERIOD COVERED: \_\_\_\_\_  
PAYABLE TO: MARY TANNER AMOUNT: 15.12  
COMMENTS: Mileage Reimbursement - Dec 2019

### GL CODES:

☐ 7112.1 USJP Manual Checks  
☐ 7120 FRINGE BENEFITS - INCLUDING FICA  
☐ 7540 INSTRUCTORS/CONSULTANTS/SUBS  
☐ 7550 INTERNSHIPS & OJT  
☐ 7560 PROFESSIONAL FEES - OTHER  
☐ 7570 TEMPORARY HELP/CONTRACT  
☐ 7580 DONATED PROFESSIONAL SERVICES  
☐ 8110 SUPPLIES  
☐ 8120 DONATED MATERIALS & SUPPLIES  
☐ 8140 POSTAGE & SHIPPING  
☐ 8160 COMPUTER SOFTWARE & HARDWARE  
☐ 8170 PRINTING & COPYING  
☐ 8180 BOOKS, SUBSCRIPTIONS, REFERENCE  
☐ 8205 RENT  
☒ 8310 TRANSPORTATION & PARKING

### GL CODES:

☐ 8310 STAFF TRANSPORTATION  
☐ 8320 MEALS  
☐ 8340 AIRFARE  
☐ 8350 CONFERENCE, CONVENTIONS, MEETINGS  
☐ 8415 COMMUNITY SERVICE PROJECT  
☐ 8430 JOB TRAINING  
☐ 8435 GED & ABE CLASSES  
☐ 8440 MENTORING  
☐ 8445 FOOD & RELATED SUPPLIES  
☐ 8450 PROGRAM TRAINING  
☐ 8460 STIPENDS & ASSISTANCE  
☐ 8470 FOOD FOR CLASSES  
☐ 8510 INTEREST EXPENSE - GENERAL  
☐ 8520 INSURANCE - NON EMPLOYMENT RELATED  
☐ 8540 STAFF DEVELOPMENT/TRAINING  
☐ 8570 ADVERTISING/MARKETING EXP  
☐ 8580 LICENSES & FEES



PROGRAM DIRECTOR'S APPROVAL [Signature]

DATE: \_\_\_\_\_

### FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: ☒ YES ☐ NO

VERIFIABLE INITIAL: pm

DATE: 2/12/20

FISCAL OFFICE APPROVAL [Signature]

CLASS CODE: 451

PRESIDENT/CEO'S APPROVAL \_\_\_\_\_

CHECK #: 12958

☒ ENTERED

# REQUISITION FORM

VENDOR NAME	Mary E Tanne
VENDOR ADDRESS1	199 Cereal St.
VENDOR ADDRESS2	Opt 2 J
VENDOR CITY	Paterson
VENDOR STATE	New Jersey
VENDOR ZIP CODE	07501
VENDOR PHONE No.	862-899-0776
VENDOR FAX	
REF. DEPARTMENT CODE	

PO# \_\_\_\_\_

Quantity	Item	Description	Price	Total
28	Mileage		.54	15.12
		SHIPPING COST		
		TOTAL		15.12

Request By: Maury E. Garner  
Department: USIP  
Funded By: \_\_\_\_\_  
Director Approval: \_\_\_\_\_  
Executive Approval: \_\_\_\_\_

Date 12/20/2019

## Finance Only

Received By \_\_\_\_\_ Date \_\_\_\_\_

Notes \_\_\_\_\_

\_\_\_\_\_

Employee Name  
Department  
Employee Signature  
Authorized By

Harry E. Tanner
USJP
McAuley Tanner

	Rate Per Mile For Period	Total Mileage	Total Reimbursement
1970-1971			
1971-1972			
1972-1973			
1973-1974			
1974-1975			
1975-1976			
1976-1977			
1977-1978			
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2095-2096			
2096-2			

