MICHAEL E. STAUB, CISM, PMP, CCMP
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IRM / GRC SENIOR LEADER, STRATEGIC ADVISOR, ARCHITECT, SME, CONSULTANT, & PM

- Strong cyber security, risk management, and project management skills in multiple industries
- Strategic and tactical cyber security consultant and IRM/GRC SME
- Experience implementing, developing, assessing, and managing risk management programs
- Experience with ISO 27001, NIST, FISMA, COBIT, GDPR, HIPPA, PCI DSS, and others
- Experience and SME in the use of enterprise GRC tools – Archer IRM, ServiceNow
- Experience doing process engineering and documentation of process maps
- Excellent verbal, written, and interpersonal communication skills
- Experience interacting with and successfully influencing all levels of organizations
- Security clearance: Active Public Trust

PROFESSIONAL EXPERIENCE

Senior Archer IRM Consultant and GRC SME, Gunnison Consulting Group, Fairfax, VA
12/2020 - Present
- Function as a lead Archer IRM consultant, Subject Matter Expert (SME), and strategic business architect to support the Department of Health and Human Services (HHS) implement and develop an enterprise Integrated Risk Management (IRM) solution.
- Work with HHS leadership and their teams to document business and process requirements, manage change requests, and facilitate the development of the Archer implementation to meet the client's needs.
- Lead process engineering efforts to define and document key workflow processes for multiple Operating Divisions within the client. Developed process maps for training and governance purposes.
- Leads the review and updates of all project documentation deliverables including user guides, training materials, SOPs, process maps, change logs, maturity models, and other resources.
- Manages the User Acceptance Testing (UAT) efforts for the Department Compliance Team and the PMO after each Archer application update.
- Manages a team of cyber security analysts and software developers to help the Department of Health and Human Services (HHS) develop their Archer IRM/GRC software solution.

Senior Archer IRM Consultant and GRC SME, Dynamic Integrated Services, Falls Church, VA   12/2017 – 12/2020
- Function as a lead Archer IRM consultant, Subject Matter Expert (SME), and strategic business architect to support the Department of Health and Human Services (HHS) implement and develop an enterprise Integrated Risk Management (IRM) solution.
- Work with HHS leadership and their teams to document business and process requirements, manage change requests, and facilitate the development of the Archer implementation to meet the client's needs.
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- Manages a team of cyber security analysts and software developers to help the Department of Health and Human Services (HHS) implement and develop their Archer IRM/GRC software solution.

Senior Operational Risk Management Consultant, Signature Consultants, Chandler, AZ
07/2016 - 12/2017
- Functioned as an Archer IRM and GRC SME for Wells Fargo Bank's Policy Management Team.
- Managed strategic information security projects for the bank that included:
  1) A rewrite of all current information security policies and procedures;
  2) Engineered business processes that supported the import and usage of the new policy content into the Archer IRM/GRC platform;
  3) Helped define the taxonomy and data management strategy for utilizing the Archer GRC platform data;
  4) Helped define and document the business requirements for a current state instance and a new future state instance of Archer;
  5) Helped identify process and documentation inefficiencies, streamline business processes, and implement a portfolio management approach to GRC management.
- Defined and implemented a change management methodology for managing risk-based projects that significantly improved the success rates of high impact strategic initiatives.
- Conducted information security and privacy assessments to ensure Archer systems utilized were compliant with NIST, ISO, and other state and federal regulations.

Senior Strategic Change Leader, Tech Data, Tempe, AZ   01/2014 - 01/2016
- Led merger and acquisition integration efforts for a Fortune 100 company. The work involved: identifying information assets, people, processes, tools and systems; rationalizing and consolidating those things identified; and integrating them into the parent company culture, processes, tools and systems.
- Led process improvement and change management projects to integrate the acquired businesses, rationalize IT applications and systems/tools, and minimize operational risks and costs.
- Analyzed operational risk and business process problems in order to create and implement solutions that increased sales, increased profit margins, and reduced risks for the business.
- Functioned as an internal consultant and SME to lead strategic change efforts which transformed the business, improved operational efficiencies, and protected the confidentiality and integrity of information assets.
- Facilitated cross-functional process improvement workshops and led design teams to define and implement process improvement initiatives.
- Conducted risk and business impact assessments to identify opportunities for process and system improvement projects, documented recommendations, presented the results to executive management, and implemented approved solutions.

Information Security Consultant, WGM Associates LLC, Scottsdale, AZ   09/2013 - 01/2014
- Helped a technology services consulting firm establish and develop an information security consulting practice that assisted clients to document and implement their information security and privacy programs.

- Consulted with client companies to help them design, plan, document, and implement their information security and privacy programs to establish a risk management function for program governance and compliance purposes in support of industry requirements.
- Wrote information security policies and procedures for client companies in order to establish their information security programs, implement industry security best practices, and be prepared for internal and external audits.
- Helped client companies develop processes to manage their information security and privacy compliance programs for incidence response needs of the privacy and security teams.
- Consulted with client companies to establish clearly articulated critical program measurements in the form of KPI's (Key Performance Indicators) and/or KRI's (Key Risk Indicators) to develop an executive reporting process and help manage the information security programs.
- Conducted 3rd party security risk reviews, assessments, and audits to ensure compliance to internal security policies and procedures and industry regulatory requirements.

Senior IT Project Manager, CNA National, Scottsdale, AZ   12/2012 - 04/2013
- Led IT security and process improvement projects for a Project Management Office (PMO) to implement a secure system architecture and minimize operational risks.
- Developed and wrote policies and procedures to protect the confidentiality, integrity, and availability of information assets for the company.
- Led cross-functional project teams and managed all activities in a project lifecycle (including initiation, planning, executing/controlling, and closing) to implement high impact strategic initiatives.
- Facilitated meetings with senior and executive leadership to establish strategic plans, define objectives for projects, and prioritize the implementation of the PMO portfolio.
- Utilized Daptive PPM (Project Portfolio Management) software to manage the projects, define cross-functional teams, document business requirements, and build detailed project plans.

Senior Program Planner, Northrop Grumman Corp., Rolling Meadows, IL   03/2006 - 11/2012
- Managed the development, execution and monitoring of integrated master schedules for a Program Office with a portfolio of strategic new product development and production projects to support Federal Government contract and compliance requirements.
- Participated in audits and schedule reviews by the Federal Government, U.S. Armed Services groups, other defense contractors, and internal audit teams.
- Led cross-functional teams to define business requirements and document Work Breakdown Structures (WBS), in order to create and maintain detailed project plans for programs.
- Coached and trained other program planners to implement PMO best practices, maintain compliance with regulatory requirements, and minimize operational risks.
- Utilized expertise in Microsoft Project to build detailed project schedules (IMS's from IMP's), perform regular schedule risk & variance analysis, monitor project performance, validate network logic, conduct earned value analysis (EVMS) and critical path analysis, mitigate operational risks, and present schedule status updates to executives and customers.

EDUCATION & CERTIFICATIONS

University of Arizona – B.S., Entrepreneurship & Business Administration
Project Management Institute – Project Management Professional (PMP) Certification
Prosci – Certified Change Management Professional (CCMP)
ISACA – Certified Information Security Manager (CISM)

PROFESSIONAL DEVELOPMENT

- Archer IRM – A&A, Policy, SecOps, System Architect   2019
- ICA – Group Facilitation Methods   2015
- SharePoint Management Training   2014
- Advanced Microsoft Project Training   2011
- Carrol-Keller Group – Time Management Training   2008