

Woven Wonders: Risk Assessment

Title of Project	Woven wonders			
Location	Kodaikanal			
Date	From:		To:	
Description of project	Creating sustainable, fashionable products using recyclable fabrics. Empowering local women by providing fair job opportunities			
Assessed by Advisor	Ms Natasha			

Hazard Identification

(Please complete applicable sections. Hazards listed are examples, for guidance purposes, and are not intended to be exhaustive. Please list the hazards being assessed under 'Risk Levels'. Control measures and Responsibility of Risk should be noted in the following columns.)

Hazards	Risk Levels L / M / H / E	Control Measures
Physical Hazards (e.g. extreme weather conditions, natural calamities)	Low - Medium	Develop an emergency response plan for natural disasters and extreme weather conditions. Ensure all workers have access to protective gear.
Transport (e.g. excessive driving hours, road conditions, off-road driving, vehicle suitability and breakdown)	Low	Ensure regular vehicle maintenance and safety checks are performed for the transportation being used for the workers to commute to prevent travel fatigue. Ensure drivers have proper licenses and training.
Residential / Accommodation (e.g. security, fire, theft, physical safety, abuse, inadequate standards, environmental/health issues)	Medium	Train workers on emergency response procedures like accidental fires at the workplace. Ensure it is a secured working accommodation.
Personal Safety (e.g. Sickness, falls, drowning, attack on person or property, accidents, first aid)	Medium	Provide first aid training to workers. Ensure all working areas are free from hazards. Provide protective gear to prevent cuts and other accidents.
Environmental Impact (e.g. refuse, pollution, disturbance of ecosystems)	High	There will be a positive impact due to the project's aim of being sustainable. Implement a waste management program to properly dispose of production waste. Ensure all production processes comply with environmental regulations

Other Hazards (e.g. political situations, unfamiliarity of surroundings, getting lost / separated from group)	Low	Provide workers with clear communication and instructions. Ensure all workers have access to emergency contact information. Train workers on how to respond to unexpected situations.
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Checklist

Particulars	Yes	No	NA
Is there suitable supervision (i.e. Staff to Student ratio)?	Y		
Has all necessary permissions or approvals?	Y		
Procure appropriate machinery/equipment	N		
Develop and implement a digital marketing strategy	Y		
Determine and secure necessary funding and budget	Y		
Establish a secure and scalable e-commerce platform	Y		
Implement customer relationship management (CRM) system (feedback, complaints etc.)	Y		
Train employees on the use of new technologies, tools, and systems	Y		

Assessment carried out by Woven Wonders

Name	Woven Wonders Team	Date	
Signature		Designation	Woven Wonders Team

Assessment Authorized by CAS coordinator:

Name	Natasha Ballal	Date	
Signature		Designation	CAS coordinator

Consequences Criteria

Consequence	Health and Safety Consequence Description
Insignificant	First aid only – no measurable impact or lost time
Minor	Medically treated injury Peer support for stress event
Moderate	Hospital treatment (outpatient), less than 3 days lost time Stress event requiring professional support

Major	Long term injury or illness (hospital admission) Possible permanent disability Stress event requiring clinical support
Severe	Fatality and/or permanent disability Stress event requiring extensive clinical support for multiple individuals

Likelihood Criteria

Likelihood	Description	Indicative Frequency
Almost Certain (>95%)	Expected to occur	Prone to occur regularly Is anticipated for each repetition of the activity or event
Likely (66 - 95%)	Probably will occur ("no surprise")	May be anticipated multiple times over a period of time May occur once every few repetitions of the activity or event
Possible (26 – 65%)	May occur at some stage	May occur several times over a period of time
Unlikely (5 – 25%)	Would be surprising	May occur somewhere over an extended period of time
Rare (%) (<5)	May never occur	May occur somewhere, sometime ("once in a life time / once in a hundred years")

Risk Rating Matrix

		Consequence				
		Insignificant	Minor	Moderate	Major	Severe
L i k e l i h o o d	Almost Certain	Medium	High	Extreme	Extreme	Extreme
	Likely	Medium	Medium	High	Extreme	Extreme
	Possible	Low	Medium	Medium	High	Extreme
	Unlikely	Low	Low	Medium	Medium	High

o d	Rare	Low	Low	Low	Medium	Medium
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Risk Acceptability Chart

Extreme = Intolerable (without Executive Oversight)	Immediately consider whether this activity should cease. Any decision to continue exposure to this level of risk would be made at Senior Management Team level, would be subject to comprehensive analysis to generate a detailed risk treatment plan and be the subject of on-going oversight and high level review.
High = Tolerable (with continual Management review)	Consider whether this activity should continue. This decision would normally be made at senior levels, would be based on detailed analysis to generate a risk treatment plan and be subject to on-going review to ensure treatments remain effective and the benefits balance the risk.
Medium = Tolerable (with frequent risk owner review)	Exposure to the risk may continue provided it has been appropriately assessed, has been mitigated to as low of risk rating as possible and is subject to frequent review to ensure the risk analysis and treatment remain valid. Permanent/long term actions to reduce the risk should be considered.
Low = Acceptable (with periodic review)	Exposure to this risk is acceptable but is subject to periodic review to ensure the risk does not increase and evolving treatment(s) or accepted standards do not vary.