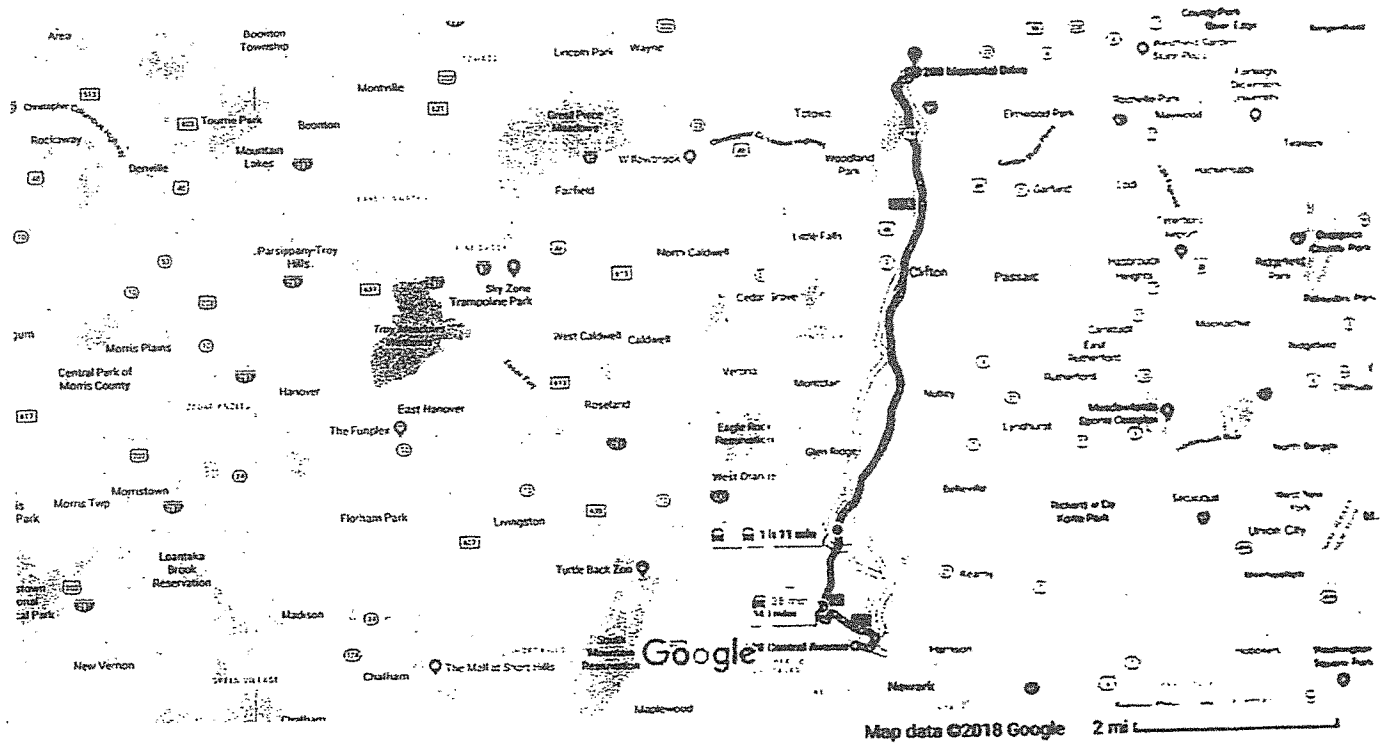
12/20/19 54

[illegible]



Google Maps

508 Central Ave, Newark, NJ 07107 to 200 Memorial Drive 14.3 miles, 28 min  
Drive, Paterson, NJ



via Garden State Pkwy

28 min

Fastest route, despite slower traffic than usual

14.3 miles

⚠️ This route has tolls



9:35 AM–10:46 AM

1 h 11 min

34 72



9:28 AM–10:46 AM

1 h 18 min

Newark Light Rail 72

# CHECK REQUEST FORM

## 451 URBAN SENIORS JOB PROGRAM (USJP)

INVOICE DATE:

1/28/20

REQUESTED BY:

M. L. Turner

PERIOD COVERED:

01/2020

PAYABLE TO:

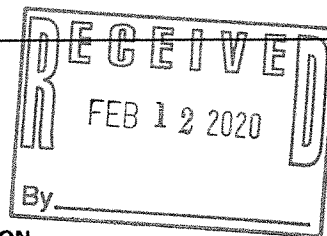
M. L. Turner

AMOUNT:

\$30.24

COMMENTS:

Mileage Reimbursement



### GL CODES:

- ☐ 7112.1 USJP Manual Checks
- ☐ 7120 FRINGE BENEFITS - INCLUDING FICA
- ☐ 7540 INSTRUCTORS/CONSULTANTS/SUBS
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- ☐ 8540 STAFF DEVELOPMENT/TRAINING
- ☐ 8570 ADVERTISING/MARKETING EXP
- ☐ 8580 LICENSES & FEES

