

Meeting Minutes

Weekly Meeting with team

Meeting No: 0

Meeting Details

Date:	05/08/2022
Venue:	Microsoft teams
Attendees:	Yuchen Wu Runsheng Gao Yuxuan Bao Minseo
Apologies:	Andrew

Information / Decisions

No.	Item
1	Clarify the assignment documentation.
2	Start making user stories over the weekend.

Action Items

No.	Item	Who	By
1	User stories and acceptance criteria	Everyone	