

John Smith

Name of University	john.smith@email.com
Department/Institution	www.johnsmith.com
Address	Skype: john.smith
City Name, State 12345-6789	Phone: +1 (123) 456-7899

Education

Most Recent University

Ph.D., Economics, 2015.

Fields: International Trade, Monetary Economics, Development

M.A., Political Science, 2013.

University of Illinois Champaign-Urbana

B.A., Economics, 2005.

Dissertation

“Title of Dissertation”

Short description/summary of research and estimation techniques. This can be several lines long because of the paragraph box.

Research

Department, University

Postdoctoral Research Associate

Project: Title of Research

Teaching

Department, University

Instructor, Fundamentals of the Global Economy, 2016

Department, University

Job Title, Course Name, 2014-2015

Job Title, Course Name, 2012-2014

Department, University

Job Title, Course Name, 2013

Job Title, Course Name, 2013

Awards and Fellowships

Graduate Student Teacher of the Year, Department

Course Name, 2014-2015

Fulbright Scholarship

City, Country, 2006-2009

Languages and Skills

English (native), German (advanced)

Stata, \LaTeX , Eviews, Mathematica

References

Professor One

Department Name

University Name

prof1@email.com,+1 (123) 456-7899

Professor Two

Department Name

University Name

prof2@email.com,+1 (987) 654-3210

Professor Three

Department Name

University Name

prof3@email.com,+1 (123) 789-1011

Professor Four

Department Name

University Name

prof4@email.com,+1 (789) 456-9879

August 22, 2019

Home University
Home Department
Street Address
City, State. 12345-67899
Phone: +1 (123) 456-7899
john.smith@email.com

Faculty Search Committee

Name of University
Name of Department
Address of Department
City, State. Zip Code

Dear Sir or Madam,

My name is John Smith and I'm applying to the academic position in this subject at the Name of University. I have experience teaching something and something else and my research focuses on this and that. I completed my Ph.D. in this subject in September 2015 at my alma mater.

My educational background is in this and that at the former university along with an earned Master's and Ph.D. degree in this recent subject at this alma mater. I have taught this, that, and everything else. My research is in this area, that area, and another area still.

My dissertation advisor, Professor Head Adviser, and committee members Professor Two and Professor Three have been instrumental throughout my time at Home University. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Smith' with a stylized flourish at the end.

John Smith