

03/18/2020

WSM Associates

Date

Type

Reference

03/12/2020

Bill

7

Original Amount

3,000.00

Balance Due

3,000.00

Payment

3,000.00

Check Amount

3,000.00

1014 Cash:Checking 339: Kitchen Redesign 513 Central Ave

3,000.00

## ULEC CHECK REQUEST FORM

INVOICE DATE:

3/12/2020

REQUESTED BY:

Julio Colon

PERIOD COVERED:

February

PAYABLE TO:

Wsm Associates, LLCAMOUNT: \$3,000.00

INVOICE #

7

BUDGET AVAILABLE:

YES

NO:

DUE DATE: 3/20/2020

COMMENTS:

Redesign of S13 Central Ave. Kitchen + Bathrooms

COST CENTERS:

041 SOCIAL ENTERPRISE111 ABBOTT112 EHS-LEAGUERS221 YOUTH222 DYFS - LIFE SKILLS223 OIC of America224 RYN225 AMERICORPS

COST CENTERS:

334E THRIFTWORKS-NRTC334F FOC NRTC334H HOUSING NRTC338 WF NEIGH REVIT339 ULEC OPPORT CORP451 USJP460 IHOP - FDU467 WORKFORCE UN-AIR

COST CENTERS:

552 ESG RENTAL ASST561 LISC-HUD FOC564A NUL WELLS FARGO565 HOUSING COUNSELING563 FOC - CAPITAL ONE570 FIN OPPT CTR-OTHER570 FIN OPPT CTR-OTHER573 VITA TAX

COST CENTERS:

600 ADMIN610 CEO620 CFO640 DEVELOPMENT710 ANNUAL GALA711 GOLF OUTING760 ULEC CENTENNIAL950 ALLOCATED EXP☒ OTHER339

GL CODES:

1410 ADVANCES7240 EMPLOYEE BENEFITS7520 ACCOUNTING FEES7540 INSTRUCTORS/CONSULTANTS/SUBS☒ 7560 PROFESSIONAL FEES - OTHER7570 TEMPORARY HELP/CONTRACT8110 SUPPLIES8132 CELL PHONE SERVICE8140 POSTAGE & SHIPPING8160 COMPUTER SOFTWARE & HARDWARE8170 PRINTING & COPYING8180 BOOKS, SUBSCRIPTIONS, REFERENCE8190 INTERNET/WEB HOSTING FEES8205 RENT, PARKING & OTHER OCCUPANCY8210 UTILITIES8211 UTILITIES WATER8220 EQUIPMENT RENTAL, REPAIR & MAINTENANCE8221 COPIER LEASE8227 EQUIPMENT RENTAL8228 POSTAGE LEASE8230 BUILDING REPAIR & MAINTENANCE8231 BUILDING REPAIR & MAINTENANCE - ALARM SERVICES8233 BUILDING REPAIR & MAINTENANCE - TRASH REMOVAL8235 8233 BUILDING REPAIR & MAINTENANCE - EXTERMINATING8236 PERMITS8240 MAINTENANCE SUPPLIES8250 MORTGAGE INTEREST EXPENSE8260 PROPERTY INSURANCE8265 PROPERTY TAX

GL CODES:

8310 TRANSPORTATION & PARKING8320 MEALS8340 AIRFARE8350 CONFERENCE, CONVENTIONS, MEETINGS8360 FIELD TRIPS8405 CLASSROOM MATERIALS & SUPPLIES8410 CLASSROOM TECHNOLOGY8415 COMMUNITY SERVICE PROJECT8420 TUTORING8425 EXPUNGEMENT SERVICES8430 JOB TRAINING8440 MENTORING8445 FOOD & RELATED SUPPLIES8450 PROGRAM TRAINING8455 SUBSIDY/RENTAL ASSISTANCE8460 STIPENDS & ASSISTANCE8470 FOOD FOR CLASSES8480 BACKGROUND CHECK8510 INTEREST EXPENSE - GENERAL8520 INSURANCE - NON EMPLOYMENT RELATED8525 SPECIAL EVENT EXPENSES8530 MEMBERSHIP DUES - ORGANIZATIONS8540 STAFF DEVELOPMENT/TRAINING8550 BANK FEES8560 PROCESSING FEES8565 FINES & PENALTIES8570 ADVERTISING/MARKETING EXP8580 LICENSES & FEES8595 COMMUNITY OUTREACHPROGRAM DIRECTOR'S APPROVAL Julio ColonDATE: 3/18/2020

