Ahmad Sobih

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SKILLS:

- Programming languages: Java, C++, Java Script, HTML, CSS
- Adobe Creative Suite: Photoshop, Illustrator, and Dreamweaver
- Microsoft Office Suite: Excel, Word, Access, and PowerPoint
- Teamwork and collaboration in a professional setting
- Data Structures and Algorithms: Linear Date Structure, Non-linear date structure
- Critical thinking and decision-making
- Bilingual: fluent in Arabic and English

EDUCATION:

Indiana University South Bend **August 2024**
Bachelor of Science in Informatics
Cognate in New Media/Art

Indiana University South Bend **December 2023**
Certificate in Computer Programming

Indiana University South Bend **December 2023**
Certificate in Computer Applications

WORK EXPERIENCE:

IT Services Help Desk, Indiana University South Bend
Web Technician **September 2022 - Current**
- Make changes as directed to webpages on the IU South Bend website.
- Migrate content of webpages as directed to the IU South Bend website framework in WCMS.
- Work with UITS and the Office of Communications and Marketing to provide solutions and make improvements to the IU South Bend website.
- Review pages for proper use of IU style guide and IU branding.
- Review pages for out-of-date material, duplications, bad links, and problems with navigation.
- Monitoring ticket request system to provide timely updates to web change requests.

Trust Auto Sale & U-Haul Dealership
Service Associate **March 2023 - Current**
- Demonstrate leadership capabilities by effectively leading team members and providing direction to ensure smooth operations.
- Efficiently manage time and priorities to meet customer needs and complete tasks efficiently.
- Assisting customers in selecting the appropriate equipment for their reservations and ensuring that their needs are met.

- Provide customers with necessary transportation supplies related to their bookings, enhancing the overall service experience.
- Play a vital role in organizing and stocking merchandise, improving stock levels, and ensuring easy availability of products.
- Greet customers with a friendly and engaging demeanor, creating a positive environment for their U-Haul experience.

Computer Science and Informatics Tutor, Indiana University South Bend
Tutor   **July 2023 - January 2024**
- Provide one-on-one and group academic assistance to students in Computer Science and Informatics.
- Offer guidance and explanations on complex concepts to help students grasp difficult material.
- Facilitate collaborative problem-solving sessions, encouraging students to work together to tackle challenging assignments and projects.
- Foster a supportive learning environment that promotes critical thinking and problem-solving skills.
- Assist students in developing effective study strategies and time management techniques.
- Offer mentorship to students struggling in their studies, identifying their weaknesses, and tailoring tutoring sessions to address specific needs.
- Address student concerns and relayed feedback to professors to enhance the overall learning experience.

ACHIEVEMENTS:

- 2023 John P. Russo Scholarship Award Recipient
- Dean's List of the College of Liberal Arts and Sciences for the spring Semester of 2023
- Dean's List of the College of Liberal Arts and Sciences for the fall Semester of 2023

VOLUNTEER EXPERIENCE:

Islamic Society of Michiana   **June 2016 - Current**
Ramadan Volunteer
- Greet members upon entry.
- Set up and break down tables, food, and dishes.
- Talk with other members, improving grasp of English and interpersonal skills.