SITI NURSYAQIRAH BINTI OSMAN

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SKILL

Language:

Malay	English
Reading: Advanced	Reading: Advanced
Writing: Advanced	Writing: Advanced
Speaking: Advanced	Speaking: Intermediate

Programming Language: PHP, SQL, HTML, JavaScript, CSS, Python
Framework, Tool & Platform: Microsoft, Power BI, GitHub, phpMyAdmin, MariaDB
Graphic Design & Video: Figma, Adobe XD, Adobe Premiere Pro, Canva

EXPERIENCE

Smart Reader Worldwide, Kepong   **(JUNE 2023 - PRESENT)**
IT Executive
- Developed Learning Management System (LMS) using PHP Yii2.
- Managed Centre Management System for operational efficiency.
- Utilized Excel for complex data reports and graphs.
- Created SQL queries for diverse data extraction.
- Developing Warehouse System Phase 2.
- Prepared operational reports and user guidelines.
- Produced video user guides using Adobe Premiere Pro.
- Managed IT Department budget.
- Optimized UI designs for enhanced usability.
- Analyzed website data for user experience enhancements.
- Crafted UI prototypes using Figma for mobile and web.
- Designed customized WordPress websites using HTML, CSS, JavaScript, PHP, and MySQL.

Tech Up, Shah Alam   **(MARCH 2023 – JUNE 2023)**
PHP Programmer (Internship)
- Developed, implemented, and maintained gaming system using PHP, MySQL, HTML, CSS, JavaScript.
- Conducted website backup and recovery processes for seamless operations.
- Executed maintenance and backup protocols for assigned websites.
- Conducted thorough unit testing to ensure game and database functionality pre-launch.

UiTM Kedah   **(AUG 2020 – SEPT 2020)**
PHP Programmer (Internship)
- Utilized MySQL, HTML, CSS, and JavaScript for various tasks.
- Coded, tested, and optimized application features, ensuring bug fixes and enhanced performance.
- Strengthened skills in PHP programming, database management, and collaborative teamwork.
- Ensured timely project delivery meeting supervisor requirements.

MMCineplexes Prangin Mall, Penang   **(JAN 2018 – MAR 2018)**
Cashier (Box Office)
- Answered phone calls and assisted customers with inquiries and requests
- Developed strong communication and customer service skills
- Learned to handle cash and credit card payments

MMCineplexes Prangin Mall, Penang   **(NOV 2016 – DEC 2016)**
Cashier (Concession)
- Processed customer transactions and provided excellent customer service
- Assisted customers with questions and concerns about their orders
- Ensured the concession area was clean and well-stocked

EDUCATION

UiTM Kedah   (2018 - 2021)
Diploma in Science Computer   (CGPA: 3.48)
- Applied C++ in creating systems for clothing and hotel bookings, developing comprehensive functionalities.
- Utilized MariaDB to establish an efficient college system, managing and optimizing database operations.
- Using PHP, HTML, CSS, and JavaScript to design and implement MyCarryMark, a grading system, ensuring user-friendly interfaces and robust functionality.

UiTM Shah Alam   (2021 - 2023)
Bachelor of Information Systems (Hons.) Intelligent Systems Engineering   (CGPA: 3.58)
- Leveraged Framer and Figma to craft engaging UI/UX designs for travel and healthcare applications, emphasizing user experience and visual appeal.
- Implemented Python for Sign Language Recognition and Optimization of Food Ingredients, merging technology with practical applications.
- Applied Oracle for the development of a comprehensive school management system, ensuring seamless administrative functions.
- Utilized HTML, CSS, JavaScript in creating the Academic Advisory System and Dietary Expert System with Calories Estimation for the Final Year Project, emphasizing functionality and data accuracy

CERTIFICATE

Global Webinar on Data Science – 2021   UiTM - Oracle Academy Day – 2021
Data Visualisation using Tableau – 2021   UiTM - Oracle Data Hackathon 2021 Fun Challenge
Introduction to Internet-of-Things (IoT) using UiTM - Oracle Data Hackathon 2021
Arduino and Raspberry Pi – 2021
Global Webinar on Data Science – 2021

REFERENCE

ABDUL RAZAK BIN HAYAT DIN, ENCIK
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