

Sr No.	Checklist	
1	Whether Registration Fee Received as prescribed under the Act.	Yes/No
2	Is the form completely filled	Yes/No
3	Whether Project Report attached	Yes/No
4	Whether Article of Association / Memorandum of Association / Partnership Deed (only relevent pages) attached	Yes/No
5	List of Directors / Partners attached	Yes/No
6	Whether approval of Building Plan from Licensing / Local Authority.	Yes/No
7	If permission given by Licensing/Local Authority then attach CLU / Allotment Letter / posession letter.	Yes/No
8	If agreement made with Contractor / Builder for construction, then attach agreement letter.	Yes/No
9	Whether signed copy of Notice of Commencement attached.	Yes/No