



Letter No: HT/BB/HRD/301/2024

Date: 18/09/2024

To

Mr. Snehashish Laskar

At: C/o- Mr. Suman Laskar, Flat No. E-807,
Janapriya Lakefront, Yellareddyguda, Kapra,
Hyderabad, India

Subject: Letter of Internship

Dear Snehashish,

As per the request received from you, we are happy to take you as an intern and your assignment will be 'Development of technological platforms for capture and track of deworming and vaccination cycles ensured for household,' with the following terms & conditions;

1. You shall be designated as an Intern with the scope of work as mentioned in **Annexure- I**.
2. Your internship with Harsha Trust shall be of **180 days** i.e. from **15th April 2023 to 15th July 2023(Summer 2023), 1st December 2023 to 31st December 2023(Winter 2023) and from 15th May 2024 to 15th July 2024**. The engagement can be terminated at any point of time with no further notice if you fail to abide by any rules and regulations by the organization.
3. You shall be based out at **Papadahandi Block, Nabarangpur** and work under the supervision of the **Team Leader, Papadahandi** during the internship programme.
4. No cost will be provided during the tenure of your internship. You should submit reports, journals, etc. as assigned to you by the Internship Supervisor.
5. You shall maintain a regular internship schedule determined by the supervisor.
6. You shall demonstrate honesty, punctuality, courtesy, cooperative attitude, proper health and grooming habits and appropriate dress code.
7. You shall abide by the policies, rules and regulations of Harsha Trust and comply with the guidelines.
8. The expenditure on food, accommodation and local transportation during the internship shall be borne by you in the base location. In case of outstation travel, all the above expenses shall be borne by the organization as per the actual on submission of bills.
9. Any misbehaviour happens during the study with community, and departmental staff, immediate action will be taken by the Harsha Trust.



S. Saha

10. You should submit one passport-size photo, photocopy of your Aadhar Card and Educational Credentials.

11. No assurance of any employment with Harsha Trust after the study.

Harsha Trust stands for the core values such as team spirit, hard work, excellence and innovation. Harsha Trust strives to entrench participatory process in large scale development projects by integrating gender, equity and transparency. You are expected to stand for the above values and commitment of Harsha Trust.

If this offer is agreeable, kindly sign the duplicate copy of this letter as a token of your acceptance.

With Best Regards,



Sweta Saha

Lead-Human Resource

Harsha Trust



Annexure-I

- Design a cross-platform mobile application to capture data on vaccination and deworming of livestock from 74 blocks in 17 districts in the state of Odisha.
- Implement an information system with a database to store and record all existing ground operations and adjust for future changes with an estimated record of over 100000 to 150000 beneficiaries.
- Develop a web interface with a dashboard to display graphs and statistics which will be used to optimize the vaccination and deworming programs.
- Plan a week of field visits to Hatadihi and Bissamcuttack to assess and model the data collection process.
- Provide training to the MIS team on how to use the system effectively and write a detailed 24 page manual and documentation and share it with all team leaders for further training.

S. Saha

