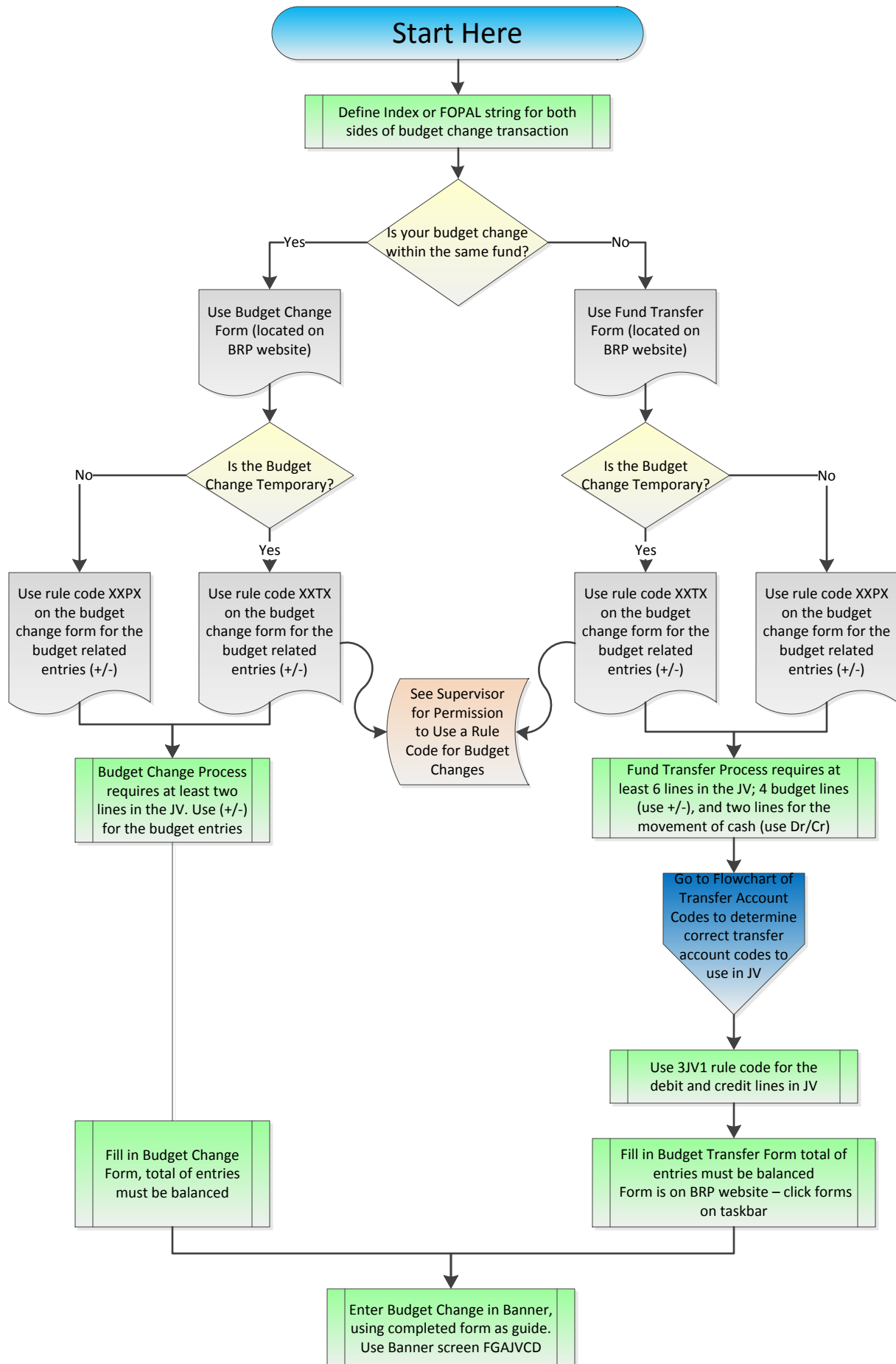


# Procedure for Making Budget Adjustments (including fund transfers)



# Transfer Account Codes – For Transfers Between Funds

There are Level 1 and Level 2 Fund Types. All instructions here refer to "Level 2". To determine Fund Types for all funds use "Funds at a Glance" located on the BRP website [http://brp.uoregon.edu/sites/brp/files/brp/policies\\_guidelines/BRP-At%20a%20Glance-Funds.pdf](http://brp.uoregon.edu/sites/brp/files/brp/policies_guidelines/BRP-At%20a%20Glance-Funds.pdf)

See the attached example of a completed Fund Transfer Form

