SALIFU NASARA SHAHABAN,

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28TH MAY, 2023.

University of Ghana Legon Accra, Ghana,

University of Ghana Computing System,

Human Resource Manager,

Dear Sir,

*APPLICATION FOR INTERNSHIP ROLE AT UGCS*

I am writing to express my interest in the internship position at the University of Ghana Computing Systems as advertised on the university’s website. I am excited about the opportunity to contribute my skills and knowledge to your esteemed organization and gain valuable experience in the field of Networking.

I am currently pursuing Bsc. Computer Science at the University of Ghana, where I have been exposed to various theoretical concepts and practical applications in the field of Networking. Through my coursework, I have developed a strong foundation in Networking, including Networking basics, Networking Devices and Initial Configuration, and relevant skills using Packet Tracer. I am eager to apply these skills in a real-world setting and further enhance my abilities through hands-on experience.

I am particularly drawn to University of Ghana Computing Systems due to its reputation as an industry in providing services to students and staff in the university. Your commitment to excellence, community engagement, collaboration, professionalism aligns with my own values, and I believe that working at University of Ghana Computing Systems would provide me with an enriching and fulfilling experience.

During my academic journey, I have actively participated in various extracurricular activities and projects that have honed my teamwork, communication, and problem-solving skills. Additionally, I have completed internships and part-time positions that have exposed me to the dynamics of professional work environments. These experiences have allowed me to develop a strong work ethic, adaptability, and a willingness to take on challenges.

I am confident that my academic background, combined with my passion for Networking, make me a suitable candidate for the internship position at University of Ghana Computing Systems. I am eager to contribute to the success of your team and learn from experienced professionals in the field.

Enclosed with this letter, please find my resume that provides further details about my education, skills, and experiences. I would welcome the opportunity to discuss how I can contribute to University of Ghana Computing Systems and learn more about the internship program. Thank you for considering my application.

I look forward to the possibility of discussing my candidacy further.

Sincerely,

Salifu Shahaban.