

SOFIAT AMBALI

FRONT END DEVELOPER

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PROFILE SUMMARY

Highly motivated, self-starting developer seeking to launch a career building web applications and services. Familiar with development and deployment process for many web-based technologies.

SKILLS

HTML	CSS	JQuery	Node js
JavaScript	SASS	React .js	Version Control

EDUCATION

B.sc Accounting Oduduwa University	2013 – 2016
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OND Accountancy Kwara State Polytechnic	2009 – 2011
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WORK EXPERIENCE

Assistant Executive Officer Federal Ministry of Labour & Employment	April, 2019 – Present
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- Managing appointments and calendar and meetings with clients and staff.
- Organizing and maintaining staff and clients files, invoices and other documentation.
- Carrying out secretarial duties, such as taking notes at meetings with clients and delivering them to the Executive Officer