

St. Luke Catholic School Strategic Plan 2014-2017

Mission Statement

St. Luke Catholic School, with the love of Jesus Christ as our model and guide, is dedicated to educating students in Catholic Doctrine and practice.

Vision Statement

St. Luke Catholic School will graduate students that are prepared to attain their spiritual, academic, social, physical, emotional and creative potentials to make a positive difference in God's World.

Executive Summary

The development of the Strategic Plan for St. Luke Catholic School for the next three to five years was coordinated with the ongoing School Improvement Plan and the overall Parish Strategic Plan.

Surveys and small group discussions were conducted with Staff, parents of school children, and the Parish at large in various stages of the School and Parish plans, and the results were categorized into various pillars of improvement for the School plan. These areas included:

Academic Excellence

Technology

Facilities

Development (including Marketing, Enrollment, and Financial Sustainability)

Our sense of Catholic Identity and the fulfillment of our Mission to educate students in Catholic doctrine and practice guided the process which began in September of 2013 and concluded in May of 2014.

The Strategic Planning Committee established Goals and developed Action Plans in each of the areas to allow St. Luke Catholic School to continue to pursue its vision of graduating students prepared to attain their spiritual, academic, social, physical, emotional and creative potential to make a positive difference in God's world.

Strategic Planning Committee

Pastor: Monsignor Joseph Schaedel

Principal: Steve Weber

Assistant Principal: Michele Tillery

School Commission President: Andrew Bauer

School Commission Members:

Andrew Borland

Matthew Behringer

Pat Crossin

Karen Dickinson

Beth Leffler

Sue MacGill

Wendy Mehringer

Tim O'Brien

Charissa Osborne

Rob Shumaker

ACADEMIC EXCELLENCE

Goal One: St. Luke Catholic School will continue to provide a Christ-centered learning environment with strong academics and a focus on Catholic identity.

Action: Identify at each grade level how Catholic values can be interwoven into areas of the curriculum and incorporate Catholic Identity into all academic areas.

Action: Continue to utilize the bi-annual School Improvement Plan process to include input from parents, recent graduates, and counselors from area high schools.

Action: In conjunction with the School Improvement Process, form a Curriculum Committee to conduct a curriculum review and analysis with area schools, both Catholic and secular to identify potential areas of improvement and opportunities for curricular enhancement. This Committee will report back to the School Commission on progress, updates, successes and challenges with the goal of increasing the information that parents have about curriculum at St. Luke Catholic School.

Action: Assess and enhance support to allow for more ability grouping and academic differentiation in student groups. This may include hiring additional resource personnel or enrichment personnel for small group learning.

Responsible Parties: Pastor, Principal, Assistant Principal, Curriculum Committee, and School Improvement Planning Committee

Time Frame: 2014-2016 School years

Goal Two: Increase parental participation in the Sacramental life at St. Luke Catholic Church, recognizing this important part of each child's education.

Action: Actively promote family-friendly Church events in School Communications.

Action: Increase collaboration and communication between the School and Church offices, promoting each entity's activities in their respective communications including websites.

Responsible Parties: Pastor, Principal, Assistant Principal, Parish Religious Education staff, and Parish Communication staff person.

Time Frame: 2014-2017 School years

Goal Three: Increase parental awareness of the academic expectations at St. Luke Catholic School.

Action: Require parents to annually read and sign the Covenant prepared by the Pastor and Principal which delineates some parental commitments.

Action: Provide families with a concise curriculum Scope and Sequence outline that details skills to be mastered in various subject areas at each grade level.

Responsible Parties: Pastor, Associate Pastor, Principal, Assistant Principal, and Curriculum Committee

Time Frame: 2014-2015 School year

Goal Four: To sustain programs in both Spanish and Latin that offer Middle School students studying either of those languages a level of proficiency that will allow them to test out of the first level of Spanish or Latin upon entering high school.

Action: Review and enhance the current curriculum for foreign language as a core subject in the Middle School, building upon the less intensive foreign language curriculum offered in the lower grades.

Action: Annually assess the placement of St. Luke students in their high school level Spanish and Latin classes. This feedback will be used to enhance our own language program.

Action: Pursue extending a more intensive Spanish and/or Latin program to the lower grades.

Responsible Parties: Principal, Assistant Principal, Curriculum Committee, Spanish Teacher and Latin Teacher

Time Frame: 2015-2017 School years

Goal Five: To attract, support, and retain excellent teachers and staff who are deeply committed to living, sharing, and promoting the Catholic faith and strong academic knowledge to the students at St. Luke Catholic School.

Action: Encourage and provide opportunities for teachers to collaborate and share ideas, best practices, and teaching methods found within St. Luke Catholic School and other regional and national schools.

Action: Offer a high level of assistance from grade-level assistant teachers and established volunteer groups in support of teachers' desires to promote extra curricular academic events both within their grade level and throughout the school.

Responsible Parties: Principal, Assistant Principal, Curriculum Committee, PTO, and Room Parent Volunteers

Time Frame: 2014-2016 School years

Goal Six: Improve the educational experience at St. Luke Catholic School by evaluating other educational models including a Classical Education.

