

## Verifier's record of weekly responsibilities being met

Verifier: Donal Egan

Chair: Tejas Munees

Recorder: Aparna Ghosh

Accountant: Xueying Peng

Ambassador: Kul Gaurav

Meeting Date	Comments
28 February 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• As this was the first meeting Xueying did not need to ask what we had done during the previous week.</li></ul>
6 March 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• Xueying asked all of us what we had done since the previous meeting and how long we spent doing it.</li></ul>
18 March 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• Xueying asked all of us what we had done since the previous meeting and how long we spent doing it.</li></ul>
24 March 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• Xueying asked all of us what we had done since the previous meeting and how long we spent doing it..</li></ul>
1 April 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• Xueying asked all of us what we had done since the previous meeting and how long we spent doing it.</li></ul>
7 April 2020	<ul style="list-style-type: none"><li>• Meeting organised and chaired by Tejas.</li><li>• Aparna took minutes of the meeting and shared online for the group.</li><li>• Xueying asked all of us what we had done since the previous meeting and how long we spent doing it.</li></ul>

Throughout the project Kul was in contact with other groups and shared with us whatever insights he gained from this (while also clarifying to us that the insights had initially come from other groups).

Signed by:

Donal Egan 13/04/20

Kul Gaurav  
13/04/2020

Xueying Peng 13.2.20

  
13/04/2020

Aparna 4/14/2020

