**1. Why we need to do sprint planning?**

* Defining the sprint goal
* Determining the work to be done
* Estimating effort and capacity
* We need to spend 8 hour to created sprint planning

**2. Why we need to do standup meeting?**

* Find a solution
* Telling about your mistake to team member
* We need to spend time to meeting 5mn to 15mn, every morning
* For the meeting leader is scrum master
* We need to asked your team member three question
* What did you do on yesterday?
* What do you do for today?
* Do you have any problem?

**3. Why we need to do sprint retrospective?**

* Let us not make the same mistake again.
* Let us know our mistakes.
* Let us know how to correct our mistakes.
* We have three question to asked team member
  + What we do best for today?
  + What we lack?
  + What solutions do we have?

**4. Why we need to do sprint review?**

* Let us know about validation of works
* Let us know mistakes and then continuous improvement
* Let us know about achievements
* Let us know about the result of all team member

1. **Why we need to separate project in to sprint?**

We need to separate projects in the sprint because if we provide a big projects to developer, they will find it difficult to do big project and have a lot of problem, so we should stearate small projects to the developer have easy to do it and we don’t have a lot of problem and easy to find problem

* Let us know about time boxing to works
* Make us risk mitigation