

## **CAS Finance and Operations Meeting October 10, 2018**

### **FY 19 budget updates**

Enrollments are coming in a bit lower than the UO budget model predicted, but OtP has indicated they will not make adjustments to academic unit budgets. Sherri discussed the elements of department academic year general operating budgets, and will distribute a document explaining these separately. Managers need to watch the "OPX" index carefully throughout the year.

Humanities and Social Sciences units do not receive sabbatical savings, so should be in close communication with the Dean's Office about replacement instruction budgets for TTF on sabbatical.

The Provost gives CAS budget for TTF only, and savings from these lines go to NTTFs, S&S, OAs, classified, NTTF/OA/classified salary increases, etc. There is almost no wiggle room. With this and the fact that CAS central has a \$7M deficit, we still have to manage budgets position by position.

Ellen Coughran suggested we review the notes from the September Board of Trustees Finance and Facilities Committee meeting that was held on September 6, where the state's outcome-based allocation model for funding public universities was discussed. See [https://trustees.uoregon.edu/sites/trustees2.uoregon.edu/files/ffc\\_9.6.18\\_-\\_meeting\\_packet.pdf](https://trustees.uoregon.edu/sites/trustees2.uoregon.edu/files/ffc_9.6.18_-_meeting_packet.pdf). Agenda item #2 discusses the allocation model. The table on page 21 shows UO receiving the least funding per eligible student.

### **Summer settleup**

Make sure summer even-year expenses are posted appropriately by the end of period 4. These will be the numbers used in the summer settle up calculations. Transactions posting subsequent to period 4 will be settled up 1:1 with unit summer dividend index.

### **Officer of Administration updates**

- OA performance evaluations are due to CAS and MyTrack by October 26.
- The OA merit pools will be distributed to the level 5 orgs (department/program).
- A few OAs are ineligible due to hire date or being above the top of their salary band; Miriam will communicate directly with units about these cases.
- OA Annual Meeting will be November 8, 3:30-5:00 in the Living Learning Center's Performance Hall. Guests will be Mike Schill and Jamie Moffit.

### **Managers' Advisory Council (MAC)**

Thank you to the outgoing members! The 2018-19 members are: Shelley Elliott, Anni Elling, Monica Guy, Marie Grieg, Linda Leon, and Kristina Mollman.

### **Meeting with President and Provost**

President Schill and Provost Banavar have invited CAS heads and managers to a follow-up meeting to continue our discussion of the future of the college. The meeting will be held November 2 at 2:00, location TBA.

**Group space reservation policy**

CAS has written a standard process/policy for reserving group space. The policy is viewpoint-neutral with regard to the requesting groups, and units can prioritize their own use of the space over outside groups' use of the space. Miriam will reach out to units and provide an opportunity to either adopt the CAS policy as-is, or edit to meet their needs.

**Stipend PRFs**

Please remember to send an appointment memo with any stipend PRF paid from unrestricted funds.

**Academic Support Account allocations**

We will post ASA allocations in period 4. Contact: Tom Johnston.

- (Equipment funds posted in period 3.)