

Urban Seniors Jobs Program PY 19					Invoice # 4				October 2019		%
Urban League of Essex County											Spent
1. PERSONNEL											
POSITION TITLE	ADMIN	ENROLLEE WAGES & FB	OPC PROGRAM	TOTAL MONTHLY AMOUNT	CUMULATIVE EXPENSES	TOTAL BUDGET	BUDGET REMAINING				
COO Patricia Sermon	1,261.54			1,261.54	4,730.77	16,400.00	11,669.23			29%	
Director Gwendolyn Morris	2,192.86		2,807.14	5,000.00	18,750.00	66,000.00	47,250.00			28%	
Prog Site Coordinator (Essex) Rahmel Leake			3,076.94	3,076.94	10,000.06	40,000.00	29,999.94			25%	
Prog Site Coordinator (Passaic) Irene Cerna			2,192.32	2,192.32	7,961.68	30,000.00	22,038.32			27%	
Site Coordinator (Morris) Armanda Johnson			1,586.20	1,586.20	5,796.84	21,500.00	15,703.16			27%	
Program Assistant Joanna Martinez				-	6,984.67	36,000.00	29,015.33			19%	
Staff Accountant - Gregory Ward				846.15	2,538.45	4,000.00	1,461.55			63%	
Total Salaries	\$ 3,454.40	\$ -	\$ 9,662.60	\$ 13,963.15	\$ 56,762.47	\$ 213,900.00	\$ 157,137.53			27%	
Fringe Benefits Rate	\$ 2,590.72		\$ 2,661.31	\$ 5,252.04	21,187.53	\$ 68,136.00	\$ 46,948.47			31%	
TOTAL PERSONNEL (Salaries + Fringe Benefits)	\$ 6,045.12	\$ -	\$ 12,323.91	\$ 19,215.19	77,950.00	\$ 282,036.00	\$ 204,086.00			28%	
2. Non-Personnel Operating Costs											
Travel	271.30			271.30	1,138.88	4,000.00	2,861.12			28%	
Supplies	254.00		30.50	284.50	755.99	7,000.00	6,244.01			11%	
Staff Development				-	-	2,000.00	2,000.00			0%	
Contractual/Consultants	683.00			683.00	2,146.69	13,200.00	11,053.31			16%	
Occupancy	766.00		648.00	1,414.00	4,193.27	12,000.00	7,806.73			35%	
Audit (100% Admin)				-	1,130.29	6,000.00	4,869.71			19%	
Marketing and Outreach				-	-	570.00	570.00			0%	
Rental Equipment	274.00			274.00	1,283.95	6,475.00	5,191.05			20%	
Payroll fees		900.49		900.49	3,651.96	13,000.00	9,348.04			28%	
Infrastructure Costs				-	-	1,500.00	1,500.00			0%	
Other Operating costs	107.00			107.00	1,361.82	3,000.70	1,638.88			45%	
Communications	355.01			355.01	1,036.02	3,000.00	1,963.98			35%	
Insurance	443.00			443.00	1,757.72	4,000.00	2,242.28			44%	
Postage	34.00			34.00	72.00	1,000.00	928.00			7%	
Total NPOC	\$ 3,187.31	\$ 900.49	\$ 678.50	\$ 4,766.30	\$ 18,528.59	\$ 76,745.70	\$ 58,217.11			24%	
3. Participant Costs											
Participant Wages		96,842.00		96,842.00	340,593.48	1,452,829.24	1,112,235.76			23%	
Reimbursable Participant Wage(Paid by Affiliate)		164.11		164.11	1,650.67					0%	
Participant Specialized Training Wage				-	-	12,820.00	12,820.00			0%	
Participant FICA and other taxes		7,408.45		7,408.45	26,124.72	111,141.44	85,016.72			24%	
Workers compensation		2,898.28		2,898.28	10,556.48	22,373.57	11,817.09			47%	
Support Services				-	-	8,500.00	8,500.00			0%	
Specialized Training vendor				-	-	29,630.00	29,630.00			0%	
Total Participant Costs	\$ -	\$ 107,312.84	\$ -	\$ 107,312.84	\$ 378,925.35	\$ 1,637,294.25	\$ 1,260,019.57			23%	
4. Indirect (%)	\$ -			\$ -	-	17,532.59	17,532.59			0%	
5.Total Federal Expenses	\$ 9,232.43	\$ 108,213.33	\$ 13,002.41	\$ 131,294.33	\$ 475,403.94	\$ 2,013,608.54	\$ 1,539,855.27			24%	
6. Non Federal Match				6,922.50	14,414.64	242,467.32	228,052.68			6%	
7. Total Expenses	\$ 9,232.43	\$ 108,213.33	\$ 13,002.41	\$ 138,216.83	\$ 489,818.58	\$ 2,256,075.86	\$ 1,767,907.95			22%	
8. Total Reimbursable expenses					\$ 26,143.39						
FOR NUL USE ONLY											
TOTAL INVOICE SUBMITTED				26,143.39							
COSTS DISALLOWED											
OTHER ADJUSTMENTS											
CASH DUE TO/DUE FROM AFFILIATE											
SIGNATURE AND DATE:											
R. Greg Ward		11/7/2019		Vivian Cox Fraser				11/7/2019			
Fiscal Manager		Date		Affiliate CEO				Date			
Gwendolyn Morris		11/7/2019									
Project Director		Date		Vice President, Workforce Development (NUL)				Date			