# UO Senate

# Onboarding-Orientation Retreat

# October 2, 2019

# 3:00 to 5:00 PM

**Ford Alumni Center**

## Goals:

* Welcome new and returning UO Senators.
* Discuss leadership in shared governance and the roles and function of university senate service.
* Gain familiarity with the UO Senate Constitution, By-Laws, and Robert’s Rules of Order—preparing for effective meetings, governance, communication, etc.
* Identify key topics for discussion at future Senate meetings based on identified short and long-term goals.
* Meet UO Administrators – Shop Talk and Q&A

***Schedule:***

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| **2:45 p.m.** | **Check-In, Light Refreshments, & Mingling**  Tea, coffee, other |
| **3:00 p.m.** | **Welcome & Overview**  Elizabeth Skowron, Senate President |
| **3:05 p.m.** | **Leadership in Shared Governance/Discussion**  Presenter/Facilitator:  Sierra Dawson, Associate Vice President for Academic Affairs |
| **3:30 pm** | **UO Senate Nuts & Bolts (Constitution, By-Laws, & Roberts Rules)**  Presenters/Facilitators:  Elizabeth Skowron, Senate President  Elliot Berkman, Senate Vice President  Melanie Muenzer, Associate Vice President & Vice Provost for Academic Initiatives |
| **4:10 p.m.** | **Who’s Who in UO Administration?**  Doneka Scott, Vice Provost for Undergraduate Education & Student Success  Janet Woodruff-Borden, Dean & Vice Provost, Graduate School  Kevin Reed, Vice President & General Counsel  Jaime Moffitt, Vice President for Finance & Administration/Chief Financial Officer |
| **4:45 p.m.** | **Remarks & Q&A**  Patrick Phillips, Provost |
| **5:00 p.m.** | ***Adjournment*** |