

**College of Arts and Sciences Department and Program Heads and Managers Meeting**  
**Wednesday, September 22, 2016**  
**8:00 am – 1:30 pm**  
**Ford Alumni Center Ballroom**

8:00-8:30 am	Breakfast
8:30	Welcome and Introductions
8:35 – 8:45	State of the University – Michael Schill
8:45 – 9:10	State of the College and Goals for the Future – W. Andrew Marcus
9:10 – 9:30	CAS Diversity, Equity, and Inclusion – Karen Ford
9:30 – 9:50	Undergraduate Education – Ian McNeely
9:50 – 10:00	CAS Budget – Sherri Nelson
10:00 – 10:15	Break
10:15– 10:30	David Conover – Vice President for Research and Innovation
10:30 – 10:45	HR Update 1 – MyTrack – Nancy Nieraeth and Sonia Potter HR Update 2 – Just Cause Memo – Peter Fehrs
10:45 – 10:55	Emily Halnon – Humanities and Arts Communication
10:55 – 11:05	Trisha Burnett – UO Auditor
11:05 – 11:30	CAS Updates <ul style="list-style-type: none"><li>• Policies, Templates, and Guidelines – Hal Sadofsky</li><li>• CAS Calendar/Heads Digest – Miriam Bolton</li><li>• Personnel Review Tracking System – Miriam Bolton</li></ul>
11:30 – 12:00	Concluding Remarks – W. Andrew Marcus
Noon	Lunch in breakout session rooms (Ford 201, 402, 403, and Ballroom) <ul style="list-style-type: none"><li>• Ford 201- Humanities Heads</li><li>• Ford 402- Social Sciences Heads</li><li>• Ford 403- Natural Sciences Heads</li><li>• Ballroom- Managers</li></ul>
1:30 pm	Conclude