NAJWAN SEYYAD

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Profile Info

Data Analyst and BI professional with 4+ years of experience turning complex datasets into actionable insights. Skilled in SQL, Python, Power BI, Excel, and Power Query for data cleaning, reporting, and dashboard development. Strong background in quantitative modeling and statistical analysis with a focus on process improvement and data-driven decision-making. Experienced in end-to-end reporting processes, from requirement gathering and data validation to visualization and stakeholder communication. Adept at collaborating with cross-functional teams to deliver accurate, timely, and business-aligned solutions.

Skills

- Problem Solving & Critical Thinking
- Data Storytelling & Insight Communication
- Data Validation & Testing
- Requirements Gathering & Documentation
- Precision Under Pressure

- Reporting & Data Analysis
- Task & Project Coordination
- Attention to Detail
- Process / Workflow Automation
- Communication & Team Player

Experience

MAR 2020 – FEB 2022

Quantitative Modelling | Cloudware Networks Pvt Ltd | Kandy, Sri Lanka.

- Developed and implemented linear programming models to solve optimization problems, including resource allocation and cost minimization.
- Applied mathematical optimization techniques (min–max optimization, sensitivity analysis) to support decision-making in hypothetical business cases.
- Designed and solved operations research models (transportation, assignment, and scheduling problems) using Excel Solver and programming tools.

FEB 2022 – JUL 2024

MIS Analyst | Fair First Insurance Limited | Union Place, Colombo, Sri Lanka.

- Collaborated with insurance teams to gather and document reporting requirements for management information systems.
- Assisted in translating business needs into functional specifications to design and improve reporting solutions.

- Extracted, cleaned, and organized data from multiple sources using **SQL, Excel, and Power Query** for MIS reporting.
- Utilized **SAP-generated reports** to support insurance operations analysis and management reporting tasks.
- Supported project tracking and prepared periodic MIS reports to ensure timely delivery of business insights.
- Analyzed claims, policy, and customer data to generate reports that supported performance monitoring and decision-making.
- Designed and maintained **dashboards and MIS reports** in **Power BI and Excel** for senior management.
- Conducted data validation and contributed to **SIT/UAT processes** to ensure system-generated reports were accurate and reliable.
- Partnered with cross-functional teams to streamline reporting workflows and enhance MIS efficiency.

JUL 2024 – AUG 2025
Business Intelligence Analyst | Meeza QSTP | Doha, Qatar.

- Leveraged **SQL and Python** to extract, clean, and transform large datasets, building automated workflows to improve efficiency and reduce manual effort.
- Designed and developed **interactive dashboards** in **Power BI**, creating metrics with DAX to monitor product performance, customer behavior, and business KPIs.
- Applied **statistical and analytical methods** to identify trends, forecast outcomes, and provide insights that shaped product roadmaps and business strategies.
- Managed **end-to-end analytics projects** – from data discovery and modeling to dashboard creation and presenting insights to product managers, engineers, and business leaders.
- Collaborated with **cross-functional teams** (engineering, product, marketing, and operations) to ensure data accuracy, scalability, and alignment with business objectives.

Education

DEC 2018 - AUG 2022
Bachelor's Degree in Statistics and Operations Research | University of Peradeniya | Kandy, Sri Lanka.

Certificates

- Data Visualization and Dashboards with Excel and Cognos | IBM | 2022
- R Programming | John Hopkins University | 2023
- Data Analysis with Python | IBM | 2023
- Data Visualization with Python | IBM | 2023
- Python for Data Science and AI Development | IBM | 2024
- Databases and SQL for Data Science with Python | IBM | 2024