

Justin Lee

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EDUCATION

Texas A&M University, College Station, Texas

May 2023

BBA in Management Information Systems

GPA: 3.785/4.0

Minor in Cyber Security

Honors and Certificates: AWS Cloud Practitioner Certificate, Semi-Finalist Dallas Regional Robotics

Competition / AP Scholar with Distinction Award

WORK AND LEADERSHIP EXPERIENCE

CDK Global

Remote

Account Executive Intern

June 2021- Aug. 2021

- Analyzed data, assessed risk, interpreted results, and recommend appropriate actions, alternatives, and solutions to drive proactive, data-driven business decisions
- Led and created a LMS project using Adobe Captivate to enhance the onboarding process of future new hires
- Co-led and developed a new strategy of organizing different accounts in salesforce to make it more user friendly for other Account Executives

Kluay Kluay

College Station, Texas

Business Development Intern

Oct. 2020- Apr. 2021

- Organized numerous profit shares with multiple different organizations throughout campus
- Created and managed a social media page to attract customer to the business

Bellagreen

Plano, Texas

Head Server

Jan. 2019- July 2019

- Provided excellent customer service while managing a full course load
- Coordinated seasonal events to attract a broader range of clientele
- Developed an agenda for the employees based on their schedules

INVOLVEMENT AND ACTIVITIES

Delta Sigma Pi

College Station, Texas

Webmaster

Oct. 2020 – Present

- Was selected from an extremely competitive application pool
- Attending in professionalism events as well as participated in countless community service events
- Manage the Delta Sigma Pi website and all communication through the fraternity

Wells Fargo Junior Leaders Conference

Remote

Participant

Aug. 2021 – Aug. 2021

- Selected from a nation-wide applicant pool to take part in Wells Fargo's multi-day conference
- Attended workshops focused on bettering yourself and engaged in rotational programs to learn more about the industry.
- Participated in panel discussions with analysts, managers, and senior leaders in the program

Chinese Youth Camp

Arlington, Texas

Head Counselor

Feb. 2017 – Present

- Supervised groups of counselors to improve communication skills between counselors and campers
- Established daily programs focusing on personal development for more than 400 campers
- Prepared for months ahead to enhance the experiences the campers received throughout the week

SKILLS

Languages: Fluent in English; Conversational Proficiency in Chinese

School Organizations: PHILSA (Filipino Student Association), Delta Sigma Pi

Technical Skills: SQL, HTML, C#, Microsoft Office