PROGRAM DIRECTOR'S APPROVAL

[Signature]

DATE:

1/28/20

### FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED:

YES

NO

VERIFIABLE INITIAL:

Am

DATE:

02/12/20

FISCAL OFFICE APPROVAL

[Signature]

CLASS CODE:

451

PRESIDENT/CEO'S APPROVAL

CHECK #:

12958

# REQUISITION FORM

VENDOR NAME  
VENDOR ADDRESS1  
VENDOR ADDRESS2  
VENDOR CITY  
VENDOR STATE  
VENDOR ZIP CODE  
VENDOR PHONE No.  
VENDOR FAX  
REF. DEPARTMENT CODE

Maury E. Tanner  
199 Canball Street  
Apt. 2 J  
Paterson,  
New Jersey  
07501  
862-899-0776  
913-225-5293

PO#

[illegible]

Request By:

Date \_\_\_\_\_

Department:

**led By:**

**Director Approval:**

**Executive Approval:**

## Finance Only

Received By

Date \_\_\_\_\_

ates



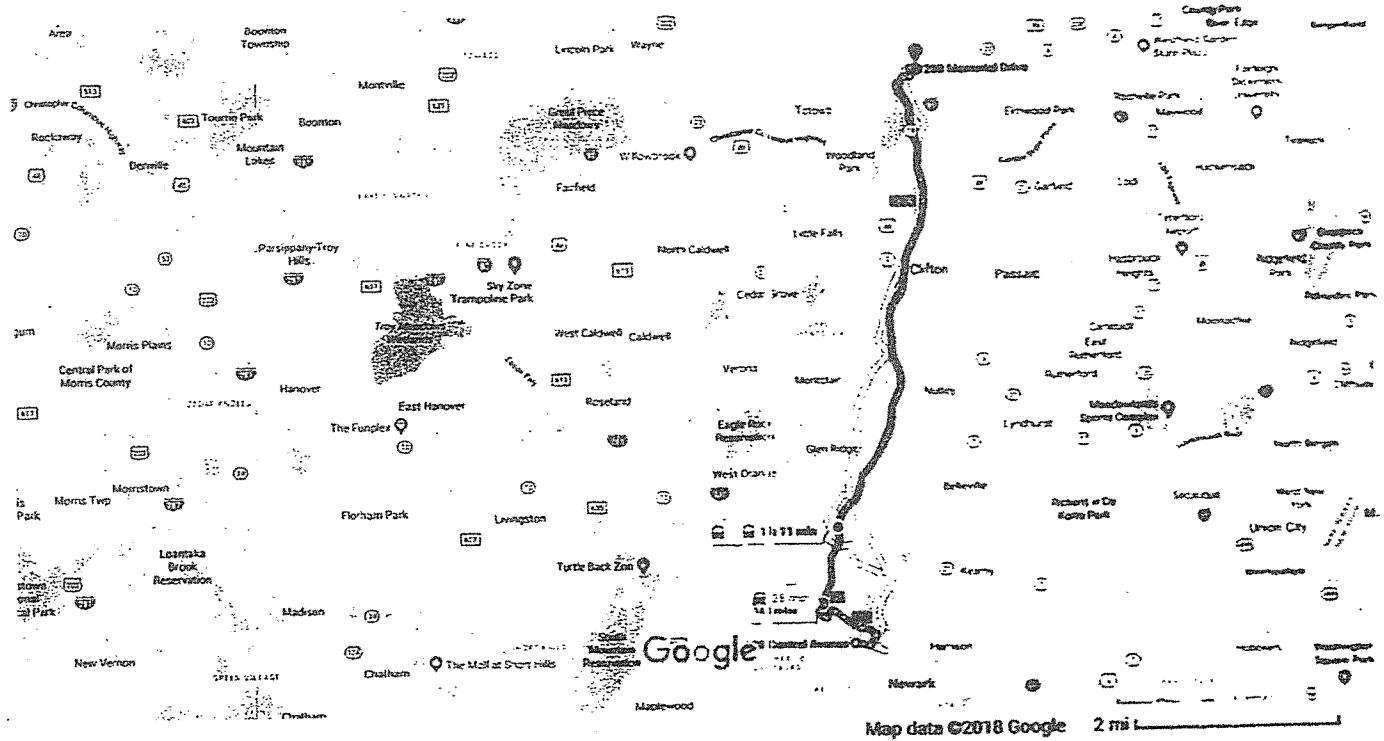
01/2020	54	28	1513
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[illegible]