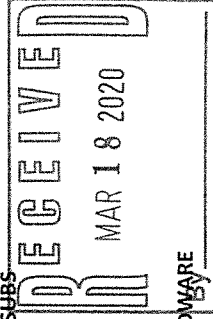
FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: ☒ YES ☐ NOA/P INITIAL JulioDATE: 3/18/20FISCAL OFFICE APPROVAL: VC

CLASS CODE

339PRESIDENT/CEO'S APPROVAL VC

CHECK #



# WSM Associates, LLC

40 Clinton Street  
Newark, NJ, 07102

P: 908.591.1357  
F: 973.624.6135

chris.wsm.associates@gmail.com  
www.wsmassociatesllc.com

Urban League Thrift  
Store Project

Bill To: Vivian Cox Frazier

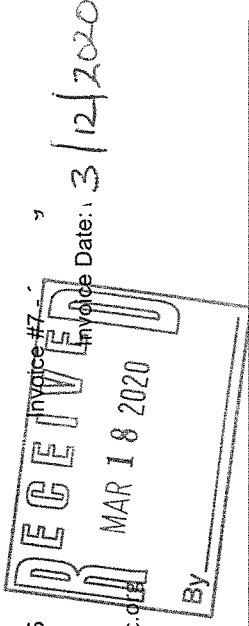
Mobile: (973)624-9535

Address: 508 Central Avenue

Work:

Newark, NJ 07107

Email: lrobbins@ulec.org



Invoice For: Kitchen Expansion Sandwich Cafe Project

Inv.#	Description of Work	chk #	Price	Status	Price
1	Schematic Design Phase	1	\$ 1,500.00	paid	\$ 1,500.00
2	Construction Document Phase	1	\$ 2,000.00	paid	\$ 2,000.00
3	Construction Document Phase - Amendment Retainer	1	\$ 425.00	paid	\$ 425.00
4	Construction Document Phase - Amendment Final Payment	1	\$ 425.00	paid	\$ 425.00
5	Construction Document Phase -Field Change Final Payment and 4 sets of signed and sealed prints	1	\$ 350.00	paid	\$ 350.00
6	Construction Document Phase - Commercial Kitchen Expansion and Toilet Room Change for Sandwich Café. M.E.P. will be \$3000 and the Architectural is \$500 Please break down into 2 payments. 1st payment \$2000 and \$1500 balance. One the payment is made The electrical engineer RDS Engineers will need to inspect the existing electrical and gas service.	1	\$ 3,500.00	paid	\$ 3,500.00
7	Construction Document Phase - Remove the thrift store register area, Expand Commercial Kitchen, revised guest seating inside and at the rear area and PROVIDE ADDITIONAL Toilet Room. M.E.P. will be \$2000 and the Architectural is \$1000 Please break down into 2 payments. 1st payment \$1500 and \$1500 balance.	1	\$ 3,000.00	due	\$ 3,000.00


Total Amount	\$	11,200.00
Paid	\$	4,700.00
paid	\$	2,000.00
paid	\$	3,500.00
BALANCE REMAINING		\$3,000.00

Make all checks payable to WSM Associates, LLC.

URBAN LEAGUE OF ESSEX COUNTY  
REAL ESTATE OPERATIONS  
508 CENTRAL AVE  
NEWARK, NJ 07107-1430

Bank of America  
ACH R/T 021200339

1698

55-33/212 NJ  
356

03/18/2020

PAY TO THE ORDER OF WSM Associates

\$ \*\*3,000.00

Three thousand and 00/100\*\*\*\*\* DOLLARS

WSM Associates  
40 Clinton Street, Suite 300  
Newark, NJ 07102

MEMO

339: Kitchen Redesign 513 Central Ave

*Vincent*  
AUTHORIZED SIGNATURE



⑈001698⑈ ⑆021200339⑆ 381032779183⑈

URBAN LEAGUE OF ESSEX COUNTY

1698

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