**Request for Applications**

**Online Course Development Faculty Small Grant Program**

**College of Education**

**August 15, 2015**

In response to faculty requests, and in the interest of facilitating curricular experimentation, the College is supporting a new small grant program designed to adapt existing coursework to digitally enhanced delivery formats. While experimental, this grant program is intended to help faculty adapt existing courses as a means of capitalizing on their deep disciplinary expertise. If successful, these course offerings will, a) increase online course options to COE students, and b) help faculty develop a new area of curricular expertise. This initiative will provide financial and expertise support to faculty who would like to convert a currently offered course in COE into an online format. A total of five to ten grants will be awarded depending on the availability of donor funds.

The application process is described below.

**Eligibility**

**Any course selected for redesign/experimentation will be,**

* 1. a course currently offered by the COE,
  2. offered as on-line course by the faculty member(s) during the academic year inclusive of Summer term 2016 through Spring term of 2017,
  3. will replace the current course offering (and not add an additional course or section), and
  4. any University approved (as indicated by a permanent course number) Undergraduate or Graduate level course.

**The redesigned course must,**

1. meet the definition of a “hybrid plus” or “online” as defined by Coswatte (2014, <http://onlinelearningconsortium.org/updated-e-learning-definitions/>) and reprinted below.
   1. **Online Course – All course activity** consists entirely of online elements that facilitate the three critical student interactions: with content, the instructor, and other students. T**here are no required face-to-face sessions within the course and no requirements for on-campus activity.**
   2. **Hybrid-Plus**— Technology is used for education and communication outside the classroom to supplant some of the classroom work, reducing the time actually spent in the classroom. **Online activity is mixed with classroom meetings, *replacing at least 80 percent (of class meetings)*, but not all required face-to-face meetings**.
2. be completed by end of spring 2016.

**Any faculty member who redesigns and offers a course will,**

1. be a tenure-related or career faculty member (C-NTTF) budgeted at .75 (FTE) or above (instruction and administration) in an academic department in the College,
2. not currently or in past 2 years have taught a course that meets the online or hybrid plus definitions cited above,
3. be available to teach the course in academic year Summer 2016 through Spring 2017 academic terms, and
4. collaborate with the College instructional design team to create and conduct a student evaluation component that gathers feedback about the effectiveness, quality and accessibility of the course design, content, instructor communication, student interaction and navigational structure of their course.

**Resources**

**Selected faculty and courses will,**

1. receive a one-time salary stipend of $5000 provided by donor funds, and
2. instructional design assistance and consultation from the College Global and Online Education staff.

**Intellectual Property**

The online products designed as part of this initiative can be jointly used by and modified by both the faculty author(s) and the University of Oregon. If the opportunity arises to license the on-line product to a third party, this needs to be negotiated with the University, the author/faculty member, and the third party in a separate written agreement.

Faculty author(s) are responsible to let the COE design/edit team know of any third party materials they intend to use and will work with the COE design/edit team to either obtain permissions or document fair use**.**

**Application Process**

Applications may be submitted to Dr. Brigid Flannery, Associate Dean for Academic Affairs by the submission deadline of 5 pm,  ***October 12, 2015***. The COE Leadership Team will review applications and respond to the faculty proposer within 10 working days.

**Application**

**(two pages maximum, single spaced, 12 point font)**

**Faculty Applicant:**

**Identify the course Name, catalog description, and term to be offered.**

**Respond to the following questions:**

1. I plan to develop this as a hybrid plus or online course – choose one.
2. Why did you select this course for a redesign as a hybrid-plus on online course? If hybrid plus is the chosen format, describe how many and what components you plan to redesign for online delivery and why.
3. Recognizing that you are in the early stage of planning, what ideas do you have regarding changes in the scope and sequence of the course content, student learning activities, and learning assessment as you move this course into an online or hybrid plus format?

**Department Head Approval**. I approve this course being redesigned as an online course for our department and support this faculty member in participation in the COE Online Course Development Faculty Grant Program.

Department Head signature: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date: