
Thomas E. McPherson Jr.

PROFESSIONAL SUMMARY:

- *A professional that has been a Senior Financial Analyst with more than 15 years of experience providing ideal financial and budgetary support to the Federal Government. Most experience has been gained in support of the Department of State and the Department of Homeland Security, learning Federal Financial Management policies and procedures.*
- *Demonstrated professional and friendly collaboration with Contracting Officer Representatives (DOS) and with the Program Management Office (DHS) to facilitate the formulation, justification, and execution of comprehensive financial plans and advice.*
- *Possesses advanced skills in MS Excel, sound financial insight based on experience, and timely completion of tasks are keys to him successfully contributing the type of meaningful financial deliverables that Senior Managers value.*
- *Evaluated and reviewed cost estimates for procurement requests, contract proposals, and financial reviews on government contracts for over 12 years.*
- *Established extensive knowledge of several financial management database systems and utilized advanced spreadsheet skills to present financial and budgetary information.*

EDUCATION:

University of West Virginia, B.S., Business Administration – Finance, Aug. 1998

EXPERIENCE:

Systems Planning & Analysis (SPA)

Finance / Sr. Program Control Analyst, October 2022 – Present

- Financial Lead Analyst supporting Space & Intel OU.
- Responsible for the set-up and maintenance of billable contracts in Costpoint based on contract performance reporting requirements.
- Develop plans and budgets to meet project requirements for multiple types of contracts.
- Develop financial controls, procedures, systems and forecasting techniques to evaluate contract/program status and ensure compliance with government and customer requirements.
- Monitor progress of program requirements and cost performance against plans to ensure contractual cost obligations.
- Produce Cost reports and CDRLs for customers & internal management.
- Conduct variance analysis of actuals vs baseline.
- Support accounts receivable as required during the monthly billing process.
- Review and approve Monthly invoices and validate revenue.
- Generate reports of Quarterly EACs, ETCs, and forecasts for various programs.
- Initiate funding alerts Program managers and Contract Administrators for all contracts assigned
- Review subcontractor/vendor invoices for accuracy.
- Assist in the investigations and resolution of AR invoice issues.

- Assist in the pricing of labor, travel, and materials for various types of contracts and proposals.

Peraton Inc

Finance / Sr. Program Financial Analyst, *October 2019 – November 2022*

- Operating Unit Financial Lead Analyst supporting the Director of Defense IT OU with \$65M per year revenue.
- Provide financial oversight and integrity for a variety of contract types and sizes in support of the U.S. Airforce (CWMD) program teams throughout all phases of the program cycle.
- Performs complex analysis of budgets and schedules needed to meet contractual/project requirements for assigned portions of a program or programs.
- Key technical expert on financial analysis issues.
- Monitor and report performance against plan to ensure that contractual cost and schedule objectives are met.
- Monitor spending versus plan and notifies management promptly of any over runs/under runs.
- Monitor the status of financial accounts, ensuring that task order charges accurately reflect the correct labor hours and rates, subcontractor costs and other direct costs.
- Interfaces with top management, responding to their requests for financial data.
- Resolves reporting and compliance issues.
- Responsible for providing funding, verifying, and approving subcontractor invoices.
- Responsible for review and approval of detailed travel backup and invoicing.
- Responsible for financial functions such as budgeting, auditing, forecasting, and analysis.
- Ensure compliance with internal procedures and FAR government regulations.
- Setup and maintenance of contracts, customers, and WBS structures.

Department of State (MSA Security)

Finance / Program Control Analyst, *October 2015 – August 2019*

- Provide advice and guidance to CFO on financial management issues pertaining to tracking, forecasting, budgeting, and analysis of costs on the Department of State Canine Validation Center (CVC) contract.
- Responsible for the planning, formulation, justification, and execution of project budgets.
- Generate, analyze, and present weekly and monthly financial performance of the CVC project for Program Management Review.
- Perform audits to ensure standard, consistent, and quality master data in NetSuite computer system is valid and correct.
- Performed analysis and prepared reports in order to ensure that project is within agreed-upon parameters with the Department of State.
- Assist in financial analyses such as funding profiles, expense reports, travel expenses, and variance analysis.
- Ensures adequate funding availability by maintaining accurate records of expenditures, directing preparation of expenditure projections, and reconciling financials.
- Evaluate and review procurement requests, according to government guidelines, to the Department of State Contracting Officer Representatives.
- Monitor program expenditures to ensure correct coding and review vendor invoicing and expense reports.
- Develop monthly deliverables for presentation by CVC Program Manager to Department of State.

Didlake (Manpower)

Finance / Program Control Analyst / Pricing, *July 2014 – September 2015*

- Furnished advice and guidance to CFO on financial management issues pertaining to tracking, forecasting, budgeting, and analysis of costs on FFP and T&M contracts.
- Accountable for the planning, formulation, justification, and execution of project budgets.
- Prepared forecasting Estimates at Complete (EACs), Estimates to Complete (ETCs), and annual projections.
- Generated, analyzed, and presented weekly and monthly financial performance of projects for Program Management Reviews.
- Carried out audits to ensure a standard, consistent, and quality of the master data in the computer system is valid and correct.
- Prepared analysis and reports in order to ensure that projects are within agreed-upon parameters for USCG.
- Evaluated and review procurement requests according to government guidelines for the USCG.
- Assisted in financial analyses such as funding profiles, sales outlook, expense reports, travel expenses, and variance analysis utilizing Microsoft Dynamics.
- Ensured adequate funding availability by maintaining accurate records of expenditures, directing preparation of expenditure projections, and submitting timely requests for additional funding to the government.
- Monitored program expenditures to ensure correct coding and review vendor invoicing.
- Setup and maintenance of contracts, customers, and WBS structures.

