

URBAN LEAGUE OF ESSEX CTY  
ULEC GENERAL OPERATING ACCT  
508 CENTRAL AVE  
NEWARK, NJ 07107-1430

Bank of America  
ACH R/T 021200339

55-33/212 NJ  
356

01/30/2020

PAY TO THE ORDER OF Patricia P Mise

\$ \*\*2,450.00


Two thousand four hundred fifty and 00/100\*\*\*\*\*

DOLLARS

Patricia P Mise

MEMO

950 - Allocated 01/15/20 - 01/29/20

  
AUTHORIZED SIGNATURE

⑈012924⑈ ⑈021200339⑈ 000238003973⑈

URBAN LEAGUE OF ESSEX CTY

GENERAL OPERATING ACCT

12924

01/30/2020

Patricia P Mise

Date	Type	Reference	Original Amount	Balance Due	Payment
01/29/2020	Bill	20200102	2,450.00	2,450.00	2,450.00
		Check Amount			2,450.00

1010 Cash:Checking 950 - Allocated 01/15/20 - 01/29/20 2,450.00

URBAN LEAGUE OF ESSEX CTY  
01/30/2020

Patricia P Mise GENERAL OPERATING ACCT

12924

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01/29/2020	Bill	20200102	2,450.00	2,450.00	2,450.00
		Check Amount			2,450.00

1010 Cash:Checking 950 - Allocated 01/15/20 - 01/29/20 2,450.00

# ULEC CHECK REQUEST FORM

INVOICE DATE: 1/29/2020 REQUESTED BY PATRICIA MISE PERIOD: 01/15/20 - 01/29/20

PAYABLE TO: PATRICIA MISE AMOUNT: \$ 2,450.00

INVOICE # 20200102 BUDGET AVAILABLE: YES NO: DUE DATE: 1/31/2020

COMMENTS: \_\_\_\_\_

COST CENTER:

X 950 ALLOCATED EXP

## GL CODES:

     1420 PREPAID EXPENSES  
     7510 FUNDRAISING FEES  
  X   7520 ACCOUNTING FEES  
     7540 INSTRUCTORS/CONSULTANTS/SUBS  
     7560 PROFESSIONAL FEES - OTHER  
     7570 TEMPORARY HELP/CONTRACT  
     8110 SUPPLIES  
     8130 TELEPHONE & COMMUNICATIONS  
     8131 TELEPHONE MAINTENANCE CONTRACT  
     8132 CELL PHONE SERVICE  
     8133 VERIZON  
     8134 OPTIMUM  
     8140 POSTAGE & SHIPPING  
     8160 COMPUTER SOFTWARE & HARDWARE  
     8170 PRINTING & COPYING  
     8180 BOOKS, SUBSCRIPTIONS, REFERENCE  
     8190 INTERNET/WEB HOSTING FEES  
     8205 RENT, PARKING & OTHER OCCUPANCY  
     8210 UTILITIES  
     8211 UTILITIES WATER  
     8220 EQUIPMENT RENTAL, REPAIR & MAINTENANCE  
     8221 COPIER LEASE  
     8227 EQUIPMENT RENTAL

## GL CODES:

     8250 MORTGAGE INTEREST EXPENSE  
     8260 PROPERTY INSURANCE  
     8310 TRANSPORTATION & PARKING  
     8320 MEALS  
     8340 AIRFARE  
     8350 CONFERENCE, CONVENTIONS, MEETINGS  
     8405 CLASSROOM MATERIALS & SUPPLIES  
     8410 CLASSROOM TECHNOLOGY  
     8415 COMMUNITY SERVICE PROJECT  
     8420 TUTORING  
     8430 JOB TRAINING  
     8435 GED & ABE CLASSES  
     8440 MENTORING  
     8445 FOOD & RELATED SUPPLIES  
     8450 PROGRAM TRAINING  
     8455 SUBSIDY/RENTAL ASSISTANCE  
     8460 STIPENDS & ASSISTANCE  
     8470 FOOD FOR CLASSES  
     8510 INTEREST EXPENSE - GENERAL  
     8520 INSURANCE - NON EMPLOYMENT RELATED  
     8525 SPECIAL EVENT EXPENSES  
     8530 MEMBERSHIP DUES - ORGANIZATIONS  
     8540 STAFF DEVELOPMENT/TRAINING

☒ ENTERED

PROGRAM DIRECTOR'S APPROVAL \_\_\_\_\_ DATE: \_\_\_\_\_

## FINANCE APPROVAL PROCESS:

INVOICE/SUPPORTING DOCS ATTACHED: YES NO A/P INITIAL: AM DATE: 1/30/20

FISCAL OFFICE APPROVAL: \_\_\_\_\_ CLASS CODE 950

PRESIDENT/CEO'S APPROVAL VJO CHECK # 12924

Invoice Date 1/29/2020  
Invoice Number 20200102

Finance Department  
Urban League of Essex County  
508 Central Avenue  
Newark, NJ 07107  
(973)-624-9535

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