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Drive 14.3 miles, 28 min



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Fastest route, despite slower traffic than usual

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28 min  
14.3 miles



9:35 AM–10:46 AM

🚌 34    🚌 72    🚶

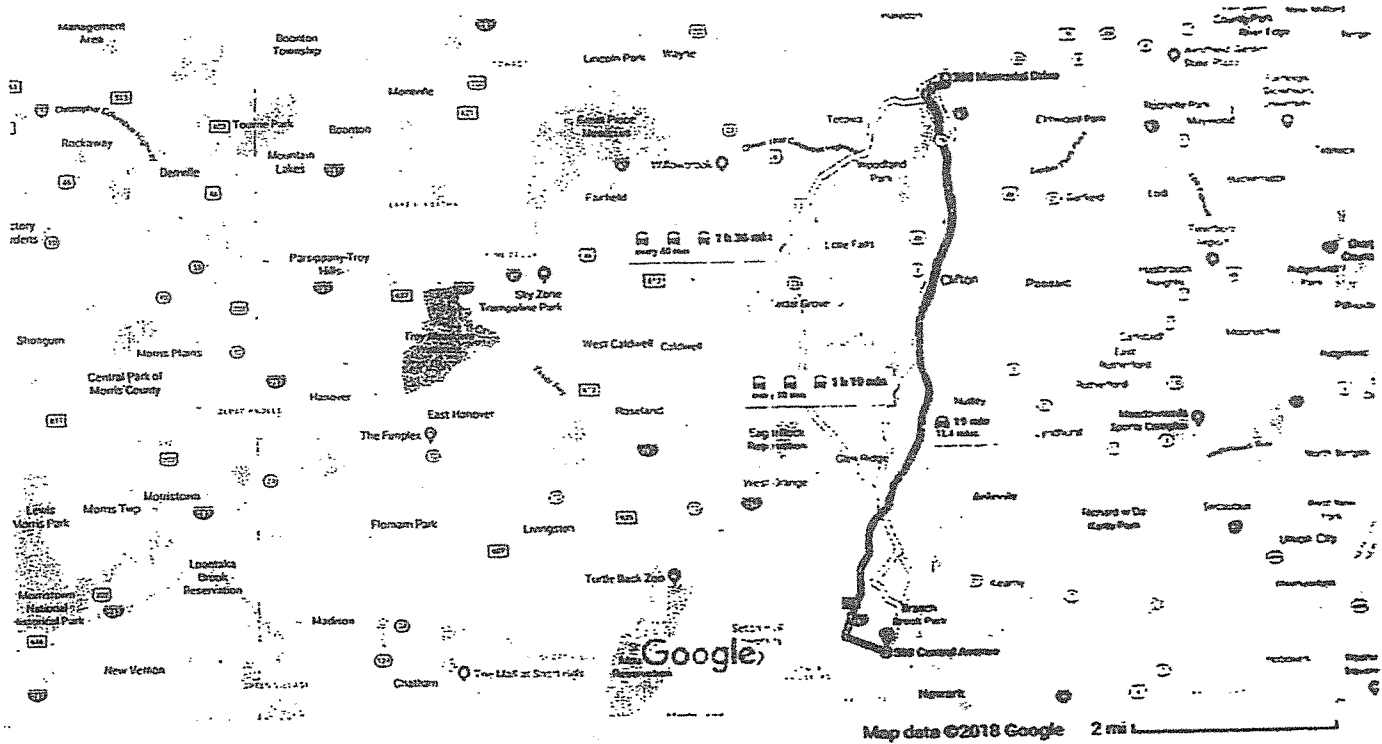
1 h 11 min



9:28 AM–10:46 AM

🚶    🚆 Newark Light Rail    🚌 72    🚶

1 h 18 min



via Garden State Pkwy

19 min

Fastest route, the usual traffic

13.4 miles

▲ This route has tolls.



10:29 AM–12:05 PM

1 h 36 min

704 11 96



10:43 AM–12:02 PM

1 h 19 min

72 90 34