CSC106

Group Norms and Team Contract

Group Member Names: Ava Stanley & Sofia Sierra

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

- A verbal conversation will ensure proper communication
- Ideas will be shared, built upon, and created

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

-legitimate reasons for absences would be family emergencies and serious sickness

- can communicate on facetime and text if someones missing

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

-make tasks in the SCRUM document

-work together in class

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

- Create tasks for each member and use the SCRUM document to give deadlines and statues of the task

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

-communicate via text to find times and locations appropriate for each member

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

-link shared between each partner

-each individual will input their information on the shared document

Promptness (What do you expect and how will you handle lateness?)

-everything will be completed by the given deadline on the SCRUM doc

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

-communication in person and via text will reinforce these ideas

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

-holding each individual accountable for their tasks

-via text

You may add additional norms here.

Signatures:

4/11/23