

The Village of Viola is now accepting applications for Chief of Police.

The Village of Viola is currently seeking qualified applicants to fill the position of Chief of Police. The Chief of Police is a full-time position with varying hours as needed, including weekends and holidays. Preferred candidates must be certified in Illinois as a Law Enforcement Officers and be current with all training mandates. In addition, candidates should possess excellent public relations and communication skills. The selection process will involve an interview conducted by a panel of Village council members and the current Chief of Police.

JOB DESCRIPTION:

The Chief of Police is responsible for the following:

- 1. Patrol of the village, providing assistance during public events and enforcing all Village ordinances.
- 2. Minimum of 7 years of experience in law enforcement.
- 3. Respond to emergencies and work in any weather conditions.
- 4. Attendance at all Village Council meetings is mandatory.
- 5. Maintaining all police-related records and ensuring proper storage and handling of all evidence within the Viola Police Department.
- 6. Acting as a school liaison for Viola schools when required.
- 7. Keeping all equipment and vehicles up to date with regular maintenance.
- 8. Staying current with all Illinois law mandates, educational mandates, and Illinois FOID laws.
- 9. Representing the Village of Viola in all local and state courts by appearing in court when necessary.
- 10. Demonstrated commitment to community-oriented policing and fostering positive community relationships.
- 11. Valid driver's license with a clean driving record.

To apply, please pick up an application in person at 1305 17th Ave after contacting the Viola Police Department at 309-596-4111 or the Village Clerk at 309-596-2513. Candidates can also contact the Viola Police Department at <u>Violapd@vhtmail.net</u> for further information. Approved by Village of Viola Police Committee on 6/16/2023.