

CAS Department Managers' Meeting
August 20, 2014

IDR report mockup (Sherri)

Please send feedback to Sherri if you have any.

CAS IT (Jessica F.)

Please submit a ticket requesting training on the new ordering process, if you would like. If there are enough requests, CAS IT might schedule a group training.

GTFF negotiations (Gordon, Kassy Fisher)

The mediated negotiation sessions begin tomorrow. If the negotiations are not acceptable to the GTFF, they will likely hold another strike vote. The earliest date a strike could begin is October 6th. The University needs to plan for a strike. Communications are forthcoming regarding communication with GTFs (what you can/cannot ask union members, for example) and plans for a strike. Only the GTFF would be authorized to strike; other employees would need to report to work. There was a request for information about this issue to be sent directly to managers, not only to deans and directors.

Budget process Q & A (Sherri, Gordon)

Sherri and Gordon responded to questions managers had submitted about the CAS budgeting process.

Question: How will departments know the detail behind the personnel budget (the names of employees paid/budgeted from a specific index or fund)? This information was previously available on the Unclassified Obligations file.

We are working on creating a new budget report that shows all employee types and the budget provided. This will go along with the new personnel database (see casbudmgr email from August 15th – subject “CASweb personnel reports – update and opportunity to provide input”). Please respond to the survey linked in that message if you have ideas regarding the format of this report, or ideas for other personnel reports.

Question: May we have an update on plans to revise the distribution of summer session income? Is Summer 2015 the target for these changes to go into effect?

Gordon said there is not yet a specific plan for allocating summer session dividends. In general, the college as a whole needs to make the best possible use of all resources, including summer dividends. If a department comes to the Dean's Office asking for additional resources, that department's summer dividends will need to be spent first. In general, the degree of discretion that departments have over their summer income will decrease.

A manager asked about the timeline for the decision, as admissions and graduate student funding can be dependent on summer dividends. Gordon said that yes, the decision should be made by January, but the Associate Deans are going to be reviewing graduate programs this fall with respect to number of students, student benefits, etc.

Question: BRP wants departments to enter carryforward budgets in faculty activity codes – should we be planning at this level of detail from here out?

Yes, please look ahead and analyze the carryforwards in faculty research accounts as much as possible. There are activity codes with funds that have been carried forward for as much as 20 years, and again, we need to use all resources we have available to us.

Question: When will the Fall budget meetings be held?

These meetings will happen during the second half of October to early November. By this point, all personnel should be in the system. We can discuss S&S budgets here, among other things.

Question: Can we see the FY 15 personnel budget spreadsheets from the first budget meetings?

The Dean's Office will distribute these, but keep in mind they are only working documents.

Summary/closing remarks (Gordon)

CAS is expecting managers to take a more proactive, diligent role in budget management. Overspending is no longer going to be covered. If this creates an issue with your department head, please reach out to Gordon and Sherri. You have the support of the College and the institution. There was some discussion as to whether managers might be given budgetary authority (rather than department heads).

Next meeting

September 10th at 10:30. We will preview the new space database.