Action: Identify and clearly articulate to parents the components of a classical education that are currently in place at St. Luke Catholic School. This could be done by an internal evaluation in conjunction with an assessment by a classical curriculum specialist.

Action: Review a classical curriculum among other educational models and identify which elements should be added to enhance the St. Luke curriculum.

Action: Budget for any professional evaluation and any changes that will be made to further enhance the St. Luke Catholic School curriculum.

Responsible Parties: Pastor, Principal, Assistant Principal, Curriculum Committee, and School Improvement Planning Committee

Time Frame: 2014-2016 School Years

TECHNOLOGY

Goal One: To enhance the technological infrastructure at St. Luke Catholic School to better serve and support advanced learning.

Action: Budget for and expand the bandwidth of available service and increase the number of airports within the School along with any other needed infrastructure changes to increase the usefulness of available technology.

Responsible Parties: Principal, Parish Manager, School Commission Finance Chair, and the Technology Teacher

Time Frame: Summer of 2014

Goal Two: Enhance the educational use of technology at St. Luke Catholic School to prepare students for the technology-rich environment they will experience in high school.

Action: Create a Technology Committee comprised of the Principal, various grade-level teachers, and the Technology teacher to assess the needs of each grade level concerning the addition or replacement of classroom technology tools along with additional teacher training.

Action: Investigate and observe other technologically-rich school environments to determine how the environment at St. Luke Catholic School can be enhanced.

Action: Motivate and train teachers to comfortably employ the technology that is available to students by providing in-service training opportunities and assistance in using technology for curricular enhancements.

Action: Determine how the responsibilities of teacher training, system upgrades, and desktop support/troubleshooting can best be managed.

Responsible Parties: Principal, School Commission Finance Chair, and Parish Council Finance Chair, and the Technology Committee

Time Frame: School years 2014-2016

FACILITIES

Goal One: To provide a safe, secure, and aesthetically pleasing environment in which to work and learn.

Action: Review the parking lots and playground for safety concerns and solutions.

Action: Work with the Parish manager to develop a plan to decrease the response time of the custodial staff to maintenance, repair, and replacement issues.

Action: Hire an additional custodian who would report directly to the Principal and be responsible for and responsive to the demands of the school including the daily cleaning of the restrooms and common areas of the school.

Action: Allow the School Commission representative on the Building and Grounds Committee to work closely with the Parish staff on a revised, detailed list of specifications for cleanliness, repair requests, and appropriate cycling of capital improvements and replacements within the School.

Responsible Parties: Principal, Parish Manager, Building and Grounds Committee, and School Commission liaison to the Building and Grounds Committee

Timeline: Summer of 2014

Goal Two: The SLSC will work closely with the Parish staff and the Building and Grounds Committee to determine the best use of existing space within the Parish Buildings and any need for additional space.

Action: Consult with a design professional to plan for the modification of existing space and for the construction of new space if necessary to accommodate the growing needs.

Responsible Parties: Principal, Parish Manager, School Commission liaison to the Building and Grounds Committee, and Parish Building and Grounds chairperson

Time Frame: School Year 2015-2016

DEVELOPMENT

Goal One: To increase the awareness of the importance and success of a St. Luke Catholic School education to students, parents, parishioners, and the broader community.

Action: Establish a Marketing Committee to publicize the Mission and the good work that is being done here by students, staff, and alumni.

Action: Recognize and publish accomplishments of students, staff, and alumni in the Sunday bulletin, Mass announcements, and Parish and School websites.

Action: Prepare and fund a formal budget to be used to market the school through brochures, newsprint, social media, and fairs throughout the area.

Responsible Parties: Vice-Principal, School Secretary, Parish Communications Coordinator, School Commission Communications Chair, and the School Commission Finance Chairperson

Time Frame: Summer of 2014

Goal Two: To ensure maximum enrollment levels while maintaining the traditionally high academic standards of St. Luke Catholic School.

Action: Increase collaboration between the School and Parish offices to enhance new Parishioner registration to better capture any interest in the School.

Responsible Parties: Vice-Principal, School Secretary, and the Parish Administrative Assistant

Time Frame: Summer of 2014

Goal Three: To cultivate an environment of Christian hospitality for prospective, new, and existing families at St. Luke Catholic School.

Action: Conduct additional open-houses throughout the school year to expand awareness of the School both within our Parish and beyond.

Action: Create a St. Luke Catholic School parent committee to welcome, orient, and mentor new families in our School Community.

Responsible Parties: Principal, Vice-Principal, School Secretary, PTO representative, and School Commission representative

Time Frame: School year 2014-2015

Goal Four: To partner with the Parish Finance Committee to attain and maintain the secure financial foundation that is necessary to fulfill our mission and achieve our goal of academic excellence while providing tuition assistance to families in need.

Action: Collaborate with the Parish Office on the dissemination of information to Parishioners about the role of SGO's and the importance of gifts to the School.

Responsible Parties: Principal, School Commission Finance Chair, Parish Communications Coordinator, and the Pastor

Time Frame: School year 2014-2015

Action: Determine whether the tuition level and Parish subsidy levels are appropriate to allow St. Luke Catholic School to fulfill its stated Mission.

Responsible Parties: Principal, School Commission Finance Chair, Parish Council Finance Chair, and the Pastor

Time Frame: Annually