1. A Cell is used to insert any data in an Excel sheet and it represents a unique address in Excel worksheet
2. To restrict cells from being copied, we need to lock the cell. For Locking, Select the cells > Right-click > Format cells > Protection > Mark the checkbox against the label Locked > Click OK.
3. To move or copy the worksheet in another worksheet, we need to follow below steps:-

* Open the workbook where you want to move the sheet.
* On the **Window** menu, click the workbook containing the sheet need to move or copy to the other workbook.
* On the **Edit** menu, click **Sheet** > **Move or Copy Sheet**.
* On the **To book** menu, click the workbook that you want to move/copy the sheet to.

1. Ctrl+N
2. When Excel is launched we see many different templates like blank, and other office-related templates, and for tabs, we have Home, Insert, Page Layout, Formulas, Data, Review, and View.
3. Relative cell references are used in Excel when we need to repeat the calculations.