Independent Consultant for Small Business / Start-ups

Business Management / Budget/ Finance Consultant, *July 2013 – June 2014*

- Worked with management to identify business options and resources.
- Analyzed and evaluated organization's operations and procedures to offer recommendations based on findings; assisted management in identifying issues, sorting solutions and implementing them.
- Monitored employee performance on projects and daily work routine.
- Identified issues and formed hypotheses and solutions.
- Provided guidance to management on the process of changes and problem-solving.

STG

Finance / Program Control Analyst, *February 2013 – April 2013*

- Supported Management and FBI PMO in providing analysis of financial performance and preparing reports in order to ensure that projects are within government cost control guidelines for FFP and T&M contracts.
- Analyzed, researched and compiled cost data for monthly program cost reports, and closed out project tasks in addition to assistance of day-to-day program control responsibilities out of Cost Point computer system.
- Participated in the preparation of budgets and schedules for all contract worked and performed.
- Assisted with internal auditing by examining records and financial accounts to check accuracy.
- Evaluated and review procurement requests, according to government guidelines, for the FBI
- Assisted in financial analyses such as funding profiles, sales outlook, expense reports, travel expenses, and variance analysis

- Ensured adequate funding availability by maintaining accurate records of expenditures, directing preparation of expenditure projections, and submitting timely requests for additional funding to the government.
- Monitored program expenditures to ensure correct coding and review vendor invoicing.

Northrop Grumman

Finance / Program Control Analyst, *August 2006 – February 2013*

- Financial Management Consultant on a Department of Homeland Security (DHS - CPFF Award fee) contract responsible for the design, procurement, and installation of the Homeland Secure Data Network (HSDN) and Enterprise Network Solutions Systems (ENSS) \$3.5B contract.
- Supported Sr. Management in providing EVMS analysis and reporting, performing analyses and preparing reports in order to ensure that projects are within government cost control guidelines on classified and unclassified CPFF IT task orders.
- Advised and provided guidance to Program Manager and DHS PMO on the planning, formulating, and justification of project budgets and their execution.
- Assisted with internal auditing by examining records and financial accounts to check accuracy.
- Supplied narrative, statistical justifications, and other back-up documentation for budget execution base lines and pricing estimates including Direct and Indirect Rates.
- Analyzed and reviewed budget and financial performance metrics.
- Consolidated and revised budget execution plans based on Program Management changes and decisions implemented.
- Furnished Program Management with forecasts of costs vs. funding and developing sound advice and options to achieve desirable financial performance.
- Initiated monthly Program Management Review narrative and analysis of financial performance and presented briefings to upper management and external customers
- Became intimately familiar with SAP accounting software. Daily use of this system was required to track and export financial records to MPM, generate invoices, reconcile contract closeout documentation, and to complete cost corrections.
- Conducted Earned Value Analysis on the Firm Fixed Price portion of the contract and evaluating the Cost-Plus Award Fee portion of the contract against planning baselines.
- Initiated audits to ensure standard, consistent, and quality master data in computer system is valid and correct.
- Reviewed and approved pricing for all RFPs.
- Evaluated and review procurement requests, according to government guidelines, for the Homeland Security contract.
- Assisted in financial analyses such as funding profiles, sales outlook, expense reports, travel expenses, indirect rates, and variance analysis.
- Ensured adequate funding availability by maintaining accurate records of expenditures, directing preparation of expenditure projections.

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Sr. Staff Accountant, *October 2004 – November 2005*

- Administered all functions and responsibilities associated with the collection, tracking, and reporting of funds collected by the FCC.
- Ensured that all FCC receivables transactions in the General Ledger, and all other subsidiary records or ledgers that represented the receipts records of the FCC are accurate and maintained in accordance with all applicable federal requirements.
- Tests labor classifications for compliance with Department of Labor Wage Determination requirements.

- Conducted random reviews of proposals to test for accuracy in mapping RFP requirements and Unisys labor category descriptions.
- Conducted regular audits of labor charges and invoices.
- Participated in tracking and reporting project status.
- Download project costs and commitments.
- Distributed Expense Reports to responsible parties and coordinates the validation of costs incurred.
- Worked with Accounts Receivable to verify the Funding Value, Period of Performance, Received Amount, Unbilled, Retention, and Open data against the billing file for the project.

OTHER WORK EXPERIENCE:

1998 through 2004 – Independent Consultant Accounting/Finance/Budget Analysis
 Sample Clients: Teleglobe, Nextira1 Federal, Global One (Sprint), Prince William County Government

SOFTWARE EXPERIENCE:

Extensive experience with SAP's R/3 and Business Warehouse, Cost Point, Cognos, TM1, Microsoft Dynamics, NetSuite, Oracle, PeopleSoft Enterprise, and Crystal Reports
 Earned Value Management Systems (EVMS) on Deltek's Micro-Frame Program Manager (MPM)
 Advanced level user of Microsoft Office Professional Suite 2013: Excel, Word, Access, and Power Point