

**CAS Finance and Operations Meeting  
November 8, 2017**

**Manager transitions (Anna and Alicia)**

Welcome Anthony Fichera as the new manager in Physics. He can be reached at 6-4768, or [afichera@uoregon.edu](mailto:afichera@uoregon.edu). And farewell and best wishes to Jared Lindman from OCIAAS!

**FY 18 salary increases (Sherri)**

The Dean's Office will distribute the merit computation spreadsheets to departments (update: emailed to heads and managers on November 9). Units will need to fill out the spreadsheets and return to their divisional specialist by November 15. See the November 9 email for more detailed instructions.

**Summer settle-up (Sherri)**

Sherri will pull summer expenses one more time before sending out the summer dividend income sheets and moving dividends into units' SDV indices. If you need your information sooner, email Sherri.

**CCRP (CAS Computer Replacement Program) Updates (Mariah Clark)**

Mariah is the Program Coordinator for CCRP. She can be reached at 6-6089, or [mariahc@uoregon.edu](mailto:mariahc@uoregon.edu). Mariah explained some changes to CCRP for this year, and some new definitions. See the attached handout for details.

**Department head and manager trainings with CAS and OPAA (Miriam and Sherri)**

Send any feedback on the tenure file training to Miriam. Upcoming trainings are:

- November 29 – The New Academic Resource Allocation system (UO budget allocation model planned to take effect in FY 19) and the metrics that will be used. Register at <https://uomytrack.pageuppeople.com/learning/1915>.
- December 6 – Budgeting 101 for new heads and managers. Register at <https://uomytrack.pageuppeople.com/learning/1918>.

Department heads are holding every Wednesday morning for meetings and/or trainings.

**Table discussions – how we support our staff**

Managers split into groups by department size and discussed how we support staff in our units.