

College of Arts and Sciences
Summary of Upcoming Deadlines Contracts and Department CBA-Related Policies

<i>Due to CAS</i>	Tenure-related faculty	Career instructors/researchers	Adjunct instructors/researchers	Officers of Administration	Merit increase recommendations	Internal Governance	Dean's Office Contact
March 7						Draft document due	<i>Miriam Bolton</i>
March 21						Departments receive feedback from CAS	<i>Miriam Bolton</i>
March 22				Contract renewal RTO and evaluation			<i>Reviews - Miriam Bolton Contracts - Anna Puhn</i>
March 31		Promotion files					<i>Miriam Bolton</i>
April 1	Contracts for NEW tenure-related faculty						<i>Anna Puhn</i>
April 4						Final document due	<i>Miriam Bolton</i>
April 9	Contract renewals and contract renewal reviews						<i>Reviews - Associate Deans Contracts - Anna Puhn</i>
April 14	3rd and 6th year post-tenure reviews						<i>Miriam Bolton</i>
April 16					Confirmed FY 15 dept. policy due to CAS		<i>Miriam Bolton</i>
April 22		2014-15 contract renewals and reviews (back to 1/1/2008)					<i>Reviews - Miriam Bolton Contracts - Anna Puhn</i>
May 1	Annual reviews for untenured tenure-track faculty not undergoing contract renewal						<i>Miriam Bolton</i>
May 15			Reviews				<i>Miriam Bolton</i>
May 28					Merit increase recommendations for all unclassified employees due to CAS via salary increase tool		<i>Miriam Bolton Sherri Nelson</i>
July 15			Contracts for new hires and renewals				<i>Anna Puhn</i>