

Cover Letter

From: Sobaba Rauf

Contact #: +93 (0)730684891

To Whom It May Concern,

Due to My qualification, I want to Introduce myself as an applicable candidate.

Attached is my qualification written in the CV which is adequate to your requirements, that makes me a complete candidate to the intended job vacancy. I wish to be granted a chance to have an interview.

Looking forward to your kind consideration.

Below is attached C.V

Very Respectfully

Sodaba Rauf

(Curriculum Vitae)

≥Personal Information

Name: Sodaba Rauf
F/Name: Mir Abdul Ghafar
Last Name: Rauf
Degree: student at kabul University faculty of pharmacy
Place of Birth: Kabul Province
Date of Birth: 2001
Nationality: Afghan
Gender: Female
Contact Number: +93730684891
Email: sodabarauf4@gmail.com
Address: District 11th first part of Khair Khana Kabul Afghanistan

Objectives

Seeking Position Vacancy with any government or international Organization that are involved in the uplift or rehabilitation of Afghanistan. By which I can serve the people of Afghanistan and Bring in action whatever I have learned in the long terms of my Education .

Education and Schooling:

- Successfully Graduated from Bibi Sarwary Sangari High School Kabul Afghanistan
- Successfully Graduated from Cambridge international Organization in state TESOL & TOEFL
- Student in Kabul University faculty of pharmacy
- Worked as English teacher in Jawanah academy of pharmacy faculty
- Student in Indira Ghandi National Open University (IGNOU) faculty of BCAOL (Bachelor of Computer Application Online)

Language degree of proficiency

Language	Speaking	Reading	Writing	Understanding
Dari/native	Excellent	Excellent	Excellent	Excellent
Pashto	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent	Excellent

Computer Skills:

- WINDOWS XP/WINDOWS SEVEN
- MS. Word,2003 & 2013
- MS. Power Point
- Internet
- Also English & Dari typing is excellent

CONTACT INFO:

Sodaba Rauf

+93 (0)730684891

E-Mail:sodabarauf4@gmail.com