

e- Land Management System

Aurangabad Industrial Township Limited

TECHNICAL PERSONNEL REGISTRATION MANUAL

1. Getting Started

The architects/licensed engineers/structural engineers/supervisors have to register themselves with AITL for accessing the features provided by e-Land Management system. On registration, the applicants would be able to tag the architects/licensed engineers/structural engineers/supervisors to the project. The architects/licensed engineers/structural engineers/supervisors, subsequently, will be able to apply for permissions on their behalf of the applicant and update the construction status of the building.

1.1 Architects/licensed engineers/structural engineers/supervisors Registration

Login Screen->Click to Register

For architects/licensed engineers/structural engineers/supervisors registration, the user needs to visit the following URL (www.lms.auric.city/login/2) to view the following login screen (**Fig 1**):

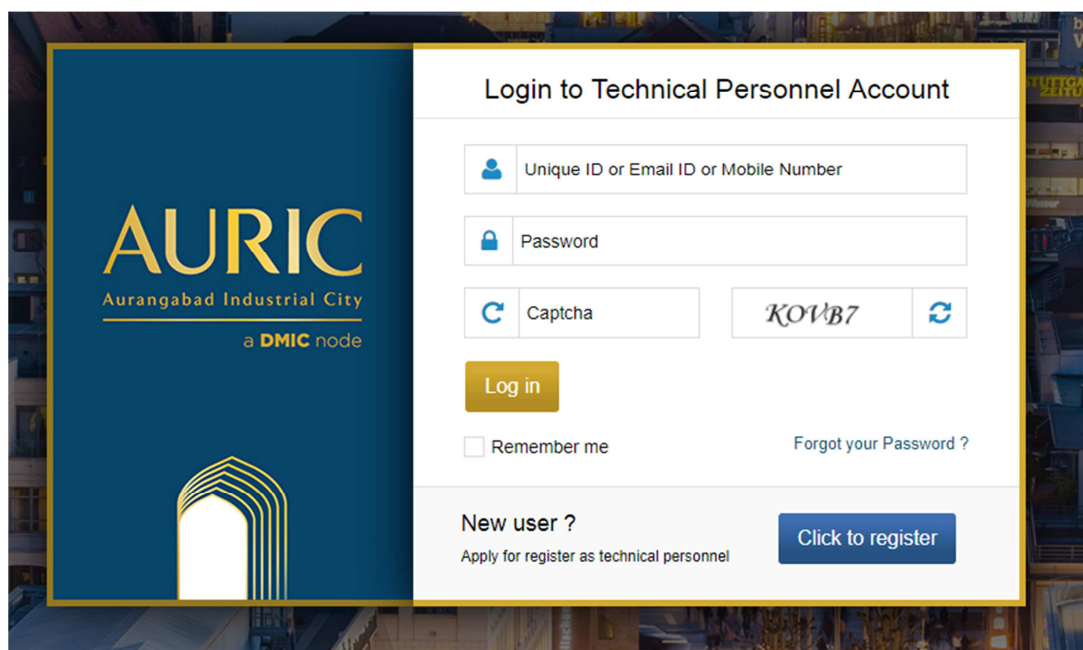
The image shows a web browser window displaying the login page for AURIC (Aurangabad Industrial City), which is a DMIC node. On the left side, there is a blue banner with the AURIC logo in gold, the text 'Aurangabad Industrial City', and 'a DMIC node' below it. At the bottom of the banner is a stylized white archway. The right side of the page is a white login form titled 'Login to Technical Personnel Account'. It contains three input fields: 'Unique ID or Email ID or Mobile Number' (with a person icon), 'Password' (with a lock icon), and 'Captcha' (with a refresh icon). Below the captcha field is a yellow 'Log in' button. To the right of the captcha field is a captcha image showing the text 'KOV7' and a refresh icon. Below the 'Log in' button is a checkbox labeled 'Remember me' and a link 'Forgot your Password?'. At the bottom of the form, there is a section for 'New user?' with the text 'Apply for register as technical personnel' and a blue 'Click to register' button.

Figure 1 Sample of Common Screen for Technical Personnel

This is the landing screen to be used for logging in or for registration by the architects/licensed engineers/structural engineers/supervisors. The architects/licensed engineers/structural engineers/supervisors already registered, can enter the **Unique ID or Email ID or Mobile Number** and the **Password** along with the Captcha to log into the site. Only the email ID

or Mobile number provided during registration can be used or the Unique ID that will be provided by the system during registration.

In case of loss of password, the user can request for a new password by furnishing user name and valid email id and choosing the **Forgot Password** option. The new password is automatically generated by the system as the per the existing login ID of the user and the user is free to change the password from the profile page. This is a onetime registration with AITL.

A New User must tap on **Click to register** option to proceed to **Fig 2** i.e. the registration screen-

Technical personnel can apply to register with AURIC

Technical personnel Name

Mr First Name Middle Name Last Name

Mobile Number +91 Email ID (User Name)

Create Password Confirm Password

Note : Unique ID / Email ID / Mobile Number and Password will be used for login purposes

Back Register

Figure 2 Sample of Technical Personnel Registration Screen

The architects/licensed engineers/structural engineers/supervisors have to enter their basic details as below to register into the system:

- 1. Name-** Name of the architects/licensed engineers/structural engineers/supervisors. The first name and last name field are mandatory; middle name can be filled as per requirement.
- 2. Mobile Number-** This field is mandatory and the same mobile number can be used for login after registration
- 3. Email ID-** This field is mandatory and the same mobile number can be used for login after registration

4. **Create Password**- Password to be used for login should be entered here. Please read the mandatory instruction for the password by hovering over the question mark (?) at the end of the text box.
5. **Confirm Password** - This password should be same as the password entered in "Create Password".

Click on **Register** to confirm the registration. On doing so, the system generates a successful registration message as seen in **Fig 3** with the registered name and Email ID.

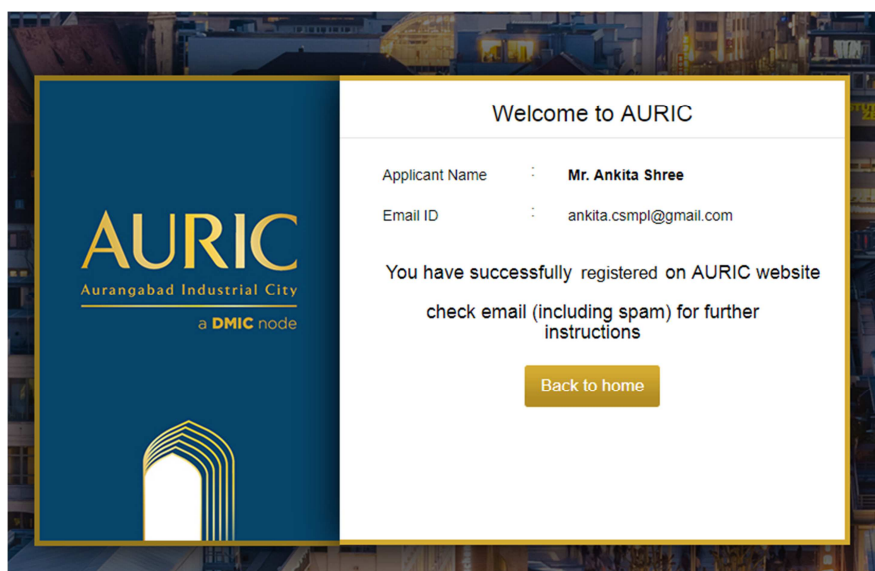


Figure 3 Sample of Confirmation Screen

Login credentials will be sent to the user on the registered email ID. The architects/licensed engineers/structural engineers/supervisors can now use the User ID and password details to login using the same login screen as depicted in **Fig 1** and go ahead with completing the registration, profile building and payment process.

After login, using the credentials provided by the system, the architects/licensed engineers/structural engineers/supervisors will be able to view the screen to complete the required information to build the profile. The new architects/licensed engineers/structural engineers/supervisors is redirected to the screen wherein the details of the architects/licensed engineers/structural engineers/supervisors, address, experience, educational qualification and registration details can be filled in the respective sections.

The screen is divided into multiple sections as explained below:

Technical Personnel Information

* Indicates Mandatory Field

Technical Personnel Details

Technical Personnel Name : Mr. Ankita Shree

Mobile Number : +91 9930044910

Email ID (User Name) : ankita.csmp@gmail.com

Applicant Type : --Select-- *

Status : --Select-- *

Registration Number : Architect, Engineer, Structure Engineer *

Registration Certificate : Choose File No file chosen *

(pdf file only and Max file Size 1 MB)

Address Details

Educational Qualification

Experience

Upload Signature

Save Next

Figure 4 Sample of Technical Personnel Details

For **Architect Details: Login Screen->Login->Architect Details**

Referring to **Fig 4**, the architects/licensed engineers/structural engineers/supervisor's full name, Mobile Number and Email ID will be displayed as entered during registration.

The Applicant Type can be selected either as Architect architects/licensed engineers/structural engineers/supervisors, accordingly select the Status for the same. The status of the architects/licensed engineers/structural engineers/supervisors can either be Company/Group or Individual. The architects/licensed engineers/structural engineers/supervisors should provide his/her Registration number and upload a scanned copy of the registration certificate.

Please Note:

- All mandatory fields would be indicated by a Star mark (*).

For **Address Details- Login Screen->Login->Address Details**

Here in **Fig 5**, the architects/licensed engineers/structural engineers/supervisors needs to provide his/her Correspondence Address as

well as Permanent Address. If the correspondence address is same as that of permanent address, then checkbox for the same can be chosen.

The address detail includes name of the State, District, Address and Pin code of the location both for permanent as well as correspondence address.

The screenshot shows a form titled "Address Details". It has two main sections: "Correspondence Address" and "Permanent Address". There is a checkbox labeled "Same as Corr. Address". Both sections have dropdown menus for "State" and "District", a text area for "Address" (with a "Maximum 500 characters" warning), and an input field for "Pin Code".

Figure 5 Sample of Address Details Section

For **Registration Details- Login Screen->Login->Registration Details**

Choose either Yes or No, as shown in **Fig 6**, to select whether the applicant is registered with the Council of Architecture, New Delhi under the Architects Act. 1972. If Yes, the **Registration number** has to be entered and **Registration Certificate** will be uploaded.

The screenshot shows a form titled "Registration Details". It has a checkbox labeled "Is registered with the Council of Architecture, New Delhi under the Architects Act, 1972". Below this, there is a "Registration Number" field with the value "TEST123055". To the right, there is a "Registration Certificate" field with a "Browse..." button and a "Remove" button. A warning message says "(pdf file only and Max file Size 1 MB)".

Figure 6 Sample of Registration Details Section

For **Educational Qualification- Login Screen->Click to Register->Educational Qualification**

The applicant here, referring to **Fig 7**, will add the details of examinations attended till date with their Year of Passing and upload the scanned certificates for each of them.

Figure 7 Sample of Educational Qualification Section

Please Note:

- Click the Add more option for multiple uploads.
- The options available in Educational qualification will change as per the type of applicant selected(Architect/Engineer/Structural Engineer/Supervisor)
- The pdf file of the certificate should be within the given size and format.

Login Screen->Login Screen->Upload Signature

The applicant here needs to upload his/her scanned signature in the given format and size for official purpose.

Figure 8 Sample of Upload Signature Section

After entering required data in the respective fields click the **Update** button to save the application in draft mode. After editing click the **Next** button and submit the details and move further for payment.

1.2 Payment for Technical Personnel Registration

Login Screen->Dashboard->Update Profile->Pay

For registration with AITL, the architects/licensed engineers/structural engineers/supervisors have to pay a one-time registration fee of INR 5,000 to AITL. This payment can be done using the system by following the process as mentioned below.

- After updating the information for profile building, the payment screen will appear on the dashboard as shown in **Fig 9**, wherein the payment

details including the total payable amount and current status is displayed.

- The account details for the payment of registration fee of the architects/licensed engineers/structural engineers/supervisors including account number, IFSC code, bank name, account name and the payment status is displayed here.

The architects/licensed engineers/structural engineers/supervisors are required to pay this fee to get empanelled with AITL. Please note that the architect will not be allowed to make any changes to the profile, once he proceeds for payment.

The payment will be accepted via two modes

- Online Banking – Credit/Debit Card and NetBanking (NEFT/RTGS)
- Offline Banking – Transfer of funds through Branch (RTGS only)

The screenshot displays a payment interface with a sidebar menu on the left containing: DASHBOARD, VIEW PROFILE, NOC DOCUMENTS, NOTIFICATIONS (with a yellow badge), and CHANGE PASSWORD. The main content area is divided into two columns. The left column, titled 'Your Payable Amount : ₹ 5,000.00', contains an 'Account Details' table with the following information: Account Number (AITLS809762582020), IFSC Code (YES80CMSNOC), Bank Name (Yes Bank), and Account Name (Aurangabad Industrial Township Limited). The right column, titled 'Current Payment status : Not Paid', contains a 'Payment Summary' table with one entry: Architect Regd. Fee (₹5,000.00). Below these tables is a 'Payment Options' section with two radio buttons. The first option is 'Payment through Online Payment Gateway - Please choose the Online Payment Gateway to pay through Credit card/Debit card/Net Banking for individuals.' The second option is 'Payment at your Bank Branch (through RTGS) / Corporate Net Banking - Take a printout of this page and provide the account details given above to the bank branch from where you will make the payment, or use the same for your corporate Net Banking account.' At the bottom center of the main content area is a blue 'Pay' button.

Account Details	
Account Number	: AITLS809762582020
IFSC Code	: YES80CMSNOC
Bank Name	: Yes Bank
Account Name	: Aurangabad Industrial Township Limited

Payment Summary	
Architect Regd. Fee	: ₹5,000.00

Payment Options

☐ Payment through Online Payment Gateway - Please choose the Online Payment Gateway to pay through Credit card/Debit card/Net Banking for individuals.

☐ Payment at your Bank Branch (through RTGS) / Corporate Net Banking - Take a printout of this page and provide the account details given above to the bank branch from where you will make the payment, or use the same for your corporate Net Banking account.

Pay

Figure 9 Sample of Payment Screen

Click the **Pay** button. The applicant would be redirected to the payment gateway for online payment of the processing fee.

On successful payment of the processing fee, the applicant would receive an acknowledgement on mail for the same along with an auto generated invoice and the status of the same is updated.

NOTE: Approval of Technical Personnel is subject to criteria mentioned in DCR for qualification, experience and competence of the Technical Personnel.