

PROFESSIONAL EXPERIENCE

Director of Clinical Research Operations, PANDA Neurology

December 2023 – Present

5887 Glenridge Drive

Atlanta, GA 30328 Full Time (40 Hours/Week)

- Lead and oversee all clinical research activities ensuring compliance with regulatory requirements, study protocols, and Good Clinical Practice (GCP) guidelines.
- Develop and implement strategic plans for clinical trials, including budgeting, resource allocation, and timeline management to achieve study objectives and milestones.
- Supervise and mentor clinical research staff, including coordinators, data managers, and research assistants, fostering a collaborative and high-performance team environment.
- Drive innovation and process improvements within the clinical research operations, implementing new technologies and best practices to enhance efficiency, accuracy, and patient safety in clinical trials.
- Monitor study progress and performance, utilizing metrics and data analytics to identify areas for improvement, ensure adherence to timelines, and maintain high-quality data standards.

Clinical Research Staff, Advanced Discovery Research

February 2023 – January 2024

652 Bellemeade Ave NW

Atlanta, GA 30318 Full Time (40 Hours/Week)

- Coordinated, manage, and direct multidisciplinary teams in the conduct of scientific studies.
- Provided advice and assistance in evaluating the methodology of past and proposed studies conducted within the program and assists subject-matter experts in the design of studies conducted within or sponsored by the program.
- Developed program logic model, identify appropriate program outcomes, facilitating stakeholder meetings, and providing technical assistance or training on evaluation, methods, concepts and tools.
- Designed a protocol for mitigating the introduction and spread of communicable disease by analyzing disease trends.
- Analyze and interpret data to identify public health problems and inform policy using an appropriate dissemination outlet.

Clinical Research Coordinator II, Stanford University

February 2021 – February 2023

800 Welch Road

Palo Alto, CA 94303 Full Time (40 Hours/Week)

- Ensured prompt submission of all regulatory documents for cooperative group study renewals and amendments.
- Coordinated, managed, and directed multidisciplinary teams in the conduct of scientific studies.
- Prepared scientific articles and technical reports for publication in national and international public health journals.
- Led and provided scientific expertise to coordinate, plan, implement and evaluate scientific program activities in ensure that efforts in the assigned program areas meet the needs of the public to satisfy the goals and objectives of the program.
- Conducted a systematic assessment of the organizations inputs, activities, and outputs to determine its value or worth and to improve the program.

Clinical Research Coordinator, Kovler Diabetes Center**January 2018 – February 2021**900 E. 57th St.

Chicago, IL 60637 Full Time (40 Hours/Week)

- Managed all aspects of conducting clinical trials, including screening, enrollment, subject follow-up, completion of the case report form, and adverse event reports.
- Ensured Standard Operating Procedures (SOP) were implemented and documented in accordance to study sponsor, primary investigator, and regulatory agency specifications.
- Increased recruiting efforts by 70% for five clinical trials through advertisements, feedback surveys, and community health fairs.
- Wrote scientific manuscripts, position papers, press releases, summaries or briefs on findings or topical matters for internal and external dissemination.
- Led the planning and implementation of culturally appropriate health interventions at different levels.

Research Assistant, UChicago Medicine**January 2018 – February 2021**900 E. 57th St.

Chicago, IL 60637 Part Time (25 Hours/Week)

- Analyzed clinical and health outcomes data for inpatient interviews and outpatient calls to examine the effect of hospitalists on patient outcomes, costs, and medical education.
- Interviewed patients regarding their health status and overall experience to measure the quality of care on general medicine services at the University of Chicago hospitals.
- Coordinated with organized entities at the community, state, national and international levels to understand needs by using different types of qualitative or quantitative approaches.

EDUCATION

- Master of Business Administration (Honors), Urbana University, Urbana, OH, December 2018
- Master of Public Health, University of Southern California, Los Angeles, CA, August 2016
- Bachelor of Science in Health Sciences, DePaul University, Chicago, IL, June 2013

PROFESSIONAL MEMBERSHIPS

- Endocrine Society Professional Membership
- American Public Health Association
- Association of Clinical Research Professional
- Society of Clinical